



**People's Palace Projects
Company Limited by Guarantee
Annual report and financial statements**

for the year ending 31 July 2019



**Company Registration No. 03705562
Charity Registration No. 1085607**

People's Palace Projects

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People's Palace Projects

Report of the Trustees

The Trustees, who are also the Directors of the limited company, present their annual report together with the audited financial statements for the year ended 31 July 2019.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. This annual report contains a Directors' Annual Report as required by company law, containing the information required by the Companies Act 2006.

The administrative details set out below form part of this report.

Reference and Administrative Details

Trustees

The Directors of the charitable company (the charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year-end were as follows:

Professor Penny Green
Dr Margaret Josephine Inchley
Catrin John
Professor Peter McOwan (deceased, removed as Trustee 2nd July 2019)
Asma Shah (resigned 1st October 2018)
Amy Casterton

Arts Council England London is sent copies of Board papers, and is permitted to observe Board Meetings on an occasional basis, but does not appoint a trustee.

Company Registration No: 03705562
Charity Registration No: 1085607

**Principal address
& Registered Office** Queen Mary University of London
School of English and Drama
Mile End Road
London E1 4NS

Company Secretary The Charity has opted not to appoint a Company Secretary.

Senior Staff Paul Heritage – Artistic Director & Chief Executive
Rosalind Hunter – Executive Director & Deputy Chief Executive

Website www.peoplespalace.org.uk

Bankers Barclays Bank plc
240 Whitechapel Road
London E1 1BS

CAF Bank Ltd
23 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent auditor Deloitte LLP
Statutory Auditor
3 Victoria Square
Victoria Street
St Albans
AL1 3TF

Report of the Trustees (continued)

Structure, Governance and Management

Governing Document

People's Palace Projects (referred to subsequently as PPP), is a registered charity and a company limited by guarantee. It is governed by its Memorandum & Articles of Association dated 27th January 1999, amended on 20th August 2007 to make the Charity a subsidiary of Queen Mary University of London (QMUL); by special resolution dated 19th November 2008 to clarify procedures for appointment of Trustees; by special resolution dated 24th November 2014 to allow directors with conflicts of interest to remain present at meetings (without voting) if authorised by the remainder of the Trustees; and an administrative amendment was made on 12th January 2015 following consultation with the Charity Commission to abolish the requirement for an AGM. The sole member of the Company is Queen Mary University of London, although the Articles of Association make provision for other Members to be admitted at the existing Member(s)' discretion. The members of the Board of Management, who are appointed by the Member(s), are also the Trustees of the Charity. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per Trustee.

Appointment of new trustees

The Trustees review their membership on an annual basis, and gaps in skills and representation are identified. Trustees research potential new members, and possible new membership is considered regularly at Board Meetings. New trustees may be appointed by the Trustees of the charity or by QMUL as sole Member.

As set out in the Articles of Association, one third of the Trustees retire from office in each year. The Trustees retiring in any year are normally those who have been longest in office. Retiring Trustees may offer themselves for immediate re-election (not exceeding in aggregate nine years from the date of original appointment).

When considering the appointment of new trustees, the Board has regard both to the charity's need for any specialist skills, to the diversity of the Board's composition and to its representation of the charity's beneficiaries including people engaged as participants.

Trustee induction & training

New Trustees are invited to introductory meetings with the Artistic and Executive Directors, and with the Chair. An information pack is sent to all new Trustees, including the Charity's Memorandum & Articles of Association, recent audited financial statements, the business plan, minutes of recent Board Meetings, a full current list of the members of the Board and the Charity Commission's information on Responsibilities of Trustees.

Organisational structure

The Board of Trustees sets the charity's main policies and strategic objectives, including approving the Business Plan, which was refreshed during the year reported on. The Board normally meets two to four times a year, to receive reports from senior staff, review financial and other performance against objectives, and approve future plans and annual & project budgets. Trustees delegate the day-to-day management and operation of PPP to its paid staff, who make approaches, commitments and decisions on future projects in line with agreed strategic objectives.

The charity has offices in the UK, based in the Arts Research Centre at QMUL's Mile End campus. The offices and most of the charity's infrastructure costs are provided without charge by QMUL. The close association with QMUL, especially its significant cash and in-kind support, is vital to the charity's ability to operate in its current manner towards its charitable objectives, undertaking high quality practice-based arts research and delivering public engagement and knowledge exchange outcomes.

