### **COMPANY REGISTRATION NUMBER 4099786**

# **KEYSTAGE TEACHER SUPPLY LIMITED ABBREVIATED ACCOUNTS FOR 31 OCTOBER 2007**

**HOWARD & CO** 

**Chartered Accountants** 10-12 Wellington Street (St Johns) Blackburn Lancashire **BB1 8AG** 



29/05/2008 COMPANIES HOUSE

## **ABBREVIATED ACCOUNTS**

# YEAR ENDED 31 OCTOBER 2007

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# ABBREVIATED BALANCE SHEET

### **31 OCTOBER 2007**

		2007	2006	
No	ote	£	£	£
FIXED ASSETS	2		24.004	20.7/2
Tangible assets			31,094	28,763
CURRENT ASSETS				
Debtors		264,551		246,674
Cash at bank and in hand		798		3,899
		265,349		250,573
CREDITORS: Amounts falling due within one year		235,373		216,290
NET CURRENT ASSETS			29,976	34,283
TOTAL ASSETS LESS CURRENT LIABILITIES			61,070	63,046
CREDITORS: Amounts falling due after more than				
one year			6,848	11,173
PROVISIONS FOR LIABILITIES			1,725	1,617
			52,497	50,256
CAPITAL AND RESERVES	_		00	00
Called-up equity share capital	3		99 52 200	99 50 157
Profit and loss account			52,398	50,157
SHAREHOLDERS' FUNDS			52,497	50,256

The Balance sheet continues on the following page The notes on pages 3 to 5 form part of these abbreviated accounts.

### ABBREVIATED BALANCE SHEET (continued)

#### **31 OCTOBER 2007**

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act

The directors acknowledge their responsibilities for

- (1) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (11) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985

These abbreviated accounts were approved by the directors and authorised for issue on 7 May 2008, and are signed on their behalf by

MRS CM BAILEY

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MRS SJ SCOTT

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#### NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31 OCTOBER 2007

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion.

#### Fixed assets

All fixed assets are initially recorded at cost

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Motor Vehicles

- 25% per annum on reducing balance

Office Fixtures and Equipment

- 20% per annum on reducing balance

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

#### NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31 OCTOBER 2007

#### 1. ACCOUNTING POLICIES (continued)

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### 2. FIXED ASSETS

	Tangible
	Assets £
COST	
At 1 November 2006	40,489
Additions	11,065
At 31 October 2007	51,554
DEPRECIATION	
At 1 November 2006	11,726
Charge for year	8,734
At 31 October 2007	20,460
NET BOOK VALUE	
At 31 October 2007	31,094
At 31 October 2006	28,763

# **NOTES TO THE ABBREVIATED ACCOUNTS**

## YEAR ENDED 31 OCTOBER 2007

### 3. SHARE CAPITAL

Authorised share capital:

			2007 £	2006 £
100 Ordinary shares of £1 each			100	100
Allotted, called up and fully paid:				
	2007		2006	
	No	£	No	£
Ordinary shares of £1 each	99	99	99	99
•				