

SCHOOL-HOME SUPPORT SERVICE (UK)

(A company limited by guarantee and not having a share capital)

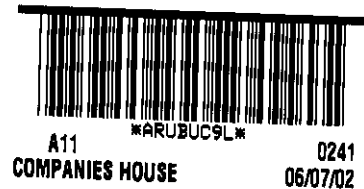
STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2002

REGISTRAR'S COPY

Company No: 3991440



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Directors	Mr Peter Stickings (Chairman) Mr Terry Farrell Miss Janet Morgan The Lady Wilson of Tillyorn
Company Secretary	Mr Michael Rae
Registered Office	Unit 6 Bow Business Exchange 5 Yeo Street London E3 3QP
Bankers	Barclays Bank plc Docklands Branch Hertsmere House Hertsmere Road London E14 4AA
Accountants	Littlejohn Frazer 1 Park Place Canary Wharf London E14 4HJ
Registered Charity Number	1084696
Company Number	3991440

The Directors of the Company School-Home Support Service (UK), (referred to in the accounts as SHSS) have pleasure in presenting their report together with the Accounts for the year ended 31 March 2002.

Constitution

The Fund is a Company Limited by Guarantee under its Memorandum and Articles. It was registered with the Charity Commissioners on 24 January 2001.

Directors

The following Directors, who are also Trustees of the charity, have served during the year:

Mr Peter Stickings (Chairman)
Mr Terry Farrell
Miss Janet Morgan
The Lady Wilson of Tillyorn

Ms Tracey Byrne resigned as Company Secretary in 2001 and was replaced by Mr Michael Rae on 16th November 2001.

Liability of members

The liability of members is limited to their guarantee in the event of the Company being wound up during the period of their membership. Members undertake to contribute such amounts as may be required, but not exceeding £1. The directors are the only members of the Company.

Principal activities

The principal activities of the Company are:

- to provide advice, assistance and support to schools, local authorities, national and local government and voluntary agencies, health and welfare organisations involved in the development of school-home support services.
- to liaise between such agencies to promote good practice by providing written materials, consultancy services, conferences and other gatherings.

Organisation

During the first part of the year, development work was undertaken by one paid employee. The principal activity of the organisation was the dissemination of the model of School-Home Support Work established by East London Schools Fund (ELSF), and there is, consequently, a close partnership with the Fund. The Company's employee remained based in East London Schools Fund's office. A management fee is paid, in relation to the overview of day to day work, which is line managed by the Director of East London Schools Fund. The National Development Manager left the organisation in December 2001; for the remainder of the financial year, the work was continued on a temporary basis by the Director and the Development Manager of East London Schools Fund. The Charity continued to pay East London Schools Fund a management fee for this work.

Development

The exploration into the development and dissemination of the model of School-Home Support Work continued during the year as did the close link between SHSS and East London Schools Fund (ELSF).

During the second year of this fledgling organisation, there were a number of achievements:

- Consultancy work was carried out with an Education Action Zone (EAZ) in Stoke on Trent in relation to a team of six staff already in post.
- SHSS and ELSF jointly ran their first national conference in Manchester to focus on various ways of meeting the needs of young people through School-Home Support. This included highlighting what support was needed for Learning Mentors and School-Home Support Workers to enable them to effectively and safely do their job. Delegates came from a wide range of professional backgrounds including statutory and voluntary organisations.
- Literature was reviewed and produced along with other publicity materials to promote School-Home Support Work.
- SHSS and ELSF shared a stand at the Education Show in Birmingham, and later in the year at the Community Care Exhibition in London. This was part of the process to further raise the profile of School-Home Support.
- The National Development Manager visited schools, Local Education Authorities, EAZs and committed individuals around the country who were interested in exploring the concept of School-Home Support. There was particular interest from projects in Merseyside and Manchester and also from various new Funders who are looking at the possibilities of part funding new initiatives in this field.

Funding

Funding for the national work continued to come primarily from one grant source (The Gatsby Charitable Foundation), but there was additional income from consultancy fees such as the work in Stoke on Trent.

Future

The national work currently being done by the Director and Development Manager of East London Schools Fund is a temporary arrangement. The Trustees are taking advice as to the future structure and staffing of SHSS. The work of the national organisation is rooted in East London Schools Fund, in terms of ethos, good practice and eighteen years of experience, thus the resulting structure must work to embrace this. A new bid was submitted to Gatsby, which was agreed to in March 2002. This will allow the work to continue either as a separate organisation, or as a restricted part of a larger new charity.

Whilst still in post, the National Development Manager reported to the Directors on a regular basis, and began to establish contact with key decision makers in areas where new fieldwork might be developed. There has also been dialogue with schools, LEAs and others to identify differing needs and issues in areas outside London. It has become clear that different models of intervention are required in response to local circumstances, including consultancy, training and sharing of practice through conferences and networking.

Financial Review and Financial Outlook

During the year ended 31 March 2002, income of £35,400 was received from The Gatsby Charitable Foundation.

The Trustees anticipate that the Company will look to broaden the funding base, by the provision of consultancy, training and conferences, and the development of direct services to schools. A fee would be factored into the costings of such projects, to support and develop the organisation's core activities, especially around the areas of providing advice and guidance to agencies engaged in School-Home Support Work.

The debate whether to merge School-Home Support Service (UK) with another charity remains ongoing. The current sole Funder will be kept fully informed of discussions regarding the future of SHSS.

Reserves Policy

Due to there only being one donor in place and a limitation of activities, the Directors believe that it is not necessary at this time to put in place a Reserves Policy. It is anticipated that a Reserves Policy will be developed once the future of the charity has been confirmed.

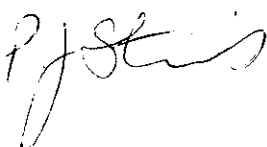
Risk assessment

This is currently limited as funding comes from one source, but the Trustees will explore this further during the forthcoming year linking with the Reserves Policy above.

For and on behalf of the Directors

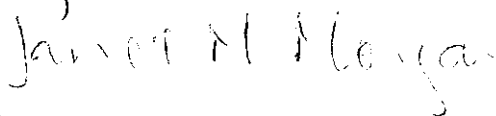
Peter Stickings

) Chairman



Janet Morgan

26/06/2002



Accountants' Report to the Directors of School-Home Support Service (UK)

We have prepared, without carrying out an audit, the financial statements for the year ending 31 March 2002 set out on pages 7 to 10.

Respective responsibilities of Directors and Accountants

As described on page 9 the Company's Directors are responsible for the preparation of the financial statements and they consider that the Company is exempt from an audit. Our responsibilities are to prepare the financial statements on behalf of the directors, based on the company's accounting records and information and instructions from the Directors.

Basis of opinion

We prepared the accounts in accordance with best practice. We compared the financial statements with the accounting records maintained by the Company and made such limited enquiries of the officers of the Company as we considered necessary for the preparation of these accounts.

We have not carried out an audit in accordance with Auditing Standards. Accordingly, we do not express an audit opinion on the financial statements, nor does the scope of our work provide any assurance that the accounting records and the financial statements are free from material misstatements whether caused by error, fraud or other irregularities.

Opinion

In our opinion :

- a) the financial statements are in agreement with the accounting records maintained by the Company under Section 221 of the Companies Act 1985 and information provided by the Directors; and
- b) having regard only to, and on the basis of, the information contained in those accounting records and instructions from the Directors, the financial statements have been drawn up in a manner consistent with the requirements of the Companies' Acts 1985 and generally accepted accounting principles.



Littlejohn Frazer

Chartered Accountants

1 Park Place
Canary Wharf
London E14 4HJ

1 July 2002

	Note	£	Year ended 31 March 2002 £	£	Period ended 31 March 2001 £
Income and Expenditure					
Incoming Resources					
Grants	1		35,400		62,400
Project Fees			7,312		-
Bank Interest and Other Income			342		450
			<hr/>		<hr/>
Total Incoming Resources			£43,054		£62,850
			<hr/>		<hr/>
Resources Expended					
Direct Charitable Expenditure					
Staff Salaries	2	18,918		23,236	
Social Security Costs		517		2,262	
Staff Expenses		5,521		3,817	
Training Costs		417		962	
Publicity		4,014		2,528	
Conferences and Workshops		9,227		1,501	
		<hr/>		<hr/>	
			38,614		34,306
Management and Administration					
Management Fee		7,000		1,000	
Legal & Professional		1,172		3,042	
Audit & Accountancy Fees		470		550	
Office Administration		2,223		4,131	
Depreciation	3	696		696	
		<hr/>		<hr/>	
			11,561		9,419
			<hr/>		<hr/>
Total Resources Expended			£50,175		£43,725
			<hr/>		<hr/>
Net (Outgoing)/Incoming Resources			(7,121)		19,125
Balance bought forward at 1 April 2001			19,125		-
			<hr/>		<hr/>
Balance carried forward at 31 March 2002			£12,004		£19,125
			<hr/>		<hr/>

All income is from continuing operations.

There are no recognised gains or losses other than the net incoming resources stated above.

The Accounting Policies & Notes on pages 9 to 10 form part of these accounts.

SCHOOL-HOME SUPPORT SERVICE (UK)

BALANCE SHEET
At 31 March 2002

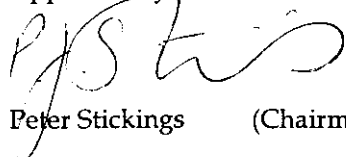
	Note	Year ended 2002 £	£	Period ended 2001 £	£
Tangible Fixed Assets	3		696		1,392
Current Assets					
Prepayments		445		333	
Cash at bank and in hand		11,333		18,683	
		<u>11,778</u>		<u>19,016</u>	
Current Liabilities					
Accruals		470		1,283	
		<u>470</u>		<u>1,283</u>	
Net Current Assets			11,308		17,733
Net Assets			<u>£12,004</u>		<u>£19,125</u>
Represented by					
Unrestricted Funds			12,004		19,125
			<u>£12,004</u>		<u>£19,125</u>

For the year ended 31 March 2002 the Company was entitled to exemption under section 249A (1) of the Companies Act 1985. No members have required the Company to obtain an audit of its accounts for the period in question in accordance with section 249B (2).

The Directors acknowledge their responsibility for:

- Ensuring the Company keeps accounting records which comply with section 221; and
- Preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far applicable to the Company.

Approved by the Board on



Peter Stickings (Chairman)

26.06.2002.

The Accounting Policies and Notes on pages 9 to 10 form part of these Accounts.

Statement of Directors' Responsibilities

Company law requires the Company's Directors to prepare Accounts for each financial period which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those Accounts the Directors are required to:

- select suitable Accounting Policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the Accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the Accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Accounting Policies selected are set out below.

Accounting Policies

Basis of Accounting

The Accounts have been prepared under the historical cost basis of accounting and comply with applicable Accounting Standards and the Statement of Recommended Practice "Accounting by Charities" 2000.

Income

Income is accounted for on the accruals basis. Grants are credited to the statement according to the period to which they relate and not on the basis of receipt.

Expenses

Expenditure has been included in the Accounts on the accruals basis and is stated inclusive of Value Added Tax.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset, less any estimated residual value, evenly over its expected useful life. The expected useful lives of the principle category is:

Computer equipment - 3 years

Funds

The Directors may earmark unrestricted funds from time to time for identifiable future expenditure. Such funds where they exist will be disclosed as designated funds.

1. Grants

The Company received a grant of £35,400 in the accounting year from The Gatsby Charitable Foundation.

2. Employees

No director received any remuneration from the company. Apart from the directors there was only one employee, who left the Company in December 2001.

3. Tangible Fixed Assets

	Computer Equipment
Cost	
At 1 April 2001	2,088
Additions	-
	<hr/>
At 31 March 2002	2,088
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Accumulated Depreciation	
At 1 April 2001	696
Charge for the year	696
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At 31 March 2002	1,392
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Net Book Value	
At 31 March 2002	£696
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At 31 March 2001	£1,392
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4. Share Capital

The Company is Limited by Guarantee and does not have a share capital.

5. Related Party Transactions

The four directors, Mr Peter Stickings, Miss Janet Morgan, Mr Terry Farrell and The Lady Wilson of Tillyorn are also directors of East London Schools Fund. A management fee of £7,000 was paid to East London Schools Fund during this year.