

Company registration number: 03867757

Charity registration number: 1079880

Rushcliffe Community and Voluntary Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

THURSDAY



ABJUSLZM

A25

29/12/2022

#11

COMPANIES HOUSE

Rushcliffe Community and Voluntary Service

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7 to 8
Balance Sheet	9
Notes to the Financial Statements	10 to 19

Rushcliffe Community and Voluntary Service

Reference and Administrative Details

Trustees	Garry Bryant Philip Gronow Jane Hawthorn Richard McCallum John Gray Alexander Julian Kay England Beverley Wormald Gillian Stevenson
Secretary	Carolyn Perry
Senior Management Team	Chief Executive Officer, Carolyn Perry
Charity Registration Number	1079880
Company Registration Number	03867757
Registered Office	Cotgrave Hub Rivermead Cotgrave Nottingham NG12 3UQ
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Rushcliffe Community and Voluntary Service

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Garry Bryant
	Philip Gronow
	Jane Hawthorn
	Richard McCallum
	John Gray
	Alexander Julian (appointed 24 February 2022)
	Kay England (appointed 24 February 2022)
	Beverley Wormald (appointed 24 February 2022)
	Gillian Stevenson (appointed 24 February 2022)
	Paul Childs (resigned 24 February 2022)
	Stephen James (resigned 24 February 2022)
	Michael Shorten (resigned 24 February 2022)
Secretary:	Carolyn Perry

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association adopted 28 October 1999 and most recently amended 22 October 2009. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The procedures to be observed are contained in the RCVS Memorandum and Articles of Association adopted on 22nd October 2009.

At each AGM one-third of trustees retire from office. The trustees retiring are decided according to length of service. The AGM elects trustees and honorary officers by vote through a show of hands or by proxy vote. Each member has one vote.

Trustees may be elected at the AGM:

- If recommended for re-election by the trustees;
- If nominated by a member of RCVS not less than 14 nor more than 35 clear days before the date of the meeting.

Trustees may appoint a person who is willing to act as a trustee but they must retire at the next AGM. The number of trustees will be not less than 6 and not more than 15. At RCVS the Board of Trustees is referred to as the Management Committee.

Rushcliffe Community and Voluntary Service

Trustees' Report

Objectives and activities

Objects and aims

The objects of the company shall be to promote any charitable purpose for the benefit of the community principally, but not exclusively for the local government district of Rushcliffe and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness: and in the furtherance of said purpose, but not otherwise to promote and organise co-operation in the achievement of same and to that end to bring together representatives of the voluntary organisations and statutory authorities within the area of benefit.

Rushcliffe Community and Voluntary Service provides advice, information and support to voluntary and community organisations across the Borough of Rushcliffe and delivers a range of health and social welfare services. We work closely with partner organisations across all sectors.

Achievements and performance, including public benefit

RCVS's activities benefit voluntary sector organisations, individuals and the interaction between the statutory sector and the voluntary and community sector in the South of Nottinghamshire.

The Board of Trustees have considered public benefit and concluded that:

1. The aims of the organisation continue to be charitable;
2. The aims and the services delivered give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
3. The benefits are for the public, are not unreasonably restricted in any way and not by ability to pay;
4. There is no detriment or harm arising from the aims or activities.

As a local development and support organisation Rushcliffe Community & Voluntary Service (RCVS) provides services to local voluntary organisations, community groups, charities, faith groups, and others who wish to promote, support or engage in local voluntary action. These services enable organisations and individuals to deliver better services to members of the public who live or work in Rushcliffe and Broxtowe.

We achieve this by:

- Providing information and advice to voluntary and community groups on all issues relating to good practice in volunteer management, including recruitment, training and supporting volunteers, advise on policy when involving volunteers;
- Helping people find voluntary work to suit their interests and skills, acting as a broker between those that want to volunteer and organisations that need them;
- Signpost organisations to funding information, training, legal structures and governance, and most other issues relating to the community and voluntary sector;
- Supporting older people to access services and support through our older people's projects.

During the year RCVS has remained committed to delivering a wide range of high quality services to local residents, and voluntary and community groups and organisations.

