

# TM02

## Termination of appointment of secretary

form produced by

### PC Share Register

Ver 16 03

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to  
terminate the appointment  
of a secretary (individual or  
corporate)

☐ **What this form is NOT for**  
You cannot use this form if  
terminating the appointment  
of a director. To do this, please  
use form TM01 'Termination of  
appointment of director'

SATURDAY



A17

\*A2AL4XYR\*

15/06/2013

#327

COMPANIES HOUSE

### 1 Company details

Company number 04044453

Company name in full High Ash Drive Flat Management Company Limited

#### → Filling in this form

Please complete in typescript  
or in bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on  
the public Register

Title \* Mr

Full forename(s) John

Surname/Corporate  
name Latus

### 3 Termination date ①

Date of termination of  
appointment 01/04/2006 20/1/3

① Only one secretary appointment  
can be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature

X

Cosec Management  
Services Ltd. *[Signature]* X

This form may be signed by  
Director ②, Secretary, Person Authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity commission  
receiver and manager, CIC manager, Judicial factor

#### ② Societas Europaea

If the form is being filed on  
behalf of a Societas Europaea  
(SE), please delete 'director' and  
insert details of which organ of  
the SE the person signing has  
membership

#### ③ Person authorised

Under either section 270 or 274  
of the Companies Act 2006

# TM02

## Termination of appointment of secretary



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

CoSec Management Services Ltd

Address

Suite D Global House,  
Shrewsbury Business Park

Post town

Shrewsbury

County/Region

Shropshire

Postcode

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Country

England

DX

Telephone

01743 271432



### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form



### Important information

Please note that all information on this form will appear on the public record



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquires@companieshouse.gov.uk](mailto:enquires@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**