



Companies House

— for the record —

363a_(ef)

Annual Return

Company Name: **O2 SECRETARIES LIMITED**

Company Number: **04101371**



XAKEDFMJ

Received for filing in Electronic Format on the: **04/11/2002**

Company Details

Period Ending: **02/11/2002**

Company Type: **PRIVATE COMPANY LIMITED BY SHARES**

Principle Business Activities:

SIC Codes

7411

*Registered Office:
Address:*

**WELLINGTON STREET
SLOUGH
BERKSHIRE
UK
SL1 1YP**

*Register of
Members Address:*

**WELLINGTON STREET
SLOUGH
BERKSHIRE
SL1 1YP**

*Register of Debenture
Holders Address:*

Not Applicable

Details of Officers of the Company

Company Secretary:

Name: **MR DAVID BORTHWICK**

Address: **DEEP MEADOW
HOLYWELL ROAD
EDINGTON
BRIDGWATER
SOMERSET TA7 9JH**

Director 1:

<i>Name:</i>	MR DAVID BORTHWICK	<i>Address:</i>	DEEP MEADOW
<i>Date of Birth:</i>	05/05/1940		HOLYWELL ROAD
<i>Nationality:</i>	BRITISH		EDINGTON
<i>Occupation:</i>	CHARTERED SECRETARY		BRIDGWATER
			SOMERSET TA7 9JH

Director 2:

<i>Name:</i>	CHRISTOPHER FLETCHER SMITH FCIS	<i>Address:</i>	7 THE SQUIRRELS CAPEL ST MARY IPSWICH SUFFOLK UK IP9 2XQ
<i>Date of Birth:</i>	03/07/1956		
<i>Nationality:</i>	BRITISH		
<i>Occupation:</i>	CHARTERED SECRETARY		

Director 3:

<i>Name:</i>	MR ROBERT JOHN HARWOOD	<i>Address:</i>	19 NAIRN COURT TRINITY ROAD WIMBLEDON LONDON ENGLAND SW19 8QT
<i>Date of Birth:</i>	28/03/1960		
<i>Nationality:</i>	BRITISH		
<i>Occupation:</i>	CHARTERED SECRETARY		

Director 4:

<i>Name:</i>	KELLY SUSANNAH KNIGHT	<i>Address:</i>	17 WESTFIELD ROAD CAVERSHAM READING BERKSHIRE RG4 8HL
<i>Date of Birth:</i>	30/12/1977		
<i>Nationality:</i>	BRITISH		
<i>Occupation:</i>	TRAINEE CHARTERED SECRETARY		

Director 5:

<i>Name:</i>	DEBORAH ELIZABETH RUSSELL	<i>Address:</i>	63 CROFTON CLOSE BRACKNELL BERKSHIRE UK RG12 0UT
<i>Date of Birth:</i>	30/05/1954		
<i>Nationality:</i>	BRITISH		
<i>Occupation:</i>	CHARTERED SECRETARY		

Director 6:

<i>Name:</i>	DEBBIE WALMSLEY	<i>Address:</i>	1 AQUILA STREET ST JOHNS WOOD LONDON UK NW8 6PN
<i>Date of Birth:</i>	04/05/1960		
<i>Nationality:</i>	BRITISH		
<i>Occupation:</i>	CHARTERED SECRETARY		

Share Capital

Issued Share Capital Details:

<i>Class of share</i>	<i>Number of shares issued</i>	<i>Aggregate nominal value of issued shares</i>
ORDINARY	1	GBP1.000
TOTALS	1	GBP1.000

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 02/11/2002, or that had ceased to be shareholders since the made up date of the previous Annual Return.

Shareholding 1:

0 ORDINARY Shares held as at 02/11/2002

1 Disposed of in period on 25/05/2001

Name: **FIRST SECRETARIES LIMITED**

Address: **72 NEW BOND STREET
LONDON W1Y 9DD**

Shareholding 2:

1 ORDINARY Shares held as at 02/11/2002

Name: **O2 LIMITED**

Address: **WELLINGTON STREET
SLOUGH
BERKSHIRE SL1 1YP**

Shareholding 3:

0 ORDINARY Shares held as at 02/11/2002

1 Disposed of in period on 08/02/2002

Name: **DOUGLAS REYNOLDS**

Address: **10 GRANGE ROAD
LONDON SE1 3BE**

Authorisation

Authoriser Designation: **DIRECTOR** *Date Authorised:* **04/11/2002** *Authenticated:* **Yes (E/W)**