Report of the Trustees and

**Financial Statements** 

for the Year Ended 31 March 2021

<u>for</u>

South Normanton Community Church (A company Limited by Guarantee)

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### Report of the Trustees for the Year Ended 31 March 2021

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable the in UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

The objectives of the Charity are:

- (a) To advance the Christian faith in the UK and overseas by the church providing activities in the local community and overseas. Locally the church offers regular weekly worship, teaching, fellowship and guidance within the community. Overseas the church is involved in humanitarian projects as well as directly supporting two roles.
- (b) To develop evangelism and outreach, providing opportunity for all to respond to the Gospel of Jesus Christ and to commit their lives to him.
- (c) To serve, through social action and evangelism the under privileged, deprived and/or those who feel rejected.
- (d) To provide a relevant and Biblical approach to worship using music, drama and other means of a high quality, essential for effective communication in today's culture and to enable Christians to encourage each other in their faith and disciple other people.
- (e) To strengthen the faith of Christians through sound biblical teaching, fellowship and prayer so they are able to stand for Christ in today's world.
- (f) To promote and encourage work with children and young people, recognising that they need to be nurtured and respected and to integrate them into the church.

## Report of the Trustees for the Year Ended 31 March 2021

#### **ACHIEVEMENT AND PERFORMANCE**

We are continuing to meet as church members. Our aim continues to be to work in the best interests of the wider community.

South Normanton Community Church (www.southnormantoncommunity church.com)

We continued to develop moral learning and foundational teaching increasing faith and hope in individual lives and the wider community. Our pastoral care extends into the local community, not just within the confines of the church, and this has continued to grow at a steady pace.

### **Thrive**

Home to a youth centre offering various activities, including internet accessible personal computers. The delivery of services has not only been sustained, but also improved by working more closely with our partners.

Here we work in partnership with the SNaP Development Project which provides a range of activities for youth. (Improvements have been made to the building, which are ongoing).

We also hold SNCC small group meetings and a "Friendly Bench" outreach. We negotiate with other partners to explore how by working together we can provide much needed services to local people.

Thrive also provides office space for our Administrator and for Release, an independent financial charity.

### Faso Fund

Under the aegis of the Faso Fund, work continues to be funded and expanded in different parts of the African continent and we have also financially supported a school and an orphanage in India.

In Burkina Faso, we continue to support the development of schools (pre-school, primary and secondary), a clinic, maternity unit and orphanage.

The number of both employees and beneficiaries of these projects has continued to grow and we continue to develop sources of funding.

The support of works in South Africa has helped to provide a community/orphanage building at Village 3 near Kidds Beach. Two of our church members relocated to SA to further this work. Donations and gifts have continued to be received this year, which brings additional humanitarian aid to parts of Africa and India.

### The Charity Shop

The charity shop has now operated for 11 years and income from the Charity shop is used to support the work of the Faso Fund.

The shop has also acted as a catalyst for the local community, empowering many local people as volunteers. They are overseen by the shop manager and the assistant manager.

### Partnership Working

In line with our aims and objectives we have developed links with:

- South Normanton Churches Together, which is the churches working together to benefit the community,
- I. initially with the establishment of a foodbank (part of the Trussell Trust Network)
  - South Normanton and Pinxton Development Project (SNaP) which provides youth and community
- II. services.
  - Release Financial Charity which delivers free, confidential and non-judgemental money education, debt
- III. advice and support services to the local community.

## Report of the Trustees for the Year Ended 31 March 2021

#### **FINANCIAL REVIEW**

The Statement of Financial Activities is set out on Page 6 of the financial statements.

The Trustees are satisfied with the results and year end financial position, taking into account the national economic austerity measures which has decimated many of the life changing works we are involved with. We are reviewing this situation and hope to be able to at least provide a consistent level of activity, which can be maintained during the current year.

#### **Investment Powers**

These are governed by the Memorandum and Articles of Association which permit the funds to be invested in any investments, security or property that the Trustees see fit.

### Reserves Policy

It is our expressed desire to operate with three months reserves in place. However we are constrained to a certain degree by the method in which our funders operate. Our policy is to only commit ourselves to expenditure after the funding has been approved.

#### Changes in fixed assets

The movements in fixed asset are set out in the notes to the accounts.

#### **FUTURE PLANS**

The trustees regularly review its ongoing performance against its objectives. Our current plans are detailed below:-

- Continue to outwork our strategy of working into the community by developing our relationship with South Normanton and Pinxton Development Project.
- Other expression of the aforementioned strategy are also demonstrated by, in particular, Thrive and the links with Release Financial Charity.
- After recognising the need to train and develop our personnel, a formal training programme has been implemented and is reviewed regularly, and is seen as an on-going requirement to maintain the quality of our service delivery.
- We are committed to working in partnership alongside other organisations to benefit the local community.
- Challenging social injustice by addressing financial, social, educational and environmental needs, and continuing to develop improved methods to measure the outcomes of our projects.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing Document**

The organisation is a charitable company limited by guarantee with no share capital, incorporated on 11 May 2000 and registered as a Charity on 19 March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

### **Recruitment and Appointment of Trustees**

The Board of Trustees consisting of the four elected members administer the Charity

### **Trustee Induction and Training**

New Trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the Charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

### Related parties

Full disclosure of all related parties and the transactions therewith are contained in the notes to the financial statements.

## Report of the Trustees for the Year Ended 31 March 2021

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Public Benefit**

The Trustees have had regard to the guidance, which from early 2008 meant we should report on the Charity's public benefit.

Two underlying principles are:

- i. There must be an identifiable benefit or benefits that arise from our aims, and
- ii. Benefit must be to the public, or a section of the public, who our aims intend to benefit

As well as benefiting people with spiritual well-being, we serve the community in general. The public benefit of each of our activities is detailed in the section 'Achievements and Performance'.

### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

03990456 (England and Wales)

#### **Registered Charity number**

1085935

### **Registered office**

39 High Street South Normanton Alfreton Derbyshire DE55 2AG

#### **Trustees**

R King Mrs C A King Ms E Whatton D Cook

### **Independent Examiner**

Wayne Thomas ACA
Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

### **Bankers**

Unity Trust Bank Plc PO Box 7193 Planetary Road Wilenhall WV1 9DG

R King - Trustee

# Independent Examiner's Report to the Trustees of South Normanton Community Church (A company Limited by Guarantee)

Independent examiner's report to the trustees of South Normanton Community Church (A company Limited by Guarantee) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Thomas ACA Bates Weston LLP Chartered Accountants The Mills Canal Street Derby DE1 2RJ

Date:	
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# Statement of Financial Activities for the Year Ended 31 March 2021

		Unrestricted	Restricted	2021 Total	2020 Total
		funds	funds	funds	funds
	Notes	£	£	£	as restated £
INCOME AND ENDOWMENTS FROM	140100	~	~	~	~
Donations and grants	2	71,476	75,002	146,478	118,264
Other trading activities	3	-	26,625	26,625	49,952
Other income		650		650	3,900
Total		72,126	101,627	173,753	172,116
EXPENDITURE ON					
Charitable activities Charitable Activities		51,698	94,901	146,599	161,644
Chartable Activities		31,030	04,001	140,000	101,041
NET INCOME		20,428	6,726	27,154	10,472
RECONCILIATION OF FUNDS					
Total funds brought forward				·	
As previously reported	_	59,240	48,010	107,250	95,078
Prior year adjustment	7	79,900		79,900	81,600 ———
As restated		139,140	48,010	187,150	176,678
TOTAL FUNDS CARRIED FORWARD		159,568	54,736	214,304	187,150
TOTAL FUNDS CARRIED FORWARD		====	======	=====	====

### Balance Sheet 31 March 2021

		Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	Notes	£	£	£	as restated £
FIXED ASSETS	NOIGS	£	2	~	~
Tangible assets	8	78,415	•	78,415	80,331
CURRENT ASSETS					
Debtors	9	6,043	576	6,619	6,489
Cash at bank and in hand		75,147	57,408	132,555	104,107
		81,190	57,984	139,174	110,596
CREDITORS			,		
Amounts falling due within one year	10	(37)	(3,248)	(3,285)	(3,777)
NET CURRENT ASSETS		81,153	54,736	135,889	106,819
TOTAL ASSETS LESS CURRENT LIABILIT	IES	159,568	54,736	214,304	187,150
		450.500		044.004	407.450
NET ASSETS		159,568 ————	54,736 ———	214,304	187,150 ————
FUNDS	11			159,568	139,140
Unrestricted funds Restricted funds				54,736	48,010
TOTAL FUNDS				214,304	187,150

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

R King - Trustee

## Notes to the Financial Statements for the Year Ended 31 March 2021

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Shop income represents the amounts receivable for goods sold to customers. It is recognised at the point of sale.

Donations, grants and gifts are accounted for when received. Any resultant deed of covenant or gift aid tax claim is included as part of the income for the year.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes any VAT which cannot be fully recovered and is included within the costs of activities.

Direct charitable expenditure is allocated to the relevant category or mission outreach as shown in the income and expenditure account. Administrative expenditure is classified according to the nature of the cost.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include management, finance, and governance costs. They are incurred directly in support of expenditure on the objects of the charity.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost less accumulated depreciation. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over the expected useful economic lives.

Freehold property - 2% on cost
Music PA Equipment - 25% on cost
Equipment - 25% on cost
Trailers and motor vehicles
Computer equipment - 25% on cost

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Page 8 continued...

# Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 1. ACCOUNTING POLICIES - continued

#### **Taxation**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

### **Fund accounting**

Funds held by the Charity are either:

Unrestricted general funds - these are funds which can be used for any purpose which is in accordance with the Charity's objectives and at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for a particular restricted purpose within the objectives of the Charity. Restrictions arise when specified by either the donor or by way of indication when certain funds are raised. Expenditure is accounted for on a paid basis with any liabilities being met by the general fund until sufficient funds are received to settle these.

### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### Company details

The Charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

### 2. DONATIONS AND GRANTS

	2021	2020
		as restated
	£	£
Donations	110,127	102,097
Grants	17,880	-
Gift aid recoverable	18,471	16,167
	146,478	118,264
	<del></del>	
Grants received, included in the above, are as follows:		
	2021	2020 as restated
	£	£
HMRC CJRS Grant	17,880	-

# Notes to the Financial Statements - continued for the Year Ended 31 March 2021

### 3. OTHER TRADING ACTIVITIES

	2021	2020
		as restated
	£	£
Shop income	26,625	49,952
•		

### 4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
		as restated
	£	£
Depreciation - owned assets	1,916	1,916
	<del></del>	

#### 5. TRUSTEES' REMUNERATION AND BENEFITS

During the year salary of £6,215 was paid to a trustee for non trustee services provided (2020: £6,332).

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

### 6. STAFF COSTS

The average number of staff during the year was 5, (2020 - 6).

This includes 3 staff members who were employed by other agencies and we act as a 'salary bureau'.

		2021	2020
		£	£
Salaries and wages		32,595	41,927
	· · · · · · · · · · · · · · · · · · ·		<del></del>

During the year no employee received emoluments exceeding £60,000.

### 7. PRIOR YEAR ADJUSTMENT

A prior year adjustment has been made in relation to a property that was donated to the company in November 2017 at a value of £85,000 but not included in prior year accounts. The effect of the adjustment is to increase net assets by £79,900, which is made up of the donated property value at the date of donation less depreciation charged from the donation date.

# Notes to the Financial Statements - continued for the Year Ended 31 March 2021

8.	TANGIBLE FIXED ASSETS	Freehold property £	Music PA Equipment £	Equipment £	Computer equipment	Totals £
	COST	~	-	~	-	_
	At 1 April 2020 and					
	31 March 2021	85,000	4,986	9,785	694	100,465
	DEPRECIATION					
	At 1 April 2020	5,100	4,555	9,785	694	20,134
	Charge for year	1,700	216	· •		1,916
	At 31 March 2021	6,800	4,771	9,785	694	22,050
	NET BOOK VALUE					
	At 31 March 2021	78,200	215	-	-	78,415
				===		
	At 31 March 2020	79,900	<u>431</u>	-		80,331
9.	DEBTORS: AMOUNTS FALLING	DUE WITHIN C	NF YFAR			
<b>J.</b>	DEBTORO. AMOUNTO I ALLINO	502 ************************************			2021	2020
						as restated
					£	£
	Other debtors				1,890	1,890
	Gift aid recoverable				4,066	3,890
	Prepayments				663	709 ——
					6,619	6,489
10.	CREDITORS: AMOUNTS FALLIN	G DUE WITHIN	I ONE YEAR			
					2021	2020 as restated
					£	as restated £
	Trade creditors				602	1,037
	Social security and other taxes				613	670
	Accruals				2,070	2,070
					3,285	3,777
					-,	-,

# Notes to the Financial Statements - continued for the Year Ended 31 March 2021

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MOVEMENT IN FUNDS	•				
		At 1.4.20	Prior year adjustment	Net movement in funds	At 31.3.21
Unrestricted funds		£	£	£	£
General fund		59,240	79,900	20,428	159,568
Restricted funds					
FASO Fund		9,407	-	(88)	9,319
Special Projects Fund		32,528 3,478	-	(1,226) 590	31,302 4,068
Cybercafe Fund Charity Shop Fund		2,597	- -	7,450	10,047
Chang Chap t and		48,010		6,726	54,736
			·	<del></del>	
TOTAL FUNDS		107,250	79,900 ———	<u> </u>	214,304
Net movement in funds, inclu	ded in the above ar	re as follows:			
			Incoming	Resources	Movement
			resources £	expended £	in funds £
Unrestricted funds			~	~	~
General fund			72,126	(51,698)	20,428
Restricted funds			47.004	(47.040)	(00)
FASO Fund			47,231	(47,319) (1,226)	(88) (1,226)
Special Projects Fund Cybercafe Fund			4,349	(3,759)	590
Charity Shop Fund			50,047	(42,597)	7,450
•			101,627	(94,901)	6,726
TOTAL SUNDO			<del></del>		
TOTAL FUNDS			173,753 ———	(146,599) ———	27,154 ======
Comparatives for movemer	nt in funds				
Comparatives for movemen		Dries	Net	Transfers	
		Prior year	movement	between	At
•	At 1.4.19	adjustment	in funds	funds	31.3.20
	£	£	£	£	£
Unrestricted funds					
General fund	43,003	81,600	18,737	(4,200)	139,140
Restricted funds	0.054		(4.044)	2.400	0.407
FASO Fund Special Projects Fund	8,851 32,790	-	(1,844) (262)	2,400	9,407 32,528
Cybercafe Fund	32,790 885	-	793	1,800	3,478
Charity Shop Fund	9,549		(6,952)	-	2,597
	52,075	-	(8,265)	4,200	48,010
TOTAL FUNDS	95,078	81,600	10,472	-	187,150
	<del></del>		-	<del></del>	<del></del>

# Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

·	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	77,438	(58,701)	18,737
Restricted funds			
FASO Fund	39,067	(40,911)	(1,844)
Special Projects Fund	900	(1,162)	(262)
Cybercafe Fund	3,750	(2,957)	793
Charity Shop Fund	50,961	(57,913)	(6,952)
	94,678	(102,943)	(8,265)
TOTAL FUNDS	172,116	(161,644)	10,472

The FASO Fund has been set up to provide health, care, education and general holistic provisions, as well as to further the Christian faith in Burkino Faso and other parts of Africa.

The Special Projects fund was established to fund youth work in the local area, outside of the remit of the Cyber Café. This involves preparing young people for life in the workplace and funding the provision of activities in school and in after school clubs.

The Cyber Café has been set up to serve the needs of the local community by the provision of a drop-in centre and training facility for young people.

The Charity Shop was established to raise money to support / deepen the work of the FASO Fund.

### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

### <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2021</u>

	TOT THE TEAT EMELE ST MATERIZEE	2021	2020
			as restated
		£	£
INCOME AND ENDOWMENTS			
Donations and grants			
Donations		110,127	102,097
Grants		17,880	-
Gift aid recoverable		18,471	16,167 ————
		146,478	118,264
Other trading activities			
Shop income		26,625	49,952
Other income			
Management income		650	3,900
Total incoming resources		173,753	172,116
rotal meoming resources		770,700	,
EXPENDITURE			
Charitable activities			
Salaries and national insurance		32,595	41,927
Pensions		299	519 125
Travel and subsistence		(170)	4,893
Conferences and training Gifts		25,347	16,618
Materials and resources		2,482	3,876
Hall hire		1,867	8,425
Burkina Faso Outreach		43,447	35,643
South Africa Outreach		12,650	12,650
Repairs and renewals		1,866	1,065
		120,383	125,741
Support costs			
Management			
Insurance		769	637
Telephone		325	221
Printing, postage and stationery		2,739	3,333
Advertising		940	1,667
Sundries		1,339	739
Premises expenses		12,008	17,463
Cleaning		1,313	1,356
Management costs		650	3,900
Depreciation of tangible and heritage	assets	1,916	1,916 ————
		21,999	31,232
Finance			
Bank charges		1,071	1,833

## <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2021</u>

	2021	2020 as restated
	£	£
Finance		
Governance costs	2,022	2,070
Accountancy fees		
Professional fees	1,124	768 ————
	3,146	2,838
Total resources expended	146,599	161,644
Net income	27,154	10,472
	<del></del>	