

# CVA3

## Notice of supervisor's progress report in voluntary arrangement



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 3 9 1 6 8 9 7

Company name in full Hydro Cleansing Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Supervisor's name

Full forename(s) James E Patchett FCCA

Surname FABRP

### 3 Supervisor's address

Building name/number Allen House

Street 1 Westmead Road

Post town Sutton

County/Region Surrey

Postcode S M 1 4 L A

Country

### 4 Supervisor's name <sup>①</sup>

Full forename(s) Martin C Armstrong FCCA FABRP

Surname FIPA

#### ① Other supervisor

Use this section to tell us about  
another supervisor.

### 5 Supervisor's address <sup>②</sup>

Building name/number Allen House

Street 1 Westmead Road

Post town Sutton

County/Region Surrey

Postcode S M 1 4 L A

Country

#### ② Other supervisor

Use this section to tell us about  
another supervisor.

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## Notice of supervisor's progress report in voluntary arrangement

**6****Date of voluntary arrangement**

Date

<sup>d</sup>	<sup>d</sup>	<sup>m</sup>	<sup>m</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>
0	3	0	5	2	0	1	9

**7****Period of progress report**

Date from

<sup>d</sup>	<sup>d</sup>	<sup>m</sup>	<sup>m</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>
0	3	0	5	2	0	2	2

Date to

<sup>d</sup>	<sup>d</sup>	<sup>m</sup>	<sup>m</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>
0	2	0	5	2	0	2	3

**8****Progress report**☒ I attach a copy of the progress report**9****Sign and date**

Supervisor's signature

Signature

X



X

Signature date

<sup>d</sup>	<sup>d</sup>	<sup>m</sup>	<sup>m</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>	<sup>y</sup>
2	6	0	6	2	0	2	3

# CVA3

## Notice of supervisor's progress report in voluntary arrangement



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Vedeena Haulkhory**

Company name **Turpin Barker Armstrong**

Address **Allen House**

**1 Westmead Road**

Post town **Sutton**

County/Region **Surrey**

Postcode **S M 1 4 L A**

Country

DX **tba@turpinba.co.uk**

Telephone **020 8661 7878**



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

**All information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Voluntary Arrangement of  
Hydro Cleansing Limited  
Joint Supervisors' Summary of Receipts & Payments**

Statement of Affairs £		From 03/05/2022 To 02/05/2023 £	From 03/05/2019 To 02/05/2023 £
	<b>FIXED CHARGE ASSETS</b>		
775,612.00	Freehold Land & Property	NIL	NIL
1,581,940.00	Book Debts	NIL	NIL
		NIL	NIL
	<b>FIXED CHARGE CREDITORS</b>		
(402,006.00)	Fixed Charge Creditor (1)	NIL	NIL
(1,027,640.00)	Fixed Charge Creditor (2)	NIL	NIL
		NIL	NIL
	<b>HP ASSETS</b>		
2,246,571.00	Motor Plant	NIL	NIL
(1,570,457.00)	HP/Leasing Companies	NIL	NIL
		NIL	NIL
	<b>ASSET REALISATIONS</b>		
	Petition reserve	NIL	5,000.00
6,360.00	Furniture & fixtures	NIL	NIL
11,815.00	Plant & Equipment	NIL	NIL
7,770.00	Office Equipment	NIL	NIL
Uncertain	Motor Vehicles	NIL	NIL
NIL	Stock; Fuel	NIL	NIL
Uncertain	Other debtors	NIL	NIL
502,192.00	Directors Loan Accounts	NIL	NIL
276,385.00	Tax Refund [S455 tax paid]	NIL	NIL
260,219.00	Cash at Bank	NIL	NIL
Uncertain	Prepayments	NIL	NIL
	Gross Bank Interest	245.66	582.31
	CVA Contributions	210,000.00	840,000.00
		210,245.66	845,582.31
	<b>COST OF ADMINISTRATION</b>		
	Specific Bond	NIL	1,520.00
	Nominee's remuneration	NIL	25,000.00
	HMRC Petitions Costs	NIL	902.40
	Legal Costs	NIL	490.00
	Non-recoverable VAT	NIL	98.00
	Bank Charges	NIL	25.00
	Additional Work Fee	NIL	17,500.00
	Variation Fee	NIL	2,000.00
	Supervisor's Remuneration	15,757.30	47,650.24
	Supervisor's Expenses	NIL	50.00
		(15,757.30)	(95,235.64)
	<b>PREFERENTIAL CREDITORS</b>		
Uncertain	Employees' Wage Arrears	NIL	NIL
Uncertain	Employees' Holiday Pay	NIL	NIL
		NIL	NIL
	<b>UNSECURED CREDITORS</b>		
(456,590.00)	Trade & Expense Creditors	NIL	NIL
Uncertain	Employees	NIL	NIL
(346,435.00)	HM Revenue & Customs - PAYE/NI	NIL	NIL
36,160.00	HM Revenue & Customs - CTSA	NIL	NIL
(621,437.00)	HM Revenue & Customs - VAT	NIL	NIL
(79,783.00)	Loan; HCL Logistics Ltd	NIL	NIL
(379,478.00)	Other creditors	NIL	NIL
		NIL	NIL

**Voluntary Arrangement of  
Hydro Cleansing Limited  
Joint Supervisors' Summary of Receipts & Payments**

Statement of Affairs £		From 03/05/2022 To 02/05/2023 £	From 03/05/2019 To 02/05/2023 £
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
	Dividend- Unsecured creditors	178,397.10	543,896.12
		(178,397.10)	(543,896.12)
<b>821,098.00</b>		<b>16,091.26</b>	<b>206,450.55</b>
	REPRESENTED BY		
	Bank -Current a/c:Non-Interest Bearin		17,500.00
	Bank - Interest Bearing Account		188,950.55
			<b>206,450.55</b>

Note:

It should be noted that all figures stated in the Receipts and Payments Account are detailed net of VAT.

The estate bank account is interest bearing



James E Patchett FCCA FABRP  
Joint Supervisor

IN THE MATTER OF THE INSOLVENCY ACT 1986

Hydro Cleansing Limited ("the Company")

Company Number 3916897

COMPANY VOLUNTARY ARRANGEMENT (CVA)

**SUPERVISORS' REPORT TO CREDITORS AND MEMBERS ON THE PROGRESS  
OF THE VOLUNTARY ARRANGEMENT UNDER RULE 2.41 OF THE  
INSOLVENCY (ENGLAND AND WALES) RULES 1986**

**1. Introduction**

The Voluntary Arrangement was approved on 3 May 2019 and Martin Armstrong, and I were appointed Joint Supervisors.

**2. Comments on receipts and payments**

Attached is my receipts and payments account for the 12 months ended 2 May 2023, together with a summary which gives details of all transactions for the period since the commencement of the Voluntary Arrangement. All amounts are shown net of VAT. I have reconciled the account against the financial records that I am required to maintain.

The balance of funds is held partly in an interest-bearing estate bank account.

**a) Voluntary contributions**

Under the terms of the Arrangement as modified the Company is scheduled to make 60 consecutive monthly contributions of £17,500, rising as reviews allow.

To date, all due contributions have been received in a correct and timely manner. To date total contributions received amount to £840,000, out of which £210,000 was received during the reporting period.

A trading review is to be undertaken in July 2023 and I will conduct a concurrent review of the Company's Income and Expenditure.

As mentioned in previous report, the Director of the Company proposed a further variation to the arrangement in July 2021 to deal with the outstanding DLA, which was approved by creditors. The requirement and time limit for repayment of the director's loan was removed and creditors are to be paid in full within the 5-year term of the arrangement.

**b) Other Assets-**

The Company has confirmed that it has not received any windfalls in the period covered by the report.

### 3. Creditor claims

	As per Proposal	Lodged to Date
	£	£
Preferential creditors	Nil	4,453.86
Unsecured	1,206,251	1,271,906.26

A preferential claim of £4,453.86 was received from a former employee after the unsecured first dividend was paid. Following adjudication of this claim, it was admitted as an unsecured claim in the CVA.

There are 190 unsecured creditors and to date claims received total £1,271,906.26. Total unsecured claims admitted to date amount to £1,130,852.12.

Following the adjudication of claims, I had rejected seven creditors' claims amounting to £137,479.80. No creditors have made any objection to the rejection of their claims.

There are remaining creditor claims' outstanding with a statement of affairs balance totalling £200,959.78.

There are 2 secured creditors with a balance totalling £1,429,646.00. To date we have not received a claim into the arrangement. We expect secured creditors will rely on their security.

### 4. Office holders' remuneration

Under the terms of the proposal as modified, our remuneration as Nominee was set as a fixed fee of £25,000 which has been drawn.

Under the terms of the proposal as modified by creditors, our remuneration as Supervisor is to be fixed on the basis of 7.5% of amounts contributed to the Arrangement. A modification to the terms of the Arrangement has the effect of capping our total fees at £101,564. However, this cap was varied by the last variation held 24 July 2020 as additional fees were sanctioned and capping our total fees at £120,064.

It is to be noted that the Joint Supervisor was authorised to draw additional fees of £1,000 and £17,500 following a virtual meeting of creditors on 24 July 2020. These were in respect of work done in connection with the variation proposal, decision procedure and additional work undertaken on the case.

Within the reporting period I have drawn Supervisor's remuneration of £15,757, which was approved by creditors. Total remuneration drawn to date amounts to £67,150.24 as permitted by the terms of the Arrangement.

During the course of the Arrangement, I have taken the necessary steps to discharge our duties as Joint Supervisors in accordance with the terms of the Arrangement. A description of the routine work undertaken since our appointment as Supervisor is as follows:

1. Administration and Planning
  - Statutory notifications.

- Preparing documentation required.
- Dealing with all routine correspondence.
- Maintaining physical case files and electronic case details on the case management system.
- Review and storage.
- Case bordereau.
- Case planning and administration.
- Preparing reports to members and creditors.
- Convening decision procedures of creditors.
- Monitoring compliance with the terms of the Arrangement

## 2. Cashiering

- Maintaining and managing the Supervisor's cashbook and bank account.
- Ensuring statutory lodgements and tax lodgement obligations are met.
- HMRC Petition costs paid as an expense of the arrangement.

## 3. Creditors

- Dealing with creditor correspondence and telephone conversations.
- Maintaining creditor information on the case management system.
- Reviewing and adjudicating on proofs of debt received from creditors.
- Paying dividends to creditors
- Liaising with Directors regarding disputed claims.

## 4. Realisation of Assets

- Corresponding with directors and collecting payments.
- Reviewing the Company's trading and statutory accounts
- Reviewing the Company's cash flow forecast
- Liaising with the Directors regarding the Company's monthly contributions and trading accounts
- Liaising with the Directors regarding the Company's outstanding Director Loans due into the Arrangement.
- Liaising with Directors regarding the Company to make advance S455 tax payments into the Arrangement to offset against any taxes owed.

This work was necessary to administer the Voluntary Arrangement. Some of the work was required by statute and regulatory guidance, but it contributed to the payment of the agreed dividends to creditors and the conclusion of this Arrangement. I think that this shows that the fee paid to the Supervisors is a fair and reasonable reflection of the work carried out.

Information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. A copy of 'A Creditors' Guide to Voluntary Arrangement Fees' also published by R3, together with an explanatory note which shows Turpin Barker Armstrong's fee policy are available at the link <https://www.turpinbainsolvency.co.uk/fees-and-links>.



Please note that there are different versions of the Guidance Notes and in this case you should refer to the April 2017 version. A hard copy of both documents can be obtained on request from the address below.

## **5. Office holders' expenses**

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:

- category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and
- category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

I have not incurred and drawn any expenses during the reporting period.

I have incurred the following expenses in the period since my appointment as Supervisor:

Type of expense	Amount incurred since acceptance of arrangement	Accrued in the reporting period	Basis of Fees
Howman Solicitors	£490.00	£nil	Fixed Costs and Time Costs
Bordereau	£1,520.00	£nil	Fixed Costs
Court Fee	£50.00	£nil	Fixed Costs

The choice of professionals used was based on my perception of their experience and ability to perform this type of work, in addition to the complexity and nature of the assignment. We have also considered that the basis on which they will charge their fees represented value for money. We have reviewed the charges they have made and am satisfied that they are reasonable in the circumstances of this case.

## **6. Matters outstanding**

- (a) A third distribution is to be made by August 2023.

## **7. Progress and prospects for the full implementation of the Arrangement**

The Company is up to date with monthly contributions.

The timing and level of interim dividends will vary however, in accordance with the Proposal the amount which creditors will receive, remain at 100p in the £.

A first distribution of 30p in the £ was made to unsecured creditors on 14 December 2021. This distribution amounted to £335,131.67, which relates to claims lodged in the year to which the report is in 2022 relates. A further equalising dividend payment was made to creditors who submitted late claims.

A second distribution of 18p in the £ was made to the unsecured creditors on 29 September 2022, for £171,992.58. A further equalising dividend payment was made to creditors who submitted late claims, therefore making the total distribution amounted to £178,397.10.

Please note that there was no preferential claim admitted in the CVA. The former employee's claim was admitted as an unsecured claim, where an equalising dividend was paid.


The total distribution to the unsecured creditors made to date amount to £543,896.12.

A further distribution will be made by end of September 2023.

To comply with the Provision of Services Regulations, some general information about Turpin Barker Armstrong, can be found at <https://www.turpinbainsolvency.co.uk/fees-and-links>.

Turpin Barker Armstrong uses personal information in order to fulfil the legal obligations of our Insolvency Practitioners under the Insolvency Act and other relevant legislation, and also to fulfil the legitimate interests of keeping creditors and others informed about the insolvency proceedings. You can find more information on how Turpin Barker Armstrong uses your personal information on our website at <https://www.turpinba.co.uk/privacy>.

If creditors or members have any queries regarding the conduct of the Voluntary Arrangement, or if they want hard copies of any of the documents made available on-line, they should contact Vedeena Haulkhory by email at [Vedeena.haulkhory@turpinba.co.uk](mailto:Vedeena.haulkhory@turpinba.co.uk) or by phone on 020 8661 7878.



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James E Patchett FCCA FABRP  
Joint Supervisor