

# Brian Sutcliffe Packaging Limited

Annual Report and Unaudited Financial Statements  
for the Year Ended 30 March 2019

Hargreaves Brown & Benson  
Chartered Accountants  
1 Bond Street  
Colne  
Lancashire  
BB8 9DG

**Brian Sutcliffe Packaging Limited**

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# **Brian Sutcliffe Packaging Limited**

## **Company Information**

**Directors** Mr B A Sutcliffe  
Miss J Wilkinson  
Mr N Singleton

**Company secretary** Mrs A Sutcliffe

**Registered office** Law House,  
Skipton Old Road,  
Colne,  
Lancashire  
BB8 7EB

**Accountants** Hargreaves Brown & Benson  
Chartered Accountants  
1 Bond Street  
Colne  
Lancashire  
BB8 9DG

**Chartered Accountants' Report to the Board of Directors on the Preparation of the Unaudited  
Statutory Accounts of  
Brian Sutcliffe Packaging Limited  
for the Year Ended 30 March 2019**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Brian Sutcliffe Packaging Limited for the year ended 30 March 2019 as set out on pages 3 to 8 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the Board of Directors of Brian Sutcliffe Packaging Limited. Our work has been undertaken solely to prepare for your approval the accounts of Brian Sutcliffe Packaging Limited and state those matters that we have agreed to state to the Board of Directors of Brian Sutcliffe Packaging Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Brian Sutcliffe Packaging Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Brian Sutcliffe Packaging Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Brian Sutcliffe Packaging Limited. You consider that Brian Sutcliffe Packaging Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Brian Sutcliffe Packaging Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

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Hargreaves Brown & Benson  
Chartered Accountants  
1 Bond Street  
Colne  
Lancashire  
BB8 9DG

20 December 2019

# Brian Sutcliffe Packaging Limited

(Registration number: 03934867)  
Balance Sheet as at 30 March 2019

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	<u>4</u>	12,351	2,793
<b>Current assets</b>			
Stocks	<u>5</u>	35,301	22,185
Debtors	<u>6</u>	181,321	170,279
Cash at bank and in hand		<u>20,101</u>	<u>19,989</u>
		236,723	212,453
<b>Creditors: Amounts falling due within one year</b>	<u>7</u>	<u>(239,492)</u>	<u>(213,458)</u>
<b>Net current liabilities</b>		<u>(2,769)</u>	<u>(1,005)</u>
<b>Total assets less current liabilities</b>		9,582	1,788
<b>Provisions for liabilities</b>		<u>(113)</u>	<u>-</u>
<b>Net assets</b>		<u>9,469</u>	<u>1,788</u>
<b>Capital and reserves</b>			
Called up share capital		100	100
Profit and loss account		<u>9,369</u>	<u>1,688</u>
<b>Total equity</b>		<u>9,469</u>	<u>1,788</u>

For the financial year ending 30 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

These financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime and the option not to file the Profit and Loss Account has been taken.

The notes on pages 5 to 8 form an integral part of these financial statements.

**Brian Sutcliffe Packaging Limited**

**(Registration number: 03934867)**  
**Balance Sheet as at 30 March 2019**

Approved and authorised by the Board on 20 December 2019 and signed on its behalf by:

.....

Mr B A Sutcliffe

Director

The notes on pages 5 to 8 form an integral part of these financial statements.  
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# **Brian Sutcliffe Packaging Limited**

## **Notes to the Financial Statements for the Year Ended 30 March 2019**

### **1 General information**

The company is a private company limited by share capital incorporated in England and Wales.

The address of its registered office is:

Law House,  
Skipton Old Road,  
Colne,  
Lancashire  
BB8 7EB

These financial statements were authorised for issue by the Board on 20 December 2019.

### **2 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

#### **Basis of preparation**

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### **Tangible assets**

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

#### **Depreciation**

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Plant and machinery	Straight line 10%
Motor vehicles	Straight line 25%

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

# **Brian Sutcliffe Packaging Limited**

## **Notes to the Financial Statements for the Year Ended 30 March 2019**

### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

### **Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first-in, first-out (FIFO) method.

The cost of finished goods and work in progress comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the inventories to their present location and condition. At each reporting date, stocks are assessed for impairment. If stocks are impaired, the carrying amount is reduced to its selling price less costs to complete and sell; the impairment loss is recognised immediately in profit or loss.

### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

### **Share capital**

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

### **Dividends**

Dividend distribution to the company's shareholders is recognised as a liability in the financial statements in the reporting period in which the dividends are declared.

### **Defined contribution pension obligation**

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

### **3 Staff numbers**

The average number of persons employed by the company (including directors) during the year was 8 (2018 - 8).



# Brian Sutcliffe Packaging Limited

## Notes to the Financial Statements for the Year Ended 30 March 2019

### 4 Tangible assets

	Motor vehicles £	Plant and machinery £	Total £
<b>Cost or valuation</b>			
At 31 March 2018	74,326	44,006	118,332
Additions	15,191	-	15,191
Disposals	(20,939)	-	(20,939)
At 30 March 2019	68,578	44,006	112,584
<b>Depreciation</b>			
At 31 March 2018	72,951	42,588	115,539
Charge for the year	5,173	460	5,633
Eliminated on disposal	(20,939)	-	(20,939)
At 30 March 2019	57,185	43,048	100,233
<b>Carrying amount</b>			
At 30 March 2019	11,393	958	12,351
At 30 March 2018	1,375	1,418	2,793

### 5 Stocks

	2019 £	2018 £
Other inventories	35,301	22,185

### 6 Debtors

	2019 £	2018 £
Trade debtors	107,560	86,040
Other debtors	73,761	84,239
Total current trade and other debtors	181,321	170,279

### 7 Creditors

	Note	2019 £	2018 £
<b>Due within one year</b>			
Trade creditors		115,645	80,128
Taxation and social security		8,999	10,388
Other creditors		114,848	122,942
		239,492	213,458



# **Brian Sutcliffe Packaging Limited**

## **Notes to the Financial Statements for the Year Ended 30 March 2019**

### **8 Related party transactions**

#### **Summary of transactions with entities with joint control or significant interest**

The director, Mr B A Sutcliffe is identified as the controlling party of The Rodney Ale House Ltd.

#### **Loans to related parties**

	<b>Entities with joint control or significant influence £</b>
<b>2019</b>	
At start of period	<u>73,200</u>
	<b>Entities with joint control or significant influence £</b>
<b>2018</b>	
At start of period	<u>73,200</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.