# ADVANTAGE EDUCATION LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2003



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# ADVANTAGE EDUCATION LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2003

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#### REPORT OF THE DIRECTOR

#### FOR THE YEAR ENDED 31ST AUGUST 2003

The director submits her report and the un-audited financial statements of the company for the year ended 31st August 2003.

#### PRINCIPAL ACTIVITY

The company's principal activities are provision of supply teachers for local authorities.

#### RESULTS FOR THE YEAR

The results for the year are set out in the company's profit and loss account on page 4.

#### DIRECTOR

The director who served during the year and her interest (all beneficially held) in the share capital of the company was as follows:

	Ordinary Shares	Ordinary Shares of £1 Each		
	<u>2003</u>	2002		
E.M. Dex	2	2		
	==	==		

#### DIRECTORS RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

The director is required to prepare financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the results of the company for the year then ended. These requirements are specified in the Companies Act 1985 and in applicable accounting standards. It is also the directors responsibility to:

- Maintain adequate accounting records.
- Safeguard the assets of the company.
- Prevent and detect fraud and other irregularities.
- Prepare financial statements on the going concern basis, unless it is inappropriate.

# REPORT OF THE DIRECTORS (CONT'D)

#### FOR THE YEAR ENDED 31ST AUGUST 2003

The director confirms that suitable accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates have been used in the preparation of the financial statements.

#### SMALL COMPANIES EXEMPTIONS

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board of Directors Signed on behalf of the Board

B. C. Young Secretary

Date ..... 20 .....

# **PROFIT AND LOSS ACCOUNT**

# FOR THE YEAR ENDED 31ST AUGUST 2003

	Notes	2003 £	2002 £
TURNOVER Cost of Sales	2	843,283 (583,714)	1,303,360 (936,359)
GROSS PROFIT Administrative Expenses		259,569 (232,340)	367,001 (303,676)
OPERATING PROFIT Interest Receivable	3 4	27,229 313	63,325 333
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION Taxation	5	27,542 (4,684)	63,658 (13,108)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION Dividends		22,858 (27,000)	50,550 (25,000)
RETAINED (LOSS) PROFIT FOR THE YEAR		(4,142)	25,550
Retained Profit Brought Forward		150,974	125,424
RETAINED PROFIT CARRIED FORWARD		146,832 ======	150,974

The notes on pages 5 to 9 form part of these Financial Statements.

# **BALANCE SHEET**

# **AS AT 31ST AUGUST 2003**

	Notes	2003 £	2002 £
FIXED ASSETS Tangible Assets	7	16,312	20,083
CURRENT ASSETS Debtors Cash at Bank and In Hand	8	152,216 11,450	145,559 20,200
CREDITORS – Amounts Falling Due within One Year	9	163,666 (32,765)	165,759 (33,860)
NET CURRENT ASSETS		130,901	131,899
TOTAL ASSETS LESS CURRENT LIABILITIES		147,213	151,982
PROVISION FOR LIABILITIES & CHARGES	10	(379)	(1,006)
		146,834	150,976 ======
CAPITAL AND RESERVES Called Up Share Capital Profit and Loss Account	11	2 146,832	2 150,974
Shareholders Funds		146,834 ======	150,976 ======

#### **BALANCE SHEET**

#### **AS AT 31ST AUGUST 2003**

For the year ended on the balance sheet date, the company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985. No notice has been deposited under Section 249B(2) of the Act in relation to its Accounts for the year.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Act, and for preparing Accounts which give a true and fair view of the state of affairs of the company as at the balance sheet date and of its profit or loss for the year then ended and comply with the requirements of the Act relating to Accounts, so far as applicable to small companies.

These accounts have been	prepared in	accordance	with the	special	provisions	relating to
small companies within Par	t VII of the C	ompanies Ad	t 1985.			
Approved by the Board on .					20	

E. M. Dex - Director

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST AUGUST 2003

#### ACCOUNTING POLICIES

The principal accounting policies adopted in arriving at the financial information set out in these Financial Statements are as follows:

#### a. Accounting Convention

The Financial Statements have been prepared under the historical cost convention, and in accordance within the Financial Reporting Standard for smaller Entities (effective June 2002).

#### b. Turnover

Turnover represents the invoiced value of goods and services, net of discounts, and excluding Value Added Tax.

#### c. Depreciation

Depreciation is provided to write off the cost of tangible fixed assets by annual instalments over their estimated useful economic lives. It is calculated on a straight line basis on the original cost of the assets at the following rates:

Fixtures & Equipment

20% On Cost

#### d. Deferred Taxation

The charge for taxation takes into account taxation deferred as a result of timing differences between the treatment of certain items for taxation and accounting purposes. In general, deferred taxation is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date. However, deferred tax assets are recognised only to the extent that the director consider that it is more likely than not that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred taxation is measured on a non-discounted basis at the average tax rates that would apply when the timing differences are expected to reverse, based on tax rates and lows that have been enacted by the balance sheet date.

#### e. Pension Costs

The company operates a defined contribution pension scheme and pension contributions are charged to the profit and loss account to spread the cost of the pension over the employees working life. The assets of the scheme are held outside the company. During the year the company made contributions of £11,345 (2002 - £10,773) and there were no monies outstanding at 31<sup>st</sup> August 2003.

# NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

# FOR THE YEAR ENDED 31ST AUGUST 2003

2.	TURNOVER The turnover and profit before taxation arise from the principal activity of the company in the United Kingdom.			
	company in the office rangeom.	2003 £	2002 £	
3.	OPERATING PROFIT Operating profit is stated after Charging the following:			
	Directors' Remuneration Depreciation Operating Lease Costs- Land & Building Auditors Remuneration	21,995 4,078 13,627 ======	27,929 7,068 13,257 3,383 ======	
4.	INTEREST RECEIVABLE Bank Interest Receivable	313 =======	333 ======	
5.	TAX ON PROFIT ON ORDINARY ACTIVITIES Corporation Tax Charge Under-provision in previous year Deferred Taxation	4,666 645 (627) 4,684 ======	12,066 36 1,006 ———————————————————————————————————	
6.	DEFERRED TAXATION  The full potential liability for deferred taxation is as follows:			
	Balance At 01.09.02 Transferred to Profit & Loss Account	1,006 (627)	- 1,006	
	Balance At 31.08.03	379 ======	1,006 ======	

# NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

# FOR THE YEAR ENDED 31ST AUGUST 2003

7.	TANGIBLE FIXED ASSETS	Plant Machinery & Other Tangible Assets £	Total £
	COSTS As At 01.09.02 Additions Disposal	35,340 307 -	35,340 307
	As At 31.08.03	35,647	35,647
	DEPRECIATION As At 01.09.02 Charge for Year Disposal	15,257 4,078	15,257 4,078 -
	As At 31.08.03	19,335	19,335
	NET BOOK VALUE		<del></del>
	As At 31.08.03	16,312 =======	16,312 ======
	As At 31.08.02	20,083 ======	20,083 ======
	None of the above assets are he	ld under hire purchase contracts	or finance leases.
		29	003 2002 £ £
8.	DEBTORS Trade Debtors Other Debtors Amount Due from Related Com	·	827 123,007 300 8,519 089 14,033
		152,; =====	216 145,559 === ======

# NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEAR ENDED 31ST AUGUST 2003

		2003	2002
		£	£
9.	CREDITORS - Amounts Falling Due within One Year		
	Bank Overdraft	19,956	-
	Trade Creditors	1,985	3,791
	Other Creditors	6,930	25,211
	Social security and other taxes	3,894	4,858
		32,765	33,860
		=======	===== <b>=</b>

The overdraft facility is secured by a debenture dated 2<sup>nd</sup> November 1999 incorporating a fixed & floating charge over the assets of the company

#### 10. PROVISION FOR LIABILITIES & CHARGES

	Deferred Taxation	379	1,006
			======
11.	CALLED UP SHARE CAPITAL	No	No
	Ordinary Shares of £1 Each Authorised	1,000	1,000
		==== <b>=</b>	£
	Allotted Issued and Fully Paid	2	2

#### 12a FINANCIAL COMMITMENTS

The company had no financial commitments at 31<sup>st</sup> August 2003 nor at 31<sup>st</sup> August 2002 nor did it have any annual commitments under non-cancellable operating leases at these dates.

#### b. Operating Lease Commitments

The annual commitments under non-cancellable operating leases are set out below:

	2003		2002	
	Land &		Land &	
	Buildings	Other	Buildings	Other
	£	£	£	£
Operating Leases which Expire:				
Between 1 and 5 Years	13,500	-	13,500	-
		======		=====

# NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

#### FOR THE YEAR ENDED 31ST AUGUST 2003

13. CONTINGENT LIABILITIES

The company had no contingent liabilities at either 31st August 2003 or 31<sup>st</sup> August 2002.

14. ULTIMATE CONTROLLING PARTY

Mrs E Dex as the sole director and shareholder exercises day to day control over the company.

15. RELATED PARTY TRANSACTIONS

At the balance sheet date Advantage Education Limited was owed £17,089 (2002 - £14,003) by Advantage Education Services of which Elizabeth Dex is a director of.