The salary of the charity's Artistic Director & Chief Executive, Paul Heritage, is paid by his employer, QMUL; as of the year end, research grants are confirmed that secure Paul Heritage's teaching replacement in the Drama Department until March 2021.

People's Palace Projects

Report of the Trustees (continued)

During the main part of the year reported on, the charity had two full-time employees (Executive Director and Project Manager) and two part-time employees (General Manager, Project Director No Feedback). It employed key freelancers and short term employed staff, such as project managers, project coordinators, research assistants, consultants and ad hoc support, as required.

Reflecting its commitment to social justice and QMUL's status as a leading researcher into and ambassador for the Living Wage, the Charity meets the requirements of a Living Wage Employer and has regard to the wage differential between its highest and lowest paid employees, a figure which is reported regularly to the Board and made available to stakeholders for transparency. Occasionally, short-term (under eight weeks) volunteering opportunities on projects are offered unpaid. Volunteers who worked for the charity contributed the equivalent of 28% of one full time post's work in this year, as PPP hosted five student internships/placements.

Related parties

PPP is a charitable subsidiary of QMUL, which is an Exempt Charity and the sole Member of People's Palace Projects; Professor Penny Green is the representative of QMUL at General Meetings. The charity's Artistic Director/Chief Executive and two trustees (Professor Penny Green and Dr Margaret Inchley) are employees of QMUL. The parent charity provides PPP with essential support via the in-kind provision of office and administrative facilities, services, accounting support and audit costs. It also gives financial support to PPP at various times through a number of funds. No financial remissions are made by PPP to QMUL other than reimbursements for expenditure incurred by QMUL on People's Palace Projects' behalf (e.g. reimbursements to the School of English and Drama for internal catering supplies, event portering etc.). The practice-based research undertaken at PPP was submitted for quality assessment in the Research Excellence Framework 2014 as part of QMUL's institutional submission. Leandro Valiati, Associate and Newton Advanced Fellow at PPP, is also a Visiting Professorial Fellow of the QMUL Global Policy Institute, and Paul Heritage an Advisory Board member. Both Paul Heritage (CEO) and Rosalind (Rosie) Hunter (Deputy CEO) are members of QMUL's Cultural Strategy Steering Group. People's Palace Projects is recognised by QMUL's Centre for Public Engagement as a flagship for engagement activities within the College, and received both the Influence Award (for The Verbatim Formula) and the Lucy Hawking Award for Developed Understanding of Public Engagement at the 2017 QMUL Public Engagement and Enterprise Awards.

Paul Heritage is Executive Director of People's Palace Projects do Brasil, a separate NGO established in Brazil. People's Palace Projects do Brasil has no constitutional link to People's Palace Projects, but has similar aims and objectives; a bilingual Partnership Agreement signed in 2012 sets a framework for the two organisations to carry out joint actions aimed at promoting exchange between Brazil and the UK and developing joint cultural projects, such as With One Voice/Uma Só Voz and Building the Barricades.

During the year reported on, Rosie Hunter, Executive Director, was a Trustee of Invisible Palace, a local charitable arts organisation in South London.

The Charity's Memorandum & Articles of Association permit it to engage Trustees for work which needs to be carried out, and at no more than a normal market rate; not more than half of the Trustees may be engaged in this way, and no Trustee may vote on any matter connected with their engagement or remuneration. No Trustee was paid a fee for work carried out for the Charity during this year (2017-18: £0).

Trustees' other interests

Professor Penny Green – (none)

Catrin John – Trustee, Daedalus Theatre Company; Director, 16 Barry Road (Dulwich) Management Limited

Dr Margaret Josephine Inchley – Director, Comedian Theatre Company Limited

Professor Peter McOwan – (none)

Asma Shah – Trustee, the Oxford House in Bethnal Green (resigned 20th May 2019); Director, You Make It Ltd

Amy Casterton – (none)

People's Palace Projects

Report of the Trustees (continued)

Major Risks

The Trustees review at least annually the major risks to which the charity is exposed, as part of the following year's budgeting process. Risks of a changing nature, or pertinent to specific projects, are reported and discussed quarterly at Board meetings. Some examples are detailed in "External Factors" on page 20 of this Report. Trustees agree actions, systems and procedures to mitigate these risks, and monitor the staff's progress on agreed actions.

Public Benefit

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, "Charities and Public Benefit", and are satisfied that the charity's activities throughout the year provided an appropriate degree of public benefit.

PPP's arts projects and activity in this year reached young people at risk of social exclusion, including those with experience of the UK children's social care system, and professionals who work with them; community groups and public audiences in Brighton, Hastings, Dover, Harwich and London engaged with questions about the right to asylum in the UK; members of the general public in London at QMUL and the Horniman Museum; professionals, researchers, artists and individuals engaged with the representation of people of colour by British museums, libraries and archives; creative and social entrepreneurs from peripheral and *favela* communities in Rio de Janeiro; researchers from indigenous communities in Brazil, Colombia, India, Mongolia, Kenya, Uganda, Sudan, Kiribati, Papua New Guinea and Dominica, along with their UK research collaborators; women and girls who have been the victims of gender-based violence in domestic and public spheres; people who live amid high levels of street violence in the community of Maré in Rio de Janeiro; and adults with experience of homelessness in the UK and Brazil.

All workshops and performance activities were offered free to the participants and audiences, and either free or at greatly reduced cost to the organisational partners involved, as a result of the funds raised by PPP and partners towards these activities. This year's projects furthered international understanding and cooperation, through collaborative, community-based projects linking Brazil and the UK that built capacity in artists and arts organisations. This year had a particular focus on looked after children and care leavers; on the cultural rights and heritage of indigenous people in Brazil and around the world; and on the wellbeing impacts of engagement with arts activities.

Further details of the impacts of each project are included in the **Objectives, Activities, Achievements and Performance** section.

In 2013, HMRC conducted a regular review of the Charity's activities and public benefit, and re-confirmed that it satisfied the definition of a charity for tax purposes. *Corporation Tax* returns were requested by HMRC for the accounting periods to 31 July 2016, 31 July 2017, and 31 July 2018, and have been accepted with confirmation of exempt status.

Report of the Trustees (continued)

Objectives, Activities, Achievements and Performance

PPP is an arts charity which undertakes practice-based research to advance the practice and understanding of art for social justice. Its **charitable objectives** as set out in its Memorandum of Association are the advancement of education and the relief of poverty anywhere in the world, in particular by the use of the medium of theatre to promote social welfare and to facilitate development projects for the benefit of the public whether directly or in partnership with governmental organisations and others.

PPP's mission is to channel the power of art to enrich lives through cultural projects, enquiry and advocacy. Its work is rooted in a belief in the capacity of people to discover positive transformation through art, and is based on a strong commitment to social justice. Focusing on participants and communities perceived as being at risk or on social peripheries, and learning from Brazil's rich artistic responses to social crises, it works to strengthen opportunities for people to lead creative and expressive lives.

The main aims currently adopted by the charity to achieve its charitable objects are:

- To identify and respond to urgent contemporary issues through a programme that integrates art, research and debate;
- To undertake and disseminate practice-based research into the ways in which the arts can support people to develop resistance and resilience in their lives, transforming themselves and their worlds;
- To move and inspire people living in extremity and risk;
- To build capacity amongst artists, researchers, agencies and individuals seeking to engage with social challenges and progress social justice through the arts; and
- To disseminate knowledge of Brazilian culture in the UK and of British culture in Brazil; and to help British artists, researchers and institutions to establish creative links with Brazil.

To realise its aims, PPP's **strategies and objectives** for the year included:

- To conceive and produce collaborative, multi-faceted **arts projects** that stimulate discussion of important **social justice issues** and inspire and effect individual, institutional and community transformation;
- To create our work with artists who **celebrate and strengthen lives vulnerable to extremity and risk**;
- To create international **cultural exchanges** that enrich UK and international artists, audiences and communities of interest grouped around the themes of our work;
- To promote original **research/enquiry** and disseminate new **learning about socially-engaged arts practices** in the UK and abroad, through workshops, exchanges, training, performances, seminars, lectures, forums, reports, publications, websites, advice, support, facilitation and consultancies;
- To involve **young people** in developing our practice and understanding of the arts;
- To provide opportunities for a wide range of **artists, researchers and producers** to develop their skills and advance their thinking;
- To develop **networks** and structures of collaboration between