

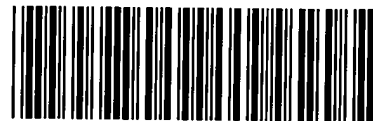


protecting **CHILDREN** and  
uniting **FAMILIES ACROSS BORDERS**

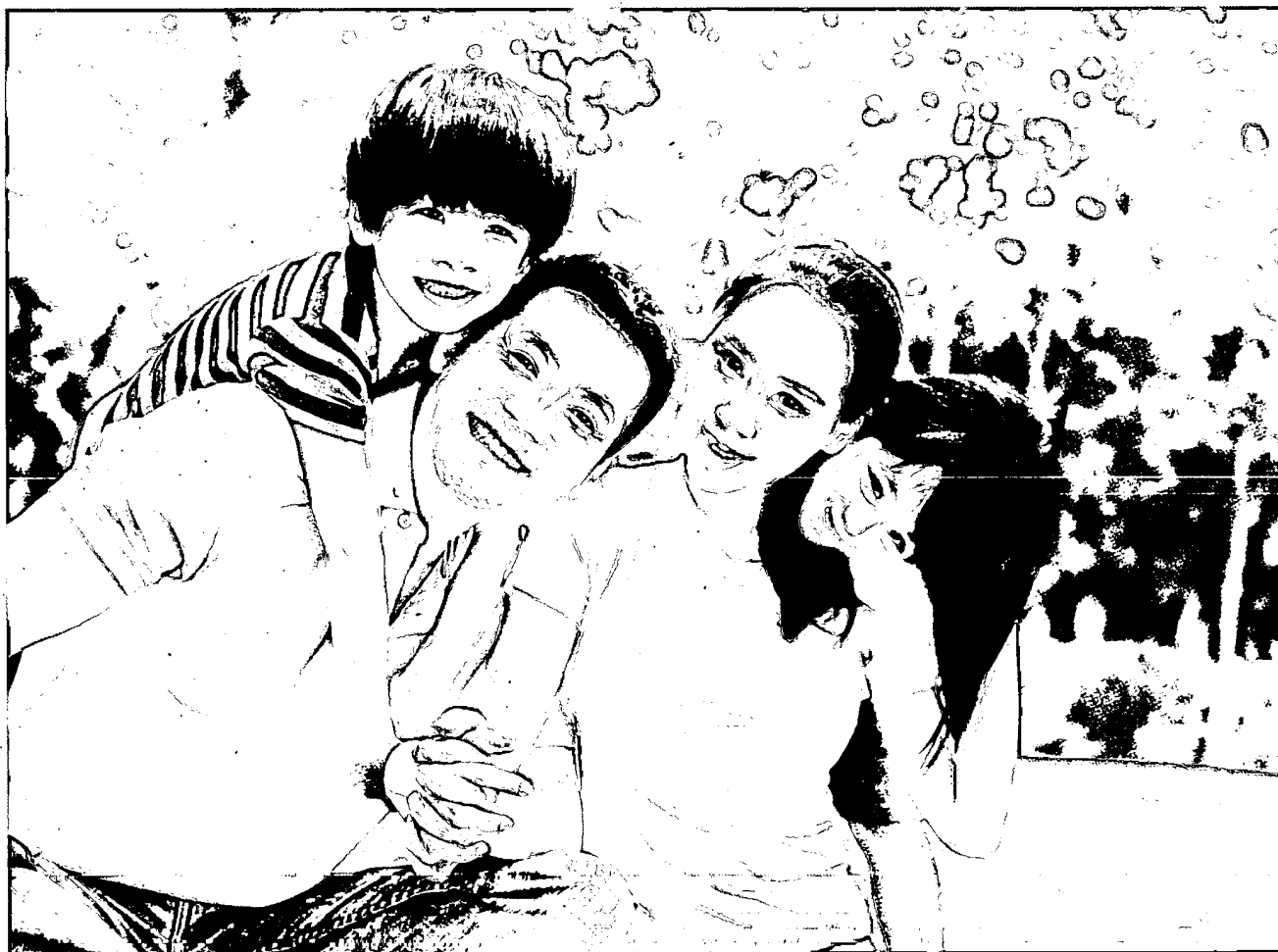
ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2018  
FOR

CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

WEDNESDAY



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24/10/2018 #196  
COMPANIES HOUSE



Registered Charity No: 1085541

Company No: 04025539

Children and Families Across Borders (CFAB), Victoria Charity Centre, 11 Belgrave Road, London, SW1V 1RB  
0044 (0) 20 7735 8941 [www.cfab.org.uk](http://www.cfab.org.uk)

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## CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018

#### Objectives and activities

The Trustees, who are also Directors of the Company for the purposes of the Companies Act, submit their Annual Report and the Financial Statements of Children and Families Across Borders (CFAB) for the year ended 31 March 2018. The Trustees confirm that the Annual Report and Financial Statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### Objectives

Founded in 1955, CFAB helps vulnerable children who are separated from their family overseas. We are the only NGO in the UK which specialises in the provision of inter-country social work services and are the UK branch of the International Social Service (ISS) Network. We work in solidarity with our international partners in over 120 countries to protect children and families who are at risk when they move across, or are separated by, international borders. Membership of the ISS Network gives CFAB unrivalled access to expert on-the-ground support, making CFAB the only UK organisation with such a large and established international network to carry out in-country social welfare assessments for children.

- CFAB's **vision** is of a world where the complexity of migration and international separation does not deny already vulnerable children the right to care, protection and a safe family environment.
- CFAB's **mission** is to use our expertise and experience to ensure vulnerable children and families who are separated across international borders are given care and protection, no matter where they come from. Where possible, we work to reunite families.
- CFAB's **values** of professionalism, impartiality and respect underpin everything we do.

**Professionalism:** As the UK arm of the ISS Network, CFAB is part of a worldwide network of professionals working in over 120 countries, allowing us to access expert support from around the world to protect children at risk. CFAB's team includes professionally qualified Social Workers and Case Workers specially trained to manage inter-country social work cases.

**Impartiality:** CFAB's work is grounded in the best interests of vulnerable children and adults and we defend and uphold their rights to protection, care and family life. CFAB does not have any political affiliation or agenda. We work with local authorities, the courts, the police and other agencies to ensure that the protection and care of vulnerable children and adults is at the heart of decision-making.

**Respect:** CFAB ensures children and vulnerable adults play a role in decisions that affect their lives. We value the role, expertise and experience of our overseas partners, without whom we could not effectively safeguard children and vulnerable adults. We recognise that the complexity of international social work demands we all work together to secure the best outcome possible for every beneficiary.

**CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)  
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)**

**Activities**

- Research: We carried out research to inform our advice, our methodology in approaching case work and capacity building and our advocacy work.
- Advice and Support: we advised social workers and other frontline workers on inter-country child protection issues through our free, national advice line.
- Casework and consultancy: we took on cases ranging from issuing child protection alerts, carrying out record checks, undertaking welfare visits and kinship assessments to ensure that a child would be safe if placed with family members and arranged post-placement support for children and carers. Our casework services are described below.
- Training and capacity building: we delivered training to help social workers and other frontline workers better manage the inter-country aspects of their work. We gave particular focus on training around child trafficking.
- Advocacy: we advocated for children's rights and to inform policy development.



**Child Protection Alert**  
passing a referral overseas for information



**Record Check**  
requesting and receiving social services records/information from abroad



**Welfare Visit**  
arranging a one-off visit and receiving a report from abroad



**Full Assessment**  
arranging a full assessment and receiving a report from abroad



**Post-Placement Support**  
post-placement assessment  
(multiple assessments can be arranged at discounted price)

**CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)  
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)**

**Achievements and performance**

The children we helped were on the move between countries for many reasons:

- **They may have been in care because their parents are struggling to cope or because they are at significant risk of abuse or neglect.** It can be physical, sexual or emotional, but can just as often be about a lack of love, care and attention. The NSPCC estimates that over half a million children are abused in the UK each year.
- **They may have been trafficked into the UK from abroad for exploitation, benefit fraud, forced marriage, modern slavery and criminal activity.** Over 1,200 children in the UK were identified as potential victims of trafficking last year, although this is almost certainly an under-estimate and it's likely that there are thousands of unidentified children who are still in situations of horrific exploitation.
- **They may have escaped war, disaster or extreme poverty in their own country.** The world is experiencing the biggest child refugee crisis, the worst since World War II. 28 million children are fleeing brutal conflict and millions more escaping extreme poverty. This includes children caught in wars in Syria, Iraq, Yemen and the South Sudan and others driven from their homes by violence or deprivation.

Our work supporting these children spanned from actively contributing to protecting the best interest of a child in individual cases through to ensuring the right advice is given to frontline child advocates and professionals. Consequently, our achievements are measured by: 1. The number of children and families we are able to protect, directly and indirectly; and 2. Our ability to influence others involved in protecting children moving across borders.

As a result of our work, we have achieved the following outcomes:

- Children were removed from traumatic circumstances and situations, which consequently improved their health, safety and wellbeing.
- Looked-after and other vulnerable children were reunited with their family.
- Frontline professionals and local authorities were more aware of international social work and were better able to adapt their casework planning to identify and protect at-risk children.
- Children have been given a voice and their views taken into account in decisions made about their care, both by frontline professionals and by policy makers.
- Risks to children's development were reduced, with lifelong positive impacts in terms of education and employment prospects.

**1. Reaching and protecting more vulnerable children**

Our free national **advice line** and **casework service** were essential to protecting vulnerable children and increasing their chances of being reunited with family.

Between April 2017 and March 2018 we responded to 1,800 advice line enquiries relating to nearly **3,000 children in over 130 countries** in a range of circumstances. In the same period we worked on **303 cases** involving **450 children** as they moved between the UK and another country. The top countries for incoming and outgoing cases were Poland, Spain, Lithuania, USA, France and Pakistan and the top issues were adoption, parents fleeing social services, family law, incarcerated parents, trafficked children and immigration.

Of the cases we worked on:

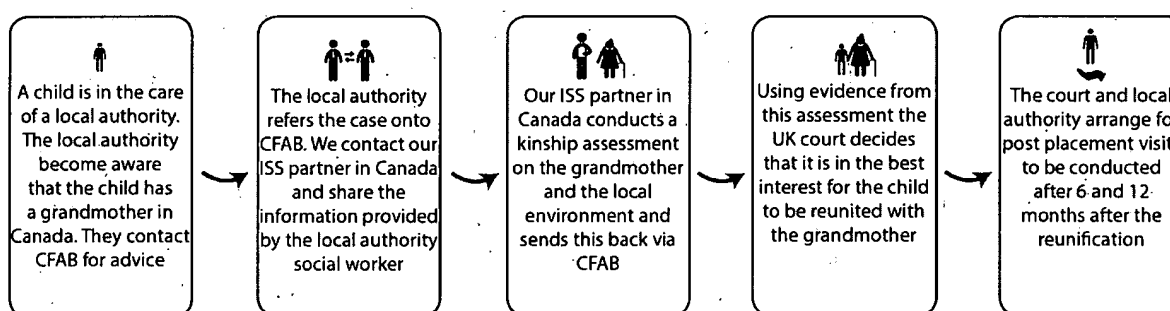
- 64% involved children in care and 36% involved unaccompanied or children in care abroad.
- 52% of cases were deemed serious, i.e. they involved children who were in immediate danger.
- 33% of cases involved domestic violence.
- 38% of cases involved child neglect and abuse, including physical and sexual abuse.
- 33% of cases involved children whose parents had substance abuse and/or mental health problems.
- 10% of cases involved trafficked or unaccompanied children.

Our involvement on these cases often spanned many months as we worked to identify and implement the best long-term care solution for each child. We also liaised with relevant local authorities to ensure a child's wellbeing and that they and their carer accessed the support they needed.

In 40% of cases we recommended that a placement was in the child's best interests, which resulted in 68 children moving between the UK and another country to live with family. The actual number is likely to be higher as in almost half of our cases we do not know the final outcome. On average, one further sibling and two adult family members also benefited from each case. Some of the children we helped were:

**CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)  
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)**

- Esther, who was 16 years old and living in Nigeria when she was sent by her parents to live with her cousins to study in the UK. Instead, Esther was forced into domestic slavery and eventually onto the streets. Working with local agencies and our partner in Nigeria, we ensured that it was safe for Esther to return home and be reunited with her family.
- Sarah and Jason, who were 5 and 3 years old when they were taken into care as a result of their mother's drug addiction. Sarah's behaviour was also a concern, which social workers believe was caused by the violence she had witnessed when living with her mother. With CFAB's help the children were placed with their grandmother in Australia, Sarah's behaviour was markedly improved and they both now enjoy a settled family life.
- Matthew, who was taken into care due to his mother's drug and alcohol misuse and mental health problems. At risk of being placed into long-term foster care, CFAB explored and recommended that Matthew live with his aunt and uncle in Australia and advised on local support services to help him adjust to his new life. As a result he now lives with his wider family and is able to maintain contact with his mother in the UK.



## **2. Supporting professionals and strengthening partnerships**

### **Training and awareness-raising**

Our social work team delivered training to 540 frontline professionals including children's service managers and social workers, welfare benefit advisors, midwives and counsellors.

The most popular courses were in the related areas of child trafficking and unaccompanied children. Trafficking is a growing phenomenon, with research suggesting that the number of victims is likely to be in the tens of thousands rather than the 1,200 officially identified. This is of great concern to frontline professionals, who need to be aware of possible risks and be better able to identify victims and know how they can help and support them. Our trafficking training highlights the various types of trafficking that exist – sexual exploitation, domestic servitude, forced labour, forced criminality, trafficking for body organs and forced marriage – and the importance of using the National Referral Mechanism, a framework for identifying victims of trafficking and ensuring they receive the appropriate support, particularly as many frontline workers are unaware of it or lack the confidence to use it. While we are unable to quantitatively track the number of trafficked children identified as a result of our training, we know that caseloads are high for all local authorities at present.

Feedback from people attending our training courses was very positive, with 73% rating our training as good or excellent (scoring 4 or 5 out of 5), 92% rating the trainer's knowledge good or excellent, and 90% saying they would recommend our training to colleagues.

### **Partnership working**

In addition to our International Social Services partners, we collaborated with other NGOs and statutory agencies to deliver services and influence policy developments. In addition to local authorities we have taken referrals from the NSPCC, Refugee Action and the Red Cross as well as from solicitors, prisons and the police. We have also established a partnership with the International Organisation for Migration to provide safe and legal routes to the UK for unaccompanied children in Europe and are exploring a similar partnership with the organisation Safe Passage.

### **Research**

With funding from the Esmée Fairbairn Foundation, we are undertaking research to identify and share examples of best practice regarding international social work cases. This will involve an audit into best practice and the challenges in

**CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)**  
**TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)**

resolving inter-country children and family cases. We will use the knowledge gained to lead on advocacy initiatives that will improve policy and practice and create practical resources and training for frontline professionals. We expect to publish the research in Autumn 2018.

**Contributing further to key policy forums**

We continued to share our learning and expertise with other NGOs and statutory agencies via:

- National forums such as the National Working Group on Spirit Possession, Faith and Belief; the Harmful Practice Working Group; and the Refugee Children Consortium and through regular meetings with the Foreign and Commonwealth Office, Home Office, Department for Education, Ministry of Justice, CAFCASS, Association of Directors of Children's Services and the Children's Commissioner. We are also part of a new coalition of children's organisations co-ordinating work across the children's sector on Brexit and children's rights.
- A working group established as part of our Esmée Fairbairn Foundation-funded research project to engage with and influence policy makers and make the case for greater coordination between different government departments and agencies.
- Our annual International Child Protection lecture which enabled us to highlight emerging issues around international child protection. These are regularly attended by directors of children's services, social workers, NGOs, academics, funders and other child protection professionals.

## **Financial review**

At the end of the reporting year, CFAB had a surplus of £125,650, although the underlying shortfall for the year was (£112,759). This is due to income raised for the Emergency Fund (to cover the cost of family assessments to assist Unaccompanied Minors) of £40k and other Income from Grants £199k, ring-fenced as restricted income for expenditure in 2018/19 or in later years. The Grants received from the Esmée Fairbairn Foundation and John Ellerman Foundation have been recognised in full but will be received and spent over 3 years.

Earned income in the form of casework/membership fees constitutes 52% of the charity's income. Cash generated is also positive with cash-flows of £2k in the year.

The Trustees have adopted a policy regarding reserves that should ensure that, excluding those funds represented by fixed assets, general reserves should be at a level commensurate to 3 to 6 months of planned expenditure. This is between £210,000 and £420,000. CFAB unrestricted reserves stand at £383,186. We close the financial year with reserves at 6 months of operating costs.

To manage our financial risks, CFAB will continue its efforts to work with local authorities to develop earned income for services provided, in particular with a greater emphasis on membership in order to provide steady income. On funding bids, CFAB has now refreshed its approach to become more efficient, more targeted, and of better quality in order to continue to secure grant approval. Furthermore, the Board is actively exploring a range of options to achieve greater financial sustainability and impact in a challenging and competitive environment.

### ***Plans for the future***

Every year, CFAB reconfirms its commitment to focusing its resources on working with the most vulnerable children – including children in care, children at risk of abuse and neglect, and unaccompanied minors – and vulnerable adults in cases where there is an international dimension, most typically the separation of children and family across borders.

In line with this, the main focus for the forthcoming year will be to ensure CFAB's services are made available to more professionals to reach greater numbers of vulnerable children and families in the UK and abroad – including through:

- increasing the number of local authorities using CFAB's services, including as members of the Membership Scheme;
- continuing to roll out training for local authorities and other professionals and expand capacity building work through collaboration with judges and other key actors;
- supporting the work of the International Social Service network and its partners, including actively engaging with work to broaden and strengthen the network;
- ensuring that CFAB has a diverse and sustainable fundraising base through fewer events and a greater focus on fundraising through trusts and foundations as well as corporate donors;
- exploring opportunities for greater collaboration with other organisations to complement CFAB's work and provide a more complete service to the charity's beneficiaries;
- finalising the organisational modernisation programme including to work on key performance indicators and to review and upgrade as necessary the data collection systems and case management database.



## Structure, governance and management

CFAB is registered in England and Wales as a charitable company limited by guarantee. It is registered with Companies House (number 04025539) and the Charity Commission (number 1085541).

The activities of the company and certain governance rules are laid out in the Memorandum and Articles of Association. The Board of Trustees, who in turn delegate day to day management to the Chief Executive Officer, govern the Charity.

### *Appointment of Trustees*

CFAB's Articles of Association permit it to have a "maximum of sixteen" Trustees. The Board does not see the number as a target, and in accordance with the Charity Commission agrees only to have the number of Trustees needed to fulfil their duties to the charity, with a minimum of four. This must include three officers: Chair, Vice Chair, and Treasurer.

The Board is responsible for assessing skills gaps and seeking to identify the profile of Trustees which would best serve the organisation's needs as vacancies become available.

The role of a Trustee should be open to anyone who has the required skills or can add value. In the interests of transparency and diversity, the Board may advertise all Trusteeships via traditional or social media, trustee recruitment websites, or by sharing the advertisement with suggested candidates who meet the skills required. Prospective Trustees are asked to submit their CV to the full Board for its consideration and eventual approval of the appointment.

All Trustees participate in a structured induction so they can fulfil their role effectively. Trustees are not paid.

### *Governance*

The Board is responsible for ensuring good governance across CFAB. It appoints and provides line management and advice to the CEO as necessary. It provides strategic guidance to the senior management team to fulfil their role and to the CEO to take full operational responsibility for the running of the organisation.

The Board takes advice from the CEO and has such oversight as is necessary to approve and make decisions, including in relation to key issues such as: review and approval of the strategic plan; horizon scanning and management of risk; approval of the annual budget; approval of any exceptional expenditure or loans; performance measurement of operations; revision of CFAB's core mission; any proposed changes to name or branding; the establishment of strategic alliances; major structural changes; input to the appointment of Senior Management Team, in partnership with the CEO.

The Board delegates authority to the CEO for all operational matters and the management of the charity, and for such strategic issues as are delegated by the Board to the CEO. The CEO is required to provide regular, comprehensive updates to the Board regarding: progress in delivering organisational strategy and core services; financial health of the organisation; key operational matters and staffing changes; key changes to the external environment including risks, opportunities and threats which may have a bearing on CFAB's ability to deliver its core mission.

The Board of Trustees meets four times a year. There are separate meetings of subgroups, generally four times per year and held one month before the full Board meeting. The Board reviews the major risks to which the charity is exposed on a quarterly basis. Identified risks fall broadly into three categories: operations, finance and reputation. The Board has established systems of procedures to mitigate these as far as possible. Whilst these procedures can mitigate major risks, the Board is aware that systems can only provide reasonable – and not absolute – assurance that key risks have been adequately identified and managed. Internal control procedures are designed to highlight the progress made towards achieving our mission, to maintain expenditure within the limits of available income and to safeguard our assets.

The Finance and HR Group is responsible, on behalf of the Board, for oversight of good financial and governance management, including: monitoring of financial targets and performance; audit oversight; risk management oversight; assurance that financial planning and control processes are in place and being implemented in financial policies and controls operated by the staff team; assurance that HR policies and procedures are in place and being implemented. The Finance and HR Group also reviews the remuneration packages of senior management of their organisation.

## **CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)**

The Policy and Practice Group is responsible, on behalf of the Board, for oversight of good policy as relates to the delivery of CFAB's core services and social work practice including: regular monitoring and evaluation to ensure quality of services; review quarterly statistics on service provision and service users' feedback; consideration of charity impact; periodic review of Social Work policies.

The Marketing Group is responsible, on behalf of the Board, for oversight of CFAB's major communication channels and planned promotions. It has a particular focus on the business-to-business promotion of the charity to local authorities.

The Voluntary Income Group is responsible, on behalf of the Board, for oversight of good policy as relates to the delivery of CFAB's fundraising work. It also oversees much of CFAB's event schedule, particularly when events relate to fundraising initiatives and profile-raising.

#### ***Remuneration***

The governing principles of the Charity's remuneration policy are as follows:

- to ensure delivery of the Charity's objectives
- to attract and retain a motivated workforce with the skills and expertise necessary for organisational effectiveness
- that remuneration should be equitable and coherent across the organisation
- to take account of the purposes, aims and values of the Charity
- to ensure that pay levels and pay increases are appropriate in the context of the interests of our beneficiaries

All salaries are reviewed and benchmarked against comparable jobs at similar London based charities and general prevailing market rates. The General Pay Award is considered each year and is based on a range of indices such as Retail Price Index, Consumer Price Index and comparison to what others are doing in regards to salary rises in the third sector.

The Senior Leadership Team sits within the framework of the salary structure as set out above.

Remuneration for the year ended 31 March 2018 comprised salary and pension contributions. There are no other pecuniary benefits for senior or other staff at the Charity.

#### ***Risk Management***

Procedures are in place to ensure compliance with health and safety of staff, volunteers, and visitors to the organisation. CFAB has the appropriate level of insurance to meet its obligations in respect of employees and trustees and otherwise has a Business Continuity Plan to cover extreme eventualities.

The trustees assess three categories of major risk on a quarterly basis, these include: operational, financial, and reputational. The trustees recognise that in order to achieve our objectives, in over 130 countries around the world, we must accept some risks that are outside our control, even after sensible mitigation, in order to safeguard the best interest of a child. Trustees are satisfied that systems are in place to mitigate exposure to any major risks.

## CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

### REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2018

**Registered name of charity**

Children and Families Across Borders (CFAB)

**Charity registration number**

1085541

**Address of principal office**

Children and Families Across Borders (CFAB),  
Victoria Charity Centre,  
11 Belgrave Road,  
London SW1V 1RB

**Company registration number**

04025539

**Trustees**

|            |                                                                   |
|------------|-------------------------------------------------------------------|
| Chair      | Mr Alan Howarth (appointed 3 May 2017)                            |
| Vice Chair | Ms Anita Kara, BSc (Hons), MBA, MCIM, FRSA                        |
| Treasurer  | Mrs Sheila Redrupp, FCA (resigned 26 July 2017)                   |
| Treasurer  | Mr Duncan Walker, BSc (Hons), ACA (appointed 26 July 2017)        |
|            | Lady Patsy Baker (Mrs Patricia Lewis) (resigned 11 December 2017) |
|            | Mr William Cometti                                                |
|            | Mr David Williams QC (resigned 10 October 2017)                   |
|            | Ms Marion Davis, M.Sc. C.Q.S.W. C.B.E.                            |
|            | Mr Christopher Hames QC (appointed 23 January 2018)               |
|            | Dr David N. Jones, PhD, MA (Nottm), BA (Hons) (Oxon), CQSW, RSW   |
|            | Mrs Sarah Palmer (resigned 10 October 2017)                       |
|            | Mr Mark Tate, MA (Hons), Oxon, MCSI                               |
|            | Mr Chris Spencer (resigned 2 April 2018)                          |
|            | Ms Carolina Marin Pedreno (appointed 26 April 2018)               |

**Chief Executive**

Ms Carolyn Housman

**Honorary positions**

|           |                      |
|-----------|----------------------|
| President | Mr Douglas Lewis CBE |
|-----------|----------------------|

**Patrons**

|              |                                       |
|--------------|---------------------------------------|
| Royal Patron | Her Royal Highness Princess Alexandra |
|              | Baroness Scotland, PC, QC             |
|              | Lady Middleton                        |
|              | Mrs Dalal Al-Duwaisan                 |
|              | Mr Steve Rider                        |
|              | Mrs Sarah Palmer                      |
|              | Mrs Monir Sattaripour                 |
|              | Sir Harvey McGrath                    |

**Independent Examiner**

Price Bailey LLP  
7<sup>th</sup> Floor, Dashwood House  
69 Old Broad Street  
London EC2M 1QS

**Solicitors**

Paul Hastings (Europe) LLP  
10 Bishops Square  
London E1 6EG

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

**Relationships**

CFAB is the UK member of the International Social Service network.

## CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

### STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2018

The Trustees (who are also directors of Children and Families Across Borders (CFAB) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.


The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware;
- The Trustees have taken all steps that they ought to have taken to make themselves aware of the relevant audit information and to establish that the auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees 17 October 2018 and signed on its behalf, by:



Alan Howarth  
Chair

## CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CFAB

#### Independent Examiner's Report to the Trustees of Children and Families Across Borders (CFAB)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2018 which are set out on pages 14 to 16.

#### Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Helena Wilkinson*

Helena Wilkinson BSc FCA DChA  
Institute of Chartered Accountants in England and Wales

For and on behalf of:  
Price Bailey LLP  
Chartered Accountants  
7th Floor Dashwood House  
69 Old Broad Street  
London  
EC2M 1QS

Date: 22 October 2018

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## STATEMENT OF FINANCIAL ACTIVITIES (Incorporating Income and Expenditure account) FOR THE YEAR ENDED MARCH 2018

|                                    | Note | General<br>£   | Restricted<br>£ | Total Funds<br>2018 | Total Funds<br>2017 |
|------------------------------------|------|----------------|-----------------|---------------------|---------------------|
| <b>Income and Endowments from:</b> |      |                |                 |                     |                     |
| Donations and legacies             | 2    | 43,877         | 48,710          | 92,587              | 186,889             |
| Charitable activities              | 3    | 408,482        | 307,105         | 715,587             | 536,191             |
| Other trading activities           | 4    | 7,525          | 7,575           | 15,100              | 172,724             |
| Investment income                  | 5    | 1,047          | -               | 1,047               | 1,195               |
| <b>Total</b>                       |      | <u>460,931</u> | <u>363,390</u>  | <u>824,321</u>      | <u>896,999</u>      |
| <b>Expenditure on:</b>             |      |                |                 |                     |                     |
| Raising funds                      | 6    | 129,366        | 12,901          | 142,267             | 169,779             |
| Charitable activities              | 7    | 441,027        | 115,377         | 556,404             | 546,584             |
| <b>Total expenditure</b>           |      | <u>570,393</u> | <u>128,278</u>  | <u>698,671</u>      | <u>716,363</u>      |
| <b>Net (expenditure)/income</b>    |      | (109,462)      | 235,112         | 125,650             | 180,636             |
| <b>Transfers between funds</b>     | 14   | (3,298)        | 3,298           | -                   | -                   |
| <b>Net movement in funds</b>       |      | (112,760)      | 238,410         | 125,650             | 180,636             |
| <b>Reconciliation of funds:</b>    |      |                |                 |                     |                     |
| Total funds brought forward        |      | 495,946        | 2,231           | 498,177             | 317,541             |
| <b>Total funds carried forward</b> |      | <u>383,186</u> | <u>240,641</u>  | <u>623,827</u>      | <u>498,177</u>      |

The Statement of Financial Activities includes all gains and losses recognised in the year.  
The notes on pages 17-31 form part of these financial statements.

## BALANCE SHEET AS AT 31 MARCH 2018

|                                                       | Notes | 2018<br>£      | £                      | 2017<br>£      | £                      |
|-------------------------------------------------------|-------|----------------|------------------------|----------------|------------------------|
| <b>Fixed Assets</b>                                   |       |                |                        |                |                        |
| Tangible fixed assets                                 | 11    |                | 911                    |                | 8,060                  |
| <b>Current Assets</b>                                 |       |                |                        |                |                        |
| Debtors                                               | 12    | 212,322        |                        | 133,815        |                        |
| Cash at bank                                          |       | 514,182        |                        | 512,481        |                        |
|                                                       |       | <u>726,504</u> |                        | <u>646,296</u> |                        |
| <b>Creditors: Amounts falling due within one year</b> | 13    | (103,588)      |                        | (156,179)      |                        |
| Net Current Assets                                    |       | <u>622,916</u> |                        | <u>490,117</u> |                        |
| Total Assets less Current Liabilities                 |       |                | <u>623,827</u>         |                | <u>498,177</u>         |
| <b>Net Assets/(Liabilities)</b>                       |       |                | <u><u>£623,827</u></u> |                | <u><u>£498,177</u></u> |
| <b>Charity Funds</b>                                  |       |                |                        |                |                        |
| <b>Restricted funds</b>                               | 14    |                | 240,641                |                | 2,231                  |
| <b>Unrestricted funds</b>                             |       |                |                        |                |                        |
| General funds                                         | 15    |                | <u>383,186</u>         |                | <u>495,946</u>         |
| <b>Total Funds</b>                                    |       |                | <u><u>£623,827</u></u> |                | <u><u>£498,177</u></u> |

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

For the year ending 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Trustees and authorised for issue on 17 October 2018 and signed on their behalf, by:



Alan Howarth  
Chair

The notes on pages 17-31 form part of these financial statements.

- CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2018

|                                                                      | Notes | 2018<br>£      | 2017<br>£      |
|----------------------------------------------------------------------|-------|----------------|----------------|
| <b>Cash flows from operating activities</b>                          | 17    | <u>1,325</u>   | <u>93,651</u>  |
| <b>Cash flows from investing activities</b>                          |       |                |                |
| Investment income – bank interest                                    |       | 1,047          | 1,195          |
| Purchase of tangible fixed assets                                    |       | <u>(671)</u>   | <u>(800)</u>   |
| <b>Cash provided by/ (used in) investing activities</b>              |       | <u>376</u>     | <u>395</u>     |
| <b>Increase/ (decrease) in cash and cash equivalents in the year</b> |       | 1,701          | 94,046         |
| <b>Cash and cash equivalents at the beginning of the year</b>        |       | <u>512,481</u> | <u>418,435</u> |
| <b>Total cash and cash equivalents at the end of the year</b>        | 18    | <u>514,182</u> | <u>512,481</u> |



**1 Accounting Policies**

**a) Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Children and Families Across Borders (CFAB) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Trustees are satisfied the charity has sufficient reserves and that there are no material uncertainties to continue as a going concern for the foreseeable future.

**b) Legal status of the Charity**

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 11. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The registered address being: Victoria Charity Centre, 11 Belgrave Road, London SW1V 1RB.

**c) Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**d) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grant and donation income is received from trusts and individual donors and includes Gift Aid where applicable.

Membership fees are recognised equally over the period of each individual membership, and deferred income is included in creditors.

Casework fees are recognised at the time of invoicing unless the complexity and estimated time to complete the work extends over one month, in which case it is recognised over the expected time to complete the case, and deferred income is included in creditors.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

**1 Accounting Policies (continued)****e) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party; it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds comprise the costs of advertising and promoting events and the costs of running the events and associated costs, and include an apportionment of other staff and support costs.

Expenditure on charitable activities includes social worker staff costs and overseas casework costs and an apportionment of other staff and support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**f) Allocation of support costs**

Support costs are those functions that assist the work of the charity and have been allocated between staff, premises, other and governance. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. Support costs have been allocated on the basis of staff costs.

**g) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

|                     |                   |
|---------------------|-------------------|
| Fixtures & fittings | 33% straight line |
| Computer equipment  | 33% straight line |

**h) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

**i) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**j) Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any impairment.

**k) Pensions**

Employees of the charity are entitled to join a People's Pension Scheme. The charity contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds, charitable activities, support and governance costs and charged to the unrestricted funds of the charity.

**l) Operating leases**

Rental charges are recognised as an expense over the term of the lease on a straight line basis.

**m) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans, which are subsequently measured at amortised cost using the effective interest method.

**1 Accounting Policies (continued)**

**n) Taxation**

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes

**o) Foreign currency translation**

Foreign currency transactions are recorded at the exchange rate ruling on the date of transaction. Foreign exchange gains and losses resulting from the settlement of such transactions, and from the retranslation at year end, exchange rates of monetary assets and liabilities denominated in foreign currencies, are recognised in the profit and loss account.

**p) Termination payments**

Termination payments are payable when employment is terminated before the normal retirement date, or whenever an employee accepts voluntary redundancy in exchange for such payments. The charity recognises termination payments when it is demonstrably committed to either (i) terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal or (ii) providing termination payments as a result of an offer made to encourage voluntary redundancy.

**q) Critical accounting estimates**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no critical accounting estimates to declare.

**r) Reserves**

The charity has adopted a policy regarding reserves that should ensure that, excluding those funds represented by fixed assets, general reserves should be at a level commensurate to 3 to 6 months of planned operating expenditure. This is between £210,000 and £420,000.

**s) Use of Volunteers**

The charity from time to time relies on volunteers to be involved in the fund raising activities. This use of volunteers in the course of undertaking the charitable and income generating activities is not recognised within the Statement of Financial Activities.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

### 2 Donations and Legacies

|                   | 2018<br>£     | 2017<br>£      |
|-------------------|---------------|----------------|
| General donations | 65,819        | 44,095         |
| Legacies          | 5,000         | 48,494         |
| Foundations       | 21,768        | 94,300         |
| Total             | <u>92,587</u> | <u>186,889</u> |

Donations in the current year include £48,710 restricted, £43,877 unrestricted funds (2017: £46,000 restricted, £140,889 unrestricted)

The income from Foundations includes £3,000 (2017: £0) from Eveson Trust, £10,000 (2017: £10,000) from Bromley Trust, £5,000 (2017: £5,000) from 29th May 1961, and other small grants of £3,768 (2017: £3,300).

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 3 Income from charitable activities

| 2018                               | Unrestricted<br>£ | Restricted<br>£ | Current year<br>£ |
|------------------------------------|-------------------|-----------------|-------------------|
| Membership fees                    | 162,571           | -               | 162,571           |
| Casework Fees                      | 216,477           | -               | 216,477           |
| Training/Other Income              | 3,434             | -               | 3,434             |
| Child Trafficking training         | -                 | 4,342           | 4,342             |
| City BT                            | -                 | 45,000          | 45,000            |
| Other grants-Core Activities       | 26,000            | 116,288         | 142,288           |
| Child Protection Research & Policy | -                 | 141,475         | 141,475           |
| Total                              | 408,482           | 307,105         | 715,587           |
|                                    |                   |                 |                   |
| 2017                               | Unrestricted<br>£ | Restricted<br>£ | Prior year<br>£   |
| Membership fees                    | 193,408           | -               | 193,408           |
| Casework Fees                      | 218,095           | -               | 218,095           |
| Training/Other Income              | 12,382            | -               | 12,382            |
| Child Trafficking training         | -                 | 51,951          | 51,951            |
| City BT                            | -                 | 45,000          | 45,000            |
| Other grants-trafficking           | 15,355            | -               | 15,355            |
| Total                              | 439,240           | 96,951          | 536,191           |

The Child Protection Research & Policy grant from the Esmée Fairbairn Foundation is the first year grant of a 3 year grant towards a programme of research, policy engagement and support for practitioners to protect the rights of children from overseas subject to child protection plans and in the care system.

Other grants for Core Activities include grants from Rank Foundation, John Ellerman Foundation and Chrysalis Trust.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 4 Other trading activities

|                              | 2018<br>£     | 2017<br>£      |
|------------------------------|---------------|----------------|
| ICP Dinner (excl. donations) | 14,675        | 69,777         |
| Golf Event                   | -             | 102,847        |
| Other                        | 425           | 100            |
| Total                        | <u>15,100</u> | <u>172,724</u> |

£7,575 of the ICP Dinner income is restricted to the Emergency Fund (for unaccompanied minors).  
All fundraising event income in the previous year related to unrestricted funds.

### 5 Investment income

|               | Current Year<br>£ | Prior Year<br>£ |
|---------------|-------------------|-----------------|
| Bank interest | <u>1,047</u>      | <u>1,195</u>    |

All investment income in both the current and previous year relate to unrestricted funds.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 6 Raising funds

| 2018                                | Direct costs<br>£ | Support costs<br>£ | Current year<br>£ |
|-------------------------------------|-------------------|--------------------|-------------------|
| Staff costs                         | 85,402            | 11,476             | 96,878            |
| Advertising, publicity & promotions | 902               | -                  | 902               |
| Other fundraising costs             | -                 | -                  | -                 |
| Events costs                        | 9,060             | -                  | 9,060             |
| Other allocated costs               | 9,000             | 26,427             | 35,427            |
|                                     |                   |                    |                   |
| Cost of raising funds               | <u>104,364</u>    | <u>37,903</u>      | <u>142,267</u>    |

| 2017                                | Direct costs<br>£ | Support costs<br>£ | Prior year<br>£ |
|-------------------------------------|-------------------|--------------------|-----------------|
| Staff costs                         | 59,654            | 10,634             | 70,288          |
| Advertising, publicity & promotions | 2,224             | -                  | 2,224           |
| Other fundraising costs             | -                 | -                  | -               |
| Events costs                        | 63,588            | -                  | 63,588          |
| Other allocated costs               | -                 | 33,679             | 33,679          |
|                                     |                   |                    |                 |
| Cost of raising funds               | <u>125,466</u>    | <u>44,313</u>      | <u>169,779</u>  |

£12,901 of raising funds expenditure in 2018 was restricted (2017: £nil).

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 7 Analysis of charitable activities expenditure by activity

| 2018                          | Direct costs | Support costs | Current year |
|-------------------------------|--------------|---------------|--------------|
|                               | £            | £             | £            |
| Advice line                   | 79,811       | 32,524        | 112,335      |
| Overseas assessments          | 198,158      | 54,207        | 252,365      |
| UK assessments                | 79,811       | 32,524        | 112,335      |
| Training                      | 57,686       | 21,683        | 79,369       |
| Cost of charitable activities | 415,466      | 140,938       | 556,404      |
| 2017                          | Direct costs | Support costs | Prior year   |
|                               | £            | £             | £            |
| Advice line                   | 66,459       | 44,114        | 110,573      |
| Overseas assessments          | 175,965      | 73,523        | 249,488      |
| UK assessments                | 66,309       | 44,114        | 110,423      |
| Training                      | 46,690       | 29,410        | 76,100       |
| Cost of charitable activities | 355,423      | 191,161       | 546,584      |

Charitable activities expenditure of £115,377 (2017: £180,505) was restricted.

Support costs have been allocated between charitable activities and other trading activities on the basis of staff cost, and allocated to activity according to staff cost.

| 2018                       | Charitable activities | Raising funds | Current year |
|----------------------------|-----------------------|---------------|--------------|
|                            | £                     | £             | £            |
| Salaries                   | 42,673                | 11,476        | 54,149       |
| Other staff costs          | 13,962                | 3,755         | 17,717       |
| Premises                   | 80,640                | 21,687        | 102,327      |
| Finance & Governance costs | 3,663                 | 985           | 4,648        |
| Total                      | 140,938               | 37,903        | 178,841      |
| 2017                       | Charitable activities | Raising funds | Prior year   |
|                            | £                     | £             | £            |
| Salaries                   | 45,875                | 10,634        | 56,508       |
| Other staff costs          | 53,833                | 12,479        | 66,312       |
| Premises                   | 78,115                | 18,108        | 96,223       |
| Finance & Governance costs | 13,339                | 3,092         | 16,431       |
| Total                      | 191,161               | 44,313        | 235,474      |



**8 Analysis of staff costs and key management personnel**

|                       | Current year   | Prior year     |
|-----------------------|----------------|----------------|
|                       | £              | £              |
| Wages and salaries    | 407,618        | 331,116        |
| Social security costs | 41,685         | 25,303         |
| Pension costs         | 5,700          | 2,461          |
| Consultants           | 14,301         | 20,087         |
| <b>Total</b>          | <b>469,304</b> | <b>378,967</b> |

The charity Trustees were not paid or received any other benefits from employment with CFAB in the year. One trustee was reimbursed for travel expenses, incurred when carrying out charitable duties, of £560 (2017: £8,981 - 2 trustees).

The average monthly head count was 12 (2017: 10) and analysis of the staff employees in the year were:

|                              |     |
|------------------------------|-----|
| Social workers & Caseworkers | 7   |
| Fundraising & Marketing      | 2.5 |
| Administration & Finance     | 1.5 |
| CEO                          | 1   |

The number of employees whose total employee benefits excluding pension contributions earning over £60,000, classified within bands of £10,000 is as follows:

|                 | Current year | Prior year |
|-----------------|--------------|------------|
| £80,000-£89,999 | 1            | 1          |

The Charity considers that the key management personnel comprise the Trustees and the senior management team - who are the Chief Executive, Finance Manager, Principal Social Worker and Head of Fundraising and the salaries amounted to £190,709 (2017: £123,467). There were no employee benefits paid to the key management personnel.

**9 Related Party Disclosures**

During the year, trustees contributed £928 to the charity. This is included in Donations and the ICP Dinner Fundraising event.

**10 Independent Examiners Fee**

Included in Finance and Governance costs is £2,000 in respect of independent examination services (2017: £7,000 in respect of auditors remuneration).

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 11 Tangible fixed assets

|                                         | Fixtures<br>and<br>fittings<br>£ | IT<br>£       | Total<br>£    |
|-----------------------------------------|----------------------------------|---------------|---------------|
| <u>Cost or revaluation</u>              |                                  |               |               |
| At start of year                        | 7,304                            | 22,821        | 30,125        |
| Additions                               | -                                | 671           | 671           |
| Disposals                               | -                                | -             | -             |
| At end of year                          | <u>7,304</u>                     | <u>23,492</u> | <u>30,796</u> |
| <u>Depreciation</u>                     |                                  |               |               |
| At start of year                        | 6,910                            | 15,155        | 22,065        |
| Charge for the year                     | 197                              | 7,623         | 7,820         |
| Eliminated on disposal                  | -                                | -             | -             |
| At end of year                          | <u>7,107</u>                     | <u>22,778</u> | <u>29,885</u> |
| Net book value at the end of the year   | <u>197</u>                       | <u>714</u>    | <u>911</u>    |
| Net book value at the start of the year | <u>394</u>                       | <u>7,666</u>  | <u>8,060</u>  |

### 12 Debtors

|                | Current year<br>£ | Prior year<br>£ |
|----------------|-------------------|-----------------|
| Trade debtors  | 176,050           | 77,495          |
| Other debtors  | 11,462            | 11,462          |
| Prepayments    | 21,435            | 29,645          |
| Accrued income | 3,375             | 15,213          |
| Total          | <u>212,322</u>    | <u>133,815</u>  |

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

| 13 | Creditors: amounts falling due within one year           | Current year<br>£         | Prior year<br>£         |
|----|----------------------------------------------------------|---------------------------|-------------------------|
|    | Trade creditors                                          | 10,518                    | 28,762                  |
|    | Taxation and social security                             | 11,790                    | 7,764                   |
|    | Other Creditors                                          | 6,201                     | 4,567                   |
|    | Accruals                                                 | 12,482                    | 10,732                  |
|    | Deferred income                                          | 62,597                    | 104,354                 |
|    | <b>Total</b>                                             | <b>103,588</b>            | <b>156,179</b>          |
|    | <b>Deferred income reconciliation</b>                    | <b>Current year<br/>£</b> | <b>Prior year<br/>£</b> |
|    | Balance brought forward                                  | 104,354                   | 152,841                 |
|    | Amount released to the Statement of Financial Activities | (161,886)                 | (201,487)               |
|    | Amount received in the year                              | 120,129                   | 153,000                 |
|    | <b>Balance carried forward</b>                           | <b>62,597</b>             | <b>104,354</b>          |

The deferred income received in the year is as follows: £39,583 for Memberships, £2,962 for Events, £20,052 for Advance billing provision.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

| 14 | Restricted funds     | Balance at<br>the start<br>of the year<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>£ | Balance at<br>end of the<br>year<br>£ |
|----|----------------------|---------------------------------------------|----------------|------------------|----------------|---------------------------------------|
|    | <i>Current year:</i> |                                             |                |                  |                |                                       |
|    | Comic Relief         | -                                           | 4,342          | (7,640)          | 3,298          | -                                     |
|    | City Bridge Trust    | -                                           | 45,000         | (45,000)         | -              | -                                     |
|    | Other                | -                                           | 8,000          | (8,000)          | -              | -                                     |
|    | Esmee Fairbairn      | -                                           | 141,475        | (46,562)         | -              | 94,913                                |
|    | Rank Foundation      | -                                           | 12,544         | (5,115)          | -              | 7,429                                 |
|    | John Ellerman        | -                                           |                |                  |                |                                       |
|    | Foundation           | -                                           | 98,744         | (7,502)          | -              | 91,242                                |
|    | Chrysalis Trust      | -                                           | 5,000          | -                | -              | 5,000                                 |
|    | Emergency Fund       | -                                           | 48,285         | (8,459)          | -              | 39,826                                |
|    | Hobson Charity       | 2,231                                       | -              | -                | -              | 2,231                                 |
|    | <b>Total</b>         | <b>2,231</b>                                | <b>363,390</b> | <b>(128,278)</b> | <b>3,298</b>   | <b>240,641</b>                        |

The transfer of £3,298 between unrestricted and restricted in respect of Comic Relief represents the Charity's expenses towards the project.

