

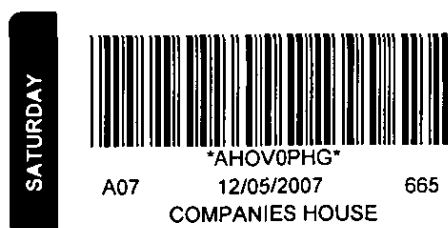
# **Durham Christian Partnership**

## **Financial Statements**

**31st December 2006**

**Company Registration Number 3719856**

**Charity Number 1077549**



## **COMMUNITY ACCOUNTING**

**3 Redhills Villas  
Durham City  
DH1 4BA**

# **Durham Christian Partnership**

## **FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2006**

<b>CONTENTS</b>	<b>PAGE</b>
Officers and Professional Advisers	3
Trustees Annual Report	4
Statement of Responsibilities of the Council of Management	7
Independent Examiner's Report to the Council of Management	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11

# Durham Christian Partnership

## OFFICERS AND PROFESSIONAL ADVISERS

### THE COUNCIL OF MANAGEMENT

Rev'd J R Claydon (Chairperson)  
Rev'd S Bamber  
Mrs F M Dobson  
Mr P Kelly  
Mr R H Langdon  
Mr A H Smith  
Mrs R C Winskill

### COMPANY SECRETARY

Mr R H Langdon

### PRINCIPAL ADDRESS

The Care Takers' Centre  
28 North Road  
Durham City  
DH1 4SG

### REGISTERED OFFICE

The Care Takers' Centre  
28 North Road  
Durham City  
DH1 4SG

### ACCOUNTANT

Community Accounting  
3 Red Hill Villas  
Durham City  
DH1 4BA

### BANKERS AND OTHER FINANCIAL ADVISORS

CafCash Ltd  
PO Box 289  
Kings Hill  
West Malling  
Kent  
ME19 4TA

### REGISTERED CHARITY NUMBER

1077549

### INLAND REVENUE REFERENCE

XR32118

### COMPANY REGISTRATION NUMBER

3719856

# Durham Christian Partnership

## TRUSTEES ANNUAL REPORT YEAR ENDED 31ST DECEMBER 2006

The Council of Management have pleasure in presenting their report as Trustees and the independently examined (unaudited) financial statements of the charity for the year ended 31st December 2006

### INTRODUCTION

The Company is a Company Limited by Guarantee, and not having share Capital and is Registered Charity Number 1077549

It has as its aim "The advancement of care to those in need in the City of Durham and the surrounding districts" We seek to offer preventive care\* in the form of listening and responding

(DCP Memorandum and Articles of Association - Appendix 1)

\* 'Preventive Care' - offering a service, which might help a person improve/minimise a current emotional or physical state, reducing possible repercussions thereof e.g. actions considered in times of stress

To achieve these objects, the company intends to

- (a) work with community organisations in identifying and making known the need for care and action in the community,
- (b) develop opportunities for statutory, voluntary, commercial, religious and other organisations to co-operate more closely and effectively in helping people in need,
- (c) establish and support ecumenical teams of trained befrienders able to offer first stage care, primarily a 'listening ministry',
- (d) provide and maintain an accessible, safe and open environment in which people can unburden themselves by establishing a drop-in resource centre with a coffee shop and small retail outlet for Christian Books and gifts in the heart of Durham City for all types of people,
- (e) establish a referral network linking those using DCP to second stage, more specialised care provided by existing organisations and services,
- (f) provide information about caring organisations, the local churches and the Christian Heritage in the Durham City area

### REVIEW OF DEVELOPMENTS

The work has continued to develop during the year. In particular

- (a) the 'Listening Post' in the Cathedral has continued regularly, with the support of the Dean and Chapter, and various small changes of procedure have made the service more visible. The number of volunteer Listeners available to cover the sessions has fallen and recruiting more volunteers will be a priority in 2007
- (b) regular support and training sessions for Listeners have focused on links with other agencies, updating volunteers about services and providing up-to-date information for the work of signposting and referral

(c) the Care Takers' Centre continues to be a valuable administrative base, a venue for meetings and a source of support for those who 'drop in' Publicity material showing the location of the Centre is now being distributed

(d) a volunteer 'Development Worker' was appointed during the year, to work alongside the Council of Management in producing and implementing a development plan The focus of the new plan is consolidation and development of the work that is already done in listening, networking and referral, and the objective of a larger 'drop in centre' with a coffee shop and retail outlet has been set to one side for the present

(e) due to illness, the listening course did not run in 2006 However a course is scheduled for the spring of 2007

(f) once again the income of the project has been almost wholly from donations Fundraising will be an important priority in 2007

(g) the Administrator continues to provide invaluable support for all the activities of the project, and to produce and distribute publicity and other materials During the year, a project provided an administration based work experience placement for a student from Finchale College

h) CRUSE moved their office base away from the Centre at the start of the year, with the associated drop of rental income

# Durham Christian Partnership

## TRUSTEES ANNUAL REPORT YEAR ENDED 31ST DECEMBER 2006

### TRUSTEES

Trustees are elected by Members of the Association at the Annual General Meeting. A list of Trustees (the Council of Management) is included in the Schedule of Officers and Professional Advisers preceding this report. The accounts comply with current statutory requirements, the requirements of the Memorandum and Articles, and the requirements of SORP 2005.

### FINANCIAL MATTERS

The project continues to run on a minimum budget, with regular donations as the main source of funding. The accounts overall show an operating deficit of £7705 for the year. However, the level of reserves continues to cover a full year's operating expenses.

We will continue to apply for further grant funding and seek other sources of income during the coming year.

### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Signed by order of the  
Council of Management



R. Langdon  
Company Secretary

The Care Takers' Centre  
28 North Road  
Durham City  
DH1 4SG

Approved by members of the Council of Management on 14th March 2006

# Durham Christian Partnership

## STATEMENT OF RESPONSIBILITIES OF THE COUNCIL OF MANAGEMENT

1ST JANUARY 2006 TO 31ST DECEMBER 2006

The Charities Act requires the Council of Management, as Trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the profit or loss for the year then ended

In preparing those financial statements, the Trustees are required to

- select suitable accounting policies, as described in note 1 to the accounts, and then apply them consistently,

- make judgements and estimates that are reasonable and prudent, and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# *Community Accounting*

## *North East*

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St Thomas Street Office Centre, 4 St. Thomas Street, Sunderland SR1 1NW  
Tel 0191 566 0971/566 0976  
Fax: 0191 566 0930

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Durham Christian Partnership  
The Care Takers' Centre  
28 North Road  
Durham City  
DH1 4SG

### **Independent Examiner's Report**

I report on the accounts of Durham Christian Partnership for the twelve month period to 31<sup>st</sup> December 2006.

### **Respective Responsibilities of Trustees and Examiner**

The trustees of the charity are responsible for the preparation of accounts; they consider that the audit requirement under section 43(2) of the Charities Act does not apply. I have been appointed under section 43 of the Charities Act 1993 and report in accordance with the regulations made under section 44 of that Act. It is my responsibility to examine the accounts and statement, without performing an audit, and to report to the trustees.

### **Basis of Examiner's Statement**

This report is in respect of an examination carried out under section 43 of the Charities Act 1993 and in accordance with the directions given by the Charity Commissioners under section 43(7)(b). an examination includes a review of the accounting records kept by the charity trustees and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not constitute an audit.

### **Examiner's Statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe, that in any material respect, accounting records have not been kept in accordance with section 41 of the Charities Act 1993. or that the accounts presented do not accord with those records or comply with the accounting requirements of the Charities Act 1993. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

In my opinion, the accounts are in agreement with the accounting records kept by the company under Section 221, and have regard only to, and on the basis of, the information contained in those accounting records, those accounts have been drawn up in a manner consistent with the provisions of this Act specified in subsection (6), so far as is applicable to the company.



# *Community Accounting*

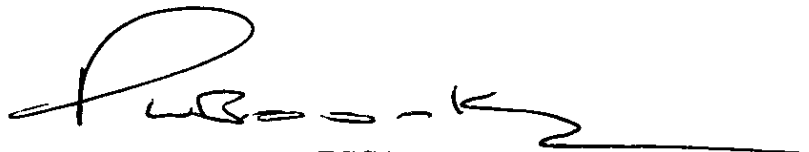
## *North East*

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Tel 0191 566 0971/566 0976  
Fax 0191 566 0930

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In my opinion, having regard to and on the basis of, the information contained in the accounting records kept by the company under Section 221, the company as a charity satisfy the requirements of Section 249A(5) for the financial year and did not fall within Section 249B(1) (a) to (f) at any time within the year

A handwritten signature in black ink, appearing to read 'Paul Brown-King', with a long horizontal flourish extending to the right.

Paul Brown-King FCCA  
Independent Examiner

# Durham Christian Partnership

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2006

	Note	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Total Funds 2005 £
<b>INCOMING RESOURCES</b>	<b>1 3</b>				
Donations		4228		4228	18479
Grants				0	1000
Interest Receivable		515		515	417
Fund Raising Events				0	294
Training Course		200		200	0
Use of Premises		1868		1868	2098
Misc Income		387		387	351
<b>TOTAL INCOMING RESOURCES</b>		<u>7198</u>	<u>0</u>	<u>7198</u>	<u>22637</u>
<b>RESOURCES EXPENDED</b>	<b>1 4</b>				
Expenditure on Charitable Objectives		7605	2100	9705	10887
Fund Raising and Publicity		1601	450	2051	2174
Management and Administration		2697	450	3147	3867
<b>TOTAL RESOURCES EXPENDED</b>		<u>11903</u>	<u>3000</u>	<u>14903</u>	<u>16928</u>
<b>NET INCOMING RESOURCES FOR YEAR</b>		-4705	-3000	-7705	5709
Prior Year Adjustment					
Balance brought forward		14895	9428	24323	18614
Transfers between Funds					
<b>BALANCES CARRIED FORWARD</b>		<u>10190</u>	<u>6428</u>	<u>16618</u>	<u>24323</u>

The company has no recognised gains or losses other than the results for the period as set out above

All of the activities of the company are classed as continuing

*The notes on pages 11 to 13 form part of these financial statements*

# Durham Christian Partnership

## BALANCE SHEET AS AT 31ST DECEMBER 2006

	Note	2006 £	2005 £
<b>CURRENT ASSETS</b>			
Debtors	7	7124	12229
Cash at Bank and in Hand		<u>10373</u>	<u>13483</u>
		17497	25712
<b>CREDITORS</b>	8		
Amount falling due within one year		<u>879</u>	<u>1389</u>
		879	1389
<b>NET CURRENT ASSETS</b>		<u>16618</u>	<u>24323</u>
<b>TOTAL ASSETS LESS LIABILITIES</b>		<u>16618</u>	<u>24323</u>
<b>FUNDED BY,</b>			
Unrestricted		10190	14895
Restricted		6428	9428
<b>TOTAL FUNDS</b>		<u>16618</u>	<u>24323</u>

The Council of Management is satisfied that the charitable company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the accounts for the period by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act

The members of the Council of Management acknowledge their responsibilities for -

- (i) ensuring that the charitable company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charitable company

These accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985

These financial statements were approved by the Council of Management on 14th March 2007

and are signed on their behalf by

  
Rev J R Claydon

*The notes on pages 11 to 13 form part of these financial statements*

# Durham Christian Partnership

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2006

### 2 GRANTS AND DONATIONS RECEIVED

Grants	2006 £	2005 £
Hadrian Trust		1000
	<u>0</u>	<u>1000</u>

Donations With many thanks to all who have given donations over the year

#### Miscellaneous Individual donations

Mrs F M Dobson	1200
Mrs A Moore	240
Mr & Mrs P Kelly	180
Dr & Mrs Tomkinson	300
Mrs C M Clarke	60
Norton Baptist Church	250
Mr & Mrs J Winskill	155
Ayton Charitable Trust	250
Mr & Mrs R Briggs	40
Campaign (Durham)	15
Durham Cathedral	500
Anon	20
	<u>3210</u>

Tax Refundable 1018

### 3 EXPENDITURE ON CHARITABLE OBJECTIVES

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Designated Funds 2006 £	Total Funds 2006 £	2005 £
Insurance of Volunteers	651			651	633
Training and Co-ordination	200			200	2201
Administrator	6098			6098	4897
Rent of Premises	656			656	2210
Centre Running Costs		2100		2100	946
	<u>7605</u>	<u>2100</u>	<u>0</u>	<u>9705</u>	<u>10887</u>

### 4 FUND RAISING AND PUBLICITY

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Designated Funds 2006 £	Total Funds 2006 £	2005 £
Stationery	153			153	331
Administrator	1307			1307	1049
Rent of Premises	141			141	495
Centre Running Costs		450		450	299
	<u>1601</u>	<u>450</u>	<u>0</u>	<u>2051</u>	<u>2174</u>

# Durham Christian Partnership

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2006

### 5 MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Designated Funds 2006 £	Total Funds 2006 £	2005 £
Accountancy Fees	300			300	0
Data Protection	35			35	35
Supervisor				0	220
Postage and Copying Etc	499			499	1207
Office Furniture and Photocopier Leasing	30			30	0
Misc	64			64	532
Companies House	321			321	30
Administrator	1307			1307	1049
Rent of Premises	141			141	495
Centre Running Costs		450		450	299
	<u>2697</u>	<u>450</u>	<u>0</u>	<u>3147</u>	<u>3867</u>

### 6 TOTAL RESOURCES EXPENDED

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Designated Funds 2006 £	Total Funds 2006 £	2005 £
Direct Charitable Expenditure	7605	2100	0	9705	10887
Fund Raising and Publicity	1601	450		2051	2174
Management and Administration	2697	450		3147	3867
	<u>11903</u>	<u>3000</u>	<u>0</u>	<u>14903</u>	<u>16928</u>

### 7 DEBTORS

	2006 £	2005 £
Income Tax Recoverable	677	2686
Rent paid in advance	6099	9099
Insurance paid in advance	300	300
Cruse		144
Other Room Hire	48	
	<u>7124</u>	<u>12229</u>

### 8 CREDITORS

	2006 £	2005 £
Creditors and Accruals	<u>679</u>	<u>1389</u>

### 9 ANALYSIS OF MOVEMENTS ON FUNDS

	As at 1st Jan 2006	Income	Expenditure	Transfers	As at 31st Dec 2006
General Fund	14895	7198	11903		10190
Centre Development Fund	9428		3000		6428
	<u>24323</u>	<u>7198</u>	<u>14903</u>	<u>0</u>	<u>16618</u>

Number of Staff

1                      1

No salaries or wages have been paid to officers of the Company, including any members of the Council of Management, during the year

The assets of each fund consist of net current assets of the Company

2 The Centre Development Fund consists of the funds donated by individuals and grant-making bodies towards the development of the Care Takers' Centre. In consideration of the improvements to their premises the Landlords agreed in 2003 that £15,000 of the expenditure should be consideration for five years' rent, ending on 31st December 2008

Durham Christian Partnership

DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST DECEMBER 2006

*This page does not form part of the financial statements*

	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	Total Funds 2005 £
<b>INCOME</b>				
Donations	4228		4228	18479
Grants			0	1000
Bank and Other Interest Receivable	515		515	417
Fund Raising Events			0	294
Training Course	200		200	0
Cruse	322		322	1264
Other Room Rental	1546		1546	832
Misc Income	387		387	351
	<u>7198</u>	<u>0</u>	<u>7198</u>	<u>22637</u>
<b>EXPENDITURE ON CHARITABLE OBJECTIVES</b>				
Insurance of Volunteers	651		651	633
Training and Co-ordination including Worker	200		200	2201
Administrator (70%)	6098		6098	4897
Premises Costs (70%)	656		656	946
Rent (70%)		2100	2100	2210
	<u>7605</u>	<u>2100</u>	<u>9705</u>	<u>10887</u>
<b>FUND RAISING AND PUBLICITY</b>				
Stationery	153		153	331
Administrator (15%)	1307		1307	1049
Premises Costs (15%)	141		141	299
Rent (15%)		450	450	495
	<u>1601</u>	<u>450</u>	<u>2051</u>	<u>2174</u>
<b>MANAGEMENT AND ADMINISTRATION</b>				
Independent Examiner	300		300	0
Data Protection	35		35	35
Supervisor			0	220
Postage and Copying	499		499	1207
Companies House	30		30	30
Office Furniture	64		64	0
Miscellaneous	321		321	532
Administrator (15%)	1307		1307	1049
Premises Costs (15%)	141		141	299
Rent (15%)		450	450	495
	<u>2697</u>	<u>450</u>	<u>3147</u>	<u>3867</u>
<b>NET SURPLUS /(DEFICIT)</b>	<u>-4705</u>	<u>-3000</u>	<u>-7705</u>	<u>5709</u>