

CH04

Change of corporate secretary's details



You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
the details of a corporate
secretary

☐ **What this form is NOT for**
You cannot use this form if you
are changing the details of a corporate
director. To do this, please use
form CH02 'Change of corporate
director's details'

SATURDAY



ASQ6LIGH
A17 20/03/2010 129
COMPANIES HOUSE
A38 17/03/2010 104
COMPANIES HOUSE


1	Company details	
Company number	0 4 0 3 8 3 5 5	→ Filing in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
Company name in full	Buckley House Management Company Limited	
2	Secretary's current details on the Register ^①	
Corporate body/firm name	SUTTONS CITY LIVING LTD	
3	Date of change of details	
Date of change of details	d1 d6 m0 m3 y2 y0 y1 y0 Please complete the appropriate sections to indicate which of your details have changed	
4	Change of name details	
	Please enter your new name	
Change of corporate body/firm name		
5	Change of registered or principal office address ^②	
Building name/number	4	
Street	Tnpps Mews	
	Didsbury	
Post town	Manchester	
County/Region		
Postcode	M 2 0 2 J T	
Country		
	② Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (Legal Post in Scotland) number	

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6	Change of European Economic Area (EEA) company details¹	
	Please give any new details of the register where the company file is kept (including the relevant state) and any change of registration number in that register	
New details where the company/firm is registered ²		1 EEA A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk 2 This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
New registration number		

7	Change of non-EEA company details	
	Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register	
Change of details of the legal form of the corporate body or firm		1 Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register
Change of details of governing law		
If applicable, new details where the company/firm is registered ¹		
New registration number		

8	Signature	
	I am signing this form on behalf of the company	
Signature	Signature 	1 Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership 2 Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed by Director ¹ , Secretary, Person authorised ² , Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Nina Merrick**

Company name **Suttons City Living**

Address **4 Tripps Mews**

Didsbury

Post town **Manchester**

County/Region

Postcode **M 2 0 2 J T**

Country

DX

Telephone **0161 236 7000**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered in section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk



SUTTONS City Living Limited

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DIDSBURY,
MANCHESTER,
M20 2JT



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e-mail info@suttonscityliving.co.uk
sales, lettings and management **0161 236 7001**
fax **0161 236 7002**



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Sales, lettings and management Tel **0161 236 7001** Fax **0161 839 7003**
Registered in England No 03177015

