

REGISTERED NUMBER: 03830140 (England and Wales)

ABBHEY PERSONNEL SERVICES LIMITED

Abbreviated Accounts

for the year ended

31 August 2013

**Contents of the Abbreviated Accounts
for the year ended 31 August 2013**

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Accounts	4

ABBAY PERSONNEL SERVICES LIMITED

**Company Information
for the year ended 31 August 2013**

DIRECTORS: S G Bielby
M A Straw

SECRETARY: S G Bielby

REGISTERED OFFICE: 3 Gowthorpe
Selby
North Yorkshire
YO8 4HE

REGISTERED NUMBER: 03830140 (England and Wales)

ACCOUNTANT: P Benn F.C.A.
East Riding Accounts
48 New Village Road
Cottingham
East Yorkshire
HU16 4NA

ABBEY PERSONNEL SERVICES LIMITED (Registered number: 03830140)

**Abbreviated Balance Sheet
31 August 2013**

	Notes	31/8/13 £	£	31/8/12 £	£
FIXED ASSETS					
Tangible assets	2		12,369		14,662
CURRENT ASSETS					
Stocks		900		600	
Debtors		296,134		228,497	
Cash at bank		38,248		13,615	
		<u>335,282</u>		<u>242,712</u>	
CREDITORS					
Amounts falling due within one year		<u>317,537</u>		<u>235,026</u>	
NET CURRENT ASSETS			<u>17,745</u>		<u>7,686</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			30,114		22,348
CREDITORS					
Amounts falling due after more than one year			-		(825)
PROVISIONS FOR LIABILITIES			<u>(2,400)</u>		<u>(2,800)</u>
NET ASSETS			<u><u>27,714</u></u>		<u><u>18,723</u></u>
CAPITAL AND RESERVES					
Called up share capital	3		2		2
Profit and loss account			<u>27,712</u>		<u>18,721</u>
SHAREHOLDERS' FUNDS			<u><u>27,714</u></u>		<u><u>18,723</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The notes form part of these abbreviated accounts

Abbreviated Balance Sheet - continued
31 August 2013

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 30 May 2014 and were signed on its behalf by:

S G Bielby - Director

**Notes to the Abbreviated Accounts
for the year ended 31 August 2013**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents invoiced sales of services excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Fixtures and fittings	- 15% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 50% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**Notes to the Abbreviated Accounts - continued
for the year ended 31 August 2013**

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 September 2012	36,923
Additions	<u>1,140</u>
At 31 August 2013	<u>38,063</u>
DEPRECIATION	
At 1 September 2012	22,261
Charge for year	<u>3,433</u>
At 31 August 2013	<u>25,694</u>
NET BOOK VALUE	
At 31 August 2013	<u>12,369</u>
At 31 August 2012	<u>14,662</u>

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31/8/13 £	31/8/12 £
2	Ordinary	£1	<u>2</u>	<u>2</u>

4. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES

The following advances and credits to directors subsisted during the years ended 31 August 2013 and 31 August 2012:

	31/8/13 £	31/8/12 £
S G Bielby		
Balance outstanding at start of year	33,637	25,469
Amounts advanced	34,128	33,637
Amounts repaid	(33,637)	(25,469)
Balance outstanding at end of year	<u>34,128</u>	<u>33,637</u>
M A Straw		
Balance outstanding at start of year	30,877	23,221
Amounts advanced	30,763	30,877
Amounts repaid	(30,877)	(23,221)
Balance outstanding at end of year	<u>30,763</u>	<u>30,877</u>

The loans to the directors are repayable on demand. Interest is charged at 4.5% over Lloyds TSB Bank base rate.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.