

Registration number 3851702

Civil Manner Limited
Abbreviated accounts
for the year ended 31 March 2003



Civil Manner Limited

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Civil Manner Limited

Abbreviated balance sheet
as at 31 March 2003

		2003		2002	
	Notes	£	£	£	£
Fixed assets					
Intangible assets	2		106,250		112,500
Tangible assets	2		53,113		55,290
			<u>159,363</u>		<u>167,790</u>
Current assets					
Stocks		25,965		24,878	
Debtors		138,798		114,855	
Cash at bank and in hand		381		1,231	
		<u>165,144</u>		<u>140,964</u>	
Creditors: amounts falling due within one year	3	(216,644)		(202,067)	
Net current liabilities			<u>(51,500)</u>		<u>(61,103)</u>
Total assets less current liabilities			107,863		106,687
Creditors: amounts falling due after more than one year	4		(5,584)		(69,409)
Net assets			<u>102,279</u>		<u>37,278</u>
Capital and reserves					
Called up share capital	5		100		100
Profit and loss account			102,179		37,178
Shareholders' funds			<u>102,279</u>		<u>37,278</u>

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 3 to 4 form an integral part of these financial statements.

Civil Manner Limited

Abbreviated balance sheet (continued)

**Directors' statements required by Section 249B(4)
for the year ended 31 March 2003**

In approving these abbreviated accounts as directors of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 March 2003 and

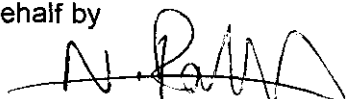
(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with 221, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies .

The abbreviated accounts were approved by the Board on 4 November 2003 and signed on its behalf by



Nasim Akhtar Patel
Director

The notes on pages 3 to 4 form an integral part of these financial statements.

Civil Manner Limited

Notes to the abbreviated financial statements for the year ended 31 March 2003

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

1.3. Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 20 years.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	nil
Fixtures, fittings and equipment	-	15% Reducing balance method
Motor vehicles	-	25% Reducing balance method

1.5. Stock

Stock is valued at the lower of cost and net realisable value.

1.6. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to materialise.

Civil Manner Limited

**Notes to the abbreviated financial statements
for the year ended 31 March 2003**

..... continued

2. Fixed assets	Intangible assets £	Tangible fixed assets £	Total £
Cost			
At 1 April 2002	125,000	60,486	185,486
At 31 March 2003	<u>125,000</u>	<u>60,486</u>	<u>185,486</u>
Depreciation and Provision for diminution in value			
At 1 April 2002	12,500	5,196	17,696
Charge for year	6,250	2,177	8,427
At 31 March 2003	<u>18,750</u>	<u>7,373</u>	<u>26,123</u>
Net book values			
At 31 March 2003	<u>106,250</u>	<u>53,113</u>	<u>159,363</u>
At 31 March 2002	<u>112,500</u>	<u>55,290</u>	<u>167,790</u>
 3. Creditors: amounts falling due within one year		2003 £	2002 £
Creditors include the following:			
 4. Creditors: amounts falling due after more than one year		2003 £	2002 £
Creditors include the following:			
Instalments repayable after more than five years		<u>-</u>	<u>28,561</u>
 5. Share capital		2003 £	2002 £
Allotted, called up and fully paid			
100 Ordinary shares of 1 each		<u>100</u>	<u>100</u>