



Supporting children and families, whatever they are going through

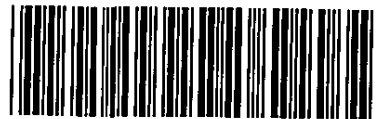
SCHOOL-HOME SUPPORT SERVICE (UK)

(A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 AUGUST 2012

**REGISTERED CHARITY NO 1084696
COMPANY NO 03991440**

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School-Home Support Service (UK)
Annual Report and Financial Statements
For the year ended 31 August 2012

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TRUSTEES, OFFICERS AND ADVISORS**Company Number** 03991440**Registered Charity Number** 1084696

Directors
Douglas Blausten
Elizabeth Crossick (from 29/11/12)
Andrew Dowell
Richard Evans (Chair)
David Marriage (from 29/11/12)
Brett Olson (from 29/11/12)
Rob Phillips
Alexander Scott-Barrett (Chair of Finance Committee)
Silke Scheiber
Mike Simpkin
David Vaughan (from 12/7/12)
Inigo Woolf
Elizabeth Wolverson

Finance Committee
Alexander Scott-Barrett (Chair)
Inigo Woolf
Richard Evans
David Vaughan (from 6/12/12)

Chief Executive Jan Tallis

Company Secretary Alex Horsup

Registered Office
Ground Floor
Cityside House
40-42 Adler Street
Whitechapel
London E1 1EE

Bankers
Barclays Bank plc
Docklands Branch
240 Whitechapel Road
London E1 1BS

Auditors
Kingston Smith LLP
Devonshire House
60 Goswell Road
London EC1M 7AD

Solicitors
Bates Wells & Braithwaite
2-6 Cannon Street
London EC4M 6YH

SCHOOL-HOME SUPPORT SERVICE (UK)

Registered Charity No 1084696

Our Vision

Every child has the support they need to thrive and achieve

Our Mission

School-Home Support works to make this vision a reality by helping disadvantaged, vulnerable and disaffected children overcome the barriers that get in the way of their learning through the support of highly-trained, independent workers in schools

Our Values

Early Intervention	SHS believes in supporting families to help identify difficulties before they reach crisis point
Child Centered	SHS ensures that children and young people are at the centre of all that we do
Inclusive	SHS believes that all children, no matter what their disadvantage, should have equal access to educational opportunities
Collaborative	SHS believes that the best outcomes are achieved by working together with children, young people and their families, schools and other supporting agencies
Independent	SHS values its independence as a non-statutory organisation supporting children, young people and their families
A learning organisation	SHS believes in supporting and encouraging the development of its staff and improving the quality of its services

Our Strategic Objectives

To be a leading advocate and centre of excellence for school home support services

To provide quality school home support services across the UK

School-Home Support Service (UK)

www.schoolhomesupport.org.uk

enquiries@schoolhomesupport.org.uk

Telephone 020 7426 5000

Fax 020 7426 5001

CHAIR'S REPORT

Richard Evans, Trustee Board Chairman

Thank you for taking the time to read this report. It has once again been a challenging year for the charity. On top of the cuts to the service suffered by loss of local authority contracts last year, we lost a smaller but significant number of schools this year mainly due to the ending of external funding.

On a more positive note, we are now at a point where every school is contributing significantly to the cost of their practitioner and therefore we are no longer exposed to reductions in third party funding on this scale. Despite the challenges presented by these changes in funding for schools, we have continued to improve our outcomes data and we are further able to evidence the success of School-Home Support practitioners' interventions. SHS practitioners have made almost 78,000 interventions since September 2011, which have resulted in:

- improved attendance for 74% of children and young people;
- of those who were persistently absent (attendance at less than 85%), 50% were moved out of the category within the academic year;
- where it was a problem, our interventions improved behaviour in 52% of cases,
- where SHS interventions were concerned with attainment, there was improvement in 56% of children.

The following is just one example which reveals the human story behind these statistics.

The Campbell boys- how supporting a single mother helps three boys improve schooling

"If one of Stacey's three sons was ill she kept all of them at home and their school attendance fell to 40%, 60% and 65% from youngest to oldest. Their behaviour was erratic and they were lagging behind in their learning. With SHS practitioner Yvonne there to help and guide Stacey, she now understands the importance of regular attendance. SHS helped buy the boys school uniforms and their attendance improved dramatically to 84%, 90% and 86%. Yvonne also helps Stacey deal with her newly born fourth son who has serious health issues. When necessary because of medical appointments, Yvonne has even collected the boys for school when Stacey cannot do so."

As well as direct interventions like those above, our Training & Consultancy service has been delivering outstanding results and has meant that we have been able to reach a further 187 schools in five regions of England. A series of toolkits to support schools have been developed and made available to every school in the country. We are continuing to develop further training and consultancy services to ensure our continued reach when the current funding from Department for Education finishes in March 2013.

Assistant Head Teacher at a Newham secondary school says:

"Thanks very much for a superb 2 days of INSET. The feedback I have received from learners has been extremely positive and has really helped with gaining a consistent approach under our new House system."

We benefited greatly from a three month piece of pro-bono work carried out by Boston Consulting Group. Not only did it deliver very tangible benefits, it also gave staff working alongside them access to a very effective professional development opportunity

Our relationship with our long term funders has been more important than ever and I am very pleased that a number of them have been working with us to help fund a significant development in our future - our "Getting to Scale" project. This project recognises that for every child we currently reach and support there are at least twenty more in other schools that would benefit from the same help but are not currently getting it. The project will revolutionise the way we deliver support and training to SHS practitioners and allow us to extend our reach to schools where we can't provide a direct service so that they can nevertheless benefit significantly from access to our expertise and resources. This year has been about raising sufficient funds to get development under way, the coming year will see developments start to be implemented, whilst we continue to seek additional funding for future phases.

However funding core costs is still very difficult and although we sustained a much smaller financial loss than last year, its impact is such that we retain very small reserves. With support from a funder we are implementing a revised fund raising strategy and anticipate that we will be able to significantly improve that position within the year.

Finally, on behalf of the Board of Trustees, I'd like to take the opportunity to thank all our funders, staff, schools, local authority partners and companies who have provided such excellent pro-bono support and who have contributed to the impact that SHS has been able to have this year. We look forward to continuing to work with you in the year ahead.

If you can help us, would like to know more about our plans or need any further information on our work, please do get in touch.

Richard Evans
richard.evans@shs.org.uk

Introduction

The Trustees, who are also Directors of the charitable company, present their report for the twelve months ending 31 August 2012. In presenting this report, the Trustees have complied with the Statement of Recommended Practice, Accounting and Reporting by Charities, the Companies Act 2006 and applicable United Kingdom Accounting and Financial Reporting Standards and have given due regard to the Charity Commission's general guidance on public benefit.

Reference and Administrative Information

SHS (School-Home Support Service UK) is registered with the Charity Commission for England and Wales under number 1084696 and is also a company limited by guarantee (registered number 3991440).

The Trustees and Chief Executive of the Charity are listed on page 2.

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association as amended by special resolutions dated 11 January 2001, 1 April 2003, 19 May 2004 and 5 July 2006.

The governing body of the Charity is the Board of Trustees. The maximum number of Trustees allowed by the Articles of Association is fifteen and at the period end there were ten serving Trustees. Two of the Trustees are nominated by the London Diocesan Board for Schools for as long as any employees are members of the Church Workers Pension Fund. When new Trustees are required, Trustees review the Board make up for any skills gaps and look externally for appropriate people in order to attract members with the relevant experience and skills that will augment the Board's effectiveness.

The Trustees meet four times each year with the Executive Team which comprises the Chief Executive, the Deputy Chief Executive, the Director of Resources, the Director of Training and Development, the Executive Director of School Services and the Head of Fundraising and Communications. The Trustees also hold an annual planning day to agree the annual development plan and a development day to review their roles and responsibilities.

SHS has one formal sub-committee, Finance, which meets four times a year to consider finance and audit matters and make recommendations to the Board of Trustees. Working parties are set up to consider other areas as they arise.

Upon appointment each Trustee receives an information pack that includes the Charity's Memorandum and Articles of Association, an explanation of the responsibilities of trustees and policies and procedures relating to the governance of the Charity along with the current Strategic Plan. Each Trustee is asked to complete a declaration of interest form which is reviewed and, if appropriate, amended annually. New Trustees meet with the Chair and Chief Executive and are invited for an induction tour of the office and to meet school-based staff.

Management

The Trustees are responsible for setting strategies and policies for the Charity and for ensuring that these are implemented. To assist with this work, the Trustees have established a Finance Committee whose primary responsibility is to ensure that all assets of the Charity are properly safeguarded, managed and used, and that funds are spent effectively and efficiently in the course of its activities. In addition the Committee reviews the effectiveness of internal financial controls and risk management systems. The Committee meets prior to each Trustee board meeting.

The day to day running of the Charity is delegated to the Chief Executive and her staff. The Chief Executive has responsibility for planning, developing and implementing policies and strategies within clear guidelines and protocols set by the Trustees.

Risk Management

The Trustees confirm that they have reviewed an assessment of the major risks to which the Charity is exposed, particularly operational and financial risks, and are satisfied that the controls and actions in place to manage and mitigate the major risks that have been identified are sufficient. The risk register is reviewed at least annually.

The three key risks identified were.

- Inadequate reserves to sustain SHS long term
- Inadequate cash flow to maintain the organisation
- Fundraising targets not met

Objects and Public Benefit

The Charity's vision is for every child to have the support they need to thrive and achieve. Our mission is to work to make this vision a reality by helping disadvantaged, vulnerable and disaffected children and young people overcome the barriers that get in the way of their learning through the support of highly-trained, independent practitioners in schools.

School-Home Support's objects, as set out in its Memorandum of Association, are to advance education by promoting, developing and assisting in the provision of services which contribute to the pastoral care of pupils and/or which foster links between school and home.

To enable the Charity to deliver its objects, its strategy is.

- to be a leading advocate and centre of excellence for school home support services, and
- to provide quality school home support services across the UK, reaching increasing numbers of young people.

Under section 17 of the Charities Act 2011, the Trustees have a duty to report on SHS's public benefit. We are confident that through our objects, SHS meets those public benefit requirements and we have taken Charity Commission guidance into consideration. The principles of public benefit – that it is identifiable, that it must be to the public and that any private benefit must be incidental – are demonstrated by our work.

Review of the Period 1 September 2011 – 31 August 2012

Overview

During the year School-Home Support practitioners supported 14,889 children and families, exceeding our target by 15%. Last year there was a SHS practitioner in 170 schools and they made 77,868 interventions. As well as direct practitioner support, SHS is extending its reach into schools through training and consultancy and last year five development managers provided expertise in an additional 187 schools to increase the capacity of the school staff to support vulnerable pupils and their families.

As reported last year, like many charities SHS was badly impacted by the external economic environment and in particular cuts from central government to local authorities who had previously commissioned the charity to work in schools. We are pleased to report that although the charity and

its staff are significantly reduced in numbers, we have weathered the storm and we are in a good position to go forward again

Developments during the year

Impact measurement

The most significant change in the last three years has been our ability to report impact. We now know that of the almost 78,000 interventions SHS practitioners have made since September 2011, they resulted in improved attendance for 76% of the children and young people where attendance was a cause for concern. Of those who were persistently absent (attendance at less than 85%), 49% were moved out of the category within the academic year.

Where it was a problem, our interventions improved behaviour in 52% of cases and those children are now far less likely to end up excluded from school. In cases where SHS interventions were concerned with attainment, 56% of children made academic progress and 63% of pupils were more engaged with their learning following SHS support.

We are also analysing our data in more depth. For instance, children and young people SHS practitioners work with who have poverty as an issue also have more complex needs.

- half needed support with family relationships,
- they are five times more likely to be living with domestic violence
- 27% had mental health as a problem
- they needed support regarding alcohol or drug misuse seven times more than those without poverty as an issue

Central to our ability to produce this outcomes data is having unrestricted funding that allows us to invest in the organisation's infrastructure.

Getting to Scale

Fifteen months ago we embarked on an ambitious strategy to enable School-Home Support to share expertise more widely than our directly employed practitioners. We have scoped the IT elements and, although not following the route envisaged at the time, we have successfully raised £1,075m. This enables us to commission the development of

- an e-learning platform
- a platform for information sharing and communications
- improved outcomes and interventions monitoring

We will also invest in diversifying our income streams through a planned major donor campaign and to build upon previous investment to earn from our accredited training and consultancy offer.

Strategic developments

This year the Boston Consulting Group again supported School-Home Support with a team based with us for three months. During this time they worked with us on:

- development of an extended product offer (elements which are now being pilot tested),
- review and development of our fundraising strategy,
- producing an evidenced fact-base

These tools have been critical in our ability to survive and to continue to develop.

As part of our Department for Education programme, two training toolkits have been produced and are now available as free downloads from our website. These will support schools in reaching out to marginalised families and to improve their overall parental engagement.

Conclusion

Over the last year there have been significant successes for School-Home Support, despite a very inhospitable external environment. However, having lost all local authority funding that supported practitioners working in schools, we now have a very solid base of schools paying directly for our services and we are extremely unlikely ever to face such a sharp reduction in our reach again. We have also learnt from that very difficult situation and we are concentrating resources on diversifying our income through different types of fundraising and through selling training and consultancy services.

Priorities for 2012-13

School-Home Support has identified five key imperatives for the coming year.

- ✓ Imperative 1.
Deliver SHS Practitioner Service to 100 schools reaching 10,000 children, young people and families to achieve improvements in attendance, academic progress, behaviour and engagement.
- ✓ Imperative 2.
Develop the Training and Consultancy Service by successfully delivering the second year of the Department for Education funded programme and increasing direct sales to schools, local authorities and others.
- ✓ Imperative 3.
Raise a total of £1.9m in voluntary donations to support SHS activity in 2012-13, in particular to develop major donor giving.
- ✓ Imperative 4.
Deliver "Getting to Scale" programme to build additional organisational capacity to reach children, young people and families.
- ✓ Imperative 5.
Provide finance and resource support to deliver effective operations to customers and CYP.

Each of these imperatives has a detailed work plan to underpin them. It is clear that diversifying our income streams through fundraising and selling a variety of products alongside the SHS practitioner model is central to our organisational sustainability and we will be concentrating on these areas in the next period of SHS's development.

Because of our excellent results in improving attendance, in particular with the most persistent absentees, we are working with several local authorities to support their work with "troubled families". This is an area with a vulnerable funding stream so we will proceed with caution; however reaching families who do not readily engage with statutory services and getting their children into school, ready to learn is central to our mission so we will take these opportunities to reach more children and young people.

Pro-bono Support

SHS has benefited from pro-bono support valued at £345k during the year from various sources. We would like to express our gratitude for this support and look forward to working with these and other organisations in the future.

Review of Financial Position for the period 1 September 11 – 31 August 12

2011/12 has again been a difficult period financially, against a background of reduced statutory funding, resulting in an operating loss of £112k. Instability in the stock market resulted in a small unrealised gain on investment of £8k, giving a total loss for the period of £103k. The 2010-11 figures are for a 17 month financial period and care should be exercised when making comparisons.

However, the operating loss has been held down through internal restructuring, cost control and maximising funding opportunities.

The Board of Trustees of School-Home Support, having carefully considered the financial position and the economic circumstances, consider the Charity to be a going concern for the foreseeable future.

Voluntary Income and Fundraising

Grants and donations of £1.26m includes £535k for services provided directly to schools and £345k valued pro-bono work. This £1.26m total constitutes 31% of incoming resources (2011 £1.28m 18%) with fundraising costs of £264k, comprising 21% of fundraised income (2011 £359k 28%).

Unrestricted fundraised income has increased by 2% over the 12 month period from 10-11, reflecting both the investment by SHS in its Fundraising resource and the recognition of the importance of generating unrestricted resources. Pro-bono support constitutes 26% of grants and donations (2011 25%) and reflects the ongoing willingness of donor organisations to support our work.

£307k was received as part of grant funding from the Office of Civil Society.

Fee Income

Income from charitable activities decreased by 52% (2011 increased by 44%) from £5.9m to £2.8m over the 12 months, of which £490k is from an ongoing project with the Department of Education.

£1.6m in Local Authority block contracts were terminated at the end of the 2011 financial year, however, £444k of individual contracts with schools were generated as a result of SHS's work in those areas. A breakdown of income streams can be seen in Note 2.

Costs

The cost of charitable activity has decreased by 46% to £3.9m (2011 increased by 58% £7.3m) over the 12 months. No pay award was made for 2011-12 due to the uncertain economic conditions.

Included within this £3.9m cost is £345k valued pro-bono work.

Balance Sheet

The operating loss has reduced reserves by 28% to £271k (2011 £375k). Unrestricted reserves comprise £14k or 5% of total reserves and restricted reserves form £257k or 95% of total reserves. SHS will focus a significant part of its Fundraising resource to generate unrestricted income for 2012-13 to address this (see above Imperative 3).

SHS amended its billing strategy for 2012-13 to invoicing schools annually instead of termly in advance. This has strengthened the current assets position, especially cash. This is reflected in the increase in schools deferred income shown in Note 9.

Current liabilities have increased by 51% to £1.39m (2011 £917k). However, this includes deferred income balances of £1.25m (2011 £745k), of which £910k relates to schools' invoices in advance.

Tangible fixed assets make up £69k or 25% of total reserves with liquid assets forming £154k or 57% of reserves. The balance is made up of debtors, creditor and cash.

Reserves Policy

SHS requires reserves to be able to invest in its services as opportunities arise and to maintain its ability to meet its commitments in an increasingly volatile external environment. The level of reserves required is subject to review by the Trustees annually. In reviewing its reserves, Trustees have taken into consideration forecasts of income and expenditure for the medium term and the relative levels of risk attached to the different streams.

SHS does not have any designated reserves. Trustees have reviewed the current target range of free reserves and have concluded that these should be in the range £611k and £1.019m, based upon 3-5 months of essential expenditure as identified by the risk based method of calculating reserves.

The level of reserves as at 31 August 12 is below the target level and improving this position forms part of Imperative 3 for 2012-13.

Investment Policy

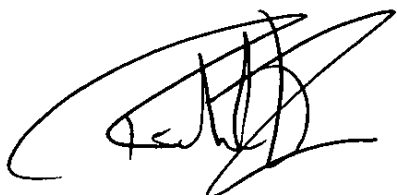
The Charifund investment has maintained its value virtually at the 2011 level. The policy remains to hold sufficient liquid funds on deposit to maintain the Charity's liquidity.

Disclosure of Information to Auditors

The Trustees who held office at the date of approval of this report confirm that, so far as they are individually aware, there is no relevant audit information of which the Charity's auditors are unaware, and each Trustee has taken all steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Auditors

Kingston Smith LLP were appointed auditors to the company in June 2010 and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be re-appointed will be put at a General Meeting.



Richard Evans
Chair

Date:

7/2/13

The Trustees (who are also Directors of School-Home Support Services for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities



Richard Evans
Chair

Date: 7/2/13

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SCHOOL-HOME SUPPORT SERVICE (UK)

We have audited the financial statements of School-Home Support Service (UK) for the period ended 31 August 2012 which comprise the Statement of Financial Activities incorporating an Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement (set out on page 14) the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of, whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Kingston Smith LLP

Anjali Kothari (Senior Statutory Auditor)
for and on behalf of Kingston Smith LLP, Statutory Auditor

4th March 2013

Devonshire House
60 Goswell Road
London
EC1M 7AD

Year ended 31 August 2012
(incorporating an Income Expenditure account)

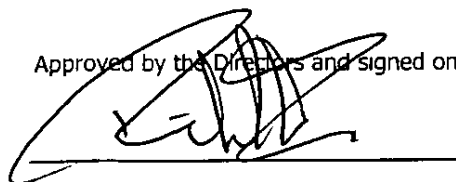
		Unrestricted Funds	Restricted Funds	Total Funds 2012 12 months	Total Funds 2011 17 months
	Note	£	£	£	£
Incoming Resources					
Incoming Resources from Generated Funds					
Voluntary Income	1	805,695	458,987	1,264,682	1,283,214
Investment Income		8,635	0	8,635	18,984
Total Incoming Resources from Generated Funds		814,330	458,987	1,273,317	1,302,198
Incoming Resources from Charitable Activities					
School-Home Support Services	2	1,820,740	1,025,828	2,846,568	5,950,721
Total Incoming Resources		2,635,070	1,484,815	4,119,885	7,252,919
Resources Expended					
Cost of generating voluntary income	4, 3	136,238	128,200	264,438	359,131
Charitable Activities		2,582,370	1,339,262	3,921,632	7,262,335
Governance		45,522	0	45,522	60,677
Total Resources Expended		2,764,130	1,467,462	4,231,592	7,682,143
Net Expenditure/Income		(129,060)	17,353	(111,707)	(429,224)
Unrealised gains/(losses) on revaluation of investments	7	7,798	0	7,798	(6,076)
Net Movement in Funds		(121,262)	17,353	(103,909)	(435,300)
Balances at beginning of year		135,158	239,518	374,676	809,976
Balances at end of year	10	13,896	256,871	270,767	374,676

The Charity has no recognised gains or losses other than as stated above. All of the activities represent continuing activities of the Charity.

The Accounting Policies and Notes on pages 17 - 24 form part of these Financial Statements

	Note	2012	2011
		£	£
Fixed Assets			
Tangible Fixed Assets	6	69,138	139,849
Investments	7	154,956	147,158
		<u>224,094</u>	<u>287,007</u>
Current Assets			
Debtors	8	620,154	357,415
Cash at bank		977,606	851,102
		<u>1,597,760</u>	<u>1,208,517</u>
Current Liabilities			
Creditors due within one year	9	1,385,824	917,326
Net Current Assets		<u>211,936</u>	<u>291,191</u>
Total Assets less Current Liabilities		<u>436,030</u>	<u>578,198</u>
Creditors due after more than one year	17	165,263	203,522
Net Assets		<u><u>270,767</u></u>	<u><u>374,676</u></u>
Represented by:			
Funds			
Unrestricted Funds	10	13,896	135,158
Restricted Funds	10	256,871	239,518
		<u>270,767</u>	<u>374,676</u>

Approved by the Directors and signed on their behalf



Richard Evans

Date

7/2/13

The Accounting Policies and Notes on pages 17 - 24 form part of these Financial Statements.

For the year ended 31 August 2012

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements

(a) Basis of Preparation

The Financial Statements have been prepared under the historical cost convention, except that quoted investments held as fixed assets are carried at market value, and comply with the Companies Act 2006. The Financial Statements have been prepared in accordance with applicable United Kingdom Accounting and Financial Reporting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2005 (the Charities' SORP).

The Charity's activities, together with the factors likely to affect its future development are set out in the Trustees Report on pages 6 to 11. The financial position of the charity, its cashflows, liquidity position and future funding have all been carefully considered. The Charity has sufficient financial resources and contracts for the medium term and a longer term fundraising strategy. Consequently, the Directors believe that the Charity is well placed to successfully manage its operational risks despite the current uncertain economic outlook.

