

## **USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.**



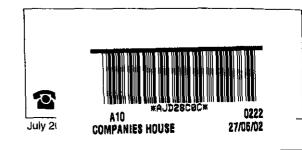
CHFP000		<u></u>				
	Company Number	406 4091				
	Company Name in full	CITY	Мота	e REPAIRS	LIMITED	
				<u> </u>		
Balance Sheet as at		BOTH SEPTEMBER 2001				
				Current Year	Previous Year	
				2001		
Called u	p Share Capital not paid		£	2		
Cash at	Bank and in Hand	,	£			
NET AS	SETS			2	£	
Authoris	ed share capital:					
10,000	ordinary shares of	£ 1.00	each			
Issued s	hare capital:		_			
2	ordinary shares of	€ 1.00	each	2		
SHARE	HOLDERS' FUNDS			£ 2,	£	
Notes: 1. During conside	the year the company allotted? eration received by the company v	ordinary s vas £え	hares with	an aggregate nominal	value of £ 2 , the	
2. During	the year the company acted as ar	agent for a pe	rson - if th	is applies please tick	the box	
(b) M	ts:  or the year ended 30TH Continued the companies have not required the companies acknowledge their research.	Act 1985. company to o			is entitled to exemption under with section 249B(2) of the	

- - i. ensuring the company keeps accounting records which comply with section 221, and
  - ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These accounts were approved by the Board of Directors 26/6/02 on ..... and signed on their behalf by: Director(s)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Contact details:



GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form - if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

<u>O</u>		USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.		
	ompanies House for the record			
CHFP000	Company Number	00123456		
	Company Name in full	A Company Limited		
	Balance Sheet as at	30 July 2000		<u> </u>
			Current Year	Previous Yea
			2000	
Called up S	hare Capital not paid (Se	e note b. above) 🗜	100	
Cash at Bar	nk and in Hand (See note	b. above) £		
NET ASSE	rs		£ 100	٤
Authorised :	share capital:		t	<del></del>
1000	ordinary shares of	£ 1.00 each		
Issued shar	e capital:			
100	ordinary shares of	£ 1.00 each		
SHAREHO	LDERS' FUNDS		£ 100	£
	ear the company allotted		an aggregate nominal value	of £ 100 , th
- ,	ear the company acted as an	agent for a person - if thi	s applies please tick the b	ox
section (b) Member Compa (c) The dir i. ens ii. pre fina 226	year ended 30 Ju 249AA(1) of the Companies ers have not required the o nites Act 1985. ectors acknowledge their resp using the company keeps acc paring accounts which give a notal year, and of its profit an i, and which otherwise comply licable to the company.	Act 1985. company to obtain an a consibility for: counting records which con true and fair view of the id loss for the financial ye	udit in accordance with s  Inply with section 221, and state of affairs of the compa  ar, in accordance with the	ection 249B(2) of the arm as at the end of the requirements of section
on	s were approved by the Board 30 August 2000 their behalf by:	Please give the name, address, telephone numbin and, if available, a DX number and Exchange the person Companies House should contact there is any query.		
Director(s)	•		Contact details:	
	A Director		<b>₹</b>	

## An example:

On 1 July 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 July 2000.

## Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland