ANNUAL REPORT

♦ For the 52 weeks ended 29th December 2006♦



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### **COMPANY INFORMATION**

Directors

J A Reed

D G Beal

Secretary

J Edmunds LL B Solicitor

Registered office

Academy Court 3<sup>rd</sup> Floor 94 Chancery Lane

London WC2A 1DT

Registered number

5247149

Auditors

Grant Thorton UK LLP

30 Finsbury Square

London EC2P 2YU

Bankers

Barclays Bank PLC

Onslow Hall The Little Green Richmond Surrey TW9 1QS

Solicitors

Slaughter & May 1 Bunhill Row

London EC1Y 8YY

### REPORT OF THE DIRECTORS

The directors submit their report, together with the audited financial statements for the 52 weeks ended 29<sup>th</sup> December 2006

### Business review and principal activities

The company's principal activity is that of the employment of temporary staff on behalf of the parent company

On 1st October 2007 all temporary employees were transferred to RMS Staffing Services Limited

As shown in the company's profit and loss account on page 6, the company is reporting a decrease in other operating income of £6 1m (3%) to £187 8m. The Directors are happy with his performance

### Key performance indicators

	2006	2005
Other operating income (£000)	187,818	193,929
Average number of staff employed	12,660	13,593

### Principal risks and uncertainties facing the company

The current economic climate within the UK, our primary area of operation, does not present any immediate recession risks which have historically been the greatest risk to the service sector we are in

### **Contingent Liabilities**

There have been ongoing discussions with HMRC in relation to employee tax dispensation arrangements. The directors, having taken professional advice, are confident that they will be able to satisfy HMRC that no outstanding liability is due on these arrangements.

The company has received Notices of Determination and Decisions totalling £1,519,831 58 in respect of Arrears of Class 1 NICs for the period 6 April 2001 to 5 July 2001, PAYE for 2001/02 and interest on the NIC arrears. They have all been appealed. Subsequently, HMRC have indicated in writing that they intend to raise further protective Determinations and Decisions for all subsequent periods where assessments are not already in place. The directors would expect to incur costs in appealing against these and any future assessments raised.

Potentially additional tax liabilities could arise if any assessment raised is upheld. It is not practicable to quantify at this stage any contingent liability that could arise

### Financial Instruments

The company's operations expose it to a variety of financial risks including the effects of changes in interest rates, credit risk and liquidity risk

The company does not have material exposures in any of the areas identified above and, consequently does not use derivative instruments to manage these exposures

The company's principal financial instruments comprise trading balances with former group undertakings

The main risks arising from the company's financial instruments can be analysed as follows

### Credit risk

The company's principal financial asset is amounts owed by former group undertakings, which represent the company's major exposure to credit risk in relation to the financial assets

### Liquidity Rısk

The company does not have a significant liquidity risk

#### Price risk

The company has no significant exposure to securities price risk, as it holds no listed equity investments

### Cash flow interest rate risk

There is no exposure to cash flow interest rate risk as the company does not have overdrafts or other borrowings

### Foreign currency risk

The company is not exposed in its trading operations to the risk of changes in foreign currency exchange rates as our principle operations remain within the UK

### Dividends

No dividend has been proposed for the period (2005 nil)

### **Directors**

The composition of the Board of Directors is given on page 1. No director was, or is, materially interested in any contract subsisting during, or at the end of, the financial period

### **Directors' interests**

The interests of the directors and persons connected with them in the shares of the Ultimate Parent Company were as follows -

Directors	At 29th December	At 30th December
	2006	2005
J A Reed (Beneficial)	5,730,193	10,730,193
J A Reed (Non-Beneficial)	10,943,550	5,943,550

The non-beneficial interests of J A Reed at 29th December 2006 are in ordinary shares held as a trustee of Reed Charity

No other director has an interest in the shares of the company

The directors had no other disclosable interests under the Companies Act 1985 in the debentures or preference shares of the company or of any other group company

### Statement of directors' responsibilities in respect of the financial statements

The directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law in the United Kingdom requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and the Group and of the profit of the Group for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable United Kingdom accounting standards have been followed subject to any material departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditors

At the date of making this report each of the company's directors, as set out on page 1, confirm the following

- so far as each director is aware, there is no relevant information needed by the company's auditors in connection with preparing their report of which the company's auditors are unaware, and
- each director has taken all the steps that they ought to have taken as a director in order to make themselves aware of any relevant information needed by the company's auditors in connection with preparing their report and to establish that the company's auditors are aware of that information

### Auditors

Grant Thornton UK LLP ("Grant Thornton") were appointed as auditors for the current year. A resolution to reappoint Grant Thornton as auditors of the company will be proposed at the forthcoming Annual General Meeting.

### Approval

The report of the directors was approved by the Board on 30th October 2007 and signed on its behalf by

D Beal Director

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# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF REED EMPLOYMENT STAFFING SERVICES LIMITED

We have audited the financial statements for Reed Employment Staffing Services for 52 weeks ended 29 December 2006, which comprise the profit and loss account, balance sheet and notes 1 to 10

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland). We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the directors' report is consistent with the financial statements.

In addition, we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed. We read the directors report and consider the implications for our report if we become aware of any apparent misstatements within it

### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

### In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the company as at 29<sup>th</sup> December 2006 and of the result of the company for the 52 weeks then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the directors' report is consistent with the financial statements

Grant thantan UK LLP

Grant Thorton UK LLP Registered Auditors Chartered Accountants London, England 31st October 2007

# PROFIT AND LOSS ACCOUNT For the 52 weeks ended 29<sup>th</sup> December 2006

	Note	52 weeks ended 29 <sup>th</sup> December 2006 £'000	52 weeks ended 30 <sup>th</sup> December 2005 £'000 Restated Unaudited
Other operating income Other operating expenses	2	187,818 (187,818)	193,929 (193,929)
		-	
Profit on ordinary activities before taxation		-	-
Tax on profit on ordinary activities		-	-
Profit on ordinary activities after taxation		<u>-</u>	

There were no recognised gains or losses except as reported above

# BALANCE SHEET At 29<sup>th</sup> December 2006

	Note	52 weeks ended 29 <sup>th</sup> December 2006 £'000	52 weeks ended 30 <sup>th</sup> December 2005 £'000 Restated Unaudited
Current assets			
Debtors	5	4,307	3,176
Creditors: Amounts falling due within one year	6	(4,307)	(3 176)
Net assets	=	-	-
Capital and reserves Called up share capital	7 -	-	-
Equity shareholders' funds	8 =	_	

The financial statements were approved by the Board on 30th October 2007 and signed on its behalf by

D Beal Director

### NOTES TO THE FINANCIAL STATEMENTS For the 52 weeks ended 29<sup>th</sup> December 2006

### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements are prepared in accordance with applicable accounting standards, under the historical cost convention and on a going concern basis

### Cash flow statement

The company has taken advantage of the exemption under Financial Reporting Standard 1 not to prepare a cash flow statement as the company's ultimate parent at the balance sheet date, Reed Employment Services Plc, has prepared a cash flow statement

### 2. PRIOR YEAR RESTATEMENT

The prior years financial statements were incorrectly prepared as dormant. The prior year profit and loss account and balance sheet have therefore been restated due to fundamental error. For the year ended 30 December 2005 the company incurred costs of £193,929,274 in relation to temporary staff which was subsequently recharged to group companies. As at the 30 December 2005 the company also a liability to HM Revenue and Customs of £3,176,034 and a inter-company debtor with its parent of £3,176,034, which were not recorded

There was no effect on the opening or closing net assets of the company, or its profit or loss, as a result of the restatement

### 3. OTHER OPERATING INCOME

Other operating income represents amounts receivable for temporary staff costs recharged to former group undertakings

### 4. DIRECTORS, EMPLOYEES AND AUDITORS' REMUNERATION

	52 weeks ended 29 <sup>th</sup> December 2006 £'000	52 weeks ended 30 <sup>th</sup> December 2005 £'000 Restated Unaudited
Staff costs Wages and salaries Social security costs	175,996 11,822	181,901 12,028
	187,818	193,929

The average number of staff employed by the company was 12,660 (2005 13,593) In 2006 100% of the staff costs were recharged to other group companies (2005 100% recharged)

The directors received no emoluments in respect of services to the company

Auditors remuneration has been born by the parent company

# NOTES TO THE FINANCIAL STATEMENTS For the 52 weeks ended 29<sup>th</sup> December 2006

	EBTORS	52 weeks ended 29 <sup>th</sup> December	52 weeks ended 30th December
		2006	2005
		£,000	£'000 Restated
			Unaudited
A	amounts owed from former group undertakings	4,307	3,176
		4,307	3,176
6. <b>C</b>	REDITORS		
•		52 weeks ended	52 weeks ended
		29th December	30 <sup>th</sup> December
		2006	2005
		£'000	£'000
			Restated Unaudited
Se	ocial security costs	4,307	3,176
		4,307	3,176
7. Sì	HARE CAPITAL		
Ti	he share capital of the company is as follows	At 29 <sup>th</sup> December	At 30 <sup>th</sup> December
	•	2006	2005
		£	£
			Unaudited
	Authorised		
10	00 ordinary shares of £1 each	100	100
	Allotted and fully paid 00 ordinary shares of £1 each	100	100
	·		
8. R	ECONCILIATION OF MOVEMENT IN SHAREH	OLDER'S FUNDS	
		52 weeks ended	52 weeks ended
		29th December	30th December
		2006	2005
		£	£ Unaudıted
Oŗ	pening equity shareholder's funds	100	100
Cl	losing equity shareholder's funds	100	100

### NOTES TO THE FINANCIAL STATEMENTS For the 52 weeks ended 29<sup>th</sup> December 2006

### 9. CONTINGENT LIABILITIES

There have been ongoing discussions with HMRC in relation to employee tax dispensation arrangements. The directors, having taken professional advice, are confident that they will be able to satisfy HMRC that no outstanding liability is due on these arrangements.

The company has received Notices of Determination and Decisions totalling £1,519,831 58 in respect of Arrears of Class 1 NICs for the period 6 April 2001 to 5 July 2001, PAYE for 2001/02 and interest on the NIC arrears. They have all been appealed. Subsequently, HMRC have indicated in writing that they intend to raise further protective Determinations and Decisions for all subsequent periods where assessments are not already in place. The directors would expect to incur costs in appealing against these and any future assessments raised.

Potentially additional tax liabilities could arise if any assessment raised is upheld. It is not practicable to quantify at this stage any contingent liability that could arise

### 10. ULTIMATE PARENT COMPANY

The company is wholly owned by Reed Employment Services Plc, the ultimate parent undertaking company, which is registered in England and Wales. The largest and smallest set of accounts into which these accounts are consolidated are Reed Employment Services. Plc. Copies of group accounts can be obtained from the company's registered office at Academy Court, 3<sup>rd</sup> Floor, 94 Chancery Lane, London WC2A 1DT