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# **GLOTEL PLC**

# MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS FOR THE ABOVE NAMED COMPANY HELD AT

ON/S+h DAY OF NOVEMBER 2005 AT 9 A.M./PSM

PRESENT:-

L CLARK

(Chairman)

[A BAKER] (CEO)

# 1. QUORUM

The Chairman announced that a quorum was present and declared the meeting open.

# 2. RESIGNATION OF ALAN SAFFER AS DIRECTOR AND COMPANY SECRETARY

- 2.1 IT WAS NOTED there had been received a letter of resignation from Alan Saffer resigning his position as director and company secretary of the Company;
- 2.2 IT WAS RESOLVED that such resignation be accepted; and
- 2.3 IT WAS RESOLVED that the Company's solicitors be directed to file form 288b in respect of the resignation of Mr Saffer as secretary and director.

#### 3. APPOINTMENT OF JONATHAN BROOKS NEW COMPANY SECRETARY

IT WAS RESOLVED that Jonathan Brooks be appointed as company secretary with immediate effect.

# 4. <u>STATUTORY BOOKS</u>

IT WAS RESOLVED that the new company secretary will be directed to write up the register of directors and register of secretaries to reflect the resignations and appointment.

# 5. CLOSE

There being no further business the meeting was declared closed.

L Clark Chairman

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COMPANIES HOUSE

25/11/2005