

Registered number  
4061669

**ST JOHN'S COMMUNITY CENTRE**

**Report and Accounts**

**31 March 2007**

**Charity Registration No: 1085818**



**CONWAY MANS  
REGISTERED AUDITORS**

**ST JOHN'S COMMUNITY CENTRE**  
**Report and accounts**  
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## **ST JOHN'S COMMUNITY CENTRE**

### **Charity Information**

#### **Trustees -**

Mr Sid Keys	- Chairman
Ms Mary Davies	- Vice Chairperson
Mrs Gertie Duffy	- Treasurer
Mr Joshua Ukachuku	- Resigned 20th November 2006
Mrs Iris Brown	
Mr John Johnson	- Co-opted member
Mr Joe Brown	- Resigned 20th November 2006
Mr Joe Brown	- Co-opted 20th November 2006
Rev Trish Bur	- St John's Church
Mr Ken Wilson	- Appointed 26th April 2006
Ms Elizabeth Hegarty	- Appointed 21st April 2006

#### **Auditors**

Conway Mans  
Chartered Accountants  
Registered Auditors  
Connaught House  
Broomhill Road  
Woodford Green  
Essex IG8 0XR

#### **Bankers**

National Westminster Bank plc  
15 Mary Rose Mall  
Frobisher Road  
Becton  
London E6 5ZZ

#### **Registered office**

37 Rushey Green  
Catford  
London SE6 4AS

**Company Registration number**  
4061669

**Charity Registration number - 1085818**

**St John's Community Centre**  
**Report of the Trustees**  
**For the Year Ended 31 March 2007**

**Principal Activities**

The primary aims of the Community Centre are

- 1) To improve the education and welfare opportunities of local people
- 2) To improve the quality of life for all sections of the community and help to reduce the level of poverty and disadvantage faced by those in greatest need
- 3) To facilitate change by encouraging people to engage in local issues and play an active part in issues concerning them

The following report reflects the range of activities provided by the centre during the year to March 2007

The centre managed to secure external and internal funding to cover the operational costs of all centre events and projects undertaken. Hence, we have been able to deliver the following services which target different needs and interests

**After School Project**

This project continued on a full care basis throughout the year, with activities tailored to meet the needs of working parents. These included offering half-term, summer and Easter holiday schemes.

The project has been able to meet the targets of its sustainability plan and has been able to generate 80% of total project costs.

**Youth Club**

Activities undertaken in the year included centre based activities such as games, sports, social gatherings, discussions and workshops, plus detached services, residential visits and outings.

**Social Clubs**

The centre continued to support the 50 years and over age group. Two social clubs have been operating their services from the centre. One has its emphasis on line dancing and keep fit activities, whilst the other concentrates on social gatherings and community support.

Together, both projects offer isolated members of the community opportunities to come out of isolation, to offer mutual support and company to each other.

The centre also participated in the London Borough of Newham Warm Centre Project.

**Centre Health Project**

This project has been particularly successful in ensuring that all sections of the community have been motivated to play an active part. The centre's health initiative is now a significant part of all project activities run by the centre.

**Womens' Support Project**

Womens' Support Project has continued to offer a broad range of services such as workshops, healthy cooking sessions, salsa classes, keep fit training and community education, in addition to offering support, advice and information to women who need additional help to move on and achieve their potential, as well as getting to know other women in the local community.

### **Children and Parents Support Project**

This project has continued to make positive progress in supporting those parents and children with greater and special needs. The project has been able to offer workshops, support groups and outreach to those in greatest need.

The Children and Parents Support Project has been working closely with the Women's Support Project in order to maximize resources available to disadvantaged children and parents, and to direct more resources and support to single mothers, as well as disadvantaged families with more than two young children.

### **Networking Events**

We have worked closely with many support groups and similar agencies. Newceys has continued to support both adult and community services at the centre. East London Alliances brought teams of people from local businesses in the area, who assisted the centre with voluntary support. City Airport and Tate & Lyle, two well known major businesses in the area, continued their financial and technical support to the centre.

The centre has worked closely with our Local Community Forum in organizing public and local events, celebrating cultural events and promoting community participation and encouraging local people to have a voice in local issues which affect them.

During the year under review, the centre organised several major community and cultural events, celebrating diversity, promoting equality and encouraging greater participation by local people in local events. The year has also seen an increase in the use of the centre by people with special needs, with two groups of disabled people now able to use both the art and workshop rooms one a week throughout the year. Both groups have benefitted greatly from our disabled access lift.

Our income generating activities have grown, both in terms of quality and quantity. The centre is now managing to generate almost 40% of its annual total revenues, and contributing towards core and revenue costs.

  
SECRETARY

## **ST JOHN'S COMMUNITY CENTRE**

### **Independent Auditors' Report**

#### **Report of the auditors to the trustees of St John's Community Centre**

We have audited the financial statements of St John's Community Centre for the year ended 31 March 2007 which comprises the Statement of Financial Activities, Balance Sheet and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, Reporting Standard for Smaller Entities (Effective June 2002), under the historical cost convention and the accounting policies set out on page 6.

#### **Respective responsibilities of trustees and auditors**

As described on page 3, the charity's trustees are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

We have audited the financial statements in accordance with the relevant legal and regulatory requirements and the United Kingdom Auditing Standards.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 March 2007 and of its incoming and application of resources for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 and the Charities (Accounts and Reports) Regulations 1995.

*Conway Mans*

Conway Mans  
Chartered Accountants  
Registered Auditors  
Connaught House  
Broomhill Road  
Woodford Green  
Essex IG8 0XR

Date

*26.11.07.*

**ST JOHN'S COMMUNITY CENTRE**  
**Statement of financial activities**  
**for the year ended 31 March 2007**

	Notes	Restricted Funds	Unrestricted Funds	TOTAL 2007 £
<b>Grants received</b>	<b>2</b>	183,916	-	183,916
<b>Fees, subscriptions &amp; fundraising</b>		70,649	-	70,649
<b>Other operating income</b>		25,591	-	25,591
<b>Bank interest received</b>		-	4,314	4,314
<b>Total incoming resources</b>		<u>280,156</u>	<u>4,314</u>	<u>284,470</u>
<b>Resources Expended:</b>				
Community centre		108,903	1,101	110,004
After School project		94,521	881	95,402
Women Support project		26,898	425	27,323
Youth work project		13,535	461	13,996
South A13		2,421	-	2,421
		<u>246,278</u>	<u>2,868</u>	<u>249,146</u>
Management & administration		-	10,085	10,085
<b>Total Resources Expended</b>		246,278	12,953	259,231
Net Incoming Resources for the year		33,878	(8,639)	25,239
<b>Funds brought forward at 1 April</b>		144,186	31,008	175,194
Transfers from restricted funds		(25,746)	-	(25,746)
<b>Funds carried forward at 31 March</b>		<u>152,318</u>	<u>22,369</u>	<u>174,687</u>

**Statement of total recognised gains and losses**

There were no recognised gains or losses other than those included in the statement of financial activities

**ST JOHN'S COMMUNITY CENTRE**  
**Balance Sheet**  
**as at 31 March 2007**

	Notes	2007 £	2006 £
<b>Current assets</b>			
Cash at bank and in hand		185,141	176,955
<b>Creditors' amounts falling due within one year</b>	6	(10,454)	(1,761)
<b>Net current assets</b>			
<b>Net assets</b>		<u>174,687</u>	<u>175,194</u>
<b>Represented by.</b>			
<b>Reserves</b>	7	<u>174,687</u>	<u>175,194</u>

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

.....   
**Mr Sid Keys**  
**Trustee & Chairman**

Date 23 Nov 07



**ST JOHN'S COMMUNITY CENTRE**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**1 Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

The accounts include the results of the Charity's operations which are described in the Trustees' report and all of which are continuing and have been prepared in compliance with the Statement of Recommended Practice Accounting for Charities

**Grants**

Grants are recognised in full in the statement of Financial Activities in the year in which they are received. Unexpended amounts are carried forward as reserves and utilised in accordance with the provision of the grant.

**Unrestricted funds**

These are grants, donations and other income received or generated for the objects of the charity, without any specified purpose and are available as general funds.

**Restricted funds**

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

**Designated funds**

These are funds set aside from unrestricted funds to cover the costs of redundancy payments, staff replacements, operational costs for three months and any other contingencies.

**Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

<b>2 Grants received</b>	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
<b>Community Centre</b>		
London Borough of Newham	46,690	46,000
Royal Dock Trust	30,000	30,000
City Airport	250	250
LB Newham - Training & Employment Day	6,563	-
Bridge House Estate Trust	7,000	-
CSC Regeneration	-	5,854
Community Forum	3,300	1,949
Newham Youth Services	-	1,090
Other	3,415	2,194
	<b>97,218</b>	<b>87,337</b>
<b>Youth Work Project</b>		
Royal Dock Trust	1,000	-
Connexions	2,000	-
The Goldsmiths Company	-	1,500
L B Newham Youth Services	16,103	22,438
	<b>19,103</b>	<b>23,938</b>
<b>After School/Play Schemes Project</b>		
Work placement	-	708
L B Newham Children Service	31,598	1,000
East Thames Housing	-	1,665
Help a London Child	1,870	1,250
Special Need	1,944	1,242
Church Urban Fund	7,000	7,000
L B Newham	-	13,670
	<b>42,412</b>	<b>26,535</b>

**ST JOHN'S COMMUNITY CENTRE**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**Women Support Project**

Royal Dock Trust	1,000	-
City Parochial Foundation	7,000	11,250
Health Action Zone	7 183	36,965
NRF Project	10,000	-
LloydsTSB	-	10,000
	<u>25 183</u>	<u>58 215</u>
<b>Total Restricted funds</b>	<u>183,916</u>	<u>196,025</u>

**3 Direct Charitable Expenditure - Restricted**

	<b>Community Centre</b>	<b>After School</b>	<b>Womens' Support</b>	<b>Youth</b>	<b>TOTAL 2007</b>	<b>TOTAL 2006</b>
Wages & staff costs	79,079	68,305	19,451	4,835	171,670	149,646
Caretakers & Cleaning	7,398	5,842	2,349	2,159	17,748	7,104
Equipment, Repairs & Maint	5,019	2,635	1,031	1,276	9,961	23,443
Light, heat & water rates	4,377	2,422	265	798	7,862	9,941
Insurance	2,025	1,519	506	1,013	5,063	4,780
Tele , fax & internet	1,318	393	257	527	2,495	3,072
Printing, postage & stat	1,569	1,184	382	770	3,905	4,796
Training & workshops	374	2,321	645	2,085	5,425	1,721
Sundry expenses	142	88	22	-	252	8,185
Volunteer & childcare costs	255	3,005	82	-	3,342	8,972
Sessional workers	7,347	6,807	4,329	72	18,555	9,059
	<u>108,903</u>	<u>94,521</u>	<u>29,319</u>	<u>13,535</u>	<u>246,278</u>	<u>239,952</u>

**4 Management & administration**

	<b>2007</b>	<b>2006</b>
Auditors remuneration	1,750	1,752
Sundry & subsistence expenses	1,328	1,208
Office & admin costs	7,007	6,730
	<u>10,085</u>	<u>9,690</u>

**5 Tangible fixed assets**

	<b>Motor vehicle £</b>
<b>Cost</b>	
At 31 March 2007	<u>2,500</u>
At 31 March 2006	<u>2 500</u>
<b>Depreciation</b>	
At 31 March 2006	2,500
Charge for the year	-
At 31 March 2006	<u>2,500</u>
<b>Net book value</b>	
At 31 March 2007	<u>-</u>
At 31 March 2006	<u>-</u>

**6 Creditors**

	<b>2007</b>	<b>2006</b>
Sundry creditors & accruals	10 454	11,210
	<u>10,454</u>	<u>11,210</u>

**ST JOHN'S COMMUNITY CENTRE**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**7 Reserves**

<b>Restricted Fund Balances</b>	<b>2007</b>	<b>2006</b>
Maintenance Reserve	16,000	16,000
Connexions	-	2,000
LB Newham - Training/Employment day	-	6,563
Health Action Zone	-	7,183
'NRF Project	10,000	20,000
	<hr/>	<hr/>
	26,000	51,746
	<hr/>	<hr/>
	<b>2007</b>	<b>2006</b>
<b>Unrestricted Funds</b>		
As at 1 April 2006	31,008	15,850
Net Incoming Resources for the year	25,239	15,158
Transfer to designated funds	(27,560)	-
	<hr/>	<hr/>
As at 31 March 2007	28,687	31,008
	<hr/>	<hr/>
<b>Designated Funds</b>		
As at 1 April 2006	92,440	92,440
Transfer from Unrestricted funds	27,560	-
	<hr/>	<hr/>
As at 31 March 2007	120,000	92,440
	<hr/>	<hr/>
<b>Total Reserves</b>	<u>174,687</u>	<u>175,194</u>

**8 Reserves Policy**

At the last AGM in November 2006, the Trustees decided that an amount of £120,000 be set aside, should the need arise to wind up the organisation. This was deemed sufficient to cover three to six months operating expenses. Included in the amount set aside is £15,000 to cover potential costs of redundancy payments to staff, who qualify for statutory redundancy payment.

**9 Controlling Party**

The charity is ultimately controlled by the trustees by virtue of the powers vested upon them by the constitution, the main governing document.