## **RP04**

#### BLUEPRINT

OneWorld

## Second filing of a document previously delivered

#### What this form is for

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register

## X What this form is NOT for

You cannot use this form to file a second filing of a document delivered under the Companies Act

1985 regardless of who delivered

A second filing of a dc cannot be filed where information that was d properly delivered For be used in these circuit

For further information, please refer to our guidance at www.companieshouse.gov.uk



28/04/2016 COMPANIES HOUSE

#### Company details

Company number

Company name in full

COMMERCIAL

→ Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

#### Description of the original document

Document type 0

MNUAL RETURN - AROI

O Description of the original document

Please enter the document type (e.g. a Return of allotment of shares---SH01) and any distinguishing information if more than one document of that type was filed on the same day

Date of registration of the original document

#### Applicable documents

This form only applies to the following forms

AP01 Appointment of director

AP02 Appointment of corporate director

**AP03** Appointment of secretary

AP04 Appointment of corporate secretary

CH01 Change of director's details

CH02 Change of corporate director's details

CH03 Change of secretary's details

CH04 Change of corporate secretary's details

TM01 Termination of appointment of director

TM02 Termination of appointment of secretary

SH01 Return of allotment of shares

AR01 Annual Return

#### Section 243 Exemption<sup>®</sup>

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

1 If you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01)

Countr

DX

## Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record \_15*A* 1 G H T JI STRATION Postcode

Checklist We may return forms completed incorrectly or

with information missing

8315

#### Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies
- ☐ If you are updating a document where you have previously paid a fee, do not send a fee along with this form
- ☐ You have enclosed the second filed document(s) ☐ If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing

#### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Section 243 exemption

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

## Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www companieshouse.gov.uk

In accordance with Section 854 of the Companies Act 2006

## AR01 2015

# **Annual Return**

BLUEPRINT

OneWorld

	Go online to file this information www gov uk/companieshouse  A fee is payable with this form Please see 'How to pay' last page	
1	What this form is for You may use this form to confirm that the company information is correct as at the date of this return  What this form is NOT You cannot use this form notice of changes to the officers, registered office	*AFFIG GO
	You must file an Annual Return at company type or inform least once every year relating to the company	*A55V343C* 28/04/2016 #192 COMPANIES HOUSE
Part 1	Company details	
	The section must be completed by all companies	→ Filling in this form Please complete in typescript or in bold black capitals
		All fields are mandatory unless specified or indicated by *
A1	Company details	
Company number	03739037	Company name change     If your company has recently
Company name in full	APACS (COMMERCIAL) LIMITE	
A2	Return date	
Date of this return <b>②</b>	Please give the annual return made up date The return date must not be a fundate The annual return must be delivered within 28 days of the date given be a fundated by the date given by the date	
А3	Principal business activity	
	Please show the trade classification code number(s) for the principal activity or activities •	S Principal business activity You must provide a trade classification code (SIC code 2007)
Classification code 1	74990	or a description of your company's main business in this section
Classification code 2		A full list of the trade classification
Classification code 3		codes are available on our website www.gov.uk/companieshouse
Classification code 4		
	If you cannot determine a code, please give a brief description of your business activity below	
Principal activity description		
		—

A4	Company type •	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked)  Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital	If you are unsure of your company type, please check your latest certificate of incorporation or our website www.gov.uk/companieshouse
A5	Registered office address <sup>©</sup>	
Building name/number	Iding name/number 2	
Street	THOMAS MORE SQUARE	This must agree with the address that is held on the Companies House record at the date of this return
Post town	LONDON	If the registered office address has changed, you should complete form AD01 and submit it together with
County/Region		this annual return
Postcode	EIWITAM	
A6	Single alternative inspection location (SAIL) of the company records (if applicable) •	
Building name/number		<b>⊕</b> SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town		If the address has changed, you should complete form AD02 and submit it together with this annual
County/Region		return
Postcode		
A7	Location of company records O	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6  Register of members	O Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section
	Register of directors Directors' service contracts Directors' indemnities Register of secretaries	Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company  Register of debenture holders  Report to members of outcome of investigation by public company into interests in its shares	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it
	Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	together with this annual return

## Part 2 Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House

#### **Corporate officers**

- → For a corporate secretary, go to Section B1
- → For a corporate director, go to Section C1

#### Individual officers

- → For a secretary who is an individual, go to Section D1
- → For a director who is an individual, go to Section E1 and also complete Part 3

#### **New appointments**

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return.

- · AP01 for directors who are individuals
- · AP02 for a corporate director
- · AP03 for secretaries who are individuals
- AP04 for a corporate secretary

#### Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return.

- CH01 for changes to details of directors who are individuals
- CH02 for changes to details of a corporate director
- CH03 for changes to details of secretary who are individuals
- CH04 for changes to details of a corporate secretary

# Continuation pages Please use a continuation page if you need to enter more officer details.

## **Corporate secretary**

B1	Corporate secretary's details •		
	Please use this section for corporate secretaries of the company For a secretary who is an individual, complete Section D1-D2	Ocrporate secretary appointments You cannot use this form to appoint	
Corporate body/firm name	UK PAYMENTS ADMINISTRATION	a corporate secretary To do this, please complete form AP04 and submit it together with this annua return	
Building name/number		Corporate secretary details	
Street	THOMAS MORE SQUARE	All details must agree with those previously notified to Companies House If you have made changes since the last annual return and hav	
Post town	LONDON	not notified us, please complete form CH04	
County/Region		This information will appear on the	
Postcode	EIMIIAM	public record	
Country	ENGLAND	Continuation pages Please use a continuation page if you need to enter more officer details.	
B2	Location of the registry of the corporate body or firm		
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section B3 only  → No Complete Section B4 only		
83	EEA companies ®		
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance	
Where the company/ firm is registered €	UNITED KINGDOM	www.gov.uk/companieshouse  This is the register mentioned in Article 3 of the First Company Law	
Registration number	01935025	Directive (68/151/EEC)	
B4	Non-EEA companies	·	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	O Non-EEA  Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register	
Legal form of the corporate body or firm			
Governing law			
If applicable, where the company/firm is registered •			
If applicable, the registration number			

### **Corporate director**

C1 -	Corporate director's details •	
	Please use this section for corporate directors of the company For a director who is an individual, complete Section E1-E2 and Part 3	O Corporate director appointments You cannot use this form to appoint a corporate director To do this,
Corporate body/firm name		please complete form APO2 and submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH02
Post town		This information will appear on the
County/Region		public record
Postcode		Continuation pages Please use a continuation page
Country		if you need to enter more officer details.
C2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
<b>C3</b>	EEA companies	
M/L ab	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
Where the company/ firm is registered <b>©</b>		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		Directive (DOVISINEEC)
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
 If applicable, where		
the company/firm is registered •		
If applicable, the registration number		

S	e	cr	e	t	a	r	۷
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D1	Secretary's details 🏻	
	Please use this section for individual secretaries of the company For a corporate secretary, complete Section B1-B4	• Secretary appointments  You may not use this form to appoint a secretary To do this,
Title* Full forename(s)		please complete form AP03 and submit it together with this annual return
Surname		Corporate details
Former name(s) 2		Please use Section B1-B4 to enter corporate secretary details
Tomer name(s)		Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03
		Former name(s) Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details.
D2	Secretary's service address <sup>©</sup>	
Building name/numb	er	Service address  If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		

#### **Director**

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	MRS	complete form APO1 and submit it together with this annual return
Full forename(s)	JENNIFER ANN CRAWFORD	Corporate details Please use Section C1-C4 to enter
Surname	CRAWFORD	corporate director details.
Former name(s) •		Director details  All details must agree with those previously notified to Companies
Country/State of residence	ENGLAND	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Month/year of birth	XX TO YI GITI	Please provide any previous names
Business occupation (if any)	DIRECTOR OF OPERATIONS	(including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details.

E2	Director's service address o
Building name/number	2
Street	THOMAS MORE SQUARE
Post town	LONDON
County/Region	
Postcode	FIWITAN
Country	ENGLAND

#### O Service address

If you have previously notified
Companies House that the service
address is at 'The Company's
Registered Office', please state 'The
Company's Registered Office' in the
address

This information will appear on the public record

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	Director appointments     You cannot use this form to     appoint a director To do this, please
Title*	MS	complete form AP01 and submit it together with this annual return
Full forename(s)	KAREN JANE	Corporate details Please use Section C1-C4 to enter
Surname	MILTON	corporate director details
Former name(s) 9		Director details  All details must agree with those previously notified to Companies
Country/State of residence	ENGLAND	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Month/year of birth	X X 05 11464	Please provide any previous names
Business occupation (if any)	FINANCE	(including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address o	
Building name/number	2	Service address     If you have previously notified
Street	THOMAS MORE SQUARE	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	LONDON	Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode	EIM IIAN	ривне гесоги
Country	ENGLAND	

E1	Director's details •		
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	Ourector appointments You cannot use this form to appoint a director To do this, please	
Title*		complete form AP01 and submit it together with this annual return	
Full forename(s)		Corporate details Please use Section C1-C4 to enter	
Surname		corporate director details	
Former name(s) @		Director details  All details must agree with those previously notified to Companies  House If you have made changes	
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01	
	X X	<b>⊘</b> Former name(s)	
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return	
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only	
		Continuation pages Please use a continuation page if you need to enter more officer details	
E2	Director's service address o		
Building name/number		O Service address  If you have previously notified	
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The	
Post town		<ul> <li>Company's Registered Office' in the address.</li> </ul>	
County/Region		This information will appear on the public record	
Postcode		public record	
Country		_	

E1	Director's details •	
Title*	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please complete form APO1 and submit it
Full forename(s)		together with this annual return
Surname		Corporate details Please use Section C1-C4 to enter corporate director details
Former name(s) @		Director details  All details must agree with those previously notified to Companies  House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
	X X	<b>⊘</b> Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address @	· · · · · · · · · · · · · · · · · · ·
Building name/number		Service address     If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		public record
Country		

Director's details •	
Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please complete form APO1 and submit it
	together with this annual return
	Corporate details  Please use Section C1-C4 to enter corporate director details
	Director details  All details must agree with those previously notified to Companies
	House If you have made changes since the last annual return and have not notified us, please complete form CH01
	<b>⊘</b> Former name(s)
	Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
	Continuation pages Please use a continuation page if you need to enter more officer details
Director's service address o	
	Service address     If you have previously notified
	Companies House that the service address is at 'The Company's Registered Office', please state 'The
	Company's Registered Office' in the address
	This information will appear on the public record
· · · · · · · · · · · · · · · · · · ·	public record
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4

E1	Director's details <sup>©</sup>	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments  You cannot use this form to appoint a director To do this, please
Title*		complete form AP01 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details
Former name(s) •		Director details  All details must agree with those previously notified to Companies  House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
	X X m m y y y	• Former name(s) Please provide any previous names
Business occupation (if any)		(including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address o	<u> </u>
Building name/number		Service address     If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		`
Country		

AR01	2015
Annual I	Return



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Part 4	Statement of capital o						
					capital	This should reflect the company's capital status at the made up date of this annual return	
F1	Share capital in pound sterling (£)						
		w each class of shares he	eld in pound sterling and then go to Section F4				
Class of shares (E g Ordinary/Preference etc	:)	Amount paid up on each share <b>9</b>	Amount (if any) unpaid on each share	Number of share	es 🛭	Aggregate nominal value •	
ORDIN	ARY	1		2		£ 2	
						£	
						£	
						£	
			Totals			£	
F2	Share capital	in other currencies	<u> </u>				
Please complete the ta Please complete a sepa		w any class of shares held ch currency	in other currencies				
Currency							
Class of shares (E g Ordinary/Preference etc )		Amount paid up on each share ②	Amount (if any) unpaid on each share	Number of share	es <b>0</b>	Aggregate nominal value O	
	<del></del>		Totals	. <u> </u> ,			
				<del>!</del>		<del>'</del>	
Currency							
Class of shares (E.g. Ordinary/Preference etc	)	Amount paid up on each share 😉	Amount (if any) unpaid on each share	Number of share	es <b>9</b>	Aggregate nominal value 🛈	
			Totals	,			
F3	Totals			I			
			d total aggregate nominal v	value of	Please	aggregate nominal value list total aggregate values in	
Total number of shares	2					ent currencies separately For ole £100 + €100 + \$10 etc.	
Total aggregate nominal value 😉	£2						
Including both the noming share premium     Total number of issued states.	•	O Number of shares issue nominal value of each	share Plea	ntinuation Page ase use a Statem ge if necessary		pital continuation	

F4	Statement of capital (Voting rights)
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2
Class of share	ORDINARY
Voting rights	FULL VOTING RIGHTS, DIVIDEND RIGHTS AND RIGHTS TO CAPITAL ON A WINDING UP.
Class of share	
Voting rights	
Class of share	
Voting rights	
Class of share	
Voting rights	

Part 5	Shareholders					
	Does your company have share capital?  → Yes go to Section G1 'Companies with share capital'  → No Go to Part 6 (Signature)					
G1	Companies with share capital					
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below No go to Section G2 'Past and present shareholders'  Yes go to Question 2	A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK The current UK recognized investment exchanges and regulated markets can be found at www.fsa.gov.uk/register/exchanges.do				
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to Section G2 'Past and present shareholders'					
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below   No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'  Yes go to Part 6 'Signature'	DTRS refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)				
G2	List of past and present shareholders ©					
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below  There were no shareholder changes in this period. Go to Part 6 (Signature)  A full list of shareholders is enclosed.  How is the list of shareholders enclosed. Please tick the appropriate box below.  The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders.'  The list of shareholders is enclosed in another format. Go to Part 6 (Signature).	This section only applies to companies answering 'No' in Section G1				

#### G3

### List of past and present shareholders <sup>0</sup>

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

• Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

1				
		Shares or stock currently held	Shares or stock transferred	d (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
CARY HOCKING	ORDINARY	0	1	23/03/2015
OK PAYMENTS ADMINISTRATION LTD	ORDINARY	2	ł	23/03/2015
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
			<u>-</u>	1 1
				1 1
				1 1
			<u> </u>	1 1

#### G4

#### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### **Further shareholders**

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Number of shares or Shareholder's name Class of share Shareholder's address amount of stock

Part 6	Signature			
	This must be completed by all companies	Societas Europaea     If the form is being filed on behalf		
	I am signing this form on behalf of the company	of a Societas Europaea (SE) please delete 'director' and insert details		
Signature	X criutor	of which organ of the SE the person		
	This form may be signed by Director <b>1</b> , Secretary, Person authorised <b>2</b> , Charity commission receiver and manager, CIC manager, Judicial factor			



Do not cover this barcode

# Presenter information You do not have to give any conta

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

LISA LIGHT
OMENTS PAYMENTS
ADMINISTRATION LTD.
Address 2 THOMAS MORE
SQUARE
Post town LONDON
County/Region
Postcode EIWII7N
Country ENGLAND
DX
0203 217 8315
( cl1-12-4

## ✓ Checklist

We may return forms completed incorrectly or with information missing

## Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- You have completed your principal business activity
   You have not used this form to make changes to the registered office address
- You have not used this form to make changes to secretary and director details
- You have provided the full date of birth for all individual directors in Part 3
- You have fully completed the Statement of capital (if applicable)
- You have signed the form
- ☐ You have enclosed the correct fee

#### Important information

Please note that all information on this form will appear on the public record

### **£** How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House'

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse