

# **2000 Community Action Centre**

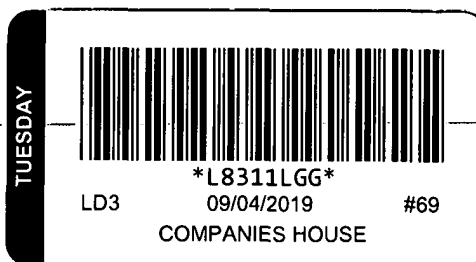
## **Annual Report and Financial Statements**

**For the year ended 31<sup>st</sup> March 2018**

# **AMENDED**

**Company No 3924401**

**Charity No 1084224**



## **2000 Community Action Centre**

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## **2000 Community Action Centre**

**Legal and Administrative Information for the year ended 31<sup>st</sup> March 2018**

**Trustees:** (appointed July 2017)

Moirá Kerrane	Chair
Joanne Thomas	Secretary
Jones Sokari	Treasurer
Karen Whyte-Browne	Member

**Details of Directors/Trustees who resigned at 31 July 2017 AGM**

Jessica Leech	Chair
Natalie Bailey	Secretary
Arezu Isats	Treasurer
Amina Ismail	
David Jack	
Sharon Noonan-Gunning	
Pauline Shuriah	

**Principal address & Registered Office:**

199 - 201 Grove Street  
Deptford  
London SE8 3PG

**Independent Examiner:**

A Adebambo, MBA, ACMA, ACIS  
Local Accountancy Project  
Sojourner Truth Centre  
161 Sumner Road  
London SE15 6JL

**Bankers:**

HSBC Bank PLC  
Greenwich Branch  
275 Greenwich High Road  
London SE10 8NF

# **2000 Community Action Centre**

## **Report of the Trustees for The Year Ended 31<sup>st</sup> March 2018**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2018. The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the Charity's governing document, the Companies Act 2006 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16<sup>th</sup> July 2014.

### **Structure, Governance and Management**

The organisation is a company limited by guarantee, incorporated on the 11<sup>th</sup> February 2000 and registered as a Charity on the 21<sup>st</sup> December 2000. The company was established under a Memorandum of Association which established the objects and power of the charitable company and is governed under its Articles of Association.

The directors of the company are also the charity's Trustees for the purpose of the Charities Act and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a specified period after which they must be re-elected at the next annual general meeting closest to the end of their term.

### **Review of Purpose**

Following a review of the Memorandum & Articles of Association undertaken by members, it was agreed to approve the changes below. Most changes are to clarify and update the charity's objects. These changes/reviewed were discussed and approved by the Board at its meeting on 1<sup>st</sup> February 2018 and formed part of the Board development/training day on 28<sup>th</sup> October 2017. The changes were sent to Companies House on 10<sup>th</sup> May 2018.

### **Objectives and Activities**

Object clause – amended for clarification to give a clearer understanding of the activities of the charity:

- To relieve the effects of disadvantage and poverty in the interest of social welfare with the object of improving the condition of life of families and the inhabitants of the Pepys Estate and surrounding areas, through the provision of the following services: education, training and employment initiatives; health and wellbeing programmes; recreation and leisure activities; information and advice, as the trustee from time to time think fit
- To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of a Centre for activities promoted by the charity and its constituent bodies in furtherance of the above objects.
- such other charitable purposes for the benefit of families and the local communities as the trustees may from time to time think fit.

### **Governance**

The board currently has four members with the potential for up to 8 members (amended on 14<sup>th</sup> April 2018). A third of its membership made up of those who have been on the board for the longest retires at each AGM. If this cannot be decided through longevity the members who retire are chosen by lot, however retiring trustees can be reappointed at the AGM.

### **Induction and Training**

The new board was inducted in their roles, responsibilities and liabilities in management the charity and taking ultimate responsibility for ensuring the organisation fulfil its purpose. A training and development plan was agreed, setting out annual objectives.

During the year we were challenged by the impact of year on year cuts, austerity measures and increase core costs; the Centre experienced fuel poverty leading to a reduction in the Centre's staffing levels and operating hours. At the same time, we saw a rise in the needs of our local community for advice on issues such as food and fuel poverty, benefits, employment and housing issues.

The new management committee reviewed its charitable objectives in order to provide a refresh programme to meet the identified needs. In the climate of scarce resources, the Committee's approach was to work with community led, community supported, local organisations who had a track record of 'birth to grave' service delivery, though also experiencing the effects of austerity, had an ongoing commitment to serve the local community. Working together, we were able to put in place a series of free to access services to provide much need support. Our 3 main partnering organisation for service delivery were:

- A Brighter Vision - family supported services (Education, Holiday Provision)
- Bench Outreach - IAG support (benefit advice, housing/homelessness, poverty)
- The Living Centre - health & wellbeing, training/skills development, ESOL support

The following activities were delivered during the year:

### 1. Children & Young People Services

- **Education & Personal Development:** Through a supplementary education programme, support was given to increase attainment in schools, increase social skills and reduce conflict. We delivered a 'Stop & Search' training in response to request from young people for support in dealing with the Police. We worked with our local Councillor and Y-Stop Charity 'Release' to deliver this workshop.
- **Youth & Social Activities:** We provided a space for children and young people to meet and interact, supporting the development of healthy social networks. We provided a safe space for some young people to wait for working parent to return from work; in addition, we provide activities while young people wait for Youth First and XLP opening hours.
- **Holiday Provision:** A wraparound family support service provided for children and young people during the holiday periods, 8-7 pm with the inclusion of breakfast, lunch and evening refreshment, social and leisure activities and offsite trips.

### 2. Adult/Family Services

- **Health & Wellbeing Project:** activities to reduce isolation/loneliness, increase mental and physical wellbeing, develop social networks and community engagement, increase engagement in gardening and environmental projects
- **Skills & Employment Project:** individual & small group support to increase local skills, reduce gaps in unemployment, providing volunteering opportunities to embed skills
- **Financial Support:** addressing Food Poverty/Reducing Waste (workshops to raise awareness & food distribution activities. Budgeting advice addressing living on a low budget)
- **Information, Advice & Guidance:** Housing, Universal Credit, Disability PIP

### 3. Supporting Community Engagement Activities

- Housing Providers Engagement with Local Residents
- Lewisham Clinical Commission Groups: change to GP across the counter medicine, closure of Waldron Health Centre
- Plans for the Super Highway & CS4 Master Plan
- Everest - supporting resident engagement/consultation on greater working together of resident and tenants/ associations converging in the new 'Everest' consortium of 7 TRA (Tenants & Resident organisations) for community-led regeneration of the Pepys' Estate. The new community master plan, informed by the views of local residents/tenants, identified the 2000 Community Action Centre as the 'community hub' and future 'multi-plex leisure complex.

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#### **4. Supporting Community Development Activities at the Centre**

- 'Healthier You' Diabetes Prevention Programme delivered by Reed/Momenta NHS
- Teatro Vivo – Summer Drama classes
- Supporting a range of small service providers to deliver their project which increased the offer to local people e.g. Yoga sessions
- Lendlease, Lewisham homes, other Housing & Service Providers: we proactively engaged with local developers, housing and service providers, supporting closer working which will make a sustainable difference to the way future services are provided.
- We also worked with the newly located VAL to increase opportunities for local people to engage in volunteering initiatives at the Centre.

#### **5. 2018 Achievements:**

March 2018 – Evelyn Assembly awarded funding for charitable activities. SELCHP awarded funding towards a Fareshare membership which supported the Café and a weekly food bank for vulnerable residents that use the Centre. This work will be a platform for launch of a Social Supermarket Pantry in 2019.

April 2018: Community Day at the Centre – networking and celebrations.

May 2018: Lewisham Tenants' Fund funded the Centre to be part of the NXDFF Film Festival, the latter was delivered in Evelyn for the first time. This community engagement event saw 3000 people attend with significant involvement of local young people.

Lewisham Homes: IT support & repairs of existing IT equipment.

Barclays Bank: awarded 2 years WIFI to support community use.

Lendlease Developers: we access their 'graduate programme' to produce the new business plan to develop the Café and training kitchen. We also benefitted from a wellbeing workshop for staff and local residents.

2018 Awards: Inspirational Community Project; Award for Creative Community Engagement. Mayor award for voluntary contributions; Sugar Smart award

**Acknowledgements & Thanks:** I would like to take this opportunity to thank the following for their support during the year: local residents and service users, volunteers and staff, Committee colleagues, funders, partners, service providers and supporters.

#### **Financial Review**

The financial position of the centre is slightly better than the previous year despite a drastic reduction of £23,107 in grant income from £28,957 in the previous year to £5,850 this year reducing the grant income by 80%. The overall income fell from £86,365 in 2017 to £59,213 in 2018. However, some of the plans put in place by the trustees have yielded results as the centre was able to generate a surplus of £4,025 for the year compared with a deficit of £13,302 in the previous year. The total funds retained at the end of the year are £22,379 including £18,089 unrestricted and £4,291 restricted. Included in the general fund is the sum of £9,238 set aside as designated.

#### **Reserves Policy**

The centre has a policy of maintaining reserves of at least 3 to 6 months operating costs to enable it any sudden loss of income or adapt to changes with smooth transitions. The withdrawal of grant funding from London Borough of Lewisham has seriously depleted its community activities. The centre relied on income from room hire to maintain its reserves, generating a surplus of £4,025 for the year.

## **Risk Management Strategy**

This has not been reviewed in the last year.

## **Statement of responsibilities**

The Trustees, who are also the directors of the The 2000 Community Action Centre for the purpose of company law, are responsible for preparing the report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

Approved by the Trustees on 7. Feb 2019 and signed on their behalf by:

..........

Moirra Kerrane  
Chair.

**The 2000 Community Action Centre**



# 2000 Community Action Centre

## Independent Examiner's Report

### Independent Examiner's Report to the Trustees of the 2000 Community Action Centre on the Financial Statements for the Year Ended 31<sup>st</sup> March 2018

I report on the accounts of the 2000 Community Action Centre for the year ended 31<sup>st</sup> March 2018 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

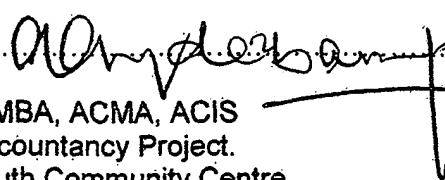
#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with the section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Signed.....  Date:..... 6-2-19.

Adebambo, MBA, ACMA, ACIS  
For Local Accountancy Project.  
Sojourner Truth Community Centre  
161 Sumner Road  
London SE15 6JL

**The 2000 Community Action Centre**  
**Detailed Income and Expenditure**  
**For the year ended 31 March 2018**

	Notes	Unrestricted Fund	Restricted Fund	2018 Total	2017 Total
		£	£	£	£
<b>Incoming Resources</b>					
Grants and Donations	4	0	5,850	5,850	28,957
Rental Income		44,764	0	44,764	42,626
Café Income		5,122	0	5,122	13,217
Other Income		3,477	0	3,477	1,565
<b>Total Incoming Resources</b>		<b>53,363</b>	<b>5,850</b>	<b>59,213</b>	<b>86,365</b>
<b>Resources Expended:</b>					
Centre and Charitable activities	6	47,666	5,439	53,105	98,191
Other costs		2,082	0	2,082	1,476
<b>Total Outgoing Resources</b>		<b>49,748</b>	<b>5,439</b>	<b>55,188</b>	<b>99,667</b>
<b>Net income/(expenditure)</b>	2	<b>3,615</b>	<b>411</b>	<b>4,026</b>	<b>-13,302</b>
<b>Total funds brought forward</b>		<b>14,474</b>	<b>3,880</b>	<b>18,354</b>	<b>31,656</b>
<b>Fund balances carried forward</b>		<b>18,089</b>	<b>4,291</b>	<b>22,379</b>	<b>18,354</b>

**The 2000 Community Action Centre  
Balance Sheet  
As at 31 March 2018**

			2018	2017
	Notes	£	£	£
<b>FIXED ASSETS</b>				
Tangible Fixed Assets			3	3
<b>CURRENT ASSETS</b>				
Stock Café		0		0
Debtors	7	0		5,973
Cash at Bank and in Hand		23,326		19,518
		<u>23,326</u>		<u>25,491</u>
<b>CURRENT LIABILITIES</b>				
Other Creditors		300		
Creditors and Accruals		650		
Net Current Assets	8	<u>950</u>		<u>7,140</u>
			<u>22,376</u>	<u>18,351</u>
<b>Net Assets</b>	9		<u>22,379</u>	<u>18,354</u>
<b>Funds Represented by:</b>	10			
Restricted Fund			4,291	3,880
Unrestricted Funds:				
-General Funds			8,851	5,236
-Designated Funds			9,238	9,238
<b>Total Funds</b>			<u>22,379</u>	<u>18,354</u>

Approved by the Management Committee on ..... 2018  
and signed on its behalf by:

Sign.....  
Sign..... Treasurer

**The trustees can confirm:**

- 1) That the accounts replace the original accounts
- 2) That these are now the statutory accounts
- 3) That they are prepared as at the date of the original accounts

**The 2000 Community Action Centre**  
**Balance Sheet as at 31<sup>st</sup> March**  
**2018 continued**

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31<sup>st</sup> March 2018. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> March 2018 in accordance with section 476 of the Companies Act 2006. The trustees acknowledge their responsibilities for:

- a) ensuring the charitable company keep accounting records that comply with sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with section 398 of the Companies Act 2006 and Section 138 of the Charities Act 2011. These accounts are prepared in accordance with special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006.

# **2000 Community Action Centre**

## **1. ACCOUNTING POLICIES**

### **1.1 Basis of Preparation of Financial Statements**

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the Management Committee's Report and all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts. The charity has taken advantage of the exemption of Financial Reporting Standard No1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity.

### **1.2 Incoming Resources**

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

### **1.3 Restricted Funds**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

### **1.4 Unrestricted Funds**

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

### **1.5 Designated Funds**

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

### **1.6 Tangible Fixed Assets**

All expenditure that related to equipment has been charged to the Statement of Financial Activities in the year of acquisition. A register of assets is maintained.

**2. Net Expenditure for the year**

The net expenditure for the year is stated after charging

	£ 2018	£ 2017
Independent examination fee	500	1180

**3. Staff Costs**

	2018 £	2017 £
Salaries and wages	38,444	51,206
Pension costs	449	654
Social security costs	-	-
	<b>38,892</b>	<b>51,860</b>

**4. Grants**

	Restricted £	Total 2018 £	Total 2017 £
Evelyn Assembly	3,500	3,500	9,452
Other Grants	1,150	1,150	5
LBL Community Development	1,200	1,200	-
The Evening Standard	-	-	-
Dispossessed Fund	-	-	19,500
<b>Total</b>	<b>5,850</b>	<b>5,850</b>	<b>28,957</b>

**Expenditure****5. Expenditure represents the following direct and apportioned costs:**

	Charitable Activities £	Other costs £	Total 2018 £	Total 2017 £
Staff costs	34192	4700	38,892	51,860
Insurance	814	0	814	417
Premises costs	13,882	0	13,882	32,913
Office costs	2,429	0	2,429	6,187
Consultancy	1,268	0	1,268	1,010
Volunteers Expenses	0	0	0	101
Subscriptions	109	0	109	300
Café Purchases	2,082	0	2,082	5,403
Bank Charges	0	209	209	214
Independent Examiner Fee	0	500	500	1,180
Management Committee expenses	0	30	30	82
Creditors Written off	-5029	0	-5,029	-
Depreciation	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>49,748</b>	<b>5,439</b>	<b>55,188</b>	<b>99,667</b>

<b>6. Tangible Fixed Assets</b>	<b>Computer Equipment</b>	<b>Plant and Machinery</b>	<b>Fixtures and Fittings</b>	<b>Total</b>
	£	£	£	£
At April 2017	22008	17999	13571	53578
Additions				
Disposal				
As at 31 March 2018	22008	17999	13571	53578
Depreciation				
At April 2017	22007	17998	13570	53575
Charge for the year	0	0	0	0
At 31 March 2018	22008	17998	13570	53575
Net book Value	1	1	1	3
At 31 March 2018	1	1	1	3

<b>7. Debtors</b>	<b>2018</b>	<b>2017</b>
	£	£
Due within one year	0	452
Prepayments	0	5521
Other debtors	0	5973
	0	
<b>8. Creditors</b>	£	£
Due within one year		
Trade Creditors	650	638
Other Creditors	300	6502
	950	7140

9. Analysis of net assets between funds		General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Tangible Fixed Assets	6	3	-	-	3
Current Assets		19,035	-	4,291	23,326
Creditors: amounts falling due within one year		950	-	-	950
<b>Total Net Assets</b>		<b>18,088</b>	<b>-</b>	<b>4,291</b>	<b>22,379</b>

#### 10. Movement in Funds

	At 1st April 2017 £	Income £	Expenditure £	Transfers between Funds £	At 31st March 2018 £
<b>Restricted Funds:</b>					
Café staff costs	3,880	5,850	- 5,439	-	4,291
<b>Total Restricted Funds</b>	<b>3,880</b>	<b>5,850</b>	<b>- 5,439</b>	<b>-</b>	<b>4,291</b>
<b>Unrestricted Funds</b>					
<b>Designated Funds:</b>					
Redundancy fund	9,238	-	-	-	9,238
Hall Floor					
General Funds	5,236	53,363	- 49,748	-	8,851
<b>Total Unrestricted Funds</b>	<b>14,474</b>	<b>53,363</b>	<b>- 49,748</b>	<b>-</b>	<b>18,089</b>
<b>Total Funds</b>	<b>18,354</b>	<b>59,213</b>	<b>- 55,188</b>	<b>-</b>	<b>22,379</b>