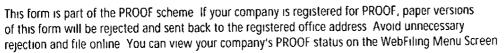
In accordance with Section 276 of the Companies Act 2006

# AP03

## Appointment of secretary





You can use the WebFiling service to file this form online

Please go to www companieshouse gov uk

✓ What this form is for You may use this form to appoint an individual as a secretary What this form is NOT You cannot use this form appointing a corporate s To do this, please use for AP04 'Appointment of co secretary'



A29 12/01/2013 COMPANIES HOUSE #210

1	Company details	
Company number Company name in full	03949412 A & W GOWERS LIMITED	→ Filling in this form Please complete in typescript or in bold black capitals  All fields are mandatory unless specified or indicated by *
2	Date of secretary's appointment	
Date of appointment	15 12 12/01/2	
3	New secretary's details	
Title* Full forename(s)	JOANNE	Please provide any previous names which have been used for business
Surname	OSTRIDGE	purposes in the past 20 years  Married women do not need to give former names unless previously used
Former name(s) <b>①</b>		for business purposes  Continue in section 6 if required
4	New secretary's service address ❷	<u> </u>
	Please complete your service address below	Secretary's service address This is the address that will appear on the public record This
Building name/number	COMPANY'S REGISTERED OFFICE	does not have to be your usual residential address
Street		Please state 'The Company's Registered Office' if your service address is recorded in the company'
Post town		register of secretaries as the company's registered office
County/Region		If you provide your residential
Postcode		address here it will appear on the public record
Country		

# AP03 Appointment of secretary

Signatures	
I consent to act as secretary of the above named company	• Societas Europaea  If the form is being filed on behalf
X To X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
Signature X AJG A Powers X	
This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	
Additional former names (continued from Section 3)	
	Additional former names     Use this space to enter any     additional names
	I consent to act as secretary of the above named company  Signature  Signature  Signature  This form may be signed and authorised by Director , Secretary, Person authorised , Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager,

#### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

JOHN HOUGHTON		
Сопраду рате		
MAYOR, CUTTLE & Cy		
Address 16 ANCHOR STREET		
POSITOWN CHELMSFORD		
County/Region ESSEX		
Postcode CM2 0JY		
Country		
DX		
Telephone 01245 258188		

### Checklist

We may return forms completed incorrectly or with information missing

#### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- You have provided the service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- The new secretary has signed the form You have provided an authorising signature

#### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland<sup>1</sup> The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 NR Belfast 1

## Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk