## **DESK WRITE LIMITED UNAUDITED ABBREVIATED ACCOUNTS 31 OCTOBER 2005**

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COMPANIES HOUSE 246 27/01/2**00**6

## **BSN ASSOCIATES LIMITED**

**Chartered Accountants** 2 Hagley Court South Waterfront East Brierley Hill West Midlands DY5 1XE

## **ABBREVIATED ACCOUNTS**

### YEAR ENDED 31 OCTOBER 2005

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## ACCOUNTANTS' REPORT TO THE DIRECTORS OF DESK WRITE LIMITED

#### YEAR ENDED 31 OCTOBER 2005

In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 October 2005 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

BSN ASNICIATES Limited

BSN ASSOCIATES LIMITED Chartered Accountants

2 Hagley Court South Waterfront East Brierley Hill West Midlands DY5 1XE

6 January 2006

### ABBREVIATED BALANCE SHEET

### **31 OCTOBER 2005**

	2005			2004
	Note	£	£	£
FIXED ASSETS	2		< <b>=</b> 0.4	0.405
Tangible assets			6,794	8,405
CURRENT ASSETS				
Stocks		2,036		1,709
Debtors		42,365		48,502
Cash at bank and in hand		9,754		14,468
		54,155		64,679
CREDITORS: Amounts falling due within one	e year	50,188		57,557
NET CURRENT ASSETS			3,967	7,122
TOTAL ASSETS LESS CURRENT LIABILI	TIES		10,761	15,527
PROVIDENCE FOR LYAND WEIGHT AND CHA	n area		246	27/
PROVISIONS FOR LIABILITIES AND CHA	ARGES		346	<u>376</u>
			10,415	15,151
CAPITAL AND RESERVES				
Called-up equity share capital	3		100	100
Profit and loss account	•		10,315	15,051
SHAREHOLDERS' FUNDS			10,415	15,151

The Balance sheet continues on the following page.
The notes on pages 4 to 6 form part of these abbreviated accounts.

## ABBREVIATED BALANCE SHEET (continued) 31 OCTOBER 2005

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These abbreviated accounts were approved by the directors on 6 January 2006 and are signed on their behalf by:

MR N C EASTWOOD

Mistrud

Director

The notes on pages 4 to 6 form part of these abbreviated accounts.

# NOTES TO THE ABBREVIATED ACCOUNTS YEAR ENDED 31 OCTOBER 2005

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles

- 25% Reducing Balance

Equipment

- 15% Reducing Balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

## NOTES TO THE ABBREVIATED ACCOUNTS YEAR ENDED 31 OCTOBER 2005

#### 1. ACCOUNTING POLICIES (continued)

#### **Deferred taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### 2. FIXED ASSETS

	Tangible
	Assets £
COST	
At 1 November 2004	13,079
Additions	308
At 31 October 2005	13,387
	<del></del>
DEPRECIATION	
At 1 November 2004	4,674
Charge for year	1,919
At 31 October 2005	6,593
NET BOOK VALUE	
At 31 October 2005	6,794
At 31 October 2004	8,405

# NOTES TO THE ABBREVIATED ACCOUNTS YEAR ENDED 31 OCTOBER 2005

#### 3. SHARE CAPITAL

### Authorised share capital:

			2005 £	2004 £
1,000 Ordinary shares of £1 each			1,000	1,000
Allotted, called up and fully paid:				
	2005		2004	
	No	£	No	£
Ordinary shares of £1 each	100	100	100	100