We continued to provide a much needed services to meet the needs of older and vulnerable people through our Community Transport, Befriending, Handy Housekeeper services, and continued to provide our COVID Response, shopping and prescription collection to those that needed it. We continued to comply with Government Guidance, keeping both our volunteers and clients safe.

"Shopping & errands is the most valuable part of the service to me as I'm predominantly housebound. The flexibility is crucial, as what I need doing depends on lots of factors" Handy Housekeeper Client.

Rushcliffe Community and Voluntary Service

Trustees' Report

We secured funding from NHS Charities Trust to expand and enhance our Befriending offer to include face to face, walk and talk activities, and connecting people to social and recreational activities. The service launched on 1st November 2021 and continues to grow and take referrals.

"I'm so grateful for all of your services and wish I'd know about them before. I've been struggling for over a year but now I feel like I've got my life back!" Befriending client.

During the year, an increase in uptake of our independent living services was evident, rising sharply in the last quarter of the year to almost pre-pandemic activity.

"I just want to say a huge thank you to you all. The service you provide is wonderful & makes all the difference to T. Without you, she wouldn't be able to go to Mencap to see her friends. You have all been amazing." Community Transport support worker.

178 volunteers supported nearly 500 clients.

Our Volunteer Centre too, saw an increase in activity during the latter part of the year, to pre-pandemic activity: We had contact with 518 potential volunteers, all of whom were offered appropriate opportunities to suit their skills and interests. We have undertaken direct work with 38 volunteer involving organisations to help them implement good practice.

Funding for the Supported Volunteering Project, Connected Communities, came to an end in March 2022, however, we will embed this service into our core offer which supports those with Learning Disabilities and Autism.

Due to the increased need for volunteers across the area, and requests for training via our volunteer involving organisations, a range of online and face-to-face training for the sector has been developed, including:

- Volunteer management;
- Volunteers and the law;
- Equality and Diversity;
- How to access volunteering;
- Safeguarding adults.

Delivery of the training will take place from April 2022.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

We ended the year with a surplus of about £33,000, which was better than anticipated.

Policy on reserves

The Trustees have agreed that adequate reserves should be maintained to cover potential closure (redundancy) costs, project contingencies, general variations in income generation and cash flow; this amounts to £108,000. The remaining unrestricted reserves will be used to extend the charity's reach, expand existing services and develop new services to meet community needs. Total unrestricted free reserves are about £270,000.

Major risks and management of those risks

Financial risks

Our balance sheet is strong and we have significant unrestricted reserves. A modest surplus is expected in the current financial year. In the short term it is more important to build capacity to grow charitable benefit.

Rushcliffe Community and Voluntary Service

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Rushcliffe Community and Voluntary Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 7 December 2022 and signed on its behalf by:


John Gray
Trustee

Rushcliffe Community and Voluntary Service

Independent Examiner's Report to the trustees of Rushcliffe Community and Voluntary Service

Independent examiner's report to the trustees of Rushcliffe Community and Voluntary Service ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

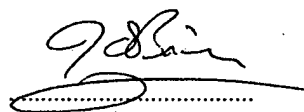
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 19/12/2022

Rushcliffe Community and Voluntary Service

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	2	102,539	-	102,539	106,966
Charitable activities	4	58,696	88,266	146,962	81,033
Investment income	5	2,028	-	2,028	566
Total Income		163,263	88,266	251,529	188,565
Expenditure on:					
Charitable activities	6	(126,170)	(92,173)	(218,343)	(174,408)
Total Expenditure		(126,170)	(92,173)	(218,343)	(174,408)
Net income/(expenditure)		37,093	(3,907)	33,186	14,157
Transfers between funds		1,333	(1,333)	-	-
Net movement in funds		38,426	(5,240)	33,186	14,157
Reconciliation of funds					
Total funds brought forward		230,027	8,903	238,930	224,773
Total funds carried forward	16	268,453	3,663	272,116	238,930

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 16.

Rushcliffe Community and Voluntary Service

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the **previous accounting period** and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	106,966	-	106,966
Charitable activities	4	38,236	42,797	81,033
Investment income	5	566	-	566
Total Income		145,768	42,797	188,565
Expenditure on:				
Charitable activities	6	(118,194)	(56,214)	(174,408)
Total Expenditure		(118,194)	(56,214)	(174,408)
Net income/(expenditure)		27,574	(13,417)	14,157
Net movement in funds		27,574	(13,417)	14,157
Reconciliation of funds				
Total funds brought forward		- 202,453	22,320	224,773
Total funds carried forward	16	230,027	8,903	238,930

The notes on pages 10 to 19 form an integral part of these financial statements.

Rushcliffe Community and Voluntary Service

(Registration number: 03867757)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	4,900	2,198
Current assets			
Debtors	12	10,158	5,372
Cash at bank and in hand		334,109	276,822
		344,267	282,194
Creditors: Amounts falling due within one year	13	(77,051)	(45,462)
Net current assets		267,216	236,732
Net assets		272,116	238,930
Funds of the charity:			
Restricted income funds			
Restricted funds	16	3,663	8,903
Unrestricted income funds			
Unrestricted funds		268,453	230,027
Total funds	16	272,116	238,930

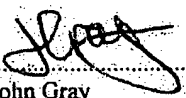
For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 7 December 2022 and signed on their behalf by:


John Gray
Trustee

The notes on pages 10 to 19 form an integral part of these financial statements.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Rushcliffe Community and Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
General equipment	25.0% straight line
IT equipment	33.3% straight line

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from individuals	1,444	1,444	-
Gift aid reclaimed	151	151	-
Grants, including capital grants;			
Government grants	39,435	39,435	40,260
Grants from companies	61,509	61,509	64,072
Other income from donations and legacies	-	-	2,634
	<u>102,539</u>	<u>102,539</u>	<u>106,966</u>

3 Grants & donations

	General funds £	Restricted funds £	Total £
Notts County Council	15,435	45,608	61,043
Newark & Sherwood CVS	3,000	-	3,000
Ashfield Voluntary Action	25,800	-	25,800
Prison Advice and Care Trust	32,709	-	32,709
Rushcliffe Borough Council	17,000	-	17,000
Broxtowe Borough Council	7,000	-	7,000
Bassetlaw Action Centre	-	2,500	2,500
NHS Charities	-	37,460	37,460
Gift aid	151	-	151
Sundry grants & donations	1,444	386	1,830
	<u>102,539</u>	<u>85,954</u>	<u>188,493</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Grants	-	85,954	85,954	42,716
Sales & fees	46,045	2,312	48,357	20,449
Sundry receipts	8	-	8	36
Shopping reimbursements	12,643	-	12,643	17,832
	<u>58,696</u>	<u>88,266</u>	<u>146,962</u>	<u>81,033</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	2,028	2,028	566

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Equipment, repairs & renewals	3,827	-	3,827	7,374
Insurance	2,034	-	2,034	1,912
Marketing & promotions	725	165	890	2,080
Postage	1,009	4	1,013	342
Printing & photocopying	179	535	714	221
Professional fees	2,181	2,250	4,431	2,545
Publications & subscriptions	176	-	176	312
Recruitment	135	242	377	30
Rent & premises maintenance	8,833	-	8,833	8,486
Room hire & events	86	-	86	-
Salaries, NIC & pensions	110,655	56,341	166,996	126,346
Staff expenses	214	-	214	295
Staff training	85	-	85	130
Stationery & office supplies	1,468	-	1,468	631
Tea bar supplies	12	-	12	85
Telephone & IT	7,556	1,941	9,497	2,399
Volunteer expenses	298	15	313	248
Management & office costs	(30,013)	30,013	-	-
Depreciation	3,663	667	4,330	1,986
Bank charges	852	-	852	819
Shopping expenses	12,195	-	12,195	18,167
	<u>126,170</u>	<u>92,173</u>	<u>218,343</u>	<u>174,408</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>4,330</u>	<u>1,986</u>

8 Trustees remuneration and expenses

During the period, two Trustees were volunteer drivers who, in common with all volunteer drivers, receive mileage expenses at 45p per mile.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

9 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	158,550	120,520
Social security costs	3,142	2,442
Pension costs	<u>5,304</u>	<u>3,384</u>
	<u>166,996</u>	<u>126,346</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Average number of employees	<u>17</u>	<u>15</u>

6 (2021 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £5,304 (2021 - £3,384).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £29,631 (2021 - £29,034).

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

10 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2022 £	2021 £
Independent examination	830	800
Other financial services	-	80
	<u>830</u>	<u>880</u>

11 Tangible fixed assets

	General equipment	IT equipment	Total
Cost			
At 1 April 2021	2,675	7,340	10,015
Additions	-	7,032	7,032
At 31 March 2022	<u>2,675</u>	<u>14,372</u>	<u>17,047</u>
Depreciation			
At 1 April 2021	2,285	5,532	7,817
Charge for the year	390	3,940	4,330
At 31 March 2022	<u>2,675</u>	<u>9,472</u>	<u>12,147</u>
Net book value			
At 31 March 2022	<u>-</u>	<u>4,900</u>	<u>4,900</u>
At 31 March 2021	<u>390</u>	<u>1,808</u>	<u>2,198</u>

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

12 Debtors

	2022	2021
	£	£
Trade debtors	7,593	3,453
Prepayments	2,565	1,919
	<u>10,158</u>	<u>5,372</u>

13 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	-	11
Other creditors	50,035	30,062
Accruals	-	1,267
Deferred income	27,016	14,122
	<u>77,051</u>	<u>45,462</u>

14 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each member is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

15 Commitments

Capital commitments

The premises lease for Cotgrave Hub started on 30th November 2018 and is for 5 years at £6,000 per annum. There is a 3 month break clause within the lease.

The total amount contracted for but not provided in the financial statements was £Nil (2021 - £Nil).

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

16 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General	230,027	163,263	(126,170)	1,333	268,453
Restricted funds					
Voluntary Transport scheme (VTS)	10,305	40,216	(48,517)	(1,333)	671
Access to Volunteering	(1,402)	10,500	(9,098)	-	-
One step at a time	-	11,964	(10,341)	-	1,623
South Notts Befriending	-	25,586	(24,217)	-	1,369
Total restricted funds	8,903	88,266	(92,173)	(1,333)	3,663
Total funds	238,930	251,529	(218,343)	-	272,116

The transfer from the restricted Voluntary Transport Scheme (VTS) fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The specific purposes for which the funds are to be applied are as follows:

The Voluntary Transport Scheme provides a responsive, accessible and flexible service to enable people to live independently, participate in their community and to access social activities, health appointments, shopping, education and other services.

The Access to Volunteering project: Connected Communities, supports volunteers with learning disabilities and autism to access suitable volunteer opportunities.

South Notts Befriending: Funded through NHS Charities Trust supports those who are lonely and isolated. It is a personalised, holistic befriending service tailored to individual needs which includes face to face and telephone befriending, as well as supporting people to take part in local community activities.

One Step at a Time: Funded by NHS Charities Trust, this project focuses on the initial first step of getting people back out of their houses in a way that keeps them safe and ensures that they also feel confident to leave the house after months of staying home. This is identified as a need to help address a lack of physical activity and the negative impacts of social isolation and loneliness.

Rushcliffe Community and Voluntary Service

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
General	202,453	145,768	(118,194)	230,027
Restricted				
Voluntary Transport scheme (VTS)	10,225	32,297	(32,217)	10,305
Access to Volunteering	12,095	10,500	(23,997)	(1,402)
Total restricted funds	<u>22,320</u>	<u>42,797</u>	<u>(56,214)</u>	<u>8,903</u>
Total funds	<u><u>224,773</u></u>	<u><u>188,565</u></u>	<u><u>(174,408)</u></u>	<u><u>238,930</u></u>

17 Analysis of net assets between funds

	Unrestricted		2022 Total funds £
	General £	Restricted £	
Tangible fixed assets	4,900	-	4,900
Current assets	316,104	28,163	344,267
Current liabilities	(52,551)	(24,500)	(77,051)
Total net assets	<u><u>268,453</u></u>	<u><u>3,663</u></u>	<u><u>272,116</u></u>
	Unrestricted		2021 Total funds £
	General £	Restricted £	
Tangible fixed assets	2,198	-	2,198
Current assets	259,169	23,025	282,194
Current liabilities	(31,340)	(14,122)	(45,462)
Total net assets	<u><u>230,027</u></u>	<u><u>8,903</u></u>	<u><u>238,930</u></u>

18 Related party transactions

There were no related party transactions in the year.

19 Taxation

The charity is a registered charity and is therefore exempt from taxation.

