



Companies House
— for the record —

AR01 (ef)

Annual Return



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Company Name: **A.J. SECRETARIAL SERVICES LIMITED**

Company Number: **03901367**

Date of this return: **11/12/2011**

SIC codes: **78200**

Company Type: **Private company limited by shares**

Situation of Registered Office: **C/O NC & AJ COLLINSON
THE HOUSE WILLOW END
LOWER HOLBROOK
IPSWICH
SUFFOLK
UNITED KINGDOM**

Officers of the company

Company Secretary 1

Type: **Person**

Full forename(s): **MRS AMANDA JANE**

Surname: **COLLINSON**

Former names:

Service Address recorded as Company's registered office

Company Director 1

Type: **Person**
Full forename(s): **MRS AMANDA JANE**

Surname: **COLLINSON**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **02/12/1971** Nationality: **BRITISH**
Occupation: **COMPANY DIRECTOR /**
SECRETARY

Company Director 2

Type: **Person**
Full forename(s): **MR NICHOLAS CLIVE**

Surname: **COLLINSON**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **15/12/1966** Nationality: **BRITISH**
Occupation: **COMPANY DIRECTOR**

Statement of Capital (Share Capital)

Class of shares	ORDINARY	<i>Number allotted</i>	2
		<i>Aggregate nominal value</i>	2
<i>Currency</i>	GBP	<i>Amount paid per share</i>	1
		<i>Amount unpaid per share</i>	1

Prescribed particulars

EQUAL VOTING RIGHTS. EQUAL RIGHTS AS RESPECTS DIVIDENDS. EQUAL RIGHTS AS RESPECTS CAPITAL. EQUAL RIGHTS AS RESPECTS SHARES REDEMPTION (NO TERMS OR CONDITIONS).

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	2
		<i>Total aggregate nominal value</i>	2

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 11/12/2011 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1 : **1 ORDINARY shares held as at the date of this return**
Name: **AMANDA COLLINSON**

Shareholding 2 : **1 ORDINARY shares held as at the date of this return**
Name: **NICHOLAS COLLINSON**

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.