

REGISTERED COMPANY NUMBER: 03890869 (England and Wales)
REGISTERED CHARITY NUMBER: 1078963

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR
THE YEAR ENDED 31 MARCH 2016
FOR
ABERCONWY DOMESTIC ABUSE SERVICE**

Williams Denton Cyf
Chartered Certified Accountants
13 Trinity Square
Llandudno
North Wales
LL30 2RB

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ABERCONWY DOMESTIC ABUSE SERVICE

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FOR THE YEAR ENDED 31 March 2016**

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ABERCONWY DOMESTIC ABUSE SERVICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trustees are satisfied that the objectives of the charity as set out in the company's memorandum of association, are for the public benefit as defined in the Charities Act 2006.

The relief of physical and mental distress by providing emotional and practical support to any persons who are experiencing physical, mental or sexual abuse, in particular but not exclusively, by providing temporary suitable refuge, on request, for women and their children who are experiencing such abuse.

The full report of the activities and review of the year are contained in the annual report which is issued in conjunction with the financial report. A summary is as follows.

During the year the charitable company continued to provide information and support to victims and their children who have experience of domestic abuse, both within the community, at the 'One Stop Shop', and at the refuge. The charity has continued to develop its partnership working and has built on the service provision at the 'One Stop Shop'. The charitable company continued to promote the aims and objectives of the charity by raising awareness of issues surrounding domestic violence, by liaising with statutory and voluntary agencies, by leaflet and poster distribution to the local media and community. Many awareness raising talks have also been given to local groups such as the Soroptomists and Women's Institutes to increase publicity. Various training events have been facilitated in the local area and rural Conwy in the aim of breaking the cycle of domestic violence and repeat offences. The charitable company also continues to hold and attend fundraising events in order to gain additional financial support to enable the provision of trips, activities and events for the benefit of the service users.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Long-term aim

The charity has undergone a review on the 16th August 2016 and has retained its Investors in People award, showing that the optimum level of service to the victims and children they support is of the highest standard. The charity continues to be mindful of possible funding difficulties in light of the local authorities funding constraints and will continue to provide the optimum service to users of the 'One Stop Shop' domestic abuse information centre, and will continue its high standard of care and support to outreach service users and those residing at the refuge facility.

Publicity:

The charity endeavours to meet the Aims and Objectives of the company but also recognises that there is a need to identify additional funding to enhance the outreach and 'One Stop Shop' service to people in the community.

ABERCONWY DOMESTIC ABUSE SERVICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2016

FINANCIAL REVIEW

Reserves policy

Any surplus funds are retained in bank deposit accounts. At 31 March 2016 the value of the charitable Company's bank accounts stood at £171,726, and total reserves were £569,956. Included in total reserves is an amount of £366,826 relating to property owned by the company on Glyn Y Marl Road, Llandudno Junction. The Welsh Assembly Government have the right to purchase the property back for £1 should the company cease trading or vacate the property (see Note 10). Under the Memorandum and Articles of Association the charity has the power to apply any surpluses to create a general reserve for the continuation and development of the charity.

This is maintained at a level sufficient for the following purposes in accordance with the aims and objectives of the charity:-

- i) To cover three months running costs
- ii) To cover any redundancies
- iii) To provide a fund for any potential clawbacks from fund providers.

This reserve is monitored and maintained by the trustees on a regular basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee, and is therefore governed by its memorandum and articles of association.

Recruitment and appointment of new trustees

Trustees are invited to the board on skills assessment requirement, which reflect the diverse nature of the work Aberconwy Domestic Abuse Service carries out. The charity provides temporary crisis accommodation, information on housing and benefits, legal and children's residency, employment and advocacy and training and disability rights. Therefore the directors have skills within the above areas.

Trustees are invited from relevant sectors -

Solicitor - family law and employment.

Welsh Assembly Government - funding and housing.

Housing Association, Area Manager - housing.

Family Engagement Officer - knowledge of education system and difficulties faced by children and their parents who have experienced domestic abuse.

All Trustees step down every three years. They can then be nominated to stand again.

The charity's trustees oversee the financial and strategic development of the group. The day to day management of the charity is carried out by our management committee, which is made up of paid workers and volunteers. The group operates as a collective.

Related parties

Due to the nature of the charity's operations and the composition of the board of trustees it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions with organisations in which a trustee may have an interest are conducted at arms length.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03890869 (England and Wales)

Registered Charity number

1078963

ABERCONWY DOMESTIC ABUSE SERVICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

Heulwen
Glyn-y-Marl Road
Llandudno Junction
North Wales
LL31 9NS

Trustees

Mr P B Kentish
Mr G Jones OBE
Mrs D Carroll
Mrs S Dudley
Mr G Jones

Solicitor	
Assembly Member	
Solicitor	
Volunteer	- resigned 19.11.15
Area Housing Manager	
Solicitor	- resigned 19.11.15
Family Engagement Officer	- appointed 19.11.15
Solicitor	- appointed 19.11.15

Mrs E Evans
Mrs S Williams

Mr J G Hendron

Independent examiner

Williams Denton Cyf
Chartered Certified Accountants
13 Trinity Square
Llandudno
North Wales
LL30 2RB

Approved by order of the board of trustees on 15/12/2016 and signed on its behalf by:



Mr P B Kentish - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ABERCONWY DOMESTIC ABUSE SERVICE

I report on the accounts for the year ended 31 March 2016 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Williams Denton Cyf

Williams Denton Cyf
Chartered Certified Accountants
13 Trinity Square
Llandudno
North Wales
LL30 2RB

Date: 15/12/16

ABERCONWY DOMESTIC ABUSE SERVICE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 March 2016**

	Notes	Unrestricted funds £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,390	-	2,390	-
Charitable activities					
Providing sheltered accommodation and support		163,583	40,569	204,152	290,592
Investment income	2	33	-	33	32
Total		166,006	40,569	206,575	290,624
EXPENDITURE ON					
Charitable activities					
Providing sheltered accommodation and support		158,635	43,339	201,974	186,095
Other		6,045	-	6,045	12,762
Total		164,680	43,339	208,019	198,857
NET INCOME/(EXPENDITURE)		1,326	(2,770)	(1,444)	91,767
RECONCILIATION OF FUNDS					
Total funds brought forward		213,382	357,691	571,073	479,306
TOTAL FUNDS CARRIED FORWARD		214,708	354,921	569,629	571,073

The notes form part of these financial statements

ABERCONWY DOMESTIC ABUSE SERVICE

BALANCE SHEET

At 31 March 2016

	Notes	Unrestricted funds £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
FIXED ASSETS					
Tangible assets	7	69,553	316,631	386,184	391,225
CURRENT ASSETS					
Debtors	8	1,165	14,258	15,423	2,634
Cash at bank and in hand		146,743	40,021	186,764	181,638
		<u>147,908</u>	<u>54,279</u>	<u>202,187</u>	<u>184,272</u>
CREDITORS					
Amounts falling due within one year	9	(2,753)	(15,989)	(18,742)	(4,424)
NET CURRENT ASSETS		<u>145,155</u>	<u>38,290</u>	<u>183,445</u>	<u>179,848</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>214,708</u>	<u>354,921</u>	<u>569,629</u>	<u>571,073</u>
NET ASSETS		<u>214,708</u>	<u>354,921</u>	<u>569,629</u>	<u>571,073</u>
FUNDS	10				
Unrestricted funds				214,708	213,382
Restricted funds				<u>354,921</u>	<u>357,691</u>
TOTAL FUNDS				<u>569,629</u>	<u>571,073</u>

The notes form part of these financial statements

ABERCONWY DOMESTIC ABUSE SERVICE

BALANCE SHEET - CONTINUED

At 31 March 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 15/12/2016 and were signed on its behalf by:

D. Carroll
Mrs D Carroll -Trustee

P B Kentish
Mr P B Kentish -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions are not capitalised.

Depreciation is charged at 20% per annum on NBV on fixtures and fittings.

Improvements carried out at Heulwen during 2015 and the refuge playground are depreciated over 20 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	31.3.16	31.3.15
	£	£
Bank interest	33	32

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.16	31.3.15
	£	£
Depreciation - owned assets	5,041	5,387

ABERCONWY DOMESTIC ABUSE SERVICE**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 March 2016****4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

31.3.16	31.3.15
6	6
<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Providing sheltered accommodation and support	227,243	63,349	290,592
Investment income	32	-	32
Total	227,275	63,349	290,624
EXPENDITURE ON			
Charitable activities			
Providing sheltered accommodation and support	129,995	56,100	186,095
Other	10,321	2,441	12,762
Total	140,316	58,541	198,857
NET INCOME/(EXPENDITURE)	86,959	4,808	91,767
Transfers between funds	(1,664)	1,664	-
Net movement in funds	85,295	6,472	91,767
RECONCILIATION OF FUNDS			
Total funds brought forward	128,087	351,219	479,306
TOTAL FUNDS CARRIED FORWARD	213,382	357,691	571,073

ABERCONWY DOMESTIC ABUSE SERVICE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 March 2016**

7. TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery etc £	Totals £
COST			
At 1 April 2015 and 31 March 2016	<u>369,651</u>	<u>65,545</u>	<u>435,196</u>
DEPRECIATION			
At 1 April 2015	2,825	41,146	43,971
Charge for year	<u>2,824</u>	<u>2,217</u>	<u>5,041</u>
At 31 March 2016	<u>5,649</u>	<u>43,363</u>	<u>49,012</u>
NET BOOK VALUE			
At 31 March 2016	<u>364,002</u>	<u>22,182</u>	<u>386,184</u>
At 31 March 2015	<u>366,826</u>	<u>24,399</u>	<u>391,225</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Trade debtors	14,258	855
Other debtors	<u>1,165</u>	<u>1,779</u>
	<u>15,423</u>	<u>2,634</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Bank loans and overdrafts	14,933	598
Taxation and social security	-	(327)
Other creditors	<u>3,809</u>	<u>4,153</u>
	<u>18,742</u>	<u>4,424</u>

ABERCONWY DOMESTIC ABUSE SERVICE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 March 2016**

10. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
General fund	213,382	1,326	214,708
Restricted funds			
Children in need	3,638	(4)	3,634
Conwy County Borough Council	28,688	-	28,688
One Stop Shop	323,274	(675)	322,599
Families First	2,091	(2,091)	-
	<u>357,691</u>	<u>(2,770)</u>	<u>354,921</u>
TOTAL FUNDS	<u><u>571,073</u></u>	<u><u>(1,444)</u></u>	<u><u>569,629</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	166,006	(164,680)	1,326
Restricted funds			
Children in need	12,054	(12,058)	(4)
Families First	28,515	(30,606)	(2,091)
One Stop Shop	-	(675)	(675)
	<u>40,569</u>	<u>(43,339)</u>	<u>(2,770)</u>
TOTAL FUNDS	<u><u>206,575</u></u>	<u><u>(208,019)</u></u>	<u><u>(1,444)</u></u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

12. PROPERTY AT GLYN Y MARL ROAD

The company owns the property situated at Glyn-Y-Marl Road, Llandudno Junction. Should the company cease trading or vacate the property, The Welsh Assembly Government have the right to purchase the property for £1.

ABERCONWY DOMESTIC ABUSE SERVICE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 March 2016**

	31.3.16 £	31.3.15 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	2,390	-
Investment income		
Bank interest	33	32
Charitable activities		
Other income	48,077	45,948
Grants	156,075	244,644
	<u>204,152</u>	<u>290,592</u>
Total incoming resources	206,575	290,624
EXPENDITURE		
Charitable activities		
Wages	134,140	131,087
Pensions	6,613	7,318
Premises expenses	30,495	25,690
Telephone	5,405	5,397
Postage, printing & stationery	1,897	2,934
Advertising	-	86
Sundries	395	508
Travelling	6,500	6,261
Repairs & renewals	5,201	3,861
Subscriptions & licenses	1,687	592
Residents amenities & outings	1,974	2,361
Management fee	2,390	-
	<u>196,697</u>	<u>186,095</u>
Support costs		
Governance costs		
Insurance	3,441	3,322
Accountancy fees	2,310	2,383
Training	527	1,670
Freehold property	2,825	2,825
Plant and machinery	62	77
Fixtures and fittings	1,742	1,932
Computer equipment	415	553
	<u>11,322</u>	<u>12,762</u>
Total resources expended	208,019	198,857

This page does not form part of the statutory financial statements

ABERCONWY DOMESTIC ABUSE SERVICE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 March 2016**

	31.3.16	31.3.15
	£	£
Net (expenditure)/income	(1,444)	91,767

This page does not form part of the statutory financial statements
