## CHARITY NO. 1076645 COMPANY NO. 3714183

## WALES APE AND MONKEY SANCTUARY LIMITED

## COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2017

THURSDAY

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#### **DIRECTORS AND PROFESSIONAL ADVISERS**

**DIRECTORS** Mr G Garen

Mrs J A Garen

**SECRETARY** Mrs J A Garen

**REGISTERED OFFICE** Cefn yr Erw

Caehopkin Road

Abercrave Swansea SA9 1UD

**REPORTING ACCOUNTANT** S Roberts, MAAT

7 Sunnybank

Brecon LD3 7RW

BANKERS Lloyds TSB Bank Plc

High Street Gorseinon Swansea

#### REPORT OF THE DIRECTORS

#### FOR THE PERIOD ENDED 30th APRIL 2017

The Directors have pleasure in presenting their annual report together with financial statements for the year ended 30<sup>th</sup> April 2016.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, incorporated on the 16<sup>th</sup> of February 1999 and registered as a charity on the 19<sup>th</sup> of July 1999. The liability of the members is limited to £1 per member.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association and its constitution registered under the Charities Act. The organisation is restricted to carrying out activities within its charitable objects. The company is managed by its board of directors and the rules regarding their appointment, re-appointment and removal are retained in the Articles to which reference should be made.

#### RECRUITMENT AND APPOINTMENT OF DIRECTORS

The directors of the company are also charity trustees for the purpose of charity law. The rules regarding the number of directors and their appointment, re-appointment and removal are contained in the Articles of Association to which reference should be made.

#### RISK MANAGEMENT

The directors actively review the major risks which the charity faces on a regular basis and believe that securing on-going funding to enable the objectives to be met, will provide sufficient resources in the event of adverse conditions.

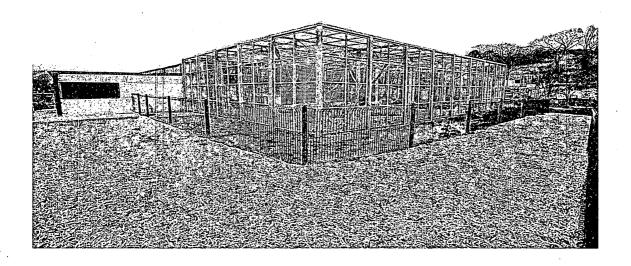
#### **OBEJECTIVES AND PRINCIPAL ACTIVITIES**

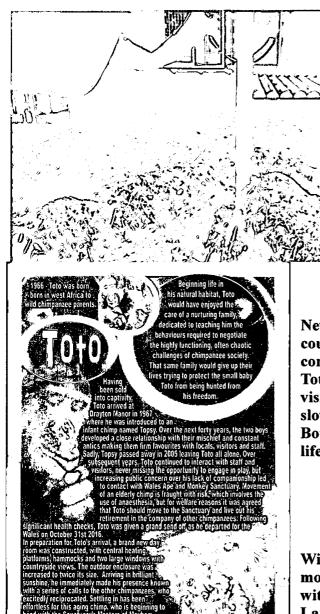
The charity's objectives and principal activities are the rescue of endangered primates and the provision of a sanctuary for their continuing upkeep and care.

#### **ACHIEVEMENT AND PERFORMANCE**

This year has been another eventful period for us all here at Wales Ape and Monkey Sanctuary. It has been a time of considerable new construction and aesthetic improvement. Talks began early this year with Drayton Manor Theme Park in Fazely. The management group felt that Toto their 51-year-old Chimpanzee should be retired to the Wales Ape and Monkey Sanctuary. He had been alone in his enclosure at the Park since his companion died eleven years previously. With a view to this being a possibility their team visited the Sanctuary and very much liked what they saw. After much discussion and visits made to Drayton Manor to meet Toto we agreed that it would be in his best interests to live out his retirement with other Chimpanzees. We were all concerned about his age and the fact that he would be leaving the only home and Keepers he had known all his life.

Then began major construction work to modify and enlarge our existing enclosure which housed Tubman and Jason. We wanted to make it big enough so that Toto would be able to live with them but without threat from too close contact. Drayton Manor made a contribution to this and so did Mrs DM France-Hayhurst Foundation, the latter in the form of a Grant. We were able to employ a welder for the first time and enlarge the workshop on site.





New green fencing, turf, new information board courtesy of Andrew Morris Trustee and a new path completed the job!

Toto has settled in well and his old keepers have visited. We are taking the socialisation process slowly – Toto is a big character and so is Tubman. Both are over 50 years old and deserve a stress free life.

Winston and Lille the two Brown Spider monkeys moved into their new enclosure in July, complete with landscape gardening courtesy of Gardenland Landscaping Services, who have donated their time and trees and plants. The whole Sanctuary has benefited from their efforts.

New open enclosures have also been completed for the lemur groups. A Mona Monkey and a Vervet both of whom were rescued from the pet trade and who previously would not live with any other primates have also been successfully housed together in a new enclosure.



A new species for the Sanctuary this year was a group of Giant Rabbits whose enclosure can be seen on the left in the photograph above.

November brought a chance to spend four days brainstorming and developing educational materials which are available free of charge for schools. Jan Garen and Stuart Scott, Director of the Collaborative Learning Project based in London spent 4 days designing activities and booklets on numerous topics including Great Apes, Amazon Rain Forest and Palm Oil. This has made a major contribution to the Education Strategy of the Sanctuary and extended the bank of work begun several years ago.

Combining education with conservation issues, Andrew Morris has continued the blog Wild About WAMS and the information in this illustrates the great diversity of fauna and flora surrounding the Sanctuary and within the Sanctuary grounds. It had been hoped by now to have established an Education Centre linked to the Museum planned in earlier years, and utilising local environmental issues as well as primate issues. The Charity made a grant application for this exciting venture, which would have provided job and education opportunities for local young people, to the Rural Community Development Fund a Welsh Government initiative. Disappointingly this was unsuccessful.

We are proud of the Sanctuary work but also of the fact that all of our employees are in full time work and no zero hour contracts. The Trustees feel that the Sanctuary makes an important contribution to the local community. Volunteer opportunities, with training are also provided for local people including a young woman with autism who volunteers weekly with her support workers on a long term basis.

Again on the theme of Education and Conservation Andrew Morris organised a five-week exhibition at Swansea Central Library show casing the work of the Wales Ape and Monkey Sanctuary. This was well attended and received.



#### REPORT OF THE DIRECTORS

#### FOR THE PERIOD ENDED 30th APRIL 2017

#### FINANCIAL REVIEW

#### **REVIEW POLICY**

The Charity's reserves are mainly represented by restricted capital funds with the general fund standing at a deficit at the balance sheet date. The Charity achieved a small surplus in this financial year and it is anticipated that future surpluses will eliminate the remaining deficit. Once this has been achieved it will be policy of the Charity to retain sufficient funds to cover six months future expenditure.

#### INVESTMENT AND OTHER POWERS

The Charity does not have surplus liquid resources to invest.

#### REPORT OF THE DIRECTORS

#### FOR THE PERIOD ENDED 30th APRIL 2017

#### RESULTS FOR THE YEAR

As laid out in the attached statements of accounts, Incoming resources during the period were £279,865 of which £29,000 was restricted funds, all of which was expended during the year. The total resources expended during the year totaled £272,293 of which £271,805 was expended on direct charitable objectives. Management and administrative expenses were £488. This resulted in a net income resource of £7,572

The financial position for period 2016/2017 of the Project is such that it will be able to continue carrying out its charitable objectives for the financial year 2017/2018 as set down in these financial statements.

#### RELATED PARTIES

Details of related party transactions are included in the notes to the accounts.

#### FIXED ASSETS

Details of changes in fixed assets are shown in Note 8 to the accounts.

All assets are held to achieve the objects of the charity.

#### **FUTURE DEVELOPMENT**

The organisation will continue to develop the services it provides to meet the requirements of the primates within the Sanctuary.

#### **DIRECTORS**

The Directors who served during the year and who were in office at the balance sheet date were:

Mr G Garen Mrs J A Garen

#### REPORTING ACCOUNTANT

A resolution to appoint Messrs S Roberts as reporting accountant will be proposed at the forthcoming Annual General Meeting.

By order of the Board of Trustees

STORETARY

DATE

8.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

#### FOR THE PERIOD ENDED 30th APRIL 2017

We are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of the project and of the surplus of the project for that year. In preparing those financial statements we are required to:

- select suitable accounting policies and apply then consistently;
- make reasonable and prudent judgements and estimates;
- state whether the policies adopted are in accordance with the Charities SORP, the Companies Act 2006 and with applicable accounting standards subject to any material departure disclosed and explained in the Financial Statements;
- prepare the financial statements on the going concern basis unless it it inappropriate to presume that the project will continue in business.

#### We are also responsible for:

- keeping proper accounting records;
- safeguarding the project's assets;
- taking reasonable steps for the prevention and detection of fraud.

By order of the Board of Directors

SECRETARY

#### INDEPENDENT ACCOUNTANT'S REPORT TO THE MEMBERS

**OF** 

#### WALES APE & MONKEY SANCTUARY LIMITED

#### FOR THE PERIOD ENDED 30th APRIL 2017

I report on the accounts for year ended 30th April 2017 set out on pages 11 to 24

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND REPORTING ACCOUNTANT

As described on page 5, the Charity Directors are responsible for the preparation of the accounts, and they consider that the Charity is exempt from an audit. It is the reporting accountants responsibility to carry out procedures designed to enable the accountant to report its opinion.

#### **BASIS OF OPINION**

Work was conducted in accordance with the Statement of Standards for Reporting Accountants, as therefore the procedures consisted of comparing the accounts with the accounting records kept by the Charity, and making such limited inquiries to officers of the charity as considered necessary for the purposes of this report. These procedures provided only the assurance expressed in the opinion below.

#### **OPINION**

In my opinion:-

- (a) the financial statements are in agreement with the accounting records kept by the charity under s386 of the Companies Act 2006;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - 1. the financial statements have been drawn up in a manner consistent with the accounting requirements specified in S386(2) of the Act; and
  - 2. The charity satisfied the conditions for exemption from an audit of the financial statements for the year ending 30<sup>th</sup> April 2015 under section 477 of the Companies Act 2006 relating to small companies.

7 SUNNYBANK BRECON LD3 7RW MESSRS S ROBERTS MAAT

DATE 30/01/2018

# WALES APE & MONKEY SANCTUARY LIMITED SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th APRIL 2017

. <b>N</b>	OTE	2017 £	2016 £	
TURNOVER		279,865	282,450	
Operating Costs	4	(272,293)	(240,187)	
OPERATING SURPLUS/(DEFICIT	Γ)	7,572	42,263	
Interest Receivable and Other Income	6	-	-	
,				
SURPLUS/(DEFICIT) FOR THE Y	'EAR	7,572	42,263	

# RECONCILIATION OF INCOME AND EXPENDITURE ACCOUNT OF THE STATEMENT OF FINANCIAL ACTIVITIES

	2017 £	2016 £
SURPLUS(DEFICIT) FOR THE YEAR CAPITAL DONATIONS RECEIVED	7,572	42,263
•	7,572	42,263

There are no recognised gains or losses during the financial year 2016 -2017, other than the results for the year.

A Statement of Financial Activities is shown on page 10 to the financial statements.

#### STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 30th April 2017

		UN	RE-	CAPITAL		
		RESTRICTED	STRICTED	RESTRICTED	TOTAL	TOTAL
	NOTE	FUND	FUND	FUND	2017	2016
		£	£	£	£	£
INCOMING RESOURCES	S					
Grants and donations		144,673	29,500		174,173	165,916
Adoptions		2,485			2,485	1,720
Receipts from visitors		75,157			75,157	81,619
Activities to generate funds:						
Sales		28,050			28,050	33,195
TOTAL INCOMING RES	OURCES	250,365	29,500	0	279,865	282,450
RECOURCES EXPENDE	D					
Direct charitable expenditure	4	242,305	29,500		271,805	239,596
Governance costs	4	488			. 488	591
TOTAL RESOURCES EX	PENDED	242,793	29,500	0	272,293	240,187
Net movement in funds for t	he year		-		7,572	
Transfer between funds						
Funds balance brought forward	ard	139,519	-	120,426		
Funds balance carried forward	15	147,091	<u>-</u>	120,426		

There are no recognised gains or losses other than those passed through the statement of financial activities.

The statement of financial activities has been prepared on the basis that all operations are continuing.

#### **BALANCE SHEET**

## AS AT 30th APRIL 2017

	NOT	`E	2017		2016
		£	£	£	£
FIXED ASSETS	0		450.024		411,409
Tangible assets	8		458,234	·	411,409
CURRENT ASSETS					
Debtors		-		-	
Cash in hand		10,403		414	
		<del> </del>			
CURRENT LIABILITIES					
CDEDITORC AMOUNTS					
CREDITORS – AMOUNTS FALLING DUE WITHIN					
ONE YEAR	11	(16,406)		(19,283)	
				<del> </del>	
NET CURRENT LIABILITIES			(6,003)		(18,869)
TOTAL ASSETS LESS					
CURRENT LIABILITIES			452,231		392,540
			,		ŕ
CDEDITODS, AMOUNTS					
CREDITORS: AMOUNTS FALLING DUE AFTER					
MORE THAN ONE YEAR	12		(184,714)		(132,595)
			` , ,		` ,
					0.50 0.45
NET ASSETS			<u>267,517</u>		<u>259,945</u>
Unrestricted fund			147,091		139,519
Restricted fund	14		-		-
Capital Restricted fund	14		120,426		120,426
			267,517		259,945

#### **BALANCE SHEET**

#### AS AT 30th APRIL 2017

For the year ending 30<sup>th</sup> April 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respects to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 30 01 2018

Mrs J A Garen

Director

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30th APRIL 2017

#### 1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting to Charities" issued in March 2005 and applicable accounting standards.

#### **INCOME**

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

#### **FUND ACCOUNTING**

Unrestricted funds are donations and other income resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the directors for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land Nil

Building expenditure 4% straight line Commercial vehicles & plant 25% straight line Website costs 33% straight line

#### **GIFTS IN KIND**

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the project. Gifts donated for resale are included in income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

#### CEFN-YR-ERW PRIMATE RESCUE SANCTUARY LIMITED

#### NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 30th APRIL 2017

#### 2. INCOME AND NET INCOMING RESOURCES

The income and net incoming resources on ordinary activities are attributable to the principal activity of the charity.

Net outgoing/incoming resources on ordinary activities before taxation is after charging:-

	2017 £	2016 £
Staff costs	88,987	61,978
Depreciation	48,296	<u>37,462</u>

#### 3. DONATIONS AND GIFTS

	2016 £	2016 £
Individuals	81,478	85,629
Gifts in kind	5,000	12,500
Capital donations	•	
	86,478	98,129

Gifts in kind comprise of:-

Free waste food valued by the directors at £4,500 provided by Cardiff Market, Sainsbury's. £500 website maintenance by E-Commerce.

# WALES APE & MONKEY SANCTUARY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2017

#### RESOURCES EXPENDED

4.

	Basis of	Animal		2017	2016
	Alllocation	Welfare	Governance	Total	Total
Salaries	Direct	88,987		88,987	61,978
Feed Stuff	Direct	21,661		21,661	13,335
Stock	Direct	9,794		9,794	13,136
Vet Fees & Medicines	Direct	6,261		6,261	7,115
Waste Disposal/Safety	Direct	3,376		3,376	3,176
Motor & Travel Costs	Direct	9,075		9,075	11,029
Repairs & Renewals	Direct	1,442		1,442	1,924
Utility Costs Promotion and Publicity	Transactions	34,230		34,230	34,093
Costs	Transactions	3,586		3,586	3,275
Sundry Expenses	Direct	0		0	0
Depreciation	Direct	48,296		48,296	37,462
HP Interest	Direct	16,986		16,986	17,611
Legal & Professional	Direct	0		0	172
Office Expenses	Transactions	110		110	103
Bank Charges	Transactions	2,271		2,271	1,659
Bank Interest	Transactions	5,820		5,820	6,074
Telephone	Transactions	884		884	909
Accountancy Costs	Direct		488	488	591
Licenses & Insurance	Transactions-	9,008		9,008	8,799
Rates & Water	Transactions	4,182		4,182	4,410
Food	Direct	4,500		4,500	12,000
Operating Lease	Direct	1,336		1,336	1,336
		271,805	488	272,293	240,187

### 5. **DIRECTORS AND EMPLOYEES**

The average number of employees throughout the year:

orage number of employees unoughout the year.	2017	2016
Care and support of primates	6	4
The wages, salaries and pension costs throughout the period:	£	£
Care and support of primates – wages	88,987	61,978

The Trustees received no emoluments and there were no reimbursement of expenses. No employee was paid more than £50,000.

## 6. INTEREST RECEIVABLE AND SIMILAR INCOME

	<b>2017</b> £	<b>2016</b> £
Interest received on bank deposit accounts	-	-

#### 7. TAXATION

The company is a registered charity and as such is exempt from corporation tax.

#### WALES APE & PRIMATE SACTUARY LIMITED

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30th APRIL 2017

## 8. TANGIBLE FIXED ASSETS

•	Freehold	Building	Commercial	Plant	Website	Total
	Land	Expenditure	Vehicles			
Cost:	£	£	£	£	£	£
As at 1st May 2016	2,000	343,674	110,998	275,380	17,100	749,152
Additions		42,724			500	43,224
Disposals						
As at 30th April 2017	2,000	386,398	110,998	275,380	17,600	792,376
Depreciation						
As at 1st May 2016	-	101,470	71,447	96,894	16,035	285,846
Charge for year		11,397	9,887	26,621	391	48,296
Disposals	-	-	-		-	-
As at 30th April 2017		112,867	81,334	123,515	16,426	334,142
Net Book Value						
As at 30th April 2017	2,000	273,531	29,664	151,865	1,174	458,234
As at 30th April 2016	2,000	242,204	39,551	178,486	1,065	411,409

All fixed assets are employed in the furtherance of the Charity's objects.

# WALES APE & MONKEY SANCTUARY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2017

#### 9. CHANGES IN RESOURCES AVAILABLE FOR CHARITABLE USE

	CAPITAL	UNRE- STRICTED	RE- STRICTE D	TOTAL	TOTAL
	RE- STRICTED	FUNDS	FUNDS	FUNDS	FUNDS
	FUNDS			2017	2016
	£	£	£	£	£
Net movement of funds					
for the year		7.572		7,572	42,263
	-				
net increase/decrease					
in tangible fixed assets:-					
For direct charitable purposes		46,825		46,825	61,886
NET MOVEMENT IN					
FUNDS AVAILABLE					
FOR FUTURE ACTIVITIES		54,397		54,397	104,149

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30th APRIL 2017

10. <b>DEBTORS</b>	2017 €	2016 £
Amount falling due within one year	•	-
	•	
11. CREDITORS: amounts falling due wi	thin one year	
	2017	2016
	£	£
Bank overdraft	-	3,002
Trade creditors	2,176	1,051
Hire Purchase contracts	6,230	6,230
Short term loan	8,000	9,000
	16,406	19,283

The bank overdraft is secured by a debenture dated 30<sup>th</sup> September 2004 over the assets of the company.

## 12. CREDITORS: amounts falling due after more than one year

•	2017	2016
Loans from directors	105,573	42,954
Hire purchase contracts	13,560	16,950
Loan for Plant	<u>65,581</u>	<u>72,691</u>
	184,714	132,595

The loans from the directors have no interest charged and there is no intention to repay immediately.

#### 13. **SECURED DEBTS**

The follow	ving secured debts are included		
within creditors:-		2017	2016
£	£		
Hire purch	ase contracts	13,560	16,950
Loan for P	lant	65,581	72,691

# WALES & MONKEY SANCTUARY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2017

#### 14. STATEMENT OF FUNDS

The restricted capital fund comprises (i) the value of land and buildings costs donated by Mr G Garen and Mrs J A Garen and by Mrs Garen's mother, plus (ii) donations and grants assistance towards the building of the Primate Rescue Sanctuary and Visitors Centre less (iii) depreciation on the related assets.

The Trustees believe a restricted capital fund is a better and more accurate description of this fund rather than an endowment fund.

The directors are drawing up a plan to deal with the deficit on unrestricted funds. They have already lent money to the charity to fund the current deficit, and will consider waiving the loan at some point in the near future.

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE PERIOD ENDED 30th APRIL 2017

#### 15. RELATED PARTY TRANSACTION

Mr G Garen and Mrs J A Garen were repaid £ 9,281 being part of their loans to the charity during the year. The amount due to the directors is disclosed in Note 13.

During the year the company also had transactions at arms length with Cefn-yr-Erw Study Centre, a partnership between Mr G Garen and Mrs J A Garen, the Directors.

#### 16. OPERATING LEASE COMMITMENTS

	2017	2016
	£	£
Expiring:		
Within one year	1,650	1,650
Between one and five years	<u>3,360</u>	3,360

## APPENDIX 1 WALES APE & MONKEY SANCTUARY LIMITED

## SCHEDULE TO THE INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 30th APRIL 2017

SCHEDULE OF INCOME RECEI	VABLE	2017 £		2016 £
Grants and donations		174,173		165,916
Adoptions		2,485		1,720
Receipts from visitors		75,157		81,629
Deposit interest		<u>.</u> ·		-
Sales		28,050		33,195
		279,865		282,450
LESS SCHEDULE OF EXPENDIT	URE -			
Salaries	88,987		61,978	
Feed Stuff	21,661		13,335	
Stock	9,794		13,136	
Vet fees and medicines	6,261		7,115	
Waste disposal/Safety	3,376		3,176	
Motor and travel	9,075		11,029	
Repairs and renewals	1,442		1,924	
Utility costs	34,230		34,093	
Promotion and publicity	3,586		3,275	
Depreciation	48,296		37,462	
HP/Loan Interest	16,986		17,611	
Legal and professional	0		172	
Office expenses	- 110		103	
Bank charges	2,271		1,659	
Bank interest	5,820		6,074	
Telephone	884		909	
Accountancy cost	488		591	
Licences and insurance	9.008		8,799	
Rates and water	4,182		4,410	
Food	4,500		12,000	
Operating lease	1,336		1,336	
		-	· · · · · · · · · · · · · · · · · · ·	
		272,293		240,187
SUPLUS/(DEFICIT) FOR THE YEA	R	7,572		42,263