The Comic Relief grant was used to fund the charity's casework relating to child trafficking and to fund a programme of work delivering training on child trafficking to professionals throughout the UK.

This is the second year of a three year grant from the City of London Corporation's Charity, City Bridge Trust. The grant was used to fund salary and running costs associated with the charity's work throughout Greater London, identifying and protecting highly vulnerable children and reuniting them with family members whenever possible and in their best interests.

This is the first year of a three year grant from the Esmee Fairbairn Foundation. The grant is being used to fund a programme of research, policy engagement and support for practitioners to protect the rights of children from overseas subject to child protection plans and in the care system. In line with SORP requirements, the grant has been recognised in full but will be received and spent over 3 years.

The Rank Foundation offered a grant for the placement of a Time to Shine Intern to support the activities of the Charity.

This is the first year of a three year grant funding from the John Ellerman Foundation towards the salary of the Business Development Manager. In line with SORP requirements, the grant has been recognised in full but will be received and spent over 3 years.

The Chrysalis Trust offered a grant of £5k towards the Charity's activities restricted for use in 2018/19.

Income raised for the Emergency Fund is to be used to cover the costs of family assessments to assist Unaccompanied Minors.

Other grants include The 29<sup>th</sup> May 1961 Charitable Trust grant of £5k which was used to help fund the charity's work in the West Midlands, where there is a consistently high demand for our unique services, and the Eveson Charitable Trust grant of £3k also for work in the West Midlands.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

|                          | Balance at<br>the start<br>of the year<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>£ | Balance at<br>end of the<br>year<br>£ |
|--------------------------|---------------------------------------------|-------------|------------------|----------------|---------------------------------------|
| <i>Prior year</i>        |                                             |             |                  |                |                                       |
| DfE Advice Line          | -                                           | -           | -                | -              | -                                     |
| Comic Relief Trafficking | -                                           | 51,951      | (89,505)         | 37,554         | -                                     |
| City Bridge Trust        | -                                           | 45,000      | (45,000)         | -              | -                                     |
| McGrath Trust            | -                                           | 35,000      | (35,000)         | -              | -                                     |
| Other                    | -                                           | 11,000      | (11,000)         | -              | -                                     |
| Hobson Charity           | 2,231                                       | -           | -                | -              | 2,231                                 |
|                          | <hr/>                                       | <hr/>       | <hr/>            | <hr/>          | <hr/>                                 |
| Total                    | 2,231                                       | 142,951     | (180,505)        | 37,554         | 2,231                                 |

The transfer of £37,554 between unrestricted and restricted in respect of Comic Relief represents the Charity's expenses towards the project.

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

| 15 | Unrestricted funds           | Balance at the start of the year<br>£ | Income<br>£    | Expenditure and gains<br>£ | Transfers<br>£  | Balance at end of the year<br>£ |
|----|------------------------------|---------------------------------------|----------------|----------------------------|-----------------|---------------------------------|
|    | General funds (Current year) | <u>495,946</u>                        | <u>460,931</u> | <u>(570,393)</u>           | <u>(3,298)</u>  | <u>383,186</u>                  |
|    | General funds (Prior year)   | <u>315,310</u>                        | <u>754,048</u> | <u>(535,858)</u>           | <u>(37,554)</u> | <u>495,946</u>                  |

Includes Business Continuity Fund £50,000 (Designated)

| 16   | Net assets by funds                         | General funds<br>£ | Restricted funds<br>£ | Current year<br>£ |
|------|---------------------------------------------|--------------------|-----------------------|-------------------|
|      | Tangible fixed assets                       | 911                | -                     | 911               |
|      | Current assets                              | 485,863            | 240,641               | 726,504           |
|      | Creditors falling due in less than one year | <u>(103,588)</u>   | <u>-</u>              | <u>(103,588)</u>  |
|      | Total                                       | <u>383,186</u>     | <u>240,641</u>        | <u>623,827</u>    |
| 2017 |                                             | General funds<br>£ | Restricted funds<br>£ | Prior year<br>£   |
|      | Tangible fixed assets                       | 8,060              | -                     | 8,060             |
|      | Current assets                              | 644,065            | 2,231                 | 646,296           |
|      | Creditors falling due in less than one year | <u>(156,179)</u>   | <u>-</u>              | <u>(156,179)</u>  |
|      | Total                                       | <u>495,946</u>     | <u>2,231</u>          | <u>498,177</u>    |

### 17 Reconciliation of net income to net cash flow from operating activities

|                                                                                                  | Current year<br>£ | Prior year<br>£ |
|--------------------------------------------------------------------------------------------------|-------------------|-----------------|
| Net (expenditure)/income for the reporting period (as per the statement of financial activities) | 125,650           | 180,636         |
| Adjustments for:                                                                                 |                   |                 |
| Depreciation charges                                                                             | 7,820             | 7,729           |
| Interest                                                                                         | (1,047)           | (1,195)         |
| (Increase)/decrease in debtors                                                                   | (78,507)          | (29,311)        |
| (Decrease)/increase in creditors                                                                 | <u>(52,591)</u>   | <u>(64,208)</u> |
| Net cash provided by/(used in) operating activities                                              | <u>1,325</u>      | <u>93,651</u>   |

# CHILDREN AND FAMILIES ACROSS BORDERS (CFAB)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 (continued)

### 18 Analysis of cash and cash equivalents

|                                 | Current<br>year<br>£  | Prior<br>year<br>£    |
|---------------------------------|-----------------------|-----------------------|
| Cash in hand                    | <u>514,182</u>        | <u>512,481</u>        |
| Total cash and cash equivalents | <u><u>514,182</u></u> | <u><u>512,481</u></u> |

### 19 Operating lease commitments

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the SOFA as incurred.

At 31 March 2018 the company had total future minimum lease payments under non-cancellable operating leases as follows:

|                               | Rent<br>£     | Other<br>£   | 2018<br>£     | Rent<br>£      | Other<br>£   | 2017<br>£      |
|-------------------------------|---------------|--------------|---------------|----------------|--------------|----------------|
| <i>Minimum Lease Payments</i> |               |              |               |                |              |                |
| In one year                   | 56,022        | 3,110        | 59,132        | 56,022         | 3,110        | 59,132         |
| Between two and five years    | <u>98,038</u> | <u>1,295</u> | <u>99,333</u> | <u>154,060</u> | <u>4,401</u> | <u>158,461</u> |

Operating lease payments recognised as an expense during the year totaled £59,132 (2017: £64,019).