

AM03

Notice of administrator's proposals



Companies House

FRIDAY



A25 *A7YD6310* #96
01/02/2019
COMPANIES HOUSE

1 Company details

Company number 03937246

Company name in full Apple Panels Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Andrew

Surname Watling

3 Administrator's address

Building name/number Office D

Street Beresford House

Post town Town Quay

County/Region Southampton

Postcode SO14 2AQ

Country

4 Administrator's name ①

Full forename(s) Simon

Surname Campbell

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number Office D

Street Beresford House

Post town Town Quay

County/Region Southampton

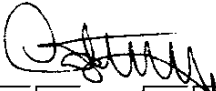
Postcode SO14 2AQ

Country

② Other administrator

Use this section to tell us about
another administrator.

AM03
Notice of Administrator's Proposals

6		Statement of proposals			
		<input checked="checked" type="checkbox"/>	I attach a copy of the statement of proposals		
7		Sign and date			
Administrator's Signature		<div>Signature ✕ </div>		✕	
Signature date		<div>^d3^d0</div>	<div>^m0^m1</div>	<div>^y2^y0^y1^y9</div>	

Court No. 000253 of 2019

**Apple Panels Limited
In Administration ("the Company")**

THE JOINT ADMINISTRATORS' PROPOSAL

**Andrew Watling and Simon Campbell
Joint Administrators**

Quantuma LLP

Office D, Beresford House, Town Quay, Southampton, SO14 2AQ

02380336464

Contents

- 1. Executive Summary**
- 2. Statement of Pre-Administration Costs**
- 3. The Joint Administrators' Fees**
- 4. The Joint Administrators' Expenses**
- 5. Proposed Work to be Undertaken**
- 6. Other Information to Support the Proposed Fees**
- 7. The Joint Administrators' Discharge**
- 8. Invitation to Form a Creditors' Committee**
- 9. Approval Process**

Appendices

- I. The Statement of Proposals**
- II. Breakdown of Pre-Administration Time Costs for Quantuma LLP**
- III. Charge-out Rates and Bases of Disbursements ("Quantuma LLP 's Summary")**
- IV. Breakdown of the Joint Administrators' Time Costs from 23 January 2019 to 28 January 2019**
- V. Information to Support the Joint Administrators' Fee Proposal**
- VI. Notice of Decision Procedure / Voting Form / Proxy Form / Proof of Debt**
- VII. Notice Seeking Deemed Consent**
- VIII. Notice of Invitation to Form a Creditors' Committee**

1. Executive Summary

1.1 This Proposal incorporates the Statement of the Joint Administrators' Proposals prepared pursuant to Paragraph 49(1) of Schedule B1 of the Act attached at **Appendix I**.

1.2 The business was established in March 2000 and the principal activity of the Company was installing various home improvement products such as conservatories, windows and doors, porches, driveways, hot tubs and heating products across Dorset, Hampshire and Wiltshire. The Company traded from the following leasehold premises:

- 171 & 171A New Road, West Parley, Ferndown, BH22 8ED
- Building 397 Aviation Business Park, Bournemouth International Airport, Christchurch BN23 6NW
- Unit 1, Hamilton Business Park, Botley Road, Southampton, SO30 2JR.

On 23 January 2019, Andrew Watling and Simon Campbell of Quantuma LLP were appointed Joint Administrators of the Company by the Director of the Company.

1.3 As explained in more detail in the Statement of Proposals, the Joint Administrators are currently pursuing the third statutory objective of realising property in order to make a distribution to one or more secured or preferential creditors.

1.4 A summary of the current and anticipated future positions are detailed below.

Assets

Asset	Realisations to date	Anticipated future realisations	Total anticipated realisations
Stock, furniture & equipment, website and telephone numbers	£20,833	£4,167	£25,000
New customer contracts	Nil	£18,986	£18,986
Partially completed contracts	Nil	£131,330	£131,330
Cash at Bank	Nil	£30,000	£30,000

Based on worst case scenario in EOS

Expenses

Expense	Expense incurred to date	Anticipated further expense	Total anticipated expense
Pre-administration costs & disbursements	£27,205	Nil	£27,205
Pre-appointment legal fees & disbursements	£19,526	Nil	£19,526
Pre-appointment agents' fees	£10,523	Nil	£10,523
Joint Administrators' fees	£6,890	£60,028	£66,918
Solicitors' fees	Nil	11,500	11,500
Agents' fees	Nil	28,165	28,165
All other expenses	£5,461	Nil	£5,461

Dividend prospects

Creditor class	Distribution / dividend paid to date	Anticipated distribution / dividend
Secured creditor (fixed charge)	n/a	n/a
Secured creditor (floating charge)	n/a	n/a
Preferential creditors	Nil	100%
Unsecured creditors	Nil	Nil

1.5 The Statement of Proposals at **Appendix I** provides explanations of the events leading to the Administration and the progress of the Administration to date, as well as other statutory information.

1.6 This Proposal provides more detailed information on the work that the Joint Administrators anticipate they will undertake to complete the Administration together with their proposed basis of fees. To put this request into context, this Proposal provides further information on the Joint Administrators' costs to date, including the costs incurred prior to Administration. It also explains other matters for creditors' consideration, such as the proposed timing of the Joint Administrators' discharge on conclusion of the Administration.

1.7 Definitions of the terms used in this Proposal are provided in **Appendix I** together with all statutory information pertaining to the Company.

2. Statement of Pre-Administration Costs

2.1 Pre-administration costs are defined in the Insolvency Rules as fees charged and expenses incurred by the Administrators or their firm, or another person qualified to act as an insolvency practitioner, before the company entered Administration but with a view to its doing so.

This statement outlines those fees and expenses that were paid prior to the Administration and those where approval is being sought to pay them from Administration funds.

2.2 On 4 January 2019, the director, Scott Hill agreed with the proposed Joint Administrators that Quantuma LLP be paid fees for work done prior to the Administration on the basis of time costs incurred by the insolvency practitioners and their staff at their standard charge-out rates plus VAT and related expenses for the following tasks and matters that were considered to be necessary to placing Apple Panels Limited into Administration.

2.3 Prior to Administration, the proposed Joint Administrators gathered information on the Company to ensure that they were in a position to consent to act as Joint Administrators and to formulate an initial strategy for pursuing achievement of an Administration objective. In addition, it was considered advantageous to take steps to deal with the interest parties with a view to agreeing a sale in principle that could be completed shortly after the Joint Administrators' appointment. Thus, agents were engaged to value the business and assets by the most beneficial means in view of the time available. Solicitors were also engaged to draft the appointment paperwork and a sale and purchase agreement and to assist in agreeing its terms with the prospective purchaser. Further information regarding the work done prior to Administration is given in Attachment B to the Statement of Proposals. This work was expected to have a financial benefit for creditors, as the strategy of pursuing the third Administration objective would improve the prospects of recovery by protecting the value in the contracts, even avoiding some claims arising such as warranty claims

from the Double Glazing and Conservatory Ombudsman Scheme ("DGCOS") as the prospective purchaser will undertake to carry out warranty work at no cost to the Company.

- 2.4** The pre appointment costs of the Joint Administrators in the sum of £26,440.50 were incurred in relation to activities outlined above.

Attached at **Appendix II** is a breakdown of the time costs of the Joint Administrators and their staff incurred prior to Administration and included within **Appendix III** are Quantuma LLP's charge-out rates and bases of disbursements.

- 2.5** The pre appointment disbursements of the Joint Administrators are outlined below:

	£
Category 1	
Insurance	628.00
Total	£628.00
Category 2	
Mileage	133.96
AML search	3.00
Total	£136.96

- 2.6** As confirmed above, Solicitors Steele Raymond LLP were instructed on 20 December 2018 to provide legal advice to the Company and the proposed Administrators. It was agreed that their services would be provided on a time costs basis and consequently costs of £19,204 were incurred in the pre administration period in connection with the following activities:

- Filing notice of intention to appoint administrators
- Filing notice of appointment
- Drafting sale purchase agreement and liaising with purchaser's solicitor

Steele Raymond have incurred expenses of £322.15 in relation to Court fees for filing the notice of intention to appoint administrators and filing the notice of appointment.

SIA Group (UK) Limited ("SIA") were instructed on 17 December 2018 to carry out an inventory and valuation of the Company's assets on an in situ and ex situ bases.

It was agreed that their services would be provided on a time costs basis and consequently costs of £3,588 were incurred in the pre administration period. Additionally SIA have incurred expenses of £145.50 in relation to mileage incurred attending the 3 trading sites to carry out the inventory of assets.

Quantity Surveyor, Kinetica Consult Limited ("Kinetica") were instructed by the director of the Company on 17 December 2018 to value the Company's contracts and liaise with interested parties in respect of those contracts. Kinetica's pre appointment costs total £6,935 plus VAT, however a sum of £5,435 plus VAT has been paid by the Company leaving a balance of £1,500 plus VAT.

- 2.7** The Joint Administrators are unaware of any additional costs incurred by any other professionals qualified to act as an insolvency practitioner in respect of the Company. Should any claims subsequently come to light, they will be dealt with in the manner provided for by the Insolvency Rules.

2.8 A summary of the total costs incurred together with details of those which were paid pre-Administration and the amounts remaining outstanding, follows below :

	Total cost incurred	Amount already Paid	Identity of party who made payment	Amount Outstanding
	£	£		£
Administrators' pre-administration Remuneration	26,440.50	Nil	n/a	26,440.50
Administrators' pre-administration Expenses:				
Legal costs	19,526.15	Nil	n/a	£19,526.15
Valuation Agent's costs	3,588.00	Nil	n/a	3,588.00
Quantity Surveyor	6,935.00	5,435.00	Apple Panels Ltd	1,500.00
Administrators' Pre-administration Disbursements				
Category 1	628.00	Nil	n/a	628.00
Category 2	136.96	Nil	n/a	136.96
Total Amount Outstanding				£51,819.61

2.9 Consequently the unpaid pre-Administration costs are as follows:

	£
Quantuma LLP's time costs (see Appendix II)	£26,440.50
Quantuma LLP's disbursements	£764.96
Agents' costs	£5,088.00
Solicitors' costs	£19,526.15
Total	£51,819.61

2.10 The Joint Administrators are seeking to recover all the unpaid pre-Administration costs and expenses scheduled in paragraph 2.9 above as an expense of the Administration

2.11 The payment of the unpaid pre-Administration costs as an expense of the Administration is subject to approval under Rule 3.52 of the Rules and is not part of the Statement of Proposals subject to approval under Paragraph 53 of Schedule B1 of the Act. Further explanation of the approval process is provided in Section 9.

3. The Joint Administrators' Fees

3.1 The Joint Administrators propose to fix their fees on the following basis:

- (i) the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma LLP at the time the work is performed (plus VAT). Fees drawn will not exceed £66,917.50 without further approval from creditors.

3.2 Attached at **Appendix IV** is a breakdown of the time costs incurred in the Administration to 28 January 2019. The Statement of Proposals provides an account of the work undertaken to date and **Appendix V** provides a detailed list of work undertaken and proposed to be undertaken by the Joint Administrators and their staff.

3.3 The charge-out rates of the Joint Administrators and their staff are detailed in **Appendix III**. The appropriate staff have been assigned to work on each aspect of the case based upon their seniority and experience, having regard to the complexity of the relevant work, the financial value of the assets being realised and claims being agreed. The grades of staff instructed to assist in this matter and their key responsibilities include:

- Assistant Manager: maintenance of the creditors' contacts database, assisting with creditors' queries and routine correspondence, assisting in the realisation of assets, employee matters, liaising with creditors and debtors, preparing reports to creditors and other statutory matters, and managing the cashing function
- Managers: on-site attendance, reviewing the Company's position and affairs, handling asset realisations, reviewing draft statutory reports to creditors and overseeing the tax and VAT aspects of the case

3.4 Creditors may access a Guide to Administrators' Fees effective from 6 April 2017 at <http://www.quantuma.com/guide/creditors-guide-fees/> or a hard copy will be provided on request free of charge.

3.5 Further information is set out below and in the appendices to explain the future time costs that the Joint Administrators anticipate incurring in this Administration.

4. The Joint Administrators' Expenses

4.1 Expenses are amounts properly payable by the office holder from the estate which are not otherwise categorised as the office holder's remuneration or as a distribution to a creditor or creditors. These may include, but are not limited to, legal and agents' fees, trading expenses and tax liabilities.

Disbursements are expenses initially met by, and later reimbursed to, an office holder in connection with an insolvency appointment and will fall into two categories: Category 1 and Category 2.

- Category 1 disbursements are payments to independent third parties where there is specific expenditure directly referable to the appointment in question. These are charged to the estate at cost with no uplift. These include, but are not limited to, such items as advertising, bonding and other insurance premiums. Legislation provides that administrators may discharge Category 1 disbursements from the funds held in the insolvent estate without further recourse to creditors.
- Category 2 disbursements are also directly referable to the appointment in question but not to a payment to an independent third party. Payments may only be made in relation to Category 2 disbursements after the relevant creditors have approved the bases of their calculation.

4.2 **Appendix III** provides details of the bases of Category 2 disbursements that the Joint Administrators propose to recover from the insolvent estate and also provides details of the Category 1 and 2 disbursements as well as the other expenses that the Joint Administrators expect to incur in the Administration.

5. Proposed Work to be Undertaken

- 5.1** Set out in **Appendix V** is a detailed list of tasks that the Joint Administrators propose that they and their staff will undertake together with their estimates of the time these tasks will take to carry out in total. The most material tasks are summarised below. The Estimated Outcome Statement attached to the Statement of Proposals provides an overview of the financial benefit that this work is expected to bring to creditors.

Administration (including Statutory Reporting)

- 5.2** The Joint Administrators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration, which ensures that the Joint Administrators and their staff carry out their work to high professional standards.

- 5.3** Primarily, these tasks include:

- Meeting all statutory reporting and filing requirements, including 6-monthly reports, seeking an extension where necessary, and issuing a final report and notices;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining case files, which must include records to show and explain the administration and any decisions made by the Joint Administrators that materially affect the administration;
- Conducting periodic case reviews to ensure that the administration is progressing efficiently, effectively and in line with the statutory requirements; and
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments.

Investigations

- 5.4** The Joint Administrators examine the conduct of the Company and its directors prior to the Administration with two main objectives:

- To identify what assets are available for realising for the benefit of creditors, including any potential actions against directors or other parties, such as challenging transactions at an undervalue or preferences; and
- To enable the Joint Administrators to report to the Insolvency Service on the conduct of the directors so that the Insolvency Service may consider whether disqualification proceedings are appropriate ("CDDA" work).

- 5.5** In the early stages of the Administration, this work involves examining the Company's books and records, considering information received from creditors and the Company's accountants and seeking information from the Company's directors and other senior staff by means of questionnaires and/or interviews.

- 5.6** In the event that questionable transactions are identified, it may be necessary to conduct further investigations and instruct solicitors to assist in deciding the Joint Administrators' next steps in pursuing a recovery. If a potential recovery action is identified, it may be necessary to instruct professional agents in gathering evidence and in exploring further the existence and value of assets to target. If the Joint

Administrators encounter resistance in making a recovery, formal legal action may be appropriate.

5.7 In addition, if the Insolvency Service decides to proceed with a disqualification, the Joint Administrators will be required to assist the Insolvency Service's investigators in their work, which may include providing the investigators with access to the Company's books and records and agreeing statements to be given in evidence of those proceedings.

5.8 At this early stage, it is difficult to estimate the likely time costs and expenses that may be incurred in this work. The Fees and Expenses Estimates presented below reflect the anticipated work in identifying potential causes of action. If any are identified and the Joint Administrators consider that additional work is required, they may revert to the relevant creditors to seek approval for fees in excess of the estimate.

Realisation of assets

5.9 The Statement of Proposals summarises the work carried out by the Joint Administrators to date in realising the Company's assets. The principal matters that require further work are:

- Collecting the deferred consideration for the sale of the business and assets as and when it becomes due;
- Monitoring the purchaser's licence to trade/occupy and assisting to arrange an assignment or surrender of the lease;
- Realising the cash at bank; and
- Liaise with Barclaycard in respect of funds they are holding.

Creditors (claims and distributions)

5.10 As the Statement of Proposals explains, there a number of different classes of creditor involved in the Administration that require the Joint Administrators' attention. In particular, the Joint Administrators anticipate conducting the following key tasks:

- Assisting the employees to receive payments from the RPO and liaising with the RPO to agree its claim;
- Reviewing claims submitted by the tax departments and, where it is appropriate, examining the Company's records to appeal assessments or adjudicate on the Crown's claims;
- Responding to creditors' queries and logging their claims and supporting information;
- Maintaining the database as regards creditors' contact details and claims;
- Dealing with a creditors' committee, if one is appointed; and
- Agreeing employee claims, calculating and paying a distribution to preferential creditors, if there are sufficient funds, and paying the subsequent PAYE/NI deductions to HMRC;

6. Other Information to Support the Proposed Fees

- 6.1** Attached at **Appendix V** is an estimate of the time that the Joint Administrators envisage the above work will take to complete. **Appendix V** also provides their estimate of the expenses that have been or are likely to be incurred.
- 6.2** Please note that the estimates have been provided on the assumptions given below. In the event that it proves necessary for the Joint Administrators to incur additional expenses in performing their duties, they will provide further details in their progress reports, but there is no statutory obligation to ask creditors to approve any adjusted Expenses Estimate. In the event that the Joint Administrators incur time costs in excess of the Fees Estimate, they will only revert to the relevant creditors for approval if they propose to draw any fees in addition to those estimated from the insolvent estate.
- 6.3** In summary, the Joint Administrators propose that their fees be fixed on the basis of time costs and they estimate that they and their staff will spend time totalling £66,917.50 in conducting the tasks described. This estimate includes the time spent to date of £6,889.50, as described in **Appendix IV**.
- 6.4** The Fees and Expenses Estimates have been compiled on the assumptions set out below. Please note that these are assumptions only for the purposes of preparing the Estimates in accordance with the statutory provisions. It has been assumed that:
- investigations to the extent described in section 5 above will be carried out;
 - no exceptional work will need to be conducted in order to realise the remaining assets and collect in the deferred consideration;
 - there will be no requirement to hold a physical creditors' meeting or additional decision procedure to consider the matters covered by this Proposal; and
 - there will be no need to extend the Administration.
- 6.5** On the basis of these assumptions, the Joint Administrators do not anticipate that it will be necessary to seek additional approval from the relevant creditors for fees in excess of the Fees Estimate. However, in the event that the Administration does not proceed as envisaged, the Joint Administrators will seek approval for any fees in addition to those estimated that they wish to draw from the insolvent estate.
- 6.6** On the assumptions given below. In the event that it proves necessary for the Joint Administrators to incur additional expenses in performing their duties, they will provide further details in their progress reports, but there is no statutory obligation to ask creditors to approve any adjusted Expenses Estimate.

7. The Joint Administrators' Discharge

- 7.1** The Act requires that in the absence of a Committee the timing of the Joint Administrators' discharge from liability will be decided by the unsecured creditors. The Joint Administrators propose that this discharge will take effect when their appointment ceases to have effect, unless the court specifies a time.

8. Invitation to Form a Creditors' Committee

- 8.1** Attached at **Appendix VIII** is a Notice of Invitation to Form a Creditors' Committee. The purpose of the Committee is to assist the Joint Administrators in discharging their functions. In particular, a Creditors' Committee takes on the responsibility for approving the basis of the Joint Administrators' fees and other costs described above.

8.2 In the absence of a Committee, this responsibility falls to the unsecured creditors. The Joint Administrators do not see a need for a Committee to be formed in this case.

8.3 Notwithstanding this, creditors are entitled to seek the formation of Committee, provided that there are sufficient nominations to form a Committee. At least three nominations would be required and the requisite majority of creditors would also need to object to the proposed decision not to form a Committee. **Appendices VII and VIII** provide further information on these steps.

9. Approval Process

9.1 The creditors are not being asked to decide on the Joint Administrators' proposals, although they may ask the Joint Administrators to request such a decision. Further details can be found at section 8 of the Joint Administrators' Statement of Proposals.

9.2 The Joint Administrators are proposing the decisions set out below by means of the process set out in Rule 15.7 (Deemed Consent) of the Rules. Creditors are not required to vote on these proposed decisions, but they may object to their approval. Please see the Notice Seeking Deemed Consent attached at Appendix VII for further information.

- That a Creditors' Committee will not be established; and
- That the Joint Administrators be discharged from liability in respect of any action undertaken by them pursuant to Paragraph 98 of Schedule B1 of the Act, such discharge to take effect when the appointment of Joint Administrators ceases to have effect, as defined by the Act, unless the court specifies a time.

9.3 In addition, the Joint Administrators are seeking creditors' approval of the proposed decisions set out below by means of a vote by correspondence. Creditors are invited to vote on these proposed decisions by completing and returning the enclosed voting form together with a proof of debt form, if one has not already been submitted. These forms are attached at Appendix VII together with a Notice of Decision Procedure setting out the following proposed decisions:

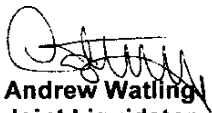
- That the Joint Administrators' fees be fixed by reference to the time given by them and their staff in attending to matters arising in the Administration, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken. Fees drawn will not exceed £66,917.50 without further approval from creditors;
- That the Joint Administrators be authorised to recover all Category 2 disbursements, calculated on the bases detailed in Quantuma LLP's Summary; and
- That the unpaid pre-Administration costs set out in the Joint Administrators' Proposal be approved.

9.4 The Joint Administrators must receive completed forms by no later than 23.59 on 18 February 2019 to enable your vote to be counted.

9.5 Whilst a vote by correspondence is being sought, creditors who meet a statutory threshold as set out in the Notice attached at **Appendix VI** can require that a physical meeting of creditors be convened. Such a request must be made to the Joint Administrators within 5 business days of the date on which this Proposal was delivered. If you wish to request a physical meeting, please set out in writing which of the decision(s) above you wish the meeting to consider.

Should you have any queries in regard to any of the above please do not hesitate to contact Melanie Croucher on 02380 336464 or by e-mail at Melanie.Croucher@Quantuma.com.

Dated this 29 January 2019



Andrew Watling

Joint Liquidator

Licensed in the United Kingdom to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of Apple Panels Limited (in Administration) are managed by the Joint Administrators, who act as agents of the Company and contract without personal liability.

Apple Panels Limited (In Administration)

**STATEMENT OF THE JOINT ADMINISTRATORS' PROPOSALS
PURSUANT TO SCHEDULE B1 OF THE INSOLVENCY ACT 1986**

**Appendix I
to the Joint Administrators' Proposal**

High Court of Justice Court

No. 000253 of 2019

**Apple Panels Limited
In Administration**

**STATEMENT OF THE JOINT ADMINISTRATORS' PROPOSALS
PURSUANT TO SCHEDULE B1 OF THE INSOLVENCY ACT 1986**

**Andrew Watling and Simon Campbell
Joint Administrators**

Quantuma LLP

Office D, Beresford House, Town Quay, Southampton, SO14 2AQ

02380336464

Disclaimer Notice

- This Statement of Proposals has been prepared by Andrew Watling and Simon Campbell, the Joint Administrators of Apple Panels Limited, solely to comply with their statutory duty under Paragraph 49, Schedule B1 of the Insolvency Act 1986 to lay before creditors a statement of their proposals for achieving the purposes of the Administration and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.
- Any estimated outcomes for creditors included in this Statement of Proposals are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.
- Any person that chooses to rely on this document for any purpose or in any context other than under Paragraph 49, Schedule B1 of the Insolvency Act 1986 does so at their own risk. To the fullest extent permitted by law, the Joint Administrators do not assume any responsibility and will not accept any liability in respect of this Statement of Proposals.
- The Joint Administrators act as agent for Apple Panels Limited and contract without personal liability. The appointment of the Joint Administrators is personal to them and, to the fullest extent permitted by law, Quantuma LLP does not assume any responsibility and will not accept any liability to any person in respect of this Statement of Proposals or the conduct of the Administration.
- All licensed Insolvency Practitioners of Quantuma LLP are licensed in the UK to act as Insolvency Practitioners.

Contents

- 1. Introduction**
- 2. Background to the Company**
- 3. Events Leading to the Administration**
- 4. The Purpose of the Administration**
- 5. Management of the Company's Affairs since the Joint Administrators' Appointment**
- 6. The Statement of Affairs and the Outcome for Creditors**
- 7. The Joint Administrators' Fees**
- 8. Approval of the Statement of Proposals**
- 9. Summary of the Joint Administrators' Statement of Proposals**

Attachments

- A Definitions**
- B Statutory Information and SIP16 Statement**
- C Estimated Financial Statement as at 23 January 2019 and Creditors' Details**
- D Estimated Outcome Statement**
- E The Joint Administrators' Receipts and Payments Account to 28 January 2019**

1. Introduction

1.1 This Statement of Proposals is prepared pursuant to Schedule B1 of the Act in relation to the Company, the purposes of which are to provide creditors with a full update as to the present position and to set out the Joint Administrators' proposals for achieving an Administration objective. Details surrounding the sale of the Company's business and assets by way of a pre-packaged sale was previously issued to creditors on 28 January 2019. The Joint Administrators were appointed late on Wednesday 23 January 2019 and the appointment was not confirmed until Thursday 24 January 2019. Due to the number of creditors and queries received, there was insufficient time to issue the Joint Administrators' proposals at the same time.

1.2 The Statement of Proposals also includes information required to be provided to creditors pursuant to the Rules. Definitions of the terms used in the Statement of Proposals are provided in Attachment A and statutory information pertaining to the Company is set out in Attachment B.

1.3 This Statement of Proposals is being delivered to creditors on 30 January 2019.

The Joint Administrators think that neither of the first two Administration objectives will be achieved. Consequently and in accordance with Paragraph 52(1)(c) of Schedule B1 of the Act, creditors are not being asked to decide on the Joint Administrators' proposals, although they may ask the Joint Administrators to request such a decision. Please see section 8 for further details.

2. Background to the Company

2.1 The business was established in March 2000 and the principal activity of the Company was installing various home improvement products such as conservatories, windows and doors, porches, driveways, hot tubs and heating products across Dorset, Hampshire and Wiltshire. The Company traded from the following leasehold premises:

- 171 & 171A New Road, West Parley, Ferndown, BH22 8ED
- Building 397 Aviation Business Park, Bournemouth International Airport, Christchurch BN23 6NW
- Unit 1, Hamilton Business Park, Botley Road, Southampton, SO30 2JR.

2.2 The director of the Company is Scott Hill. The Shareholder of the Company is Apple Group Holdings Limited, holding 3 ordinary £1 shares.

2.3 The Company was initially funded by way of a director's loan which was later replaced by an overdraft facility with Barclays Bank limited to £150,000.

2.4 The Company traded profitably up until March 2016 as shown below, however in the year ending 31 March 2016, the Company suffered a significant bad debt in the sum of £624,475, following the liquidation of subsidiary company, Apple Solar Limited ("ASL").

2.5 Following the liquidation of ASL, in the year ending 31 March 2017, the Company paid out a sum of £441,884 in respect of warranty claims which relate to ASL, in accordance with the cross guarantee the Company had provided the finance companies with. Further claims were estimated in the region of £200,000.

Apple Panels Limited (In Administration)

Statement of Joint Administrators' Proposals

Pursuant to Schedule B1 of the Insolvency Act 1986

Overview of Financial Information

2.6 Extracts from the audited accounts for the 12 months to 31 March 2015, 31 March 2016, and 31 March 2017 are shown below.

2.7 Please note that this information has not been verified by the Joint Administrators or by Quantuma LLP.

Summary of Profit and Loss Account

	Audited Statutory Accounts for year to 31 March 2017	Audited Statutory Accounts for year to 31 March 2016	Audited Statutory Accounts for year to 31 March 2015
Turnover	11,311,963	11,089,079	13,724,831
Cost of sales	(6,933,158)	(6,323,402)	(8,295,967)
Gross profit	4,378,805	4,765,677	5,428,864
Administrative expenses	(4,520,690)	(4,538,781)	(4,927,151)
Other operating income	-	-	77,143
Operating loss	(141,885)	226,896	578,856
Other interest receivable & similar income	-	149	1,017
Interest payable and similar charges	(8,984)	(3,380)	(64,538)
Exceptional item	(441,884)	(624,475)	-
	(450,868)	(627,706)	(63,521)
Loss before tax	(592,753)	(400,810)	515,335

Summary of Balance Sheet

	Audited Statutory Accounts for year to 31 March 2017	Audited Statutory Accounts for year to 31 March 2016	Audited Statutory Accounts for year to 31 March 2015
Current Assets			
Stocks	105,370	142,615	149,738
Debtors	1,127,924	1,500,227	2,823,934
Cash at bank	434,790	556,619	179,330
	1,668,084	2,199,461	3,153,002
Creditors			
Amounts falling due within one year	(1,899,406)	(1,865,530)	(2,365,392)
Total assets less current liabilities	(231,322)	333,931	787,610

Management and Employees

- 2.8** As at 19 December 2018, the Company employed approximately 34 members of staff.
- 2.9** Statutory information on the Company, including details of the Directors, Company Secretary, and Shareholders is provided at Attachment B.

3. Events leading to the Administration

- 3.1** The Company was experiencing cashflow problems. The majority (c.80%) of the Company's customers would pay minimal deposits and the balance of the work would be paid via finance. The Company had agreements with three finance companies, Barclays, Hitachi and Shawbrook. On completion of works, funds would not be released until the customer had signed a satisfaction notice. Any job financed via Barclays would result in funds being released from Barclays who would hold funds for a further 45 days.
- 3.2** The Company was experiencing problems with the installation of roof lanterns which leaked, resulting in a significant amount of complaints and increased remedial work on jobs which eroded already tight margins.
- 3.3** The Company also experienced a reduction in lead flow and customer spend as a result of the uncertainty surrounding Brexit.
- 3.4** As detailed above, the Company was expecting further warranty claims of c.£200,000 which the Company was not in a position to pay. With this in mind the director contacted Quantuma LLP in early December. This resulted in a meeting on 14 December 2018.
- 3.5** The Company ceased to trade on 19 December 2018 and all employees were made redundant. The initial strategy was to place the Company into Creditors' Voluntary Liquidation ("CVL") as there was an interested party in the contracts only, however, the interested party pulled out over the Christmas break.
- 3.6** At the same time, following coverage in the local press, a number of queries were received from interested parties. In order to take control of negotiations and to protect the value in the outstanding contracts, which were diminishing by the day, the decision was made to place the Company into Administration.
- 3.7** The Company is authorised by the Financial Conduct Association ("FCA") and as consequence, approval was required from the FCA before a Notice of Intention to Appoint Administrators ("NOITAA") could be filed. Approval from the FCA was granted on 10 January 2019.
- 3.8** The NOITAA was filed a Court on 11 January 2019.
- 3.9** On 23 January 2019, Andrew Watling and Simon Campbell of Quantuma LLP were appointed Joint Administrators of the Company following the filing of a Notice of Appointment of Administrators ("NOAA") by the Director.
- 3.10** The Joint Administrators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

3.11 For creditors' general information, the EC Regulation on insolvency proceedings applies in this case, and these proceedings are the main proceedings.

3.12 In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.

4. The Purpose of the Administration

4.1 The purpose of an Administration is set out in Schedule B1, Paragraph 3(1) of the Act. In short, this provides that an Administrator of a company must perform his functions with the objective of:

- rescuing the company as a going concern, or
- achieving a better result for the creditors as a whole than would be likely to be achieved if the company were wound up (without first being in Administration), or
- realising property in order to make a distribution to one or more secured or preferential creditors.

4.2 These objectives form a hierarchy. The rescue of a company is the priority. If this is not possible, the Administrator seeks to achieve a better result for the creditors as a whole. In the event that this cannot be achieved, then the Administrator is permitted to realise assets for the benefit of the preferential or secured creditors.

4.3 The Joint Administrators would comment that due to a lack of working capital and the cessation of trading prior to appointment, the Joint Administrators did not consider it possible to restructure the existing business or propose a Company Voluntary Arrangement.

4.4 The second objective is normally achieved by means of a sale of the business and assets as a going concern (or a more orderly sales process than in liquidation). The Joint Administrators would comment that although the Administration has enabled a sale of the business and assets to be achieved the Joint Administrators do not believe that ordinary, unsecured creditors will receive a dividend and, therefore, have not directly benefited. Accordingly, the Joint Administrators do not consider it likely that the second objective will be achieved and have therefore proceeded to objective three.

4.5 The Joint Administrators would comment that the third objective will be achieved through the sale of the Company's assets and resulting in a distribution to preferential creditors.

4.6 A detailed account of how the Joint Administrators have sought to achieve the objective of the Administration is set out below.

5. Management of the Company's Affairs since the Joint Administrators' Appointment

- 5.1** Immediately upon appointment the Joint Administrators undertook a review of the Company's affairs with particular regard to its financial and resource requirements. This assessment was carried out in liaison with the remaining management of the Company.

The sale of the Company's business and assets

- 5.2** A pre-pack sale was undertaken and the information relating to this sale is attached at Attachment B.

Sales to connected parties

- 5.3** There have been no sales of any of the Company's assets to connected parties since the Joint Administrators' appointment.

Assets remaining to be realised

- 5.4 Cash at Bank** – The Company was holding cash at bank of c.£30,000 at the date of appointment. The Joint Administrators are currently liaising with the Company's bankers, Barclays Bank.
- 5.5** As detailed at Attachment B, the business and assets of the Company were sold by way of a pre-packaged sale which completed on 23 January 2019.

Post appointment strategy

- 5.6** As previously detailed, the Company ceased to trade on 19 December 2018 and all employees were made redundant.
- 5.7** The Joint Administrators' staff are in the process of collating creditors' claims and have handled a significant number creditors' queries as they have arisen which include telephone calls and correspondence.
- 5.8** The Joint Administrators' legal advisors advised in respect of all legal issues arising on the sale of business and assets and have been assisting the Joint Administrators with post appointment matters.
- 5.9** Legal advice has been required in relation to the various properties and leases. County Windows (Winchester) Limited was granted a licence to occupy various leasehold properties of the Company on completion of the sale of business and assets whilst consent is obtained from the relevant landlords for the assignment of the leases. The Joint Administrators have instructed their legal advisers to manage the assignment of leases and this process is ongoing.
- 5.10** The Company had three vehicles on hire purchase agreements. The Joint Administrators' staff continue to liaise with these funders and information continues to be provided to assist the funders in assessing their position.

5.11 To advise on appropriate legal matters and to prepare required legal documentation, the Joint Administrators instructed Steele Raymond, a firm of lawyers with the appropriate expertise and experience in dealing with these types of Administrations.

5.12 All professional fees are based upon the parties' recorded time costs incurred at their standard charge out rates and will be reviewed by the Joint Administrators' staff before being approved for payment.

Investigation into the Company's Affairs Prior to the Administration

5.13 The Joint Administrators are undertaking a review of the Company's trading activities in order to establish whether or not there are actions that may be taken for the benefit of the Administration and consequently to enable a conduct report to be submitted in respect of Company directors in office at the commencement of the Administration and any who resigned in the three years prior to the Administration.

5.14 Should any creditor have any concerns about the way in which the Company's business has been conducted or information on any potential recoveries for the estate, they are invited to bring them to the attention of the Joint Administrators as soon as they are able.

6. The Statement of Affairs and the Outcome for Creditors

6.1 The Director has not to date submitted a signed Statement of Affairs, albeit he is currently in the process of drafting this. Formal request for the Statement of Affairs has been sent to the Director, however this has not yet been received. An Estimated Financial Statement of the Company, together with a list of the creditors, is attached at Attachment C for creditors' information. These details have been extracted from the Company's records and therefore no warranty can be given to the accuracy of the details given.

6.2 In accordance with the standard format of a Statement of Affairs, no provision has been made in the Statement for the costs of the Administration (including agents, legal and other professional fees).

6.3 The Joint Administrators have not carried out any work of the nature of an audit on the information.

Secured creditors

6.4 Barclays Bank plc have fixed and floating charge over the assets of the Company, however at the date of the Administration, the bank account with Barclays was in credit.

Preferential claims

6.5 Preferential claims relating to employee deductions are expected to be paid by the RPO who will have a corresponding preferential claim against the Company. These are likely to be in the region of £42,387. There are no other known preferential claims outstanding.

6.6 Section 176A of the Act requires Administrators to make a prescribed part of the company's net property, which is the balance remaining after discharging the

preferential claims but before paying the floating charge-holder, available for the satisfaction of unsecured debts.

- 6.7** In this case, the prescribed part provision does not apply, as there is no debt due to any secured creditor.
- 6.8** As demonstrated in the Estimated Outcome Statement attached at Attachment D, on the basis of the costs incurred to date and the estimated further costs to be incurred in bringing the Administration to a conclusion, it is anticipated that there may be sufficient funds to pay a dividend to preferential creditors.
- 6.9** Attached at Attachment D is the Joint Administrators' receipts and payments account for the period from 23 January 2019 to 28 January 2019.

7. The Joint Administrators' Fees

- 7.1** The Joint Administrators propose to be remunerated on the basis of the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma LLP at the time the work is performed (plus VAT). Fees drawn will not exceed £66,917.50 as per the fee estimate, without further approval from creditors.
- 7.2** The Joint Administrators will seek approval for the basis of their fees from the unsecured creditors, unless a Creditors' Committee is established.
- 7.3** Information to support the proposed basis of the Joint Administrators' fees, together with the Statement of pre-Administration costs, is provided in the Joint Administrators' Proposal, to which this Statement of Proposals forms an appendix.

8. Approval of the Statement of Proposals

- 8.1** The Joint Administrators think that neither of the first two Administration objectives can be achieved. Therefore, pursuant to Paragraph 52(1)(c) of Schedule B1 of the Act, the Joint Administrators are not required to seek creditors' approval of the Statement of Proposals.
- 8.2** Notwithstanding this, the Joint Administrators shall be required to seek a creditors' decision on whether to approve the Statement of Proposals, if it is requested by creditors whose debts amount to at least 10% of the Company's total debts. Such request must be delivered to the Joint Administrators within 8 business days from the date on which the Statement of Proposals was delivered. Security must be given for the expenses of seeking such a decision.
- 8.3** If no decision is requested, the Statement of Proposals will be deemed to be approved pursuant to Rule 3.38(4) of the Rules. However, as mentioned in Section 7, the Joint Administrators are seeking creditors' approval of other proposed decisions. Information regarding these matters is provided in the Joint Administrator's Proposal, to which this Statement of Proposals forms an appendix.

9. Summary of the Joint Administrators' Proposals

9.1 In order to achieve the purpose of the Administration, the Joint Administrators formally propose to creditors that:

- the Joint Administrators continue to manage the business, affairs and property of the Company in order to achieve the purpose of the Administration, in particular that:
 - (i) ensure that the terms of the sale agreement with CWWL are adhered to and to collect the deferred sale consideration in relation to the sale of the Company's business and assets;
 - (ii) they investigate and, if appropriate, pursue any claims that the Company may have against any person, firm or company, whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or company that supplies or has supplied goods or services to the Company; and
 - (iii) they do all such things and generally exercise all their powers as Joint Administrators as they consider desirable or expedient at their discretion in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these activities.
- the Joint Administrators make distributions to any secured or preferential creditors in accordance with Paragraph 65 of Schedule B1 of the Act. Further, they may make a distribution to unsecured creditors, having first sought the court's permission in accordance with Paragraph 65(3) of Schedule B1 of the Act where necessary.
- the Joint Administrators end the Administration in one of the following ways, appropriate to the circumstances of the case at the time :
 - (i) in the event that there is no remaining property that might permit a distribution to the Company's creditors, they shall file a notice of dissolution of the Company pursuant to Paragraph 84 of Schedule B1 of the Act; or
 - (ii) in the event that the Joint Administrators think that a distribution will be made to unsecured creditors (and they have not sought the court's permission, and are otherwise unable, to pay the distribution whilst the Company is in Administration), they shall send to the registrar of companies notice to move the Company from Administration to Creditors' Voluntary Liquidation. In such circumstances, Andrew Watling and Simon Campbell will be appointed Joint Liquidators and will be authorised to act either jointly or separately in undertaking their duties as Liquidator. Creditors may nominate a different person or persons as the proposed liquidator or liquidators in accordance with Paragraph 83(7)(a) of Schedule B1 of the Act and Rule 3.60(6)(b) of the Rules, but they must make the nomination or nominations at any time after they receive the Statement of Proposals, but before it is approved. Information about the process of approval of the Statement of Proposals is set out at Section 8; or

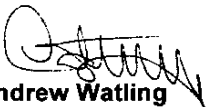
Apple Panels Limited (In Administration)

Statement of Joint Administrators' Proposals

Pursuant to Schedule B1 of the Insolvency Act 1986

- (iii) alternatively, and should there be no likely funds to distribute to unsecured creditors, the Joint Administrators may seek to place the Company into Compulsory Liquidation in order to bring proceedings that only a Liquidator may commence for the benefit of the estate. In such circumstances, Andrew Watling and Simon Campbell may ask the court that they be appointed Joint Liquidators, to act either jointly or separately in undertaking their duties as Liquidator.

Dated this 29 January 2019


Andrew Watling
Joint Liquidator

The affairs, business and property of Apple Panels Limited (in Administration) are managed by the Joint Administrators, who act as agents of the Company and contract without personal liability.

DEFINITIONS

The Act	The Insolvency Act 1986
The Rules	The Insolvency Rules 1986 or the Insolvency (England & Wales) Rules 2016 (whichever applied at the time of the event described)
The Statement of Proposals	The Statement of the Joint Administrators' Proposals prepared pursuant to Paragraph 49(1) of Schedule B1 of the Act
The Joint Administrators	Andrew Watling and Simon Campbell
The Company	Apple Panels Limited (in Administration)
The Court	High Court of Justice
EBIT	Earnings before interest and tax
FY17	Financial year ended 31 March 2017
SPA	Sale & Purchase Agreement
RPO	The Redundancy Payments Office
HMRC	HM Revenue & Customs
ROT	Retention of Title
EOS	Estimated Outcome Statement
PP or Prescribed Part	The Prescribed Part of the Company's net property subject to Section 176A of the Insolvency Act 1986
QFCH	Qualifying Floating Charge Holder
SIP	Statement of Insolvency Practice (England & Wales)
TUPE	Transfer of Undertakings (Protection of Employment) Regulations

Apple Panels Limited (IN ADMINISTRATION)**STATUTORY INFORMATION**

Company Name	Apple Panels Limited
Trading Name(s)	Apple Home Improvements

Proceedings	In Administration
Court	High Court of Justice
Court Reference	000253 of 2019
Date of Appointment	23 January 2019
Joint Administrators	Andrew Watling and Simon Campbell of Quantuma LLP, Office D, Beresford House, Town Quay, Southampton, SO14 2AQ
Registered office Address	c/o Quantuma LLP , Office D, Beresford House, Town Quay, Southampton, SO14 2AQ
Company Number	03937246
Incorporation Date	1 March 2000
Company Secretary	Natalie Sara Knights
Appointment by	The Director, Scott Hill, 1 Church Road, Parkstone, BH14 8UF
Directors at date of Appointment	Scott Hill
Directors' Shareholdings	Nil

Apple Panels Limited (IN ADMINISTRATION)

PRE-PACK SALE DISCLOSURE

In accordance with SIP16, the Joint Administrators provide details regarding the sale of the Company's business and assets ("the Sale") and the events leading up to the Sale.

PRE-PACKAGED SALE

The Company's business and assets have been sold following a pre-packaged sale. The primary function of an administrator is to achieve one of the objectives set out in the Insolvency Act. In this case, the statutory purpose pursued is to realise the Company's property in order to make a distribution to one or more secured or preferential creditors. This transaction enables the statutory purpose to be achieved and in my view the outcome achieved was the best available outcome for creditors as a whole in all the circumstances. The Joint Administrators provide below an explanation and justification of why a pre-packaged sale was undertaken.

The Roles of the Insolvency Practitioners

Prior to commencement of the Administration, Quantuma LLP acted as advisors to the Director in relation to the options for the Company. For the avoidance of doubt, neither Quantuma LLP nor its insolvency practitioners advised the directors personally or any parties connected with the purchaser, who were encouraged to take independent advice. At all times prior to Administration, the Board of Directors remained responsible for and in control of the Company's affairs.

During this time, the insolvency practitioners of Quantuma LLP took their own steps to prepare for their potential appointment as Joint Administrators. At this point, there were clear advantages in looking to sell the Company's business and assets swiftly on appointment, as this strategy would significantly reduce the ongoing costs of securing and maintaining the business and assets and it would avoid the substantial risks that the value and continued viability of the business and assets would deteriorate due to the commencement of a formal insolvency regime. Therefore, the insolvency practitioners, with the assistance of professional and independent agents, considered the most effective method of securing a sale representing the best outcome for creditors as a whole and negotiated with parties interested in acquiring the business and assets of the Company to a point whereby a sale could be concluded shortly after the Administration had commenced.

Immediately on their appointment, the Joint Administrators, as officers of the court and as agents of the Company, took over from the Board the responsibilities of managing the affairs, business and property of the Company. In the interests of the creditors as a whole and mindful of the need to achieve a statutory purpose of an Administration, they concluded the Sale.

Insolvency practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. The Joint Administrators observed the Code in all their activities both prior to and after their appointment.

Initial Introductions

Quantuma LLP was initially approached by the Director on 14 December 2018 to help advise on the options available for the Company, as it was deemed to be insolvent.

Pre-appointment Matters

In addition to advising on the Company's options, Quantuma LLP's advice covered marketing the business and also involved negotiating and agreeing the contract to be completed following the Joint Administrators' appointment. No fees have been agreed in respect of the Joint Administrators' pre-appointment advice.

A signed engagement letter was received from the director of the Company on 4 January 2019.

The Company traded as a home improvement business supplying products such as conservatories, windows and doors, porches, driveways, hot tubs and heating products and the Company traded from the following premises:

- 171 & 171A New Road, West Parley, Ferndown, BH22 8ED
- Building 397 Aviation Business Park, Bournemouth International Airport, Christchurch BN23 6NW
- Unit 1, Hamilton Business Park, Botley Road, Southampton, SO30 2JR.

The director advised that the Company had become insolvent due to the following factors:-

- In the year ending 31 March 2016, the Company suffered a significant bad debt in the sum of £624,475, following the liquidation of subsidiary company, Apple Solar Limited ("ASL")
- Following the liquidation of ASL, in the year ending 31 March 2017, the Company paid out a sum of £441,884 in respect of warranty claims which relate to ASL, in accordance with the cross guarantee the Company had provided the finance companies with.
- The Company was experiencing cashflow problems. The majority (c.80%) of the Company's customers would pay minimal deposits and the balance of the work would be paid via finance. The Company had agreements with three finance companies, Barclays, Hitachi and Shawbrook. On completion of works, funds would not be released until the customer had signed a satisfaction notice. Any job financed via Barclays would result in funds being released from Barclays who would hold funds for a further 45 days.
- The Company was experiencing problems with the installation of roof lanterns which leaked, resulting in a significant amount of complaints and increased remedial work on jobs which eroded already tight margins.
- The Company also experienced a reduction in lead flow and customer spend as a result of the uncertainty surrounding Brexit.
- The Company were expecting further warranty claims in respect of ASL of c.£200,000 which the Company was not in a position to pay. With this in mind the director contacted Quantuma LLP in early December. This resulted in a meeting on 14 December 2018.

The Company granted the following security:

<u>Type of security</u>	<u>Name of charge-holder</u>	<u>Date of creation</u>	<u>Status</u>
Debenture	Barclays Bank Plc	31 July 2018	Outstanding
Legal charge	John Leonard Plested	6 November 2006	Outstanding
Rent Deposit	Bournemouth International Airport Limited	20 July 2000	Outstanding

By late 2018, it had become apparent that the Company required funding in order to meet the obligations under the warranty claims and neither the Company nor its investors were in a position to advance the necessary funding in order to settle these claims as well as continue to meet its usual overheads and salary obligations.

A review of the Company's cash-flow revealed that there would be insufficient working capital available to allow the Company to continue to trade in the medium term in order for a purchaser to be found.

The options listed below were considered with the director.

Continuing to trade outside insolvency

The Company had exhausted its available cash resources and its cash constraints were impacting on its ability to continue trading.

The Company's shareholder and bank confirmed that they were not able to provide the level of additional funding necessary to support the Company to trade, and therefore this option was not viable.

Company Voluntary Arrangement ("CVA")

Although a CVA would have given the Company some immediate relief from creditor pressure, without securing additional funding, the directors were not confident that the Company would be successful in trading through its difficulties.

Liquidation

The possibility of placing the Company into Liquidation was considered. However, following the withdrawal of interest from the initial interested party and the level of interest received following the Company ceasing to trade, the decision was made to place the Company into Administration to enable a sale of the business and assets by way of a pre-packaged sale in order to retain the value in the outstanding contracts.

Pre-packaged Administration Sale

There was insufficient working capital and no prospect of persuading new funding to allow medium-term trading to continue in order that the business and assets could be exposed thoroughly to the market. The benefits of achieving a pre-packaged sale were the transfer of the leases on the trading premises and the limitation of the supply of goods and services, which would enable the outstanding contracts to be completed and ensure a more effective debt collection process.

The Joint Administrators' Options on Appointment

The Company had ceased to trade on 19 December 2018 and therefore the first Administration purpose of continuing to trade the business within Administration in order that a proposal for a CVA might be put to creditors was not possible.

To the Joint Administrators' knowledge, the business and assets sold were not previously purchased from an insolvent company.

Marketing of the Business and Assets

The director was asked to provide information on any parties, of which he was aware, who would be interested in purchasing the business and assets of the Company.

The director was asked to advise of any marketing conducted by the Company prior to approaching Quantuma LLP for advice and we were advised that none had been undertaken by the Company.

The Marketing Strategy

As a result of the Company ceasing to trade and the subsequent local press coverage, the Joint Administrators were contacted by a number of interested parties; the majority of whom were local companies operating in the same industry.

A total of 10 Non-Disclosure Agreements were issued by the agents of which only 5 were returned. This resulted in 2 offers being received and considered.

The value in the customer contracts was diminishing by the day. Customers had been making alternative arrangements as well as customers being contacted by other home improvement firms and former sub-contractors of the Company. As a result of this, the business and assets were not formally marketed as there was insufficient time and the Joint Administrators had already received sufficient interest. The decision was made to concentrate their time in pursuing these offers.

Valuation of the Business and Assets

The Company purchased goodwill and assets from the Liquidator of Larkin Windows Limited which went into Liquidation in December 2015.

SIA Group (UK) Limited was instructed on 17 December 2018 to value the assets of the Company. They confirmed their independence, are qualified by RICS, and have adequate professional indemnity insurance.

Quantity Surveyor, Kinetica Consult Limited ("Kinetica") was instructed by the director of the Company on 17 December 2018 to value the Company's contracts and liaise with interested parties in respect of those contracts.

The valuation from SIA was received on 20 December 2018 and is detailed below:-



Market Value In-Situ	Market Value Ex-Situ (4 Weeks)
£	£
(19th December 2018)	(19th December 2018)

Plant & Machinery

Journemouth International Airport	14,500	7,500
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Office Furniture & Equipment

Journemouth International Airport	6,500	2,500
Nest Parley	1,750	700
tedge End	1,000	250

showroom Effects

Nest Parley	28,750	6,750
tedge End	23,500	5,750

stock	5,000	1,000
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Total Owned Assets	81,000	24,450
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The valuation from Kinetica was received on 4 January 2019 and is detailed below:-

	Deposit Paid	Balance due from customer (incl VAT)	Balance of Contract Value (less subsidy) (incl VAT)	Balance of Contract Value (less subsidy) (excl VAT)	Anticipated Costs to Complete Works	Equity Total	Anticipated Further Realisation	
							Best	Worst
Contracts not Started	£ 218,964.49	£ 2,920,823.42	£ 3,107,481.87	£ 2,589,568.23	£ -	£ -	£ -	£ -
Contracts in Progress	£ 2,204.78	£ 1,036,714.39	£ 998,024.37	£ 831,686.97	£ 76,418.00	£ 545,138.53	£ 285,400.00	£ 54,800.00
Completed Contracts	£ 6,200.00	£ 153,639.86	£ 144,347.35	£ 120,289.46	£ 100.00	£ 120,419.46	£ 41,942.37	£ 8,200.00
Sub Totals	£ 227,369.27	£ 4,114,177.67	£ 4,249,853.59	£ 3,541,544.66	£ 76,518.00	£ 665,557.99	£ 327,342.37	£ 63,000.00
ADJUSTMENTS								
	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Sub Totals	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Overall Totals	£ 227,369.27	£ 4,114,177.67	£ 4,249,853.59	£ 3,541,544.66	£ 76,518.00	£ 665,557.99	£ 327,342.37	£ 63,000.00
Total Anticipated Recovery - Best Case / Worst Case							£ 327,342.37	£ 63,000.00

A going concern valuation reflects the estimated amount for which the assets could be sold as a whole in their working place(s). The forced sale basis reflects a sale whereby the assets are removed from the premises at the expense of the purchaser. The Joint Administrators considered the bases of the valuations appropriate, as they were able to consider offers with the objective of selling the business and assets as a going concern, but it was also necessary to understand what the assets might realise in the event that sale negotiations deteriorated and a forced sale of the assets became a real possibility.

The sale price achieved for the business and assets compares favourably with the above valuation.

The Transaction

The purchaser and related parties

Two offers were received for the business and assets, one from a national firm, and one from County Windows (Winchester) Limited ("CWWL").

The offers were very similar in terms of the physical assets, and for the customer contracts, however CWWL advised that they would look to work alongside the Double Glazing and Conservatory Ombudsman Scheme ("DGCOS") on any potential customer warranty claims which may arise, thereby reducing the liability of the DGCOS.

In addition, when the two offers were placed side by side, the percentages offered by CWWL in relation to the customer contracts were in line with the worst-mid case scenario figures provided by Kinetica and on that basis, offered a better overall outcome.

In light of the above, a sale of the business and assets was completed on 23 January 2019 with CWWL. There is no connection between the purchaser and the directors, shareholders or secured creditors of the insolvent Company or their associates.

The transaction is between the insolvent Company and CWWL only and does not impact on any related companies.

No guarantees have been given by any directors for amounts due from the insolvent Company to a prior financier.

The assets

The Sale included the assets listed below and was completed by means of a sale and purchase agreement.

The sale consideration

The sale consideration was based on a fixed sum, plus deferred consideration based on the income from the customer contracts, and required £25,000 to be paid in relation to the sale property, and the remainder to be paid on the dates listed below.

The sale consideration has been allocated to the following asset categories:-

Sale Property (unencumbered)	£25,000
New Customer Contracts (unencumbered)	1.5% of total contract value
Partially Completed Contracts (unencumbered)	50% of contract proceeds after first £25,000

Barclays hold a fixed and floating charge over the assets of the Company, however at the date of Administration, the bank account was in credit. Barclays signed a Deed of Release in relation to their charge to enable the sale of the business and assets to take place.

Book debts were excluded from the Sale.

Sale consideration of £20,833.33 was received on completion and the remainder is to be received by way of deferred consideration and is payable as follows:-

6 February 2019	£4,166.67
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New Customer Contracts

Quarterly commencing April 2019	1.5% of total contract value for those contracts invoiced by buyer
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Partially Completed Contracts

Quarterly commencing April 2019	On the first £25,000 of contract proceeds – Nil On the balance of contract proceeds – 50%
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There were no options, buy-back arrangements or similar conditions attached to the contract of sale.

A licence to occupy was granted in respect of the following properties for a period of 90 days whilst negotiations with the landlord of the property are progressed.

- 171 & 171A New Road, West Parley, Dorset BH22 8ED
- Unit 397 Aviation Business Park, Bournemouth International Airport, Christchurch, BH23 6NW
- The Dome at Building 397 Aviation Business Park, Bournemouth International Airport, Christchurch, BH23 6NW
- Unit 1, Hamilton Business Park, Botley Road, Southampton, SO14 2AQ

The Sale is not part of a wider transaction.

Connected Party Transactions

As the Sale did not involve a connected party (as defined by the Insolvency Act), the pre-pack pool was not approached to consider it and a viability review has not been drawn up.

Connected Party Transactions

As the Sale did not involve a connected party (as defined by the Insolvency Act), the pre-pack pool was not approached to consider it and a viability review has not been drawn up.

Apple Panels Limited (IN ADMINISTRATION)**ESTIMATED FINANCIAL STATEMENT AS AT 23 JANUARY 2019 AND CREDITORS' DETAILS****A - Summary of Assets**

Assets	Book Value £	Estimated to Realise £
Assets subject to fixed charge:		
Iveco Daily CU17 OBC	Uncertain	11,000.00
Close Brothers		(18,416.00)
Deficiency c/d		<u>(7,416.00)</u>
Vauxhall Vivaro DY66 NBN	Uncertain	6,000.00
Close Brothers		(9,306.00)
Deficiency c/d		<u>(3,306.00)</u>
Iveco Daily 35S13 BL66 YFO	Uncertain	9,000.00
Close Brothers		(15,416.00)
Deficiency c/d		<u>(6,416.00)</u>
Assets subject to floating charge:		
Uncharged assets:		
Stock, F&F, website & numbers	Uncertain	24,500.00
Contracts in progress	545,139.00	54,800.00
Completed Contracts	120,419.00	8,200.00
Cash at Bank	30,000.00	30,000.00
Estimated total assets available for preferential creditors		<u>117,500.00</u>

Apple Panels Limited (IN ADMINISTRATION)

ESTIMATED FINANCIAL STATEMENT AS AT 23 JANUARY 2019 AND CREDITORS' DETAILS CTD.

A1 - Summary of Liabilities

		Estimated to Realise £
Estimated total assets available for preferential creditors (Carried from Page A)		117,500.00
Liabilities		
Preferential Creditors:-		
Employee Arrears/Hol Pay (Count=34)	42,387.16	42,387.16
Estimated deficiency/surplus as regards preferential creditors		75,112.84
Debts secured by floating charges pre 15 September 2003		
Other Pre 15 September 2003 Floating Charge Creditors		<u>NIL</u>
		75,112.84
Estimated prescribed part of net property where applicable (to carry forward)		<u>NIL</u>
Estimated total assets available for floating charge holders		75,112.84
Debts secured by floating charges post 14 September 2003		
Estimated deficiency/surplus of assets after floating charges		<u>NIL</u>
		75,112.84
Estimated prescribed part of net property where applicable (brought down)		<u>NIL</u>
Total assets available to unsecured creditors		75,112.84
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)		
Deficiency b/d	17,138.00	
Trade & Expense Creditors	766,254.42	
Employees	148,958.88	
HMRC - VAT	32,558.12	
Consumer Creditor(Count=243)	402,250.05	
		<u>1,367,159.47</u>
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)		(1,292,046.63)
Estimated deficiency/surplus as regards creditors		<u>(1,292,046.63)</u>
Issued and called up capital		
Ordinary Shareholders	3.00	3.00
Estimated total deficiency/surplus as regards members		<u><u>(1,292,049.63)</u></u>

Apple Panels Limited

Schedule of Secured Creditors and Special Creditor Groups

Secured Creditors

Secured creditor's name and address	Amount of claim (estimated)	Details of security	Date security was given	Value of security (per Statement of Affairs)
Barclays Bank plc	Nil	Fixed and Floating Charge	31 July 2018	Nil

Special Creditor Groups

Creditor Group	Number of creditors in group	Total amount of claims (estimated)
Employees and former employees	34	191,346
Consumers claiming amounts paid in advance for the supply of goods and services	243	402,250

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Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CA00	Abacus Car, Van & Truck Hire	13-19 Johnson Road, Ferndown Ind. Est., Ferndown, BH21 7SE	10,790.88
CA01	Abacus Autoparts	3 Wolterton Road, Branksome, Poole, BH12 1LR	88.92
CA02	Academy Leasing Ltd	2 Stone Cross Court, Yew Tree Way, Lwinton, WA3 3JD	499.80
CA03	Advertiser & Times Ltd	66 Old Milton Road, New Milton, BH25 6DX	1,247.40
CA04	Albion For Trucks Ltd	Unit 8, Cogdean Elms Ind. Est., Corfe mullen, Wimborne, BH21 3EG	210.72
CA05	Associated Plastic Components Ltd	Unit 5, Kingston Int. Bus. Park, Hedon Road, Kingston Upon Hull, HU9 5PE	1,562.39
CA06	Angel Sprints Ltd	1/2 Waterlogic, Angel House, Shaw Road, Wolverhampton, WV10 9LE	57.26
CA07	Asbestos Contracting Ltd	2 Wimborne Road, Poole, BH15 2BU	60.00
CA08	Terry Allen	9 Bridges Close, West Moors, Ferndown, BH22 0NN	1,806.00
CB00	B & B Dairies LLP	158 Christchurch Road, Ringwood, BH24 8AP	41.86
CB01	Bistech Plc	137 Victoria Road, Ferndown, BH22 9HX	14,541.62
CB02	BNP Paribas Leasing Solutions Ltd	Northern Cross, Basing View, Basingstoke, RG21 4HL	2,372.23
CB03	Bournemouth Borough Council	Town Hall, Bournemouth, BH2 6EB	5,472.00
CB04	British Gas	PO Box 254, Camberley, GU15 3WA	171.56
CB05	Graham Biggs	11 High Howe Close, Northborne, BH11 8NN	120.00
CB06	Bauer Corporate Services	1 Lincoln Court, Lincoln Road, Peterborough, PE1 2RF	13,095.43
CB09	Dean Bailey		586.10
CB0A	Paul Banks	Flat D, 85 Richmond Park Rd, Queens Park, Bournemouth, BH8 9DQ	1,444.10
CB0B	Lee Bristow	33 Cologne Road, Bovington, Wareham, BH20 6NT	2,762.69
CB0C	Richard Brown		2,969.30
CB0D	Thomas Burgess		805.00
CB0E	Jamie Butler	23 Marmion Green, Somerford, Christchurch, BH23 3DZ	2,619.73
CB0F	Allan Bordley	14 Crondall Terrace, Basingstoke, RG24 9GA	7,549.98
CC00	Calteq Ltd	7 The Lanterns, Melbourn Street, Royston, SG8 7BZ	443.46
CC01	The Cane Industries (UK) Ltd	2-B Laporte Way, Luton, LU4 8RJ	966.28
CC02	Cavity Trays Ltd	Boundary Avenue, Lufton Trading Estate, Yeovil, BA22 8HU	694.92
CC03	Collecta	Unit d Norman Close, Medway Valley Park, Rochester, ME2 2JU	3,402.53
CC04	Christchurch Timber	1 Stour Road, Christchurch, BH23 1PL	209.88
CC05	Christchurch Borough Council	Bridge Street, Christchurch, BH23 1AZ	2,370.00
CC06	City Electrical Factors Ltd	Units 1&2, Maple Ind. Park, Cobham Road, Ferndown Ind. Est., Ferndown, BH21 7RS	5,025.85

Quantuma LLP
Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CC07	Clear Channel UK Ltd	Orion Gate, Guildford Road, Woking, GU22 7NJ	1,800.00
CC08	Conservatory Design	Popes Head Court Offices, Peter Lane, York, YO1 8SU	1,158.00
CC09	Cooler Water Co Ltd	22 Liberty Close, Woolbridge Ind. Est., Three Legged Cross, Wimborne, BH21 6SY	395.35
CC0A	CountryView Home Additions Ltd	Units 1 & 4, Warren Avenue Ind. Est., Southsea, PO4 8PY	176.40
CC0B	CSG (Fire & Security) Ltd	Unit 10, Old Forge Road, Wimborne, BH21 7RR	654.80
CC0C	Customate (Southern) Ltd	89 Old Christchurch Road, Bournemouth, BH1 1EP	174.00
CC0D	Cwmillery Glass Centre Ltd	Festival Drive, Ebbw Vale, Blaenau, Gwent, NP23 5SD	35,632.40
CC0E	Luke Collins	14 Woodhay Walk, West Leigh, Havant, PO9 5RB	840.00
CC0F	Tyrone Crawford		922.72
CC0G	Shaun Kingdon	2 Cynil Road, Bournemouth, BH8 8QD	1,206.50
CD00	Door-Stop International Ltd	Export Drive, Huthwaite, Sutton in Ashfield, NG17 6AF	24.00
CD01	Dorset Fire Protection Global Ltd	1-4 Mitchell Road, Fernside Park, Wimborne, BH21 7SG	259.03
CD03	D&B Plastering Services	& Contractors Ltd, 194 Wych Lane, Gosport, PO13 0NN	5,101.86
CD04	Sam Drummond		1,172.00
CD05	Craig Dundee	66 Minstead Road, Bournemouth, BH10 5JZ	2,435.57
CD06	Charles Dashwood	55 Richmond Park Avenue, Bournemouth, BH8 9DN	200.00
CD08	Roy Dobson	Flat 7, 14 Wilson Grove, Southsea, PO5 1PG	1,218.05
CE00	Eastleigh Borough Council	Civic Offices, Leigh Road, Eastleigh, SO50 9YN	1,344.00
CE01	East Dorset District Council	Furzehill, Wimborne, BH21 4HN	828.00
CE02	Eclipse	Payments Centre, PO Box 195, Hull, HU1 3RN	276.54
CE03	Eden Sprints UK Ltd	Unit B, 3 Livingstone, Boulevard, Hilton Technology Park, Blantyre, G72 0BP	45.00
CE04	Elite Fabrications & Welding Ltd	91 - 93 Sterte Avenue West, Poole, BH15 2AL	2,865.60
CE06	Engie Power	NO1 Leeds, 26 Whitehall Road, Leeds, LS12 1BE	603.16
CE07	ETS Trucks Ltd	6 Witney Road, Nuffield Ind. Est., Poole, BH17 0GH	1,023.42
CE08	Eurocell Building Plastics Ltd	Cheeseborough Ponds, Clover Nook Road, Alfreton, DE55 4HU	74,803.33
CE09	Envista Branding	Unit 1a, Chaiwyn Ind. Est., Poole, BH12 4PE	3,771.30
CF00	Fone Customize (UK) Ltd	3 Endeavour Bus. Park, Crow Arch Lane, Ringwood, BH24 1SF	315.00
CF01	Carolyn Fletcher	4 Riverside Place, Fordingbridge, SP6 1RR	4,254.05
CG00	Gas Express	24 Roundhaye Road, Bournemouth, BH11 9JB	94.50
CG01	Gazzebo Software Ltd	4 Tasman Close, Christchurch, BH23 2TR	4,757.28

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Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CG02	GBW Panels Ltd	Unit 2, Berkeley Bus. Park, Wainwright Road, Warndon, WR4 9FA	2,443.49
CG03	Julie Gilpin	10 Lyme Bay Road, Teignmouth, TQ14 8RS	290.40
CG04	GJB Developments Plc	21 Totman Crescent, Brook Road Ind Est., Rayleigh, SS6 7UY	55,019.42
CG05	Global Radio Services Ltd	PO Box 2020, Reading, RG31 7FG	5,260.28
CG06	Google AdWords		580.32
CG07	Google India		420.77
CG08	GP Cunningham Builders	158 Lymington Road, Highcliffe, BH23 4JY	3,134.00
CG09	Danny Guppy		1,921.35
CG0A	Grove Surveys Ltd		2,946.80
CG0B	Ross Garrett	44 Westbrook Grove, Purbrook, Waterlooville, PO7 5HX	304.79
CH01	HM Revenue & Customs	15 Shelley Hamlets, 70 Lymington Road, Highcliffe, BH23 4JU	32,558.12
CH02	Hughes Ellard	Warkworth House, Benton Park View, Longbenton, Newcastle Upon Tyne, NE98 1ZZ	386.36
CH03	Vincent Henry	The Malthouse, Cams Hall Estate, Fareham, PO16 8UT	3,634.46
CH04	HICS Ombudsman	4 Fiverside Place, Fordingbridge, SP6 1RR	2,424.00
CH05	Hilldonia Builders Ltd	Centurion House, Leyland Bus. Park, Centurion Way, Leyland, PR25 3GR	72,994.54
CH06	Horton Commercial Ltd	Unit 397, Aviation Park West, Bournemouth Int'l Airport, Christchurch, BH23 6DB	620.66
CH09	Mark Howells	63 Hawland Road, Fendown, Wimborne, BH21 7PY	2,669.30
CH0A	Jasper Hanspal	Brindle Cottage, West Common, Langley, SO45 1XP	2,394.61
CI00	Internet Consultants & Associates	42 Rookley, Netley Abbey, Southampton, SO31 5PH	32,184.00
CI01	Industrial Heaters (Southern) Ltd	Equity Court, 73-75 Millbrook Road East, Southampton, SO15 1RJ	176.47
CI02	In-Sync Outsourcing	28 Brookley Road, Brockenhurst, SO42 7RR	5,012.42
CJ00	J Elliott Construction	4 The Millennium Centre, Crosby Way, Farnham, GU9 7XX	230.40
CJ01	Jaime's Tyres	53 Meon Road, Boscombe East, Bournemouth, BH7 6PP	864.00
CJ02	Jhai Limited	98 Pittmore Road, Burton, Christchurch, BH23 7HE	450.00
CJ03	John James Roofing Ltd	3 George Street, West Bay, Bridport, DT6 4EY	328.35
CK00	Kentburn Rentals Ltd	35 Wayside Road, St Leonards, Ringwood, BH24 2SJ	2,101.78
CK01	Ashley Kingdon	Kentburn House, Porters Wood, St Albans, AL3 6HX	1,206.50
CL00	Landmark Creative Studios Ltd	402 London Road, Portsmouth, PO2 9LB	615.60
CL01	Lyreco UK Ltd	t/a ITZ Creative Ltd, 5 Pinewood Road, Poole, BH16 5LH	668.80
CL02	Richard Link	Deer Park Court, Donnington Wood, Telford, TF2 7NB	1,674.77

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Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CL03	Greg Larkin	Deer Park House, Wimborne, St Giles, BH21 5NZ	2,199.71
CL04	Sean Logan	Flat 3, 14 Florence Road, Bourmemouth, BH5 1HF	1,861.00
CM00	Maidmans Moving & Storage Ltd	Unit 1, 2 Willis Way, Flet Ind Estate, Poole, BH15 3SS	240.00
CM01	Microsoft Ireland Operations Ltd	Atrium Building Block B, Carmenhall Road, Sandford Ind. Est., Dublin 18, Ireland	9.48
CM02	Motosparks Ltd	107 Gerrards Green, Beaminster, DT8 3EA	168.00
CM03	Lewis Marsh		1,075.50
CM04	Alan Marshall		1,607.50
CM05	Neil Marshall	14 Leaphill Road, Bourmemouth, BH7 6LU	812.90
CM06	Robert Meredith	70 Beaulieu, Leigh Park, Havant, PO9 4LL	1,515.00
CM07	John Milburn		475.00
CM08	Dan Moore		1,075.50
CM09	James Moore	1 Britten Way, Purbrook, Waterlooville, PO7 5XB	865.00
CM0A	RWM Sales & Design Ltd	Lilly House, 50 Lilly Lane, Greys Field, Chickrell, DT3 4FU	625.91
CN00	Namgrass Ltd	Bashley Road, Bashley, New Milton, BH25 5RY	8,058.10
CN01	Natwest Mentor Services	100 West George Street, Glasgow, G2 1PP	1,581.28
CN02	Newsquest Media Group Ltd	South Wales Argus, Cardiff Road, Maesglas, Newport, NP20 3QN	4,140.13
CN03	Sean Nicholson	27 Egmout Road, Poole, BH16 5AL	856.32
CO00	Omega (Roofing) Plastics Ltd	West Ley, Alswear Old Road, South Molton, Devon, EX36 4LE	431.40
CO01	Eugene O'Neill	7 Commercial Road, Weymouth, DT4 7DW	255.88
CP00	Patiomaster South West (SBP Ltd)	Alders Way, Paignton, TQ4 7QE	66.51
CP01	Permaroof UK Ltd	Unit 1 Westway, Cotes Park Ind. Est., Alfreton, DE55 4QJ	493.93
CP02	Pride Machinery	65 Harpswood Lane, Hythe, CT21 4BJ	402.00
CP03	Procare Cleaning Mgmt Ltd	320a Ruislip Road West, Greenford, UB6 9BH	395.00
CP05	Chris Parsons		350.00
CP06	Kenny Finfield-Wells	36 Dudesbury Avenue, Ferndown, BH22 8DU	100.00
CQ00	Quantal Conservatory Roofing Systems	Enterprise Works, Salthill Road, Clitheroe, BB7 1PE	113,726.75
CR00	Reach Publishing Ltd	PO Box 2003, Liverpool, L69 3FR	3,600.00
CR01	Reed Personnel Services Plc	120 Combe Lane, London, SW20 0BA	6,720.00
CR02	Roseview Windows	Yarley Road Ind. Est., Yrdley Road, Olney, MK46 5EA	9,548.03
CR03	Royal Mail	Finance Service, Papyrus Road, Werrington, PE4 5PE	156.86

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Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CR05	Robby Branson & Assoc. Builder	Unit 10, Sterte 2, Industrial Estate, Poole, BH15 2AF	742.59
CR06	Carlton Robertson	carlton-r76858@hotmail.co.uk	1,583.98
CR07	Leigh Routledge		1,446.00
CS00	SIG Trading Ltd	Harding Way, St Ives, PE27 3YJ	7.60
CS01	Sherford Properties	Suite 5, Horsfair Tower, The Horsfair, Romsey, SO51 8EZ	7,000.00
CS02	Signs of Distinction Ltd	Unit 13-14 Groveley Road, Christchurch, BH23 3HB	224.40
CS03	Scottish Water Business Stream	7 Lochside View, Edinburgh, EH12 9DH	105.99
CS04	Southern Sheetting	Hill Place Farm, Turners Hill, East Grinstead, RH19 4LX	692.40
CS05	Streetwise	Streetwise Maps Ltd, PO Box 3531, Wokingham, RG40 9EJ	24.60
CS07	SCA Building Contractors Ltd	13 Gilkicker, Averstoke, PO12 2UE	4,916.21
CS08	SDM Builders Ltd	11 Manor Road, Christchurch, BH23 1LU	9,556.78
CS09	Kevin Simmonds	127 King George Avenue, Shirley, Southampton, SO15 4LE	1,818.90
CS0A	James Smith	114 Highlands Road, Fareham, PO15 6JG	1,449.50
CS0B	Perry Smith	9 William Booth House, Queen Street, Portsea, Portsmouth, PO1 3JB	1,552.00
CS0C	Ashley Speer		1,820.56
CS0D	Josh Stone		695.44
CS0E	Kevin Smith	Wigbeth Farm Caravan Park, Horton Road, Wigbeth, Wimborne, BH21 7JN	2,051.93
CS0F	Melwyn Smith	21 Honetysuckle, Gardens, Andover, SP10 5DD	7,544.65
CT00	Tom Bowan Ltd	15 King George Avenue, Bournemouth, BH9 1TU	54.00
CT01	Travis Perkins Trading Co Ltd	PO Box 5227, Northampton, NN5 7ZE	55,822.56
CT02	Dan Thomas		600.00
CT03	Shane Trow	116 Chaldon Road, Canford Heath, Poole, BH17 8DB	986.50
CU00	Ultraframe (UK) Ltd	Salthill Road, Clitheroe, BB7 1PE	468.00
CU01	Unique Resin Surfacing Ltd	Unit 144, 2 Lansdowne Crescent, Bournemouth, BH1 1SA	7,123.43
CV00	Vista Panels Ltd	Unit H1 PrentonWay, North Cheshire Trading Est., Wirral, CH43 3DU	21,524.53
CV01	Vodafone	PO Box 549, Newbury, RG14 2DQ	2,627.64
CV02	Voice Connect Limited	8-12 Fir Tree Lane Trading Est., Groby, LE6 0FH	86.64
CV06	Vivid Computing Solutions	10 Terance Avenue, Poole, BH17 9LS	570.00
CW00	Warmerroof	Manor Road, Frome, BA11 4BN	5,239.06
CW01	Wessex Water	1 Clevedon Walk, Nailsea, Bristol, BS48 1WW	52.74

Quantuma LLP
Apple Panels Limited
B - Company Creditors

Key	Name	Address	£
CW02	Weymouth & Portland Borough Council	North Quay, Weymouth, DT4 8TA	2,400.00
CW03	Wightlink Ltd	Gunwharf Terminal, Gunwharf Road, Portsmouth, PO1 2LA	147.42
CW04	Wiltshire Council	Pennfarthing House, Pennyfarthing Street, Salisbury, SP1 1HJ	6,069.60
CW05	Waste Management Facilities Ltd	4 Stratfield Saye, 20-22 Wellington Road, Bournemouth, BH8 8JN	16,023.82
CW06	Craig Wood		1,584.50
CW07	Kevin Wright	35 Thurbern Road, Northend, PO2 0PH	1,468.00
CW08	Barry Wyatt	7 Barrow Close, Dorchester, DT1 2HG	603.13
CY00	YESSS Electrical	Unit 53-55, Wessex Trade Centre, Ringwood Road, Poole, BH12 3PG	858.24
158 Entries Totalling			798,812.54

Apple Panels Limited (IN ADMINISTRATION)

ESTIMATED OUTCOME STATEMENT

	Notes	Best Case Scenario (ADM) £	Worst Case Scenario (ADM) £
Assets subject to Floating Charge			
Plant & Machinery, Office Equipment, Stock, Phone Lines, Website	1	25,000	25,000
New Customer contracts (finance)	2	33,753	18,986
Partially completed contracts	2	246,244	131,330
Cash at Bank	3	30,000	30,000
Payments Held by Barclaycard	4	105,000	Nil
		439,997	205,316
Expenses			
Office Holders Pre-Appointment Fees & Disb	5	(27,205)	(27,205)
Legal Fees - Pre Appointment	6	(19,526)	(19,256)
Agents Fees (Kinetica) pre (Balance)	7	(1,500)	(1,500)
Agents Fees (SIA) pre	8	(3,734)	(3,734)
Kinetica post appt fees	9	(52,624)	(28,165)
Office Holders Fees	10	(85,000)	(66,918)
Legal Fees (Post Appointment)	11	(11,500)	(11,500)
IT costs	12	(1,000)	(1,000)
Storage	22	(1,650)	(1,650)
Pension Advice	24	(1,500)	(1,500)
Pre-pack Insurance	21	(145)	(145)
Bonding	13	(135)	(135)
Advertising	13	(163)	(81)
Stationery, postage, photocopying	13	(950)	(950)
Surplus/(Shortfall) available to Preferential Creditors		233,365	41,578
Preferential Creditors			
Unpaid pension contributions	14	-	-
Employees - Arrears	15	(11,409)	(11,409)
Employees - Holiday	15	(30,978)	(30,978)
		190,978	(810)
Prescribed Part	16	-	-
		190,978	(810)
Floating Charge Creditors			
Barclays Bank	16	-	-
Surplus/(Shortfall) to Unsecured		190,978	(810)
Prescribed Part Balance available to unsecured Creditors		-	-
		190,978	(810)
Unsecured Creditors			
HMRC	23	(32,558)	(32,558)
Trade & Expense		(766,254)	(766,254)
Consumer Creditors	17	(402,250)	(402,250)
Employees' Unsecured Claims	18	(148,959)	(148,959)
HP deficit	19	(17,138)	(17,138)
DGCOS	20	Uncertain	Uncertain
Estimated deficiency to creditors		(1,176,182)	(1,367,969)
Shareholders			
Apple Group Holdings Limited	25	(3)	(3)
Estimated Deficiency to Members		(1,176,185)	(1,367,972)
		14.15%	0.00%

Apple Panels Limited (IN ADMINISTRATION)

ESTIMATED OUTCOME STATEMENT - NOTES

Note	Comment
1	The Company's chattels have been valued by agent SIA Group (UK) Ltd. They have been valued at £81,000 in situ and £24,500 ex situ (4 weeks). The ETR in the Administration is based on the offer received from County Windows (Winchester) Ltd ("CWWL")
2	Contracts - the ETR figures are based on the offer received from CWWL calculated for comparison purposes by Kinetica. In a CVL it is estimated that the contracts will have no realisable value.
3	The director advises that the bank account is c£30k in credit.
4	The company used three different finance companies for customer funding. On completion of the works, funds would be released to the Company, however for jobs financed via Barclays, would result in funds being released to Barclaycard who would hold funds for a further 45 days before being released to the Company. The director believes Barclaycard are holding c£150k. It is uncertain if Barclaycard will retain funds to offset against potential claims under customer finance agreements.
5	Estimated pre-appointment office holders' fees.
6	Steel Raymond LLP Solicitors have been instructed to draft the appointment paperwork including a NOITAA and NOA as well as drafting the Sale Purchase Agreement and providing ad-hoc legal advice. Their pre-appointment fees have been estimated.
7	Quantity Surveyor, Kinetica has been instructed to value the assets of the Company's contracts and liaise with interested parties. Kinetica's outstanding pre-appointment are estimated.
8	Agents, SIA Group (UK) Ltd were instructed to value the Company's chattel assets. Their pre-appointment costs are estimated.
9	Kinetica's post appointment costs are based on 20% of completed contracts of sums Paid to the estate and 10% of contracts not started.
10	Estimated post-appointment office holders fees. Fees in the CVL are estimated to be lower due to reduced asset realisations in the contracts.
11	Estimated post appointment legal fees in respect of any litigation required.
12	Estimated costs to back-up the Company's IT
13	Standard insolvency expenses
14	It is uncertain at this stage if there are any outstanding pension contributions.
15	Estimated preferential claims in respect of arrears of wages and holiday pay

