## TOWBAR SERVICES LIMITED **Directors' Report**

The directors present their report and accounts for the year ended 31 December 2004.

## Principal activities and business review

The company's principal activity during the year continued to be the provision and fitting of towbars and related equipment.

The company increased turnover and margins in the year under review and the Directors were pleased with the overall profitability achieved. The Directors consider that the market place remains competitive but are confident that operational efficiency and profitability can be maintained in the future.

#### **Directors**

The directors who served during the year and their interests in the share capital of the company were as follows:

> £1 Ordinary shares 31 Dec 2004 1 Jan 2004

A J Seagrave	1	1
A F Seagrave	1	1

### Small company special provisions

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 29 September 2005.

A J Seagrave Director

Registered number

03718773

Registered in England and Wales

21/10/2005

**COMPANIES HOUSE** 

# TOWBAR SERVICES LIMITED Accountants' Report

# Accountants' report on the unaudited accounts to the directors of TOWBAR SERVICES LIMITED

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31 December 2004, set out on pages 3 to 7, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

D J Bryant FeA

HAZELL MINSHALL & Co Clarendon Court Over Wallop Stockbridge Hants SO20 8HU

29 September 2005

# TOWBAR SERVICES LIMITED Profit and Loss Account for the year ended 31 December 2004

	Notes	2004 £	2003 £
Turnover		587,557	521,989
Cost of sales		(292,266)	(266,827)
Gross profit		295,291	255,162
Administrative expenses		(191,161)	(179,435)
Operating profit	2	104,130	75,727
Exceptional items: loss on the disposal of tangible fixed assets		-	(1,200)
		104,130	74,527
Interest receivable Interest payable		1,431 (375)	648 (1,958)
Profit on ordinary activities before taxation		105,186	73,217
Tax on profit on ordinary activities	3	(19,856)	(13,911)
Profit for the financial year		85,330	59,306
Dividends		(25,726)	(26,360)
Retained profit for the financial year	8	59,604	32,946

# TOWBAR SERVICES LIMITED Balance Sheet as at 31 December 2004

	Notes		2004 £		2003 £
Fixed assets					
Tangible assets	4		21,119		26,399
Current assets					
Stocks		11,881		26,002	
Debtors	5	41,637		40,107	
Cash at bank and in hand		147,567		79,471	
	_	201,085		145,580	
Creditors: amounts falling du	е				
within one year	6	(129,652)		(139,031)	
Net current assets		<u> </u>	71,433		6,549
Net assets			92,552	- -	32,948
Capital and reserves					
Called up share capital	7		2		2
Profit and loss account	8		92,550		32,946
Shareholders' funds			92,552		32,948

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

A F Seagrave Director

Approved by the board on 21 September 2005

# TOWBAR SERVICES LIMITED Notes to the Accounts for the year ended 31 December 2004

### 1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

### Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Office equipment	20% on written down value
Motor vehicles	20% on written down value
Plant and machinery	20% on written down value

#### Stocks

Stock is valued at the lower of cost and net realisable value.

### Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

2	Operating profit	2004 £	2003 £
	This is stated after charging:	*	•
	Depreciation of owned fixed assets	5,280	6,900
3	Taxation  UK corporation tax	<b>2004</b> £ 19,856	<b>2003</b> £ 13,911
		19,856	13,911

# TOWBAR SERVICES LIMITED Notes to the Accounts for the year ended 31 December 2004

4	Tangible fixed assets				
		Plant and			
		machinery	Office	Motor	
		etc	equipment	vehicles	Total
	Coot on not book walve	£	£	£	£
	Cost or net book value At 1 January 2004	5,086	4,270	23,943	33,299
	•				
	At 31 December 2004	5,086	4,270	23,943	33,299_
	Depreciation				
	At 1 January 2004	1,017	854	5,029	6,900
	Charge for the year	814	683	3,783	5,280
	At 31 December 2004	1,831	1,537	8,812	12,180
	Net book value				
	At 31 December 2004	3,255	2,733	15,131	21,119
	At 31 December 2003	4,069	3,416	18,914	26,399
5	Debtors			2004	2003
				£	£
	Trade debtors		_	41,637	40,107
6	Creditors: amounts falling due w	ithin one year		2004	2003
Ü	orealtors, amounts failing due w	itimi one year		£	£
	Obligations under finance lease and hire purchase contracts			5,833	9,167
	Trade creditors	•		27,562	30,814
	Corporation tax			19,856	13,911
	Other taxes and social security cos	ts		18,617	7,979
	Directors Loan a/c			53,913	63,760
	Other creditors		_	3,871_	13,400
			_	129,652	139,031
7	Share capital			2004	2003
•	Share Capital			2004 £	2003 £
	Authorised: Ordinary shares of £1 each		_		2
		2004	2003	2004	2003
		2004 No	No	2004 £	2003 £
	Allotted, called up and fully paid:	2		n	•
	Ordinary shares of £1 each	2	2 _		2

# TOWBAR SERVICES LIMITED Notes to the Accounts for the year ended 31 December 2004

8	Profit and loss account	2004 £	2003 £
	At 1 January	32,946	_
	Retained profit	59,604	32,946
	At 31 December	92,550	32,946