REGISTERED NUMBER: 03830140 (England and Wales)

#### ABBEY PERSONNEL SERVICES LIMITED

**Abbreviated Accounts** 

for the Year Ended 31 August 2012

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\*A290TCMQ\* 24/05/2013

**COMPANIES HOUSE** 

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#### ABBEY PERSONNEL SERVICES LIMITED

# Company Information for the year ended 31 August 2012

DIRECTORS:

S G Bielby

M A Straw

**SECRETARY:** 

S G Bielby

**REGISTERED OFFICE:** 

3 Gowthorpe

Selby

North Yorkshire YO8 4HE

**REGISTERED NUMBER:** 

03830140 (England and Wales)

**ACCOUNTANT:** 

P Benn F C A

East Riding Accounts 48 New Village Road

Cottingham East Yorkshire HU16 4NA

## Abbreviated Balance Sheet 31 August 2012

|  |       | 31/8/12 |         | 31/8/11 |         |
|--|-------|---------|---------|---------|---------|
|  | Notes | £       | £       | £       | £       |
| FIXED ASSETS                                 | 2     |         | 14,662  |         | 21,326  |
| Tangible assets                              | 2     |         | 14,002  |         | 21,320  |
| CURRENT ASSETS                               |       |         |         |         |         |
| Stocks                                       |       | 600     |         | 600     |         |
| Debtors                                      |       | 228,497 |         | 192,383 |         |
| Cash at bank                                 |       | 13,615  |         | 15,698  |         |
|  |       | 242,712 |         | 208,681 |         |
| CREDITORS                                    |       |         |         |         |         |
| Amounts falling due within one year          |       | 235,026 |         | 203,651 |         |
| NET CURRENT ASSETS                           |       |         | 7,686   |         | 5,030   |
| TOTAL ASSETS LESS CURRENT<br>LIABILITIES     |       |         | 22,348  |         | 26,356  |
| CREDITORS                                    |       |         |         |         |         |
| Amounts falling due after more than one year |       |         | (825)   |         | (5,773) |
| PROVISIONS FOR LIABILITIES                   |       |         | (2,800) |         | (4,100) |
| NET ACCOTO                                   |       |         | 18,723  |         | 16,483  |
| NET ASSETS                                   |       |         | 10,723  |         | ======  |
| CAPITAL AND RESERVES                         |       |         |         |         |         |
| Called up share capital                      | 3     |         | 2       |         | 2       |
| Profit and loss account                      |       |         | 18,721  |         | 16,481  |
| SHAREHOLDERS' FUNDS                          |       |         | 18,723  |         | 16,483  |
|  |       |         |         |         |         |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2012

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2012 in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The notes form part of these abbreviated accounts

## Abbreviated Balance Sheet - continued 31 August 2012

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on 234 MM 2013 and were signed on its behalf by

S G Bielby - Director

## Notes to the Abbreviated Accounts for the year ended 31 August 2012

#### **ACCOUNTING POLICIES**

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

Turnover represents invoiced sales of services excluding value added tax

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter

Fixtures and fittings

- 15% on reducing balance

Motor vehicles

- 25% on reducing balance

Computer equipment

- 50% on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease

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# Notes to the Abbreviated Accounts - continued for the year ended 31 August 2012

### 2 TANGIBLE FIXED ASSETS

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|   |   |                            |                | Total<br>£      |
|---|---|----------------------------|----------------|-----------------|
|   | COST  |                            |                |                 |
|   | At 1 September 2011   |                            |                | 46,651          |
|   | Additions   |                            |                | 652<br>(10,380) |
|   | Disposals   |                            |                | (10,360)        |
|   | At 31 August 2012   |                            |                | 36,923          |
|   | DEPRECIATION  |                            |                |                 |
|   | At 1 September 2011   |                            |                | 25,325          |
|   | Charge for year   |                            |                | 5,182           |
|   | Eliminated on disposal                                      |                            |                | (8,246)         |
|   | At 31 August 2012   |                            |                | 22,261          |
|   | NET BOOK VALUE  |                            |                |                 |
|   | At 31 August 2012   |                            |                | 14,662          |
|   | At 31 August 2011   |                            |                | 21,326          |
|   |   |                            |                |                 |
|   | CALLED UP SHARE CAPITAL                                     |                            |                |                 |
|   | Allotted, issued and fully paid                             |                            |                |                 |
|   | Number Class  | Nominal                    | 31/8/12        | 31/8/11         |
|   |   | value                      | £              | £               |
|   | 2 Ordinary  | £1                         | ====           | ====            |
| ļ | TRANSACTIONS WITH DIRECTORS                                 |                            |                |                 |
|   | The following loans to directors subsisted during the years | s ended 31 August 2012 and | 31 August 2011 |                 |
|   |   |                            | 31/8/12        | 31/8/11         |
|   |   |                            | £              | £               |
|   | S G Bielby  |                            |                |                 |
|   | Balance outstanding at start of year                        |                            | 25,469         | -               |
|   | Amounts advanced  |                            | 33,637         | 25,469          |
|   | Amounts repaid  |                            | (25,469)       | -               |
|   | Balance outstanding at end of year                          |                            | 33,637         | 25,469          |
|   |   |                            | <del></del>    | =====           |
|   | M A Straw   |                            |                |                 |
|   | Balance outstanding at start of year                        |                            | 23,221         | -               |
|   | Amounts advanced  |                            | 30,877         | 23,221          |
|   | Amounts repaid  |                            | (23,221)       | 22.221          |
|   | Balance outstanding at end of year                          |                            | 30,877         | 23,221          |
|   |   |                            | <del></del>    |                 |