- 16 There is no estimated prescribed part as there is no liability to the QFCH.
- 17 Consumer creditors in respect of deposits taken by the Company and no / little work carried out.
- 18 Employee claims in respect of arrears of wages (that doesn't rank as preferential), redundancy pay and compensation for loss of notice.
- 19 The Company have three vehicles on HP with Close Brothers. SIA have confirmed no equity. Based on the valuation and settlement figure, there will be a deficit to Close CWWL Brothers. Close Brothers have confirmed that they will not novate the agreements.
- 20 The Company are a member of the Double Glazing & Conservatory Ombudsman Scheme ("DGCOS"). The DGCOS provided customers with deposit insurance and warranties. Their claim at this stage is uncertain, but will be reduced in Administration as CWWL will work in conjunction with the DGCOS.
- 21 Hiatus insurance was required from 9 January 2019 to 23 January 2019 as the Company's Insurance was to expire. Pre-pack insurance was required from the time of appointment to the signing of the sale contract, the same day.
- 22 Storage is based on 31 months storage including costs incurred in producing the inventory of the records.
- 23 Amount due to HM Revenue & Customs in respect of VAT
- 24 Estimated costs to deal with the Company's pension schemes
- 25 The Company's issued and paid share capital is 3 Ordinary £1 Shares

Apple Panels Limited Apple Panels Limited (IN ADMINISTRATION)

THE JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT

S of A £		£	£
	HIRE PURCHASE		
11,000.00	Iveco Daily CU17 OBC	NIL	
(18,416.00)	Close Brothers	NIL	
6,000.00	Vauxhall Vivaro DY66 NBN	NIL	
(9,306.00)	Close Brothers	NIL	
9,000.00	Iveco Daily 35S13 BL66 YFO	NIL	
(15,416.00)	Close Brothers	NIL	
			NIL
	ASSET REALISATIONS		
24,500.00	Stock, F&F, website & numbers	NIL	
54,800.00	Contracts in progress	NIL	
8,200.00	Completed Contracts	NIL	
30,000.00	Cash at Bank	NIL	
			NIL
	PREFERENTIAL CREDITORS		
(42,387.16)	Employee Arrears/Hol Pay	NIL	
			NIL
	UNSECURED CREDITORS		
(766,254.42)	Trade & Expense Creditors	NIL	
(148,958.88)	Employees	NIL	
(32,558.12)	HMRC - VAT	NIL	
(402,250.05)	Consumer Creditor	NIL	
			NIL
	DISTRIBUTIONS		
(3.00)	Ordinary Shareholders	NIL	
			NIL
(1,292,049.63)			NIL
	REPRESENTED BY		
			NIL

Apple Panels Limited (In Administration)

BREAKDOWN OF PRE-ADMINISTRATION TIME COSTS FOR QUANTUMA LLP

Time Entry - Detailed SLP9 Time & Cost Summary

6003891 - Apple Panels Limited
From: 28/12/2018 To: 23/01/2019
Project Code: PRE

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 Administration & Planning	2.00	7.50	54.60	0.60	64.70	12,360.50	191.04
102 Scheduling records	0.00	6.00	0.00	0.00	6.00	1,200.00	200.00
103 PS Case : File set up Filing	0.00	0.70	0.00	1.50	2.20	250.00	131.82
104 General Administration	1.00	4.00	0.30	12.15	17.45	2,330.50	133.55
105 Case strategy : Review	0.80	0.50	0.00	0.20	1.50	380.00	253.33
Admin & Planning	3.80	18.70	54.90	14.45	91.85	16,561.00	180.39
201 Creators	0.00	0.60	0.00	8.40	9.00	960.00	106.67
202A Employees	0.00	0.10	0.00	0.00	0.10	20.00	200.00
203 Creditor correspondence : Call	0.00	4.50	0.00	6.30	10.80	1,488.50	138.75
210 Secured creditor reports : claims	0.00	0.20	0.00	0.00	0.20	40.00	200.00
Creditors	0.00	5.40	0.00	14.70	20.10	2,518.50	125.30
670 Completing initial pre app credits	0.00	0.00	0.00	2.40	2.40	228.00	95.00
672 Preparing statutory meeting documents	0.00	3.00	0.00	0.00	3.00	600.00	200.00
674 Dealing with creditors/employees pre app	0.00	0.00	2.00	3.50	5.50	716.00	130.18
Pre Appointment	0.00	3.00	2.00	5.90	10.90	1,544.00	141.62
403 Motor Vehicles	0.00	0.10	0.20	0.00	0.30	57.00	190.00
406 Sale of Business	0.80	27.50	0.00	0.00	28.30	5,760.00	203.53
Realisation of Assets	0.80	27.60	0.20	0.00	28.60	5,817.00	283.39
Total Hours	4.60	54.70	57.10	35.85	151.45	26,448.50	174.58
Total Fees Claimed						0.00	

Apple Panels Limited (In Administration)**CHARGE-OUT RATES AND BASES OF DISBURSEMENTS ("QUANTUMA LLP'S SUMMARY")****Staff Allocation & Support Staff**

An objective and practical approach is taken to each case which includes active Partner involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case. In accordance with the provisions of Statement of Insolvency Practice 9 (SIP 9), set out below are the current charge out rates per hour for the grades of staff employed within Quantuma LLP, exclusive of VAT.

Grade of Staff	Rate from 1 April 2018
Corporate Finance Partner	£500.00
Partner	£295.00 - £495.00
Director	£250.00 - £450.00
Senior Manager	£225.00 - £375.00
Manager	£200.00 - £280.00
Assistant Manager	£185.00 - £265.00
Senior Administrator	£175.00 - £255.00
Administrator	£150.00 - £175.00
Assistant Administrator	£100.00
Case Accountant	£125.00
Junior Administrator	£75.00 - £100.00
Support Staff/Executive Assistant	£95.00 - £125.00

Work undertaken is recorded in 6 minute units in an electronic time recording system. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done. There has been no allocation of any general or overhead costs.

Time spent on casework is recording directly to the relevant case and the nature of the work undertaken is recorded at that time. The work is recorded under the following categories:

- Administration & Planning
- Creditors
- Investigations
- Realisation of Assets
- Trading
- Cashiering
- Closing Procedures

On occasion it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment any material changes will be notified to creditors as part of the normal fee reporting procedures. Rates are likely to be subject to periodic increase.

The time of support staff and executive assistants is not charged to a case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Subcontractors

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holder or his staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged.

Direct Expenses (Category 1 Disbursements)

Category 1 disbursements, as defined by SIP 9, are expenses which are directly referable both to the appointment in question and a payment to an independent third party at cost and without uplift.

These expenses, which do not require the prior approval of creditors, include but are not limited to the following examples:

Category 1 Disbursements	Basis of Charge
Indemnity Bond	At cost of mandatory cover required in accordance with the Insolvency Act 1986 for each appointment
Insurance of assets	At cost in relation to asset coverage requirements
Travel	All forms other than mileage at actual cost
Room Hire	All external venues at actual cost
Record Listing, Storage and Retrieval	At cost incurred
Postage	At cost incurred
Virtual Meeting Platform (from 6/4/17)	At cost incurred

Indirect Expenses (Category 2 Disbursements)

These are expenses that are directly referable to the appointment in question but which are not to an independent third party and may include shared or allocated costs that can be apportioned to the appointment on a proper and reasonable basis.

Specific approval for Category 2 Disbursements is required from creditors before they can be paid.

The following indirect disbursements (Category 2 Disbursements, as defined by SIP 9) are charged to cases where appropriate on the following basis:

Category 2 Disbursements	Cost £
Photocopying, scanning and faxes (per side)	0.10
Company Search	10.00
Stationery (per Report/Letter per member/creditor)	0.50
Mileage incurred as a result of necessary travel as per HMRC's approved rate (per mile)	0.45
Internal Meeting Room Hire (outside London)	65.00
Internal Meeting Room Hire (in London)	95.00
Electronic Anti-Money Laundering Identification Search (per search) (from 1/1/2018)	3.00

Category 2 disbursements may be subject to periodic increase and this schedule will be updated accordingly. The schedule is available for creditors to review at <http://www.quantuma.com/guide/creditors-guide-fees/>

Professional Advisors

Details of any professional advisor(s) used will be given in reports to creditors. The fee arrangement for each will be disclosed in reports to creditors and these will be reviewed on a regular basis, together with the recovery or relevant disbursements. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

VAT

With the exception of Individual Voluntary Arrangements and Company Voluntary Arrangements which are VAT exempt, the office holders' remuneration and disbursements invoiced to the insolvency estate will be subject to VAT at the prevailing rate.

Creditors' Rights

Information about Creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. Details about how an office holder's fees may be approved for each case type and challenged are available in a series of guides issued with SIP 9 and can be accessed at <http://www.quantuma.com/guide/creditors-guide-fees/>. Alternatively hard copies of these documents may be requested free of charge from Quantuma LLP's registered office.

Apple Panels Limited (In Administration)

BREAKDOWN OF THE JOINT ADMINISTRATORS' TIME COSTS FROM 23 JANUARY 2019 TO 28 JANUARY 2019

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 Administration & Planning	0.00	0.10	0.00	0.10	0.20	30.00	150.00
100A Initial Statutory & General Notifications & Filing	0.00	5.00	2.10	0.00	7.10	1,315.00	185.21
101 Insurance / Bonding	0.00	0.20	0.50	0.00	0.80	151.00	188.75
102A Recovering & Scheduling assets and records	0.00	0.40	0.00	0.00	0.40	80.00	200.00
103 IP's Case File Set up / Filing	0.00	1.50	0.00	0.00	1.50	300.00	200.00
104 General Administration	0.00	0.00	0.50	6.70	7.20	721.50	100.21
105 Case strategy / Review	0.30	0.40	0.00	0.00	0.70	177.50	253.57
505 Tax / VAT	0.00	0.00	0.30	0.00	0.30	45.00	150.00
Admin & Planning	0.30	7.80	3.50	6.70	18.30	2,828.00	154.56
600 Cashiering	0.00	0.00	0.50	0.50	1.00	137.50	137.50
Cashiering	0.00	0.00	0.50	0.50	1.00	137.50	137.50
201 Creditors	0.00	0.00	0.20	3.70	3.90	405.00	103.85
202 EFA	0.00	0.10	0.00	0.00	0.10	20.00	200.00
202A Employees	0.00	0.10	1.30	0.00	1.40	215.00	153.57
203 Creditor correspondence / Call	0.00	0.00	2.10	0.00	2.10	343.50	163.50
210 Secured creditor reports / Claims	0.00	0.20	0.40	0.00	0.60	100.00	166.67
211 Initial Appointment Notifications to Creditors	0.00	0.20	2.10	0.00	2.30	365.00	158.69
214 S.P. 16 Disclosure	0.00	0.00	0.50	0.00	0.50	90.00	180.00
215 Para 49 Administrators' Proposals	0.00	0.50	10.30	0.00	10.80	2,065.50	188.69
Creditors	0.00	1.10	13.80	3.70	21.70	3,651.00	168.26
301 COCA Reports	0.00	0.00	0.50	0.00	0.50	75.00	150.00
Investigations	0.00	0.00	0.50	0.00	0.50	75.00	150.00
404 Financial Assets	0.00	0.00	0.30	0.00	0.30	55.50	185.00
406 Sale of Business	0.00	1.10	0.00	0.00	1.10	220.00	200.00
Realisation of Assets	0.00	1.10	0.30	0.00	1.40	276.00	197.14
Total Hours	0.30	9.30	21.70	11.00	42.30	6,838.00	161.67
Total Fees Claimed						6.00	

AM03 Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Melanie Croucher
Company name	Quantuma LLP
Address	Office D
	Beresford House
Post town	Town Quay
County/Region	Southampton
Postcode	S O 1 4 2 A Q
Country	
DX	
Telephone	02380336464



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse