

# AD01

## Change of registered office address

**What this form is for**  
You may use this form to change  
a company's registered office  
address.

**What this form is NOT for**  
You cannot use this form to change  
the registered office address of a  
Limited Liability Partnership (LLP). To  
do this, please use form LL AD01's  
Change of registered office address of  
a limited liability partnership (LLP).

|                      |                        |                                                                                              |
|----------------------|------------------------|----------------------------------------------------------------------------------------------|
| <b>1</b>             | <b>Company details</b> | <b>→ Filling in this form</b><br>Please complete in typescript or in<br>bold black capitals. |
| Company number       | 03877530               |                                                                                              |
| Company name in full | Okana Systems Limited  |                                                                                              |

|                                                                                                                                                                                                                                                                                                 |                                      |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--|
| <b>2</b>                                                                                                                                                                                                                                                                                        | <b>New registered office address</b> |  |
| <p>The change in registered office address does not take effect until the Registrar has registered this notice.</p> <p>A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.</p> |                                      |  |
| Building name/number                                                                                                                                                                                                                                                                            | 30 Finsbury Square                   |  |
| Street                                                                                                                                                                                                                                                                                          |                                      |  |
| Post town                                                                                                                                                                                                                                                                                       | London                               |  |
| County/Region                                                                                                                                                                                                                                                                                   |                                      |  |
| Postcode                                                                                                                                                                                                                                                                                        | EC2A1AG                              |  |

|                                                                                                                                                                                                                                               |                                                                                                      |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|--|
| <b>3</b>                                                                                                                                                                                                                                      | <b>Signature</b>                                                                                     |  |
| I am signing this form on behalf of the company.                                                                                                                                                                                              |                                                                                                      |  |
| Signature                                                                                                                                                                                                                                     | <p>Signature</p>  |  |
| <p>This form may be signed by:<br/>Director, Secretary, Person Authorised, Liquidator, Administrator,<br/>Administrative receiver, Receiver, Receiver manager, Charity commission receiver<br/>and manager, CIC manager, Judicial factor.</p> |                                                                                                      |  |

**AD01**

**Change of registered office address**

**Presenter Information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Sean K Croston

Company name

Grant Thornton UK LLP

Address

30 Finsbury Square, London, EC2A  
1AG

DX

Telephone

020 7184 4300

**Checklist**

We may return forms completed incorrectly or with information missing

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland.
- ☐ You have signed the form.

**Important Information**

Please note that all information on this form will appear on the public record.

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth Floor, Edinburgh Quay2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
Or LP – 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N.R. Belfast 1.

**Further information**

For further information see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**