The Directors have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

(b) Fund Accounting

Restricted funds comprise donations and grants which have been received for specific purposes or are subject to specific conditions imposed by the donor.

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the SHS charitable objectives.

(c) Incoming Resources

Income is accounted for on an accruals basis. Monies from schools, Local and Statutory Authorities, project charges and grants are credited to the Statement of Financial Activities (SOFA) according to the period to which they relate and not on the basis of receipt. Income received in advance for use in future periods is deferred to the Balance Sheet and transferred to the SOFA in the period to which it relates.

(d) Resources Expended

All expenditure is accounted for on an accruals basis and is reported gross of related income on the following bases:

- (i) Cost of generating voluntary income comprises the direct costs associated with attracting voluntary income, plus a proportion of costs that cannot be directly attributed (support costs);
- (ii) Expenditure on charitable activities comprises direct expenditure including direct staff costs attributable to the activities. Where costs cannot be directly attributed (support costs), they have been allocated to the activities on a basis consistent with the use of resources;
- (iii) Governance costs are those costs incurred in the safeguarding of the Charity's assets (ie audit, legal and professional fees) and are associated with constitutional and statutory requirements, and
- (iv) Support costs include the central functions (eg Finance, IT and Office Management) and have been allocated to activity cost categories on a basis consistent with the use of resources.

For the year ended 31 August 2012

(e) Depreciation

Fixed assets with a cost of £750 or less are written off in the year of acquisition. All other fixed assets are capitalised and depreciation is provided at rates calculated to write off the cost of each asset, less any estimated residual value, over its expected useful life.

Depreciation bases are as follows:

Leasehold improvements	Straight Line	Length of lease
Fixtures & fittings	Straight Line	5 years
IT	Straight Line	4 years

(f) Taxation

As a registered charity, the Company is generally exempt from Corporation Tax but not from Value Added Tax (VAT). Irrecoverable VAT is included with the cost of the items to which it relates.

(g) Operating Leases

Rentals paid under operating leases are charged to income as incurred.

(h) Investments

Quoted investments are stated in the financial statements at market value, and unrealised and realised gains and losses are included in the relevant fund in the SOFA.

(i) Pension Contributions

The Charity operates two defined contribution pension schemes for employees. In both cases the pension charge represents contributions payable by the Charity for the period, and the Charity's liability is limited to the amounts of the contributions. The schemes are as follows:

- (i) A scheme administered by Aegon Scottish Equitable, the funds of which are separate from those of the Charity.
- (ii) The Church Workers Pension Fund scheme for employees who were members when they transferred from School Home Liaison to School-Home Support Service (UK).

Contributions are also paid into a personal pension plan for one member of staff who transferred from School Home Liaison.

(j) Valuation of pro-bono support

Pro-bono support is valued at the market rate for the type of work involved.

For the year ended 31 August 2012

1 Donations and Grants

	Funds 2012 12 months £	Funds 2011 17 months £
SHS Direct funds		
Department of Education Improving outcomes for children, young people and families	489,987	103,731
Pro-bono support Boston Consulting Group	335,056	119,000
Harvey McGrath Foundation	166,667	166,667
Private Equity Foundation	166,000	125,000
KPMG Foundation	83,333	83,333
Sofronie Foundation	83,333	83,333
Richard Reeve's Foundation	76,969	33,127
Grants under £10,000	15,476	12,000
Paul Hamlyn Foundation	65,632	0
Anonymous	33,648	95,000
Nomura Charitable Trust	55,000	0
The Mayor's Fund for London	53,112	106,308
Garfield Weston Foundation	50,000	100,000
Man Group plc Charitable Trust	50,000	0
Breadsticks Foundation	43,880	0
State Street Foundation	38,562	30,197
The Schroder Foundation	35,000	35,000
Expat Foundation	30,714	0
Liberum Foundation	30,000	0
Morgan Stanley International Foundation	23,500	47,000
Henry Smith Charity	22,000	0
Joseph Levy Foundation	18,750	0
Swire Charitable Trust	10,000	0
Pro-bono support Bain Capital	9,500	0
Transition Fund via The Office for Civil Society/Big Lottery Fund	0	500,000
Goldman Sachs	0	197,437
Pro-bono support Global Stones	0	150,000
Positive Destinations jointly funded by BBC		
Children in Need and the Hunter Foundation	0	56,530
Bank of America Merrill Lynch	0	55,000
Pro-bono support by Table 19	0	30,000
Pro-bono support under £10,000	0	23,062
T R Attwood	0	12,000
Equitable Charitable Trust	0	10,000
Subtotal	1,986,119	2,173,725
SHS Welfare Fund		
The Goldsmiths' Company Charity	40,000	15,000
The Bridging Fund Charitable Trust	5,000	0
Anonymous	3,729	31,480
Subtotal	48,729	46,480
Total Funds Received	2,034,848	2,220,205

	Unrestricted Funds	Restricted Funds	2012 12 months £	2011 17 months £
Total Funds Received	728,308	1,306,540	2,034,848	2,220,205
Taken directly to income	50,188	0	50,188	38,150
Note 9 - released in year	56,594	427,773	484,367	178,428
Note 9 - deferred at year end	(29,395)	(312,361)	(341,756)	(484,367)
	805,695	1,421,952	2,227,647	1,952,416
Income included within note 2	0	(962,965)	(962,965)	(684,202)
Voluntary income	805,695	458,987	1,264,682	1,283,214

For the year ended 31 August 2012

2 Incoming Resources from Charitable Activities	Unrestricted	Restricted	2012	2011
			Total 12 months	Total 17 months
	£	£	£	£
School Fees	1,609,152	0	1,609,152	2,100,433
Projects/Agencies	209,010	0	209,010	2,958,953
Donations and grants	0	1,025,828	1,025,828	824,344
Training and Consultancy	2,518	0	2,518	59,993
Other	0		0	6,998
Total Incoming Resources from Charitable Activity	1,820,680	1,025,828	2,846,508	5,950,721

This includes £345k valued pro-bono consultancy work

3 Resources Expended

	Net Salaries	Promotion & Marketing	Travel & Subsistence	Learning & Development	Welfare Needs	Finance & Legal	Other	2012 Total 12 months	2011 Total 17 months
	£	£	£	£		£	£	£	£
Costs of generating voluntary income	189,120	27,362	591	0	44,821	0	2,544	264,438	359,131
Charitable activities	2,503,684	1,013	30,963	153,062	276,051	0	956,859	3,921,632	7,262,335
Governance	0	0	0	332	0	45,190	0	45,522	60,677
Total	2,692,804	28,375	31,554	153,394	320,872	45,190	959,403	4,231,592	7,682,143

Other costs include support costs which have been detailed in Note 4

This includes £345k valued pro-bono consultancy work

4 Analysis of Support Costs

	Management (CE Office)	Human Resources	Finance	Office Admin/IT	2012 Total 12 months	2011 Total 17 months
	£	£	£	£	£	£
Costs of generating voluntary income	23,095	7,665	6,540	26,493	63,793	61,259
Charitable activities	86,606	149,465	104,642	302,815	643,529	832,157
Governance	5,774	3,066	19,620	5,639	34,099	41,331
Total	115,475	160,196	130,803	334,948	741,421	934,747

Support costs are allocated on a basis consistent with the use of resources eg premises cost (within office admin) allocated on floor space occupied, HR on headcount and CE Office and Finance on time spent

Governance costs include audit fees of £11,100 (2011 £10,982)

For the year ended 31 August 2012

5 Trustee and Employee Information

The average number of persons employed and those on self-employed contracts, including part-time staff, calculated on a full-time equivalent basis analysed by function was

	2012 12 months £	2011 17 months £
Cost of generating funds	4	4
Charitable activities	101	154
	<u>105</u>	<u>158</u>

The FTE total for 2012 excludes 4 FTE vacancies

Staff Costs

Salaries	2,854,086	5,675,023
Social Security costs	244,940	525,935
Pension costs	40,228	79,752
Payments to self-employed consultants/Agency staff	87,564	41,574
	<u>3,236,818</u>	<u>6,322,284</u>

The number of employees whose emoluments fell within the band £80,000 - £90,000 was 1 (2011 1) and the pension contribution for this member of staff was £3,125 (2011 £3,125)

One Director received reimbursement of expenditure during the year of £262 (2011 £321) No Directors received any remuneration (2011 nil)

6 Tangible Fixed Assets

	Leasehold Improvements £	Computer Equipment £	Office Furniture & Equipment £	Total 2012 £	Total 2011 £
Cost					
At beginning of year	131,216	186,750	32,375	350,341	326,445
Additions	0	4,842	0	4,842	23,896
Disposals	0	0	0	0	0
At end of year	<u>131,216</u>	<u>191,592</u>	<u>32,375</u>	<u>355,183</u>	<u>350,341</u>
Accumulated Depreciation					
At beginning of year	80,929	109,637	19,926	210,492	104,420
Charge for the year	26,293	42,751	6,509	75,553	106,072
Disposals	0	0	0	0	0
At end of year	<u>107,222</u>	<u>152,388</u>	<u>26,435</u>	<u>286,045</u>	<u>210,492</u>
Net Book Value					
At end of year	<u>23,994</u>	<u>39,204</u>	<u>5,940</u>	<u>69,138</u>	<u>139,849</u>
At beginning of year	<u>50,287</u>	<u>77,113</u>	<u>12,449</u>	<u>139,849</u>	<u>222,025</u>

The net book value at 31 August 2012 represents fixed assets used for both the management and administration purposes and to support employees engaged in the direct charitable activities of the Charity

For the year ended 31 August 2012

7 Investments

	2012	2011
	£	£
Quoted Securities		
Balance at beginning of year	147,158	302,777
Encashment of asset	0	(149,543)
Realised (losses)/gains in year	0	(4,235)
Unrealised (losses)/gains in year	7,798	(1,841)
Balance at end of year	<u>154,956</u>	<u>147,158</u>

The Quoted Securities represents an investment in the M&G Charfund unit trust. The original cost of the encashed holding was £150,000, which was realised in November 2010. The historic cost of the total holding prior to encashment was £300,000.

8 Debtors

	2012	2011
	£	£
Trade debtors	535,006	148,635
Prepayments and accrued income	84,788	206,540
Other debtors	360	2,240
Total debtors	<u>620,154</u>	<u>357,415</u>

Schools were billed annually in advance in July 12 rather than termly.

9 Creditors

	2012	2011
	£	£
Trade Creditors	23,532	15,368
Tax and Social Security	54,689	92,852
Accruals	14,974	27,219
Deferred Income - grants	341,756	484,367
- projects and schools	910,726	260,218
Other creditors	3,174	2,512
Loan repayment	36,973	34,790
Total creditors	<u>1,385,824</u>	<u>917,326</u>

Deferred schools income includes schools income billed in advance.

Deferred Income	Unrestricted	Restricted	Total
Balance brought forward - grants	56,594	427,773	484,367
Balance brought forward - schools	<u>201,752</u>	<u>0</u>	<u>201,752</u>
	258,346	427,773	686,119
Released in the year - grants	(56,594)	(427,773)	(484,367)
Released in the year - schools	<u>(201,752)</u>	<u>0</u>	<u>(201,752)</u>
	(258,346)	(427,773)	(686,119)
Deferred at year end - grants	29,395	312,361	341,756
Deferred at year end - schools	<u>910,726</u>	<u>0</u>	<u>910,726</u>
	940,121	312,361	1,252,482
Balance carried forward - grants	29,395	312,361	341,756
Balance carried forward - schools	<u>910,726</u>	<u>0</u>	<u>910,726</u>

For the year ended 31 August 2012

10 Analysis of Net Assets between Funds

Fund balances at 31 August 2012 are represented by.

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Tangible Fixed Assets	69,138	0	69,138	139,849
Investments	154,956	0	154,956	147,158
Net current assets	(44,935)	256,871	211,936	291,191
Long Term Loan	(165,263)	0	(165,263)	(203,522)
Total Funds	13,896	256,871	270,767	374,676

11 Reconciliation of Movements on Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Balances at beginning of year	135,158	239,518	374,676	809,976
Net movements in fund in year	(121,262)	17,353	(103,909)	(435,300)
Balances at end of year	13,896	256,871	270,767	374,676

12 Contingent Liabilities

There were no contingent liabilities.

13 Limitation of Liability

The Company is limited by guarantee and does not have a share capital

14 Related Party Transactions

There were no related party transactions during the year

15 Professional Indemnity Insurance

During the year, the charity paid £2310 (2011 £2,310) for professional indemnity insurance cover in respect of all members of staff and Directors (Trustees)

For the year ending 31 August 2012

16 Operating Lease Commitments

The Company had annual obligations under both cancellable and non-cancellable leases expiring

	Land and Buildings £	Plant and Equipment £	Total 2012 £	Total 2011 £
Between two and five years	<u>97,126</u>	<u>3,384</u>	<u>100,510</u>	<u>126,150</u>

The lease provides for an upwards rent review from July 2013 - no estimate for this has been included in this Note

17 Creditors due after more than one year

A loan was taken out with Futurebuilders for £245,000 for the cost of the relocation Interest payments at 6% were due from 2008 with capital repayments commencing from 2010

	Capital Repayments £
Due between 2-5 years	125,158
Due in more than 5 years	<u>40,105</u>
	<u>165,263</u>

18 Pro-Bono support

SHS benefited from £344,556 pro-bono support in the following categories

	Total 2012 12 months £	Total 2011 17 months £
Publicity & Marketing	0	180,120
Business Development	344,556	121,888
Venues & Refreshments	0	8,481
Staff Development	0	7,500
Other		<u>4,073</u>
	<u>344,556</u>	<u>322,062</u>

19 Post Balance Sheet Events

SHS agreed to hold funds on behalf of the National Home School Development Group, a small community organisation These totalled £927 for 2011-12