AP03

Appointment of secretary



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

- ✓ What this form is for

 You may use this form to appoint
 an individual as a secretary
- What this form is NOT for You cannot use this form if you appointing a corporate secreta To do this, please use form AP04 'Appointment of corpora secretary'



PC2 24/02/2010 COMPANIES HOUSE

393

1	Company details	
Company number	03848103	→ Filling in this form Please complete in typescript or in
Company name in full	1-23 TIDENHAM GARDENS,	bold black capitals.
	(FREEHOLD) LIMITED.	All fields are mandatory unless specified or indicated by *
2	Date of secretary's appointment	
Date of appointment	120 0 2 12/0/1/0	
3	New secretary's details	
litle*	MR.	O Former name(s) Please provide any previous names
-ull forename(s)	AJAY KANTILAL	which have been used for business purposes in the past 20 years.
Surname	SHAH	Married women do not need to give
Former name(s) •		former names unless previously use for business purposes.
		Continue in section 6 if required
4	New secretary's service address [©]	
	Please complete your service address below	② Secretary's service address
		This is the address that will appear on the public record This
Building name/number		does not have to be your usual residential address
street	FITZJAMES AVENUE	Please state 'The Company's Registered Office' if your service
Post town		address is recorded in the company' register of secretaries as the
County/Region	CROYDON	company's registered office
.ounty/negion	SURREY	If you provide your residential
lacteada		address here it will appear on the
Postcode Country	LIRIO SDD UNITED KINGDOM	address here it will appear on the public record

APO3 Appointment of secretary

5	Signatures			
	I consent to act as secretary of the above named company	Societas Europaea		
New secretary's signature	Segnature X AKREL X	if the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006		
Authonsing signature	× P. J. Granger X			
	This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor			
6	Additional former names (continued from Section 3)			
Former names 9		Additional former names Use this space to enter any additional names		

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

CONTACT NAME MR. P.J. GRANGER
Company name 1-23 TIDENHAM
BARDENS (FREEHOLD) LIMITED
Address & TIDENHAM GARDENS
POST DON CROY DON
County/Region SURREY
Postcode ERO SUT
COUNTY UNITED KINGDOM
DX
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- You have provided the service address
 The address must be a physical location. It cannot be a PO Box number (unless part of a full address),
- DX or LP (Legal Post in Scotland) number

 You have included all former names used for
- business purposes over the last 20 years

 The new secretary has signed the form

 You have provided an authorising signature

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk