

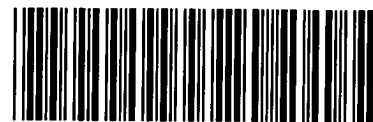
LIQ03

Notice of progress report in voluntary winding up



Companies House

TUESDAY



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14/07/2020

#118

COMPANIES HOUSE

1 Company details

Company number 0 4 1 2 8 8 0 4

Company name in full Weston Super Mare (T) Hairdressing Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Simon Robert

Surname Haskew

3 Liquidator's address

Building name/number St James Court

Street St James Parade

Post town Bristol

County/Region

Postcode B S 1 3 L H

Country

4 Liquidator's name ①

Full forename(s) Neil Frank

Surname Vinnicombe

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number St James Court

Street St James Parade

Post town Bristol

County/Region

Postcode B S 1 3 L H

Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 1	^d 3	^m 0	^m 6	^y 2	^y 0	^y 1	^y 9
To date	^d 1	^d 2	^m 0	^m 6	^y 2	^y 0	^y 2	^y 0

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 4	^m 0	^m 7	^y 2	^y 0	^y 2	^y 0
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LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Simon Robert Haskew**

Company name **Begbies Traynor (Central) LLP**

Address **St James Court**

St James Parade

Post town **Bristol**

County/Region

Postcode **B S 1 3 L H**

Country

DX

Telephone **0117 937 7130**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Weston Super Mare (T) Hairdressing Limited (In Creditors' Voluntary Liquidation)

Progress report

Period: 13 June 2019 to 12 June 2020

Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

- ☐ Interpretation
- ☐ Company information
- ☐ Details of appointment of liquidators
- ☐ Progress during the period
- ☐ Estimated outcome for creditors
- ☐ Remuneration and disbursements
- ☐ Liquidators' expenses
- ☐ Assets that remain to be realised and work that remains to be done
- ☐ Other relevant information
- ☐ Creditors' rights
- ☐ Conclusion
- ☐ Appendices
 - 1. Liquidators' account of receipts and payments
 - 2. Liquidators' time costs and disbursements
 - 3. Statement of Liquidators' expenses

1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Weston Super Mare (T) Hairdressing Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators on 13 June 2019.
"the liquidators", "we", "our" and "us"	Simon Robert Haskew and Neil Frank Vinnicombe of Begbies Traynor (Central) LLP, St James Court, St James Parade, Bristol, BS1 3LH
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s):	Toni&Guy
Company registered number:	04128804
Company registered office:	St James Court, St James Parade, Bristol, BS1 3LH
Former trading address:	36 High Street, Weston-super-Mare, North Somerset, BS23 1JA

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	13 June 2019
Date of liquidators' appointment:	13 June 2019
Changes in liquidator (if any):	None

4. PROGRESS DURING THE PERIOD

Receipts and Payments

Attached at **Appendix 1** is our abstract of receipts and payments for the period from 13 June 2019 to 12 June 2020.

RECEIPTS

Cash at Bank

We have received from the Company's former bank, Barclays Bank plc, the sum of £6,373, higher than the estimated Statement of Affairs. The main difference between the two amounts being salon takings credited to the account.

Bank Interest Gross

All funds were held in an interest-bearing bank account up to the end of September 2019. Gross bank interest of 45p has been received.

PAYMENTS

No payments were made during the period with the exception of the Statement of Affairs fee.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorsgroup.com/work-details>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at **Appendix 2**.

General case administration and planning

Although there is no direct financial benefit to the liquidation, the liquidators are required to maintain records to demonstrate how the case is administered and to document the reasons for any decisions that materially affect the case. We must also perform regular reviews to ensure that the case specific matters are progressed.

Compliance with the Insolvency Act, Rules and best practice

Again, although there is no direct financial benefit to the liquidation, we are required to comply with statutory reporting requirements. This includes initially reporting to the creditors, the Registrar of Companies and statutory advertising.

We are also required to bank funds received; prepare receipts and payments vouchers and bank reconciliations; maintain the Company's records in order to properly document how the case has been carried out; and obtain an insurance bond to protect the asset realisations and regularly review the level of the bond.

Investigations

We have conducted the investigations outlined in Section 9 of this report and have submitted our report to the Department for Business, Energy & Industrial Strategy.

Realisation of assets

The Company's assets consisted of cash at bank, in the estimated Statement of Affairs sum of £5,000. The actual sum realised was £6,373.

Dealing with all creditors' claims (including employees), correspondence and distributions

We have contacted the Company's creditors and dealt with any queries which have arisen. We have assisted the employees with their claims and have liaised closely with the Redundancy Payments Office ("RPO") in respect of the employees' claims.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures, tax, litigation, pensions and travel)

The liquidators are required to deal with post-appointment taxation matters, and this includes the submission of corporation tax and VAT returns to HM Revenue & Customs ("HMRC"). The timely submission of such returns prevents incurring penalties and allows liquidators to reclaim any VAT due. We have applied for and been granted corporation tax clearance. We have also liaised with the RPO and the Company's pension provider in order that arrears of pension can be reclaimed.

5. ESTIMATED OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the director's statement of affairs.

On the basis of realisations to date we estimate an outcome for each class of the Company's creditors as follows:

Secured creditors

Companies House information shows an outstanding debenture granted in favour of Barclays Bank plc, created on 21 May 2001 and registered on 30 May 2001. At the date of our appointment there was no outstanding liability to Barclays Bank plc as the Company's bank account with Barclays was in credit.

Preferential creditors

No dividend is available for preferential creditors because the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

- ☐ 50% of the first £10,000 of net property;
- ☐ 20% of net property thereafter;
- ☐ Up to a maximum amount to be made available of £600,000

A liquidator will not be required to set aside the prescribed part of net property if:

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or
- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

Unsecured creditors

No dividend is available for unsecured creditors because the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation.

6. REMUNERATION & DISBURSEMENTS

Remuneration

Our remuneration has been fixed by a decision of the creditors on 26 July 2019 obtained via a Decision Procedure by way of correspondence by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the winding up as set out in the fees estimate dated 9 July 2019 in the sum of £24,247.50 and we are authorised to draw disbursements for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy, which is attached at **Appendix 2** of this report.

Our time costs for the period from 13 June 2019 to 12 June 2020 amount to £24,072.50 which represents 129.9 hours at an average rate of £185.32 per hour.

The following further information in relation to our time costs and disbursements is set out at **Appendix 2**:

- ☐ Time Costs Analysis for the period 13 June 2019 to 12 June 2020
- ☐ Begbies Traynor (Central) LLP's charging policy

To 12 June 2020 no remuneration has been drawn against total time costs of £24,072.50 incurred since the date of our appointment.

Time Costs Analysis

The Time Costs Analysis for the period of this report attached at **Appendix 2** shows the time spent by each grade of staff on the different types of work involved in the case and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

As can be seen from the information above, we are extremely close to the limit of our fees/time costs estimate. For the avoidance of any doubt, we have not drawn any remuneration in excess of the level approved. The reasons why the estimate is likely to be exceeded are as follows:

- Dealing with employee claims has taken considerably longer than anticipated;
- A pension query has arisen which is requiring additional work to resolve.

In light of the above, we are obliged to provide creditors with details of the additional work that we propose to undertake along with details of the time and cost of that additional work. This information appears at **Appendix 2**. We are not seeking creditors' approval of the additional time spent as we will not be drawing fees above our initial estimate due to insufficient funds being available.

Work undertaken prior to appointment

In addition to the post appointment time costs detailed in the Time Costs Analysis, the costs relating to work undertaken prior to our appointment in assisting with the preparation of the statement of affairs and seeking the decisions of creditors on the nomination of liquidators were approved by the creditors on 13 June 2019.

Disbursements

We have not drawn any disbursements in the period.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2017' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at **Appendix 3**.

Expenses actually incurred compared to those that were anticipated

Creditors will recall that we estimated that the expenses of the liquidation would total £394.12. That estimate has not been exceeded and we do not expect it to be exceeded if matters progress to conclusion as envisaged. However, in addition to those types of expenses previously stated, additional unexpected expenses have been incurred of which there may be further such expenses to pay before the case concludes. These unexpected expenses are as follows:

- As a result of the Covid-19 pandemic, the Bristol office of Begbies Traynor has been closed since March 2020 and staff have been working remotely. Correspondence in the case has been issued via an external postal provider, Postworks, and the postage costs have been attributed directly to the case. Postage costs during the period of this report total £4.08.

8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

Assets that remain to be realised

There are no assets that remain to be realised.

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

General case administration and planning

Although of no financial benefit, the liquidators will continue to maintain sufficient records to demonstrate how the case is being administered and will perform periodic reviews to ensure that the case matters are progressed.

Compliance with the Insolvency Act, Rules and best practice

The Insolvency Act and Rules require Insolvency Practitioners to produce progress reports on an annual basis and to produce a final report once the liquidation has been finalised.

We will continue to complete further bank reconciliations and payment vouchers where necessary.

The time costs related to the production of this progress report are not included in the attached SIP9 time cost analysis as the analysis is for the period 13 June 2019 to 12 June 2020. These time costs will be included in our next report to creditors.

A copy of this report will also be filed with the Registrar of Companies, as will all future reports.

Dealing with all creditors' claims (including employees), correspondence and distributions

We will continue to deal with any queries raised by creditors.

Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedure, tax, litigation, pensions and travel)

We will continue to submit VAT returns to HMRC and request VAT clearance in due course. We have been granted Corporation Tax clearance. We will work towards resolving the outstanding pension query.

How much will this further work cost?

An additional fees/time cost estimate is attached at **Appendix 2** in the sum of £6,930. Please note that we are not seeking creditors' approval of the additional time spent as we will not be drawing fees above our initial estimate due to insufficient funds being available.

Expenses

A statement of expenses is set out at **Appendix 3**.

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are as set out in the estimate of anticipated expenses sent to creditors on 9 July 2019 which included all of the expenses that we anticipate that we will incur throughout the liquidation. In addition, postage expenses of £20 (estimated) are expected to be incurred.

9. OTHER RELEVANT INFORMATION

Investigations and reporting on director's conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business Energy and Industrial Strategy. We can confirm that we have discharged our duties in these respects.

Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties.

Use of personal information

Please note that in the course of discharging our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

11. CONCLUSION

We will report again in approximately twelve months' time or at the conclusion of the liquidation, whichever is the sooner.



Simon Haskew
Joint Liquidator

Dated: 14 July 2020

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 13 June 2019 to 12 June 2020

S of A £		£	£
	ASSET REALISATIONS		
5,000.00	Cash at Bank	6,373.00	
	Bank Interest Gross	<u>0.45</u>	
			6,373.45
	COST OF REALISATIONS		
	Statement of Affairs Fee	<u>5,000.00</u>	
			(5,000.00)
	PREFERENTIAL CREDITORS		
(5,679.06)	Employees re Arrears/Hol Pay	<u>NIL</u>	
			NIL
	UNSECURED CREDITORS		
(372,086.95)	Trade Creditors	NIL	
(36,076.80)	Employees	NIL	
(1,540.19)	HMRC (non VAT)	NIL	
(5,292.43)	HMRC (VAT)	NIL	
(350,000.00)	Other Creditors	<u>NIL</u>	
			NIL
	DISTRIBUTIONS		
(60,000.00)	Ordinary Shareholders	<u>NIL</u>	
			NIL
<u>(825,675.43)</u>			<u><u>1,373.45</u></u>
	REPRESENTED BY		
	Vat Receivable		1,000.00
	Bank 1 Current		373.45
			<u><u>1,373.45</u></u>

TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the period from 13 June 2019 to 12 June 2020;
- c. Estimated increase to our approved fees estimate.

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of £100 (London £150) per meeting;
- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates;

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² Ibid 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*.

- Telephone and facsimile
- Printing and photocopying
- Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Bristol office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£ per hour) 1 December 2018 – until further notice
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Support	140

Time spent by support staff such as secretarial, administrative and cashing staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

THE LIQUIDATORS' ESTIMATE OF THE INCREASED FEES THAT THEY WILL INCUR

Further to the information set out in the report, the Liquidators anticipate that in addition to their fees estimate dated 9 July 2019 in the sum of £24,247.50 the following further fees will be incurred to conclusion of the liquidation. Please note that blended hourly rates have been used as they were for the original estimate which take account of the various levels of staff that are likely to undertake each area of work. These can be seen in the average hourly rate column. Details of the hourly rates that will be charged for each level of staff working on the case form part of this appendix.

Details of the work that the liquidators and their staff propose to undertake	Hours	Time cost £	Average hourly rate £
General case administration and planning	9.5	1,872.50	197.11
Compliance with the Insolvency Act, Rules and best practice	15.5	3,315.00	213.87
Investigations	Nil	Nil	Nil
Realisation of assets	Nil	Nil	Nil
Trading	Nil	Nil	Nil
Dealing with all creditors' claims (including employees), correspondence and distributions	2	350	175.00
Other matters which includes seeking decisions from creditors (via Deemed Consent Procedure or via Decision Procedures), tax, litigation, pensions and travel	6.7	1,392.50	207.84
Total hours	33.7		
Total time costs		6,930	
Overall average hourly rate £			205.64

The Liquidators anticipate that the following specific work which was not envisaged at the outset of the liquidation (and which is included in the estimate above) will be undertaken:

- Additional time required to deal with the employee claims;
- Additional time required to resolve the pension query;

We are not seeking creditors' approval of the additional time spent as we will not be drawing fees above our initial estimate due to insufficient funds being available.

A more detailed explanation of the work that falls into the categories mentioned in the table above can be obtained from our website at <http://www.begbies-traynorgroup.com/work-details>.

Dated: 14 July 2020

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Statutory Advertising	London Gazette	174.12	0	174.12
Bond	Marsh Limited	20.00	0	20.00
Postage	Postworks	4.08	0	4.08