# TM02

# Termination of appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for
You may use this form
to terminate the appointment of a secretary (individual or corporate)

and manager, CIC manager, Judicial factor

What this form is NOT fo You cannot use this form if terminating the appointmen director To do this, please u TM01 'Termination of appointment of director'



of director' 15/11/2013 A15 COMPANIES HOUSE Company details → Filling in this form Company number Please complete in typescript or in Company name in full bold black capitals AND S BUILDING CONTRACTORS LYD All fields are mandatory unless specified or indicated by Secretary's current details on the Register Please give us the current appointment details of this secretary held on the public Register Title\* Full forename(s) Surname/Corporate name Termination date® 2013 Only one secretary appointment can Date of termination of be terminated per form appointment Signature I am signing this form on behalf of the company Societas Europaea If the form is being filed on behalf Signature Signature of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised This form may be signed by Under either section 270 or 274 of Director 9, Secretary, Person authorised 9, Liquidator, Administrator, the Companies Act 2006 Administrative receiver, Receiver, Receiver manager, Charity Commission receiver

### TM02

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

MR S.A. STANLEY
A ANDS BUILDING
CONTRACTORS LTD
THE WILLOWS, -
STOCKS LANE
NORTH WOOTTON
SHEPTON MALLET
County/Region Somerset
Postcode BA4 4 EU
Country
DX
O1749 899500.

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have correctly entered the name of the secretary being terminated
- You have included the date of termination
- You have signed the form

Checklist

#### Important information

Please note that all information on this form will appear on the public record

## ☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

### **Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk