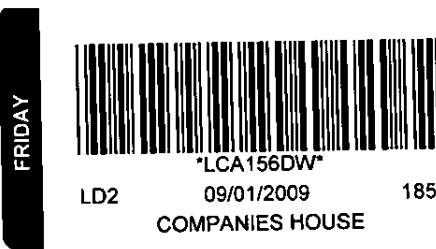


**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT  
AND ACCOUNTS**

**FOR THE YEAR ENDED 31ST JULY 2008**



**Company No: 3803669**  
**Charity No: 1077187**

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**REPORT AND ACCOUNTS**

**CONTENTS**

	<b>Page</b>
<b>Officers and Professional Advisors</b>	<b>2</b>
<b>Directors' and Trustees' Report</b>	<b>3 – 8</b>
<b>Auditors' Report</b>	<b>9</b>
<b>Statement of Financial Activities</b>	<b>10</b>
<b>Balance Sheet</b>	<b>11</b>
<b>Notes to the Accounts</b>	<b>12 – 20</b>

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**OFFICERS AND FINANCIAL ADVISORS**

**Directors and Trustees**

Rajeev Thacker (Chair)  
William John Bingham  
Teresa Hanley  
Elizabeth Barratt (Vice-Chair)  
Stephen John Meachem (Appointed 21/04/2008)  
Laura Bowman (Appointed 21/04/2008)  
Farooq Ahmed (Appointed 21/04/2008)  
Dheepa Balasundaram (Resigned 15/01/2008)  
Nicola Rogers (Resigned 15/01/2008)

**Secretary**

Celia Clarke

**Senior Management Team**

Celia Clarke - Chief Executive Officer  
Pierre Makhlouf - Assistant Director (Legal)  
Sarah Cutler - Assistant Director (Policy) – Left 19/09/2007  
Amanda Shah - Assistant Director (Policy) –Joined  
03/09/2007

**Company Number**

3803669

**Charity Number**

1077187

**Registered Office**

28 Commercial Street  
London E1 6LS

**Auditors**

Ramon Lee & Partners  
Kemp House  
152/160 City Road  
London EC1V 2DW

**Bankers**

CAF Bank Limited  
25 Kings Hill Avenue  
West Malling  
Kent ME19 4JQ

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31ST JULY 2008**

The Directors and Trustees present their report and audited accounts for the year ended 31st July 2008.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Bail for Immigration Detainees (BID) is registered as a charity (registered number 1077187) and was incorporated as a company limited by guarantee (registered number 3803669) on the 8th July 1999. The company was established under its Memorandum of Association with the objects and powers of the charitable company. It is governed by its Articles of Association. It is also exempted by the Office of Immigration Services Commissioner (OISC) number N200100147.

**Recruitment and appointment of Trustees**

The Trustees of the charity, who are also directors of the company, are listed on page 1 of the accounts. The minimum number of trustees is three and there is no maximum number. At the first and every subsequent Annual General Meeting all the Trustees (Committee members) shall retire from office. A retiring Committee member shall be eligible for re-election. The Committee has the power at any time to appoint any person to be a Committee member, either to fill a casual vacancy or as an addition to the existing members. Any Committee member so appointed shall hold office only until the next Annual General Meeting and shall then be eligible for re-election.

**Trustee induction and training**

New trustees are selected through a process which includes public advertising. All new trustees receive an induction to the work of the charity which includes a set of papers such as roles and responsibilities of trustees, statutory documents (including information on trustee liabilities and responsibilities), and an internal paper entitled 'The Role of a BID trustee'. Trustees are asked to accompany staff running workshops in immigration removal centres and are encouraged to visit immigration courts, as well as the London office.

**Organisation**

The Trustees meet every two months in order to manage the affairs of the charity. Trustees are elected by the members to serve until the next Annual General Meeting, when they may offer themselves for re-election.

The Chief Executive Officer of the charity is Celia Clarke, the Director, to whom day-to-day management of the charity is delegated. The two other senior managers during the year were Pierre Makhlof, Assistant Director Legal and Amanda Shah, Assistant Director Policy.

BID's headquarters are in London, and it has two sub-offices, in Portsmouth and in Oxford.

Much of BID's bail casework, telephone support and information is provided by volunteers in its three offices. The work of the volunteers is supervised by legally-qualified staff. BID currently enjoys the support of some 24 volunteers and during the year had 4 full-time and 4 part-time paid staff.

**Related parties**

There were no declarable related party transactions during the year.

**Risk Management**

The Trustees have considered the major risks facing the charity and have assessed those risks against the likelihood of their occurring and their impact. The table on which these risks are recorded includes a column on action to be taken. The principal actions necessary to lessen the likelihood of the charity's exposure to these risks have been incorporated in staff workplans where necessary and the trustees review the risks and actions taken on a regular basis.

The charity has undertaken a planning and budgeting exercise, with the annual budget approved by trustees. Any departure from either the budget or the approved plans needs specific approval from the trustees.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**OBJECTIVES AND ACTIVITIES**

BID believes that asylum-seekers and migrants in the UK have a right to liberty and should be protected from arbitrary and prolonged detention by effective and accessible legal safeguards. BID is an independent charity that exists to:

- Improve access to bail for all immigration detainees
- Lobby for detention to be subject to regular independent, automatic judicial oversight
- Work towards an end to arbitrary detention in the UK
- End the detention of families with children

**Core Activities**

1. Providing free information and support to detainees to help them exercise their right to liberty and make their own bail applications in court.
2. Preparing and presenting free applications for release on bail or temporary admission for detainees.
3. Carrying out research and using evidence gathered to campaign to end arbitrary detention.
4. Documenting and publicising injustices we see.

**Strategic Objectives**

1. BID will advocate immigration detainees' right to liberty, and develop innovative responses to promote that right in response to the needs of its clients and in the light of external changes
2. BID will provide high quality information, advice, support and representation to immigration detainees, and to other organisations about immigration detention
3. BID will carry out research, gather evidence and work in partnership with other organisations to bring about an end to arbitrary detention
4. BID will challenge racism and prejudice and campaign to influence government policy, the media and the general public on issues relating to immigration detainees, asylum-seekers and detention
5. BID will campaign to end the detention of families with children
6. BID will strive for excellence and efficiency in its services, promoting a cooperative and positive working culture which values staff and volunteers equally
7. BID will diversify its funding and strive for financial sustainability

**ACHIEVEMENTS AND PERFORMANCE**

Across BID's three offices, caseworkers opened files for 1774 people. Most people were provided with support to prepare and present their own bail applications. We continued to take on bail cases ourselves for some of the most vulnerable, including families with children. We presented a total of 241 applications ourselves. Of these, 51 were granted bail. This is a higher success rate – at over 21% - than the overall rate published by the Asylum and Immigration Tribunal, which is 18%. It is difficult to provide precise statistics about the bail rates for those clients who received support from us as we do not always hear the results of their applications due to the fact that detainees are often moved between the various detention centres and many clients are vulnerable to removal or deportation. However, we know that at least 179 detainees who either attended workshops, or received help from BID applied for bail themselves. A total of 143 who represented themselves were successful. In addition, 187 detainees were released on temporary admission, either as a result of BID's intervention, or their own request, following advice from BID. Thus, a total of 381 people were freed from detention over the last year, as a result of BID's work. This is an increase on the year before and very heartening in such a difficult environment.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**Right to Liberty**

Our Right to Liberty project provides legal advice and information to immigration detainees on their right to apply for bail and how to exercise that right. The new self-help book, *How to Get out of Detention*, was printed and disseminated to all immigration removal centres. It was also translated into four other languages: Mandarin, Farsi, Arabic and French. Under the auspices of this project, we run workshops in four immigration removal centres (IRCs). During the last year, BID held regular workshops in Yarl's Wood, Dover, Haslar and Campsfield House, as well as quarterly workshops at Harmondsworth. In addition to workshops, advice sessions/legal advice surgeries were held at Dover, Campsfield House, and more recently with families at Yarl's Wood. A total of 671 people attended our workshops, and 115 attended our 25 advice sessions.

**Detained families project**

Ending the detention of families and children together with support for families to challenge their detention continued to be a priority for BID. Casework support was provided to 42 families. Bail was applied for in 23 cases, as a result of which 8 families were either bailed or granted temporary admission. Thirteen families were supported with individual legal advice sessions. Five families were referred on to solicitors. It has been a challenge recently to provide families with support with bail, as the government's current practice seems to be to detain families with removal directions already in place. Our experience is that bail is never granted to a family in this position, so we try to provide them with advice or referral if appropriate, and then take on their bail case if the removal directions are cancelled.

**Habeas Corpus Project**

During the year BID has housed and provided administrative support to the Habeas Corpus Project - a group of solicitors and barristers providing legal representation for immigration detainees challenging the lawfulness of their detention. In January 2008, the Project launched its first legal challenge using the ancient common law of habeas corpus to challenge the indefinite detention of four Algerian men. The men had all been in immigration detention for between 14 and 18 months despite making every effort to return to Algeria. All four men were released by the High Court – (*A et ors (R on the application of) v Secretary of State for the Home Department [2008] EWHC 142 (Admin)*) – and the case resulted in opportunities for BID to speak out about long term detention through the media as well as through speaking slots to interested groups.

**Research and policy**

Our research and policy focused on three areas: ending the detention of children; bringing about an end to the 'Fast Track' system of processing asylum claims; and increasing access to legal representation.

**Children in immigration detention:**

BID has worked hard this year to ensure that its experience of supporting families informs the increasing media and parliamentary debate about the detention of children for immigration purposes in the UK. Our aim is to ensure that the debate has an outcome - an end to the detention of children. We prepared a briefing paper on the issue, used to inform journalists, civil servants and parliamentarians, and available for consultation on our website.

In November 2007, BID was part of an Asylum Rights Campaign delegation to brief European MPs from the Committee on Civil Liberties, Justice and Home Affairs. BID presented oral evidence from our casework about the damage done to children through detention, and about the lack of evidence behind the government's policy to detain families. Following its visit the Committee's press work picked up on these issues and spoke out against the government's policy saying 'children should not be detained in immigration removal centres.'

In March 2008, BID partnered with Women for Refugee Women in their production of 'Motherland' at the Young Vic (BID's Assistant Director-Policy is a trustee of Women for Refugee Women). The play tells the story of women and children detained at Yarl's Wood. Following a sell out first night the play was brought back for a further two performances and is being produced in Portcullis House in November 2008 in an attempt to bring the scandal of Yarl's Wood to the heart of Westminster.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

Prior to the Children's Commissioner for England's visit to Yarl's Wood, BID organised a meeting for the Commissioner's asylum policy advisor with organisations supporting families in Yarl's Wood. We also ensured that those BID clients who were willing to do so met with the Commissioner during his visit. Further scrutiny of the government's detention of children is expected from the UN Committee on the Rights of the Child in September 2008 and BID has signed up to the shadow NGO report (coordinated by the Children's Rights Alliance for England) which talks extensively about the detention of children.

BID, through its membership of the Refugee Children's Consortium, has been monitoring a pilot alternative to detention for children, introduced by the UKBA. BID had serious concerns about the pilot which have been borne out by its early closure, and these have been fed through to the UKBA. There appeared to be a lack of clarity on how families were selected, families were still plucked from their communities, with children taken from their schools and communities, and not all the families were removable. We are keen to continue to work with the UKBA to develop meaningful alternatives, although we contend that the best possible alternative is freedom.

**Detained 'fast track' processes for asylum applicants:**

This year BID has concentrated on using its research findings from Yarl's Wood and Harmondsworth to lobby the government to review its use of the detained fast track in the light of our evidence that the process is unfair. We have coordinated our work with other stakeholders principally through the Immigration Law Practitioners' Association (ILPA)'s fast-track sub-committee (co-chaired by BID's Assistant Director-Legal) and the Asylum Rights Campaign.

In February 2008, BID was invited to speak about its research at the parliamentary launch of ILPA's publication '*The Detained Fast Track Guide: A Best Practice Guide*' – other speakers included the Chief Executive of the Legal Services Commission (LSC), the Law Society, and lawyers and barristers involved in fast track work. In March 2008, BID released a briefing paper drawing together our research to date and issued a press release on the one year anniversary of the universal introduction of the New Asylum Model, calling on the government to use non-detained options to hear asylum claims. In May 2008 we took UKBA's (now) Director of Detention Services to a workshop conducted by BID's Right to Liberty Project at Yarl's Wood which provided an opportunity for him to speak with detained women about their experiences.

We have placed our concerns on the agenda at UKBA's National Asylum Stakeholder Forum (NASF) and BID was a vocal participant in day-long policy workshops UKBA convened about the detained fast track (February 2008) and about its procedures to screen cases for the detained fast track (November 2007). We submitted detailed evidence based on our research findings in response to draft changes to UKBA's screening process and submitted affidavits in two judicial reviews to aspects of the detained fast track process. In partnership with ILPA, the Refugee Legal Centre and the London Detainee Support Group, BID has challenged the Legal Services Commission's funding of legal representation for asylum appeals in the detained fast track through a 'letter before action' and remains in negotiation with the LSC on this matter.

**Legal advice and representation for immigration detainees:**

BID met with the Legal Services Commission in May 2008 to voice specific concerns about public funding for bail applications, the LSC's duty detention advice scheme (providing 30 minutes free legal advice to people in detention) and the provision of legal advice to immigration detainees held in prisons. The meeting resulted in the LSC agreeing to produce and disseminate relaxed guidance on funding bail cases for publicly funded lawyers.

BID continues to use its membership of the AIT stakeholder group to raise trends and concerns arising from our case work with the judiciary at a policy level.

**Other policy work**

**Access to Section 4 accommodation**

Following discussions with the Refugee Council and London Detainee Support Group, in December 2008 BID wrote a joint letter to UKBA listing our concerns about the provision of section 4 accommodation for bail applicants. Many detainees are reliant on housing from the government (called 'section 4') in order to provide a bail address to the judiciary during a bail application. Our letter presented our joint concerns with evidence from our casework. As a result of our intervention UKBA announced a policy change in the provision of section 4 (now all detainees who require an address for a bail application are entitled to a section 4 address) and a commitment to meet stakeholders in a policy workshop. The workshop (in April 2008) allowed us to present our views on how the section 4 process should be further improved.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**Video link bail hearings**

During the past year UKBA has rolled out the near mandatory use of video linked bail hearings across all but one detention centre in the UK. As neither UKBA nor the Asylum and Immigration Tribunal (AIT) had monitored the views of bail applicants to this change, BID wrote a questionnaire for bail applicants and their supporters which was disseminated by members of the Asylum Rights Campaign. The results of the analysed questionnaires were written up by BID's Assistant Director-Policy and co-published with the Refugee Council as a research report in March 2008. BID believes that video hearings must only be used where detainees are consulted about their impact, informed about the process and given a meaningful choice between a video link and an in-court hearing. Follow up advocacy meetings with UKBA, the AIT and LSC have taken place to discuss the research recommendations and BID/Refugee Council have used knowledge gained from the research to write an information bulletin on video hearings for detainees which has been translated into eight languages.

**Health in detention**

During the year BID briefed researchers and/or provided access to consenting detainees for research conducted by

- the NGO Birth Companions into services for pregnant women in detention
- research conducted by an academic at the London School of Hygiene and Tropical Medicine on access to health care in detention
- research conducted jointly by the Universities of Manchester and Liverpool on access to high quality primary care mental health services for hard to reach groups (including asylum seekers)
- research conducted by a clinical psychologist into how women's experiences of detention impact on their adaptation to life in the UK following their release.

We raised our concerns with UKBA about the cancellation of outside medical appointments for detainees, as well as our concerns about differing charges for medical records. Our interventions resulted in UKBA agreeing to policy changes in both areas.

**Consultation responses**

During the year BID has written detailed submissions to consultations on the introduction of the European Procedures Directive; the Mayor of London's Draft Integration Strategy; Independent Police Complaints Commission oversight of UKBA enforcement functions; a draft Instruction to UKBA Asylum Intake Unit staff about routing cases into the detained fast track; UKBA's review of statistical information gathered on immigration; Ministry of Justice plans to extend the remit of the Freedom of Information Act; UKBA's code of practice for keeping children in the immigration system safe from harm.

BID also prepared submissions to the European Committee on the Prevention of Torture and Inhuman and Degrading Treatment, and for the National Audit Office's review of the asylum system.

**Media**

BID has continued to use its research, law and policy expertise to speak out in the media about the injustices we witness. In the past year BID has secured coverage of immigration detention in The Guardian, The Independent, BBC News, Radio 5 Live, Al Jazeera English, Voice of America, Psychologies Magazine, The New Statesman, BBC Radio Oxford, BBC Three Counties Radio, The Voice, Liberation, Radio 4, Colourful Radio and The Big Issue.

**FINANCIAL REVIEW**

Income for the year was £423,159 (2007 – £357,906).

Activity for the year was good, BID's yearend financial position showed an increase in unrestricted reserves (2008 – £77,932, 2007 – £63,079).

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity. The trustees have the power to invest in any way that they see fit.



**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**DIRECTORS' AND TRUSTEES' REPORT (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**Reserves policy**

BID intends to build up reserves to a level considered adequate for the medium term needs of the charity. 'Adequate' for operational purposes is considered to be equivalent to three months operating costs or £81,760 for the year ended 31 July 2008. BID will endeavour to increase reserves in future years through unrestricted donations.

**FUTURE PLANS AND DEVELOPMENTS**

The government has announced its intention to increase the capacity of the detention estate by 60%. With further reforms to legal aid forthcoming, as well as the UK Borders Act providing for automatic deportation for foreign national prisoners serving 12 months or more, BID anticipates both an increase in the use of detention, and a reduction in free legal representation available to detainees. This will undoubtedly mean an increase in demand for BID's services. This also makes BID's policy work all the more crucial as we seek to influence changes in government policy, highlight the erosion of detainee's human rights, and to expose the gaps between government policy and practice. Crucial to the success of this is the integration of casework and policy work which will remain at the heart of BID's work.

**DISCLOSURE OF INFORMATION TO AUDITORS**

The directors who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the auditors are unaware; and each director has taken all the steps that he/she ought to have taken as a director to make himself/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

**TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- a. select suitable accounting policies and apply them consistently
- b. make judgements and estimates that are reasonable and prudent
- c. follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and
- d. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and accordingly for the taking of reasonable steps for the prevention and detection of fraud and other irregularities.

**AUDITORS**

A resolution will be proposed at the Annual General Meeting that Ramon Lee & Partners be re-appointed as auditors of the charity for the ensuing year.

By order of the trustees



**RAJEEV THACKER**  
CHAIR

**16<sup>TH</sup> DECEMBER 2008**

# **REPORT OF THE INDEPENDENT AUDITORS TO THE DIRECTORS AND TRUSTEES OF**

## **BAIL FOR IMMIGRATION DETAINEES**

**(A company limited by guarantee)**

We have audited the financial statements of Bail for Immigration Detainees for the year ended 31<sup>st</sup> July 2008 which comprise: the Statement of Financial Activities, Balance Sheet and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS**

The trustees' (who are also the directors of Bail for Immigration Detainees for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and transactions with the company is not disclosed.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

### **BASIS OF OPINION**

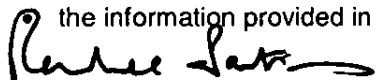
We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **OPINION**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31<sup>st</sup> July 2008 and of its incoming resources and application of resources, including its income and expenditure, for the year the ended;
  - the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information provided in the Trustees' Annual Report is consistent with the financial statements.

  
**RAMON LEE & PARTNERS**  
**REGISTERED AUDITORS**  
**CHARTERED ACCOUNTANTS**

**KEMP HOUSE**  
**152/160 CITY ROAD**  
**LONDON EC1V 2DW**

**16<sup>TH</sup> DECEMBER 2008**

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)  
**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31ST JULY 2008**

**SUMMARY INCOME AND EXPENDITURE ACCOUNT**

	<u>Notes</u>	<u>Restricted Funds</u> £	<u>Unrestricted Funds</u> £	<u>2008</u> £	<u>2007</u> £
<b>Incoming resources</b>					
<b><i>Incoming resource from generated funds:</i></b>					
Voluntary income	2	22,750	228,790	251,540	236,169
<b><i>Activities for generating funds:</i></b>					
Investment income	3	-	6,037	6,037	4,397
Other income		-	1,100	1,100	-
<b><i>Incoming resources from charitable activities</i></b>	4	164,482	-	164,482	117,340
<b>Total incoming resources</b>		<u>187,232</u>	<u>235,927</u>	<u>423,159</u>	<u>357,906</u>
<b>Resources expended</b>					
<b>Costs of generating voluntary income</b>	5	800	7,804	8,604	8,370
<b>Charitable activities</b>					
Right to Liberty		39,460	21,028	60,488	57,337
Bail Casework		29,878	174,580	204,458	159,077
Detained families		43,364	7,443	50,807	45,313
Research & policy		66,529	1,455	67,984	65,314
	5	<u>179,231</u>	<u>204,506</u>	<u>383,737</u>	<u>327,041</u>
<b>Governance costs</b>	5	200	8,764	8,964	10,206
<b>Total resources expended</b>		<u>180,231</u>	<u>221,074</u>	<u>401,305</u>	<u>345,617</u>
<b>Net incoming/ (outgoing) resources</b>		7,001	14,853	21,854	12,289
<b><i>Reconciliation of funds</i></b>					
Total funds, brought forward		17,953	63,079	81,032	68,743
<b>Total funds, carried forward</b>		<u>24,954</u>	<u>77,932</u>	<u>102,886</u>	<u>81,032</u>

**CONTINUING OPERATIONS**

None of the charity's activities were acquired or discontinued during the above two financial periods.

**TOTAL RECOGNISED GAINS AND LOSSES**

The company has no recognised gains or losses other than the above movement in funds for the above two financial periods.

The notes on pages 12 to 20 form part of these accounts.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**BALANCE SHEET AS AT 31ST JULY 2008**

	<u>Notes</u>	<u>2008</u>	<u>2007</u>
		£	£
<b>FIXED ASSETS</b>			
Tangible fixed assets	8	5,611	7,388
<b>CURRENT ASSETS</b>			
Debtors	9	3,559	5,926
Cash at bank and in hand		119,861	77,225
		<u>123,420</u>	<u>83,151</u>
<b>CREDITORS: amounts falling due within one year</b>	10	26,145	9,507
		<u>97,275</u>	<u>73,644</u>
<b>NET CURRENT ASSETS</b>			
		97,275	73,644
<b>NET ASSETS</b>		<u>102,886</u>	<u>81,032</u>
<b>INCOME FUNDS</b>			
Unrestricted income funds:			
Undesignated fund	11	77,932	63,079
Restricted income funds	11	24,954	17,953
		<u>102,886</u>	<u>81,032</u>

These accounts were approved and authorised for issue by the Board of Trustees on 16<sup>th</sup> December 2008 and were signed on its behalf by:

.....  ..... **RAJEEV THACKER (CHAIR)**

.....  ..... **ELIZABETH BARRATT (VICE- CHAIR)**

The notes on pages 12 to 20 form part of these accounts.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST JULY 2008**

**1. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention and are in accordance with the Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

The Company has taken advantage of the exemption provided by FRS1 from the requirement to prepare a cash-flow statement on the grounds that it is a small company.) and on a going concern basis.

**Limited by guarantee**

The charity is a company limited by guarantee. The directors of the company undertake to contribute to the assets of the company in the event of its being wound up, such amount as may be required, not exceeding £1 per Director.

The company has permission under section 30(50) of the company Act 1985 to omit the word 'Limited' from its headings.

**1.2 Funds Accounting**

The charity has various types of funds for which it is responsible and which separate disclosure is required as follows:

- Restricted income funds
- Grants which are earmarked for specific purposes. Such purposes are within the overall aims of the charity.
- Unrestricted funds.
- Funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

**1.3 Incoming resources**

Incoming resources are the amounts derived from the provision of charitable services, the receipt of gifts, subscriptions and grants falling with the charity's ordinary activities.

All incoming resources are included in the statement of financial activities (SOFA) when the charity is legally entitled to them, it is reasonably sure of receipt and the amount can be measured with sufficient reliability.

Voluntary income including donations, gifts and legacies and grants that provide core funding or are of general nature. Such income is only deferred when:

The donor specifies that the grant or donation must only be used in future accounting periods; or  
The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Incoming resources from charitable activities are grants receivable which relate to the current year. Specific debts are recognised where approved grant expenditure exceeds grant income received to date and the charity can demonstrate entitlement to the income. Similarly, where entitlement is in a future period, the income has been deferred.

Interest receivable is credited to the Statement of Financial Activities when it is receivable

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**1.4 Volunteers and donated services and facilities**

The value of services provided by volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the trustees' annual report.

Where services are provided to the charity as a donation that would normally be purchased from our suppliers, this contribution is included in the financial statements.

BID receives pro-bono services from Free Representation Unit by way of barristers' time in representations of BID clients. This is recognised at actual cost, based upon the charge out rates of the barristers and the amount of time spent per case.

**1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings which aggregate all costs related to the category as listed below:

Costs of generating funds include staff time and those of consultants used to raise voluntary income.

Governance costs are those costs associated with the governance arrangements of the charity as opposed to those costs associated with fundraising or charitable activity. The costs include those costs associated with constitutional and statutory requirements e.g. the cost of Trustee meetings and the preparation and audit of statutory accounts. Included within this category are any costs associated with the strategic as opposed to day to day management of the charity's activities.

Charitable activities include expenditure associated with the main objectives of the charity and include both the direct costs and support costs relating to these activities.

Support costs, which include payroll administration, budgeting and accounting, information technology and financing, are allocated across the categories of charitable expenditure and governance costs. The basis for allocation has been explained in the notes to the accounts.

**1.6 Pensions**

The pension costs charged in the accounts represents the contributions payable by the charity during the year in accordance with FRS17.

The company operates a defined contribution pension scheme on behalf of its employees.

**1.7 Irrecoverable VAT**

All resources expended are classified under activity heading that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**1.8 Tangible fixed assets and depreciation**

Tangible fixed assets (excluding investments) are stated at cost less depreciation. The cost of minor additions or those costing less than £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	- 3 years
Furniture and equipment	- 5 years

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**2. VOLUNTARY INCOME**

	<u>Restricted Grants</u> £	<u>Unrestricted Income</u> £	<u>Total 2008</u> £	<u>Total 2007</u> £
Donated Services	-	69,300	69,300	33,600
The Sigrid Rausing Trust	-	75,500	75,500	50,000
Allen Lane Foundation	-	-	-	5,000
Membership fees	-	4,537	4,537	4,373
St James's Church Piccadilly	-	1,500	1,500	-
Donations from individuals	-	3,234	3,234	4,445
The Cole Charitable Trust	-	1,000	1,000	-
Jill Franklin Trust	-	500	500	500
Helen Tetlow Memorial Fund	-	-	-	5,000
Amnesty International UK Charitable Trust	-	-	-	5,000
The Robert Gavron Charitable Trust	-	-	-	1,000
New Philanthropy Capital	-	-	-	25,000
Doughty Street Chambers	-	-	-	3,000
CAF America	-	9,719	9,719	5,251
29th May 1961 Charitable Trust	-	4,000	4,000	4,000
Volant Charitable Trust	-	10,000	10,000	25,000
Lloyds TSB Foundation for England and Wales	20,000	-	20,000	40,000
Lankelly Foundation	-	20,000	20,000	7,000
J Paul Getty Jr Charitable Trust	-	-	-	15,000
Ward Blenkinsop Trust	-	-	-	3,000
The Network For Social Change	-	14,000	14,000	-
Christ Church Oxford	750	-	750	-
Anonymous donation	2,000	-	2,000	-
Stephen Clark 1965 Charitable Trust	-	500	500	-
Appletree Fund	-	5,000	5,000	-
The Tudor Trust	-	10,000	10,000	-
	<u>22,750</u>	<u>228,790</u>	<u>251,540</u>	<u>236,169</u>

The charity is indebted to Free Representation Unit for providing pro-bono services by way of barristers' time in representations of BID clients, valued at £69,300 (2007- £33,600) by the donor. The income equivalent was recognised within incoming resources as a donation, and an equivalent charge included within Bail Case Work, direct project costs.

**3. INVESTMENT INCOME**

	<u>Total 2008</u> £	<u>Total 2007</u> £
Bank interest received	<u>6,037</u>	<u>4,397</u>

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Restricted Grants £</b>	<b>Total 2008 £</b>	<b>Total 2007 £</b>
City Parochial Foundation	32,250	32,250	24,750
Sir Halley Stewart Trust	22,000	22,000	22,000
Women For Refugee Women	-	-	1,000
Feminist Review Trust	73	73	1,420
Comic Relief	43,818	43,818	43,342
Joseph Rowntree Charitable Trust	36,476	36,476	18,239
The Network for Social Change	-	-	6,589
Diana, Princess of Wales Memorial Fund	29,865	29,865	-
	<u>164,482</u>	<u>164,482</u>	<u>117,340</u>

These funds were received for the following activities:

Right to Liberty	32,863	34,153
Bail Casework	16,125	15,670
Detained families	51,865	23,647
Research & policy	63,629	43,870
	<u>164,482</u>	<u>117,340</u>



**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont'd)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**5. RESOURCES EXPENDED**

	Staff costs £	Direct project costs £	Allocation of support costs £	2008 £	2007 £		
Fundraising	-	-	8,604	8,604	8,370		
Right to Liberty	31,082	6,454	22,952	60,488	57,337		
Bail Casework	64,617	71,242	68,599	204,458	159,077		
Detained families	32,842	324	17,641	50,807	45,313		
Research & policy	43,320	497	24,167	67,984	65,314		
	171,861	78,517	133,359	383,737	327,041		
Governance	532	4,761	3,671	8,964	10,206		
	172,393	83,278	145,634	401,305	345,617		
Total resources expended							
Support costs and their basis of allocation:							
	Right to Liberty £	Bail Casework £	Detained Families £	Policy & research £	Fundraising £	Governance £	Total £
Staff costs	8,274	24,631	10,184	13,579	7,895	3,332	67,895
Office costs	12,717	38,861	6,341	8,876	679	339	67,813
Other staff and volunteer expenses	1,197	3,138	677	1,038	-	-	6,050
Professional fees	150	367	125	192	-	-	834
Travel and transport	614	1,602	314	482	30	-	3,042
	22,952	68,599	17,641	24,167	8,604	3,671	145,634

*Support costs have been allocated on the basis of staff time spent on each activity*

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**6. SURPLUS FOR THE YEAR**

The net surplus of income over expenditure is stated after charging:

	<u>2008</u> £	<u>2007</u> £
Auditor's remuneration	3,290	2,937
Depreciation of tangible fixed assets	<u>2,891</u>	<u>2,455</u>

**7. STAFF COSTS**

The total staff costs were:

	<u>2008</u> £	<u>2007</u> £
Wages and salaries	211,486	207,697
Social Security costs	18,039	13,482
Pension costs	10,763	9,448
	<u>240,288</u>	<u>230,627</u>

Pension costs represent contributions paid to defined contributions schemes on behalf of the company's employees. The assets of the schemes are held separately from those of the company in independently administered funds.

There were no employees whose annual emoluments were £60,000 or more.

As a charity, no director received any remuneration in the year (2007 - £NIL).

The average monthly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2008</u> <b>Number</b>	<u>2007</u> <b>Number</b>
Direct charitable work	7	7

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**8. TANGIBLE FIXED ASSETS**

	<u>Furniture equipment</u> £	<u>Computer equipment</u> £	<u>Total</u> £
<b>COST</b>			
As at 1st August 2007	7,359	6,051	13,410
Additions during year	-	1,114	1,114
As at 31st July 2008	<u>7,359</u>	<u>7,165</u>	<u>14,524</u>
<b>DEPRECIATION</b>			
As at 1st August 2007	2,899	3,123	6,022
Charge for the year	1,472	1,419	2,891
As at 31st July 2008	<u>4,371</u>	<u>4,542</u>	<u>8,913</u>
<b>NET BOOK VALUES</b>			
As at 31st July 2008	<u>2,988</u>	<u>2,623</u>	<u>5,611</u>
As at 31st July 2007	<u>4,460</u>	<u>2,928</u>	<u>7,388</u>

**9. DEBTORS**

	<u>2008</u> £	<u>2007</u> £
Other debtors	316	1,303
Prepayments	3,243	4,623
	<u>3,559</u>	<u>5,926</u>

**10. CREDITORS: amounts falling due within one year**

	<u>2008</u> £	<u>2007</u> £
Deferred income ( Note 13)	5,000	-
Taxation and social security	5,551	-
Accruals and other creditors	15,594	9,507
	<u>26,145</u>	<u>9,507</u>

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**11. MOVEMENT IN FUNDS**

	<u>Balance as 1.8.07</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance as 31.7.08</u>
	£	£	£	£	£
<i>Restricted funds:</i>					
<i>Voluntary income</i>					
Lloyds TSB Foundation	347	20,000	20,157	-	190
Lankelly Foundation	765	-	765	-	-
J Paul Getty Jr Charitable Trust	5,234	-	5,234	-	-
Christ Church Oxford	-	750	750	-	-
Anonymous donation	-	2,000	2,000	-	-
<i>Charitable activities</i>					
City Parochial Foundation	2,682	32,250	30,932	-	4,000
Sir Halley Stewart Trust	-	22,000	22,000	-	-
Feminist Review Trust	718	73	791	-	-
Comic Relief	694	43,818	44,132	-	380
Joseph Rowntree Charitable Trust	7,513	36,476	35,045	-	8,944
Diana, Princess of Wales Memorial Fund	-	29,865	18,425	-	11,440
Total restricted funds	<u>17,953</u>	<u>187,232</u>	<u>180,231</u>	<u>-</u>	<u>24,954</u>
Unrestricted funds	63,079	235,927	221,074	-	77,932
Total funds	<u>81,032</u>	<u>423,159</u>	<u>401,305</u>	<u>-</u>	<u>102,886</u>

*Restricted funds were held for the following activities:-*

Voluntary income:

Equipment

190

Charitable activities:

Right to Liberty

380

Bail Casework

2,000

Detained Families

11,440

Research & policy

10,944

24,954

**Purpose of Restricted funds**

**Voluntary income:**

Lloyds TSB Foundation – Funding towards the director's salary costs and equipment.

Lankelly Foundation – Funding towards the running costs of the Oxford office.

J Paul Getty Jr Charitable Trust – Funding towards the salary costs of BID South Manager.

Christ Church Oxford – Funding towards the running costs of BID Oxford.

Anonymous donation – Funding towards Bid South rent costs.

**Charitable activities:**

City Parochial Foundation – Funding towards research and policy, casework and running costs.

Sir Halley Stewart Trust – Funding towards salary of Legal Manager Detained Families.

Feminist Review Trust – Funding towards launch of research report into women's experience of the Fast Track.

Comic Relief – Funding towards Legal Manager and research and policy in support of women in detention.

Joseph Rowntree Charitable Trust - Funding for the research and policy work of the Assistant Director Policy.

Diana, Princess of Wales Memorial Fund - Funding for start-up costs (salaries and running costs) for joint project with The Children's Society to end the detention of children.

**BAIL FOR IMMIGRATION DETAINEES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS (Cont/d)**

**FOR THE YEAR ENDED 31ST JULY 2008**

**12. NET ASSETS ATTRIBUTABLE TO FUNDS**

	<u>Restricted Funds</u> £	<u>Unrestricted Funds</u> £	<u>Total</u> £
Tangible fixed assets	1,677	3,934	5,611
Net current assets	23,277	73,998	97,275
	<u>24,954</u>	<u>77,932</u>	<u>102,886</u>

**13. DEFERRED INCOME**

	<u>2008</u> £	<u>2007</u> £
Movement in the year	5,000	-
Balance carried forward	<u>5,000</u>	<u>-</u>

Deferred income represents the funding for 08/09 received in current year.

**14. TAXATION**

The company is a registered charity and does not trade or undertake non-charitable activities and has been granted tax and has been granted tax exempt status by the Inland Revenue.

**15. POST BALANCE SHEET EVENTS**

There were no significant post balance sheet events.

**16. CONTINGENT LIABILITIES**

The charity had no material contingent liability as at 31<sup>st</sup> July 2008 (2007 – nil).

**17. RELATED PARTIES**

There were no declarable related party transactions during the year.

**18. GIFTS IN KIND AND VOLUNTEERS**

During the year, the charity benefited from unpaid work performed by volunteers.

BID receives pro-bono services from Free Representation Unit by way of barristers' time in representations of BID clients, valued at £69,300 (2007- £33,600) by the donor.

**19. PENSION COSTS**

BID made payments into staff personal pension schemes totalling £10,763 (2007 – £9,448). Pension creditors outstanding at the yearend £6,859 (2007– £4,035)