The Insolvency Act 1986

# Administrator's progress report

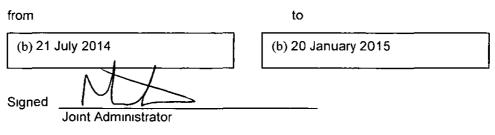
Name of Company	Company number
ICX Europe Limited	04080267
In the High Court of Justice, Chancery Division, London	Court case number 5127 of 2014

(a) Insert full name(s) and address(es) of administrator(s)

(b) Insert dates

L/ We (a) Cameron Gunn, Simon Harris and Mark Supperstone of ReSolve Partners LLP, One America Square, Crosswall, London EC3N 2LB

Joint Administrators of the above company attach a progress report for the period



Dated 22 January 2015

# **Contact Details**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

ReSolve Partners LLP, One America Square, Crosswall, London, EC3N 2LB					
Sjana Whitby					
	Tel 020 3411 0507				
DX Number	DX Exchange				



nen you have completed and signed this form please send it to the Registrar of Companies at

mpanies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff



One America Square Crosswall London EC3N 2LB

> T 020 7702 9775 F 0845 094 1160

www resolvegroupuk.com

Our ref ICX/SH/DW/MD/CD/SW/040

22 January 2015

TO ALL KNOWN MEMBERS AND CREDITORS

Dear Sirs

# ICX EUROPE LIMITED - IN ADMINISTRATION (the Company)

Please find enclosed my report on the progress of the Administration of the Company for the period from 21 July 2014 to 20 January 2015 which should be read in conjunction with my proposals to creditors dated 9 September 2014

# Rights of creditors

An unsecured creditor may, with the permission of the court or with the concurrence of five per cent in value of the unsecured creditors (including the creditor in question) request further details of the Administrators' remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10 per cent in value of the unsecured creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the administrators' fees and the amount of any proposed expenses or expenses already incurred, within eight weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

Should you have any queries in relation to this matter please do not hesitate to contact Sjana Whitby of this office

Yours faithfully For and on behalf of ICX Europe Limited

Mark Supperstone Joint Administrator

For enquines regarding this correspondence please contact

Contact name Phone number Sjana Whitby 020 3411 0507

Email

sjana whitby@resolvegroupuk.com

The affairs, business and property of the Company are being managed by the administrator Partners and staff acting as administrators, administrator receivers or supervisors act as agents of the Company over which they are appointed at all times and without personal liability Cameron Gunn, Mark Suppersione and Simon Hams are licensed to act as Insolvency Practitioners in the United Kingdom by the Institute of Chartered Accountants in England and Wales ICX Europe Limited – In Administration

Administrators' six month progress report

For the period 21 July 2014 to 20 January 2015

# **CONTENTS**

- 1 Introduction
- 2 Administrators' actions since appointment
- 3 Receipts and payments
- 4 Assets
- 5 Dividend prospects
- 6 Investigation into the affairs of the Company
- 7 Pre-Administration costs
- 8 Administrators' remuneration
- 9 Administrators' expenses
- 10 Further information and complaints
- 11 Summary

# **APPENDICES**

- Statutory information
- II Receipts and payments account
- III Administrators' charge out rates, disbursement policy and narrative
- IV Administrators' time costs summary
- V Proof of debt form

#### 1. INTRODUCTION

As you may be aware Cameron Gunn, Mark Supperstone and I, were appointed as Joint Administrators of ICX Europe Limited (the Company) on 21 July 2014 This report is my first report on the progress of the Administration to date

Given a full background of the Company was provided in my proposals I do not propose to repeat that information or repeat the events leading up to my appointment in this report. Statutory information regarding the Company and my appointment is attached at *Appendix I* 

#### 2. ADMINISTRATORS' ACTIONS SINCE MY APPOINTMENT

Since my appointment, I have undertaken the following further actions, some of which are detailed further, below

- Continued to liaise with various third parties who are still in possession of Company assets
- Continued my efforts to collect the outstanding book debts
- Attempted to negotiate the sale of the Company's debts to third parties
- Liaised with the directors of the Company regarding the submission of a statement of affairs and directors' questionnaires
- Investigated the affairs of the Company and its directors based on the records obtained to date
- Submitted the results of the investigation to the Secretary of State
- Prepared the proposals and the progress report to creditors
- Dealt with creditor claims, queries and individual update requests, and
- Addressed the general administrative duties in the Administration

#### 3. RECEIPTS AND PAYMENTS

My receipts and payments account for the period from 21 July 2014 to 20 January 2015 is attached at Appendix II I trust the payments are self-explanatory

#### 4. ASSETS

#### Business intellectual property and contracts

As discussed in my proposals certain parts of the business intellectual property and contracts were sold upon my appointment and therefore I do not propose to cover this again in this report

A further £500 was received in respect of a transfer of one of the Company's residual trademarks

No further realisations are expected from this source

#### **Debts**

The directors' Statement of Affairs (SoA) detailed book debts with a book value of £5 7m, however, after taking into account contra claims the outstanding amount was reduced to £2 5m, of which £748,000 was in respect of a Judgement debt and approximately £1 3m was in relation to related party debts. The related party debts have been written off as unrealisable

An attempt was made to sell the Judgement debt, however, an agreement on suitable terms could not be reached with the third party and I am looking into my options in this regard. It is likely I will be seeking recovery as Administrator.

To date we have collected £1,570 in respect of the collectible book debts. Of those which are not subject to contra claims, circa £70,000 is due from a US customer. I am investigating the possibility of pursuing this through an agent

### Plant, equipment, fixtures and fittings

The directors' SoA estimated a realisable value of £10,000 for plant, equipment, fixtures and fittings, which comprising mainly of IT equipment and office furniture. Some of the Company's assets were held off site by third parties. My agents, AgentCite, have been attempting to collect these assets before selling the assets collected from the Company's premises. The third party has refused our agents access to the assets, therefore I have instructed my agents to dispose of the assets they currently have in hand.

In discussions with the directors it is apparent the third parties may hold pieces of equipment belonging to many clients and require me to provide serial numbers of the Company's assets. I understand the serial numbers do not exist and so I have no alternative but to abandon them

#### Cash at bank

The directors' estimated cash at bank was £435. To date have realised £534. No further realisations are expected from this source.

#### 5. DIVIDEND PROSPECTS

#### Secured creditor

The Company provided fixed and floating charges over its assets to Mr Mawji and Mr Omnet on 2 September 2004, as security for loans provided to the Company At the date of my appointment there was an amount of £92,350 due to the secured creditors

Both Mr Mawji and Mr Omnet will be relying on their fixed and floating charge in order to recover the outstanding balance. It is envisaged they will both suffer a shortfall under their debentures, however should receive a distribution from the fixed charge realisations, net of any agreed costs in due course.

#### Preferential creditors

Preferential creditors include former employees and the Redundancy Payments Office which has a claim in respect of payments made to the former employees' of the Company for unpaid wages (subject to a maximum limit set by the insolvency legislation) and holiday pay. Any balance of wages is unsecured. There is no limit in respect to outstanding holiday pay. It is unlikely that a preferential dividend will be paid but may become payable in the event I can recover sufficient book debts.

#### Prescribed part

There are provisions of the insolvency legislation that require the Administrator to set aside a percentage of a Company's assets for the benefit of the unsecured creditors in cases where the Company gave a floating charge over its assets to a lender on or after 15 September 2003. This is known as the prescribed part of the Company's net property. A Company's net property is that amount left after paying the preferential creditors and Administration expenses, but before paying the lender who holds a floating charge. The Administrators have to set aside 50 per cent of the first £10,000 of the net property and 20 per cent of the remaining net property up to a maximum of £600,000.

Given there is a qualified floating charge holder, the prescribed part provisions will apply. However, it is unlikely there will be sufficient realisations to enable a prescribed part fund to be set aside.

#### **Unsecured creditors**

The Company's records show the Company had 90 trade creditors totalling £8,399,978. To date I have received claims totalling £1,186,382.

Based on the current financial position of the Company, it is unlikely there will be sufficient net asset realisations to enable a distribution to unsecured creditors

#### 6. INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation. The Administrators' took into account the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs

involved. Based on the information available, there were no matters that justified further investigation in the circumstances of this appointment.

Within six months of appointment the Administrators' are required to submit a confidential report to the Secretary of State to include any matters which have come to the Administrators attention during the course of their work which may indicate that the conduct of any past or present director would make him unfit to be concerned with the management of the Company. The report was submitted on 12 December 2014 to the Insolvency Service and is not public record.

#### 7. PRE-ADMINISTRATION COSTS

As previously reported, my pre-appointment time costs are £35,474, of which £3,333 of time was billed and paid by the Company pre-appointment. Approval for my remuneration will be sought from the secured and preferential creditors.

A summary of the pre-appointment time costs are shown at *Appendix IV* and a narrative at shown at *Appendix III* 

#### 8. ADMINISTRATORS' REMUNERATION

My proposals stated I was to charge my remuneration by reference to the time properly spent by me and my staff in dealing with matters relating to the Administration of the Company. This time was proposed to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time the work was undertaken.

The basis of my remuneration will be agreed by the secured and preferential creditors

As at 20 January 2015 my time costs amounted to £75,942 representing 268 hours' work, at an average charge out rate of £283

A schedule of my charge out rates, disbursement policy and a narrative description of the work undertaken in the Administration to date, together with the time costs incurred to date is attached at *Appendices III* and *IV* 

#### 9. ADMINISTRATORS' EXPENSES

My expenses to 20 January 2015 amount to £982. I have not drawn any expenses in this matter to date Further details on what expenses have been incurred to date can be found at *Appendix III*.

A copy of 'A Creditors Guide to Administrators' Fees' published by the Association of Business Recovery Professionals is available at the link <a href="http://www.resolvegroupuk.com/Administrators.PDF">http://www.resolvegroupuk.com/Administrators.PDF</a> Please note that there are different versions of the Guidance Notes, and in this case you should refer to the November 2011 version. A hard copy of both documents can be obtained, free of charge, on request from the address below.

#### 10. FURTHER INFORMATION AND COMPLAINTS

An unsecured creditor may, with the permission of the court or with the concurrence of five per cent in value of the unsecured creditors (including the creditor in question) request further details of the Administrators' remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of ten per cent in value of the unsecured creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Administrators' fees and the amount of any proposed expenses or expenses already incurred, within eight weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

Should you have any comments or complaints regarding this Administration, please contact Cameron Gunn in the first instance. If you consider that we have not dealt with your comment or complaint appropriately, you may request we perform an internal independent review of your complaint. This review would be undertaken by a person within ReSolve not involved in the Administration. A request for a review can be made in writing to the Compliance Manager, ReSolve Partners LLP, One America Square, Crosswall, London, EC3N 2LB or by email to simon harris@resolvegroupuk.com

If you still feel that you have not received a satisfactory response then you may be able to make a complaint to the Complaints Gateway operated by the Insolvency Service. Any such complaints should be addressed to The Insolvency Service, IP Complaints, 3rd Floor, 1 City Walk, Leeds, LS11 9DA, or you may email in complaints@insolvency gsi gov uk, or you may phone 0845 602 9848. The Complaints Gateway will in turn determine if such complaint should be addressed by Mr Gunn's, Mr Supperstone's and Mr Harris' regulatory body.

#### 11. SUMMARY

Should you have any queries in relation to this matter please do not hesitate to contact Sjana Whitby of this office

Yours faithfully For and on behalf of ICX Europe Limited

Mark Supperstone Joint Administrator

For enquiries regarding this correspondence please contact

Contact name Phone number Sjana Whitby 020 3411 0507

Phone number Email

sjanawhitby@resolvegroupuk.com

The affairs, business and property of the Company are being managed by the joint administrators
Partners and staff acting as administrators and staff acting as administrators and without personal flability Cameron Gunn, Mark Supperstone and Simon Harris are licensed to act as insolvency Practitioners in the United Kingdom by the Institute of Chartered Accountants in England & Wates

### APPENDIX I

#### STATUTORY INFORMATION

Company information

Company name

ICX Europe Limited

Company number

04080267

Date of incorporation

28 September 2000

Trading address

3rd Floor, 120 Moorgate, London EC2M 6UR

Current registered office

c/o ReSolve Partners LLP, One America Square, Crosswall, London EC3N

2LB

Former registered office

3<sup>rd</sup> Floor, 120 Moorgate, London EC2M 6UR

Principal trading activity

Other telecommunications activities

**Appointment details** 

Date of appointment

21 July 2014

Appointment made by

Secured creditor of the Company, Mr Haider Mawji

Court name

High Court of Justice, Chancery Division, Companies Court, London

Court reference

5127 of 2014

Administrators appointed

Cameron Gunn

Insolvency Practitioner Number

9362

Mark Supperstone

Insolvency Practitioner Number

9734

Simon Harris

Insolvency Practitioner Number

11372

Paragraph 100(2) statement

Any act required or authorised under any enactment to be done by an Administrator may be done by any or all of the Administrators acting jointly

or alone

Directors.

Mr Alan Omnet

Mr Haider Mawji

Shareholder:

Name

Shares held

Nominal value

Shareholding

I Telecoms

Group Limited

100

£1 00

100%

Summary of Charges:

Charge Holder

Haider Mawji

**Date created** 02/09/2004

Date registered 04/09/2004

Type of charge Debenture Debenture

**Status** Outstanding Outstanding

Redevco Nederland BV and

Redevco BV

Alan Oment

02/09/2004 03/09/2012

04/09/2004 08/09/2012

Rent deposit

Outstanding

For the period

# **APPENDIX II**

# **RECEIPTS AND PAYMENTS ACCOUNT**

# ADMINISTRATORS' RECEIPTS AND PAYMENTS FROM 21 JULY 2014 (DATE OF APPOINTMENT) TO 20 JANUARY 2015

Directors'

	Statement of Affairs £	21 July 2014 to 20 January 2015 £
Fixed charge receipts		
Business intellectual property & contracts	-	15,500 00
Fixed charge balance		15,500 00
Floating charge receipts		
Plant and machinery	10,000	-
Debtors	Unknown	1,569 68
Cash at bank	435	533 91
Floating charge balance	10,435	2,103 59
Floating charge payments		
Statutory advertising		75 00
Insurance of assets		159 00
Trade mark transfer fee		50 00
		284 00
Total (Receipts less Payments)		17,319.59

Represented by	
ICX Europe Limited - In Administration (non interest bearing current account)	17,319 59
Total	17,319 59

Mark Supperstone Joint Administrator 22 January 2015

### **APPENDIX III**

# ADMINISTRATORS' CHARGE OUT RATES, DISBURSEMENT POLICY AND NARRATIVE

### Joint Administrators' charge out rates

Time properly incurred on cases is charged to the assignment at the hourly rate prevailing at the time. Time is recorded in units of six minutes each, so ten per hour. The current hourly charge-out rates covering the whole period are outlined below.

	£
Partner	490
Director	400
Senior Manager	385
Manager	325
Assistant Manager	295
Senior Administrator	245
Administrator	185
Junior Administrator	125

Secretarial and support staff are not charged to the cases concerned, being accounted for as an overhead of ReSolve Partners LLP

### Disbursement policy

Separate charges are made in respect of directly attributable expenses (Category one disbursements) such as travelling (non-mileage), postage, photocopying, statutory advertising and other expenses made on behalf of the assignment

Indirect charges (Category two disbursements) are charged as follows

Photocopying
 Faxes/telephone/room hire
 Mileage
 20 pence per sheet
 £150 per annum
 45 pence per mile

The following expenses were incurred but have not been paid

	Category one	Category two	Total
Licence fees	110 00	-	110 00
Management fee	-	150 00	150 00
Postage	507 85	-	507 85
Bonding	158 01	-	158 01
IT support	25 00	-	25 00
Compay searches	10 00	-	10 00
Travel - Taxı	21 00	-	21 00
Total	831 86	150.00	981.86

#### Narrative of work carried out:

### Pre-appointment work

- · Reviewing the Company's financial position and affairs
- Researching the marketplace for potential interested parties
- Conducting an accelerated marketing campaign
- Provision of information to interested parties
- Liaising with interested parties
- Instructing valuation agent regarding valuation and recommendation of offer received
- Liaising with the Company's directors regarding appointment documentation
- Attending the Company's site to gather initial information
- · Planning internally for the appointment and production of marketing material, and
- Traveling to and from the High Court to file appointment documents

# Administration and Planning

# Case Planning

- Preparing the documentation and dealing with the formalities of appointment
- Attendance at the Company's premises following appointment and subsequently to oversee removal of items
- · Case planning and administration

#### Cashiering

- Liaising with the Company's bankers, National Westminster Bank plc
- · Maintaining and managing the Administrator's cashbook

#### General administration

- Statutory notifications and advertising
- Preparing documentation required
- Dealing with all routine correspondence
- Maintaining physical case files and electronic case details on Insolv
- · Review and storage
- Case bordereau
- · Liaising with the Company's landlord
  - General correspondence regarding the Company's occupation at the premises
  - > Arranging a surrender of the lease
  - Dealing with the landlord's claim against the Company
- Liaising with the Company's accountant
  - General correspondence
  - Correspondence relating to entries made in the Company's accounts
- Correspondence with Farrer & Co (Farrers)
  - > General correspondence and discussions regarding legal advice pertaining to all matters relating to the Administration
  - Instruction to Farrers regarding preparation of deed of assignment of judgement debt
- Correspondence with the director regarding non-investigative matters
  - Initial correspondence following appointment
  - Meetings following appointment
  - Numerous correspondence regarding obtaining access to Company's assets
  - General correspondence regarding update on progress

#### Creditors

### Secured

Liaising with secured creditors regarding release of security over assets sold

# Preferential

 Liaising with employees and the redundancy payments office regarding outstanding employee entitlements

#### Unsecured

- Dealing with creditor correspondence by letter, email and telephone
- Maintaining creditor information on Insolv
- Reviewing, and adjudicating on if necessary, proofs of debt received from creditors
- Preparing reports to creditors

#### **Employees**

- · Dealing with employee correspondence by letter, email and telephone
- Assistance with the submission of RP1 claim forms
- Liaising with the Redundancy Payments Office on claim discrepancies

# Investigations

### General investigation (SIP 2)

- · Collection of books and records held at Company's premises
- Conduct investigations into suspicious transactions
- Review books and records to identify any transactions or actions an Administrator may take against a third party in order to recover funds for the benefit of creditors

#### D returns

- Prepare a return pursuant to the Company Directors Disqualification Act
- · Correspondence with The Insolvency Service on the same
- Review and storage of books and records

#### Other investigation

- · Correspondence with the directors regarding investigations
  - > Requests to provide further information to assist with investigation and provide further Company books and records
  - > Correspondence regarding directors obligations to comply with officeholders
- Analysis of financial information, including bank statement analysis (transcribed into Excel)

# Realisation of Assets

### Book debts

- Corresponding with debtors and attempting to collect outstanding book debts
  - > Liaising with directors regarding copy invoices
- Review of numerous customer agreements
- Review of customer statements
- Attempting to locate contact information for debtors

# Judgement debt

- Attempting to assignment judgement debt
  - o Instructing Farrers to prepare deed of assignment
  - Meeting with potential purchasers to discuss sale terms
  - o Liaising with potential purchasers solicitors regarding term of assignment
  - o Collection of books and records relating to judgement

### Sale of business / assets

- Liaising with the bank regarding the closure of the account and transfer of any balance
- Liasing with agents regarding valuation and sale of assets
  - > Attendance at site to oversee removal of assets
  - > Liaising with landlords regarding access to collect assets
  - Discussions with agent regarding identifying asset

# Statutory

# Statutory paperwork / form completion

Statutory form preparation

# Reporting to creditors

- Dealing with statutory issues required under the Insolvency Act 1986 and the Statements of Insolvency Practice, including, but not limited to, the following
- Drafting and filing documents with the Registrar of Companies
- Drafting and filing documents with the Court
- Convening and holding meetings of members and creditors
- · Reporting to members, creditors, employees and other stakeholders
  - > Completion of report and proposals to creditors
  - > Completion of six monthly report

# **APPENDIX IV**

# **ADMINISTRATORS' TIME COSTS SUMMARY**

# Pre-appointment time costs

Advisory

Pre Appointment

PARTNER /	DIRECTOR	MANAC	ER	THER SENIOR P	ROFESSIONA	TOT	AL	AVERAGE RATE
Heurs	Cest (£)	Heurs	Cest (£)	Heurs	Cost (£)	Heurs	Cest (E)	Cest (£)
24 50	12 005 00	-	-	-	-	24 50	12 005 00	490 00
1 30	637 00	49 10	18,440 00	19 10	4 391 50	69 50	23 468 50	337 68
25 80	12 642 00	49 10	18,440 00	19 10	4,391 50	84 00	35,473 50	377 38

# Post-appointment time costs

	Partner /M:	nager	Manag	er	Other Senier Pr	efessionals	Teta		Average total
	Heurs	Cost (£)	Heurs	Cost (£)	Heurs	Cest (£)	Heurs	Cest (£)	Cost (£)
Administration & Planning									1
Case planning / monitoring	1 50	735 00	3 30	1 320 00	4 70	995 50	9 50	3 050 50	321 11
Cashlering	-	-	•		6 20	1 177 00	6 20	1 177 00	189 84
Compliance / technical	-	-	-	- 1	3 70	684 50	3 70	684 50	185 00
General administration	-		7 50	2 437 50	16 00	3 182 00	23 50	5 619 50	239 13
	1 60	735 00	10 80	3,767 60	30 60	6,039 00	42,80	10,631 50	245 49
Creditors		] [							†
Secured	-	- []	-	-	1 80	441 00	1 80	441 00	245 00
Unsecured	-	-	7 50	2 512 50	15 20	3 250 00	22 70	5 762.50	253 85
Employees	-		-		400	794 00	4 00	794 00	198 50
			7 60	2,512 60	21 00	4,485 00	28 60	6,997 60	245 53
Investigations				į		1			!!!
D returns		- []		- i	970	1 806 50	9 70	1 806 50	186 24
Other investigation			-		4 90	936 50	4 90	936 50	191 12
					14 60	2,743 00	14 60	2,743 00	187 88
Realisation of Assets		11		j	)	li li			1
Book debts	11 50	5 635 00	18 10	6 302 50	35 90	7 949 50	65 50	19 887 00	303 62
Sale of business / assets	2 00	980 00	26 60	9 327 50	32 30	7 865 50	60 90	18 173 00	298 41
Property - freehold and lea	-	- []	•	-	080	196 00	0 80	196 00	245 00
Other assets	11 50	5 635 00	1 60	565 00	10 40	2 380 00	23 50	8 580 00	365 11
	25 00	12,250 00	46 30	16,195 00	79 40	18,391 00	150 70	46,836 00	310 79
Statutory		ll l				l.			}
Statutory paperwork	-	- 11	12 70	4 330 00	200	490 00	14 70	4 820 00	327 89
Reporting to creditors	•		2 40	960 00	14 30	3 053 50	16 70	4 013 50	240 33
			15 10	6,290 00	16 30	3,543 50	31 40	8 833 60	281 32
Total hours and cost	26 50	12,985 00	79 70	27,755 00	161 90	35,201 50	268 10	76,941 60	283 26

# **APPENDIX V**

# **PROOF OF DEBT**

	ICX EUROPE LIMITED – IN ADMINISTRATION						
	Date of administration 21 July 2014						
Name of creditor (If a company please also give company registration number)							
2	Address of creditor for correspondence						
3	Total amount of claim, including any Value Added Tax and outstanding un-capitalised interest as at the date the company went into administration						
4	Details of any documents by reference to which the debt can be substantiated (Note There is no need to attach them now but the administrators may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting)						
5	If amount in 3 above includes outstanding uncapitalised interest please state amount						
6	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)						
7	Particulars of any security held, the value of the security, and the date it was given						
8	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates						
9	Signature of creditor or person authorised to act on his behalf						
Name in BLOCK LETTERS							
<u> </u>	Position with or in relation to creditor						
	Address of person signing (if different from 2 a	bove)					
	Administrators' Use only						
	itted to vote for	Admitted for dividend for					
£		£					
Date		Date					
Joint	Administrator	Joint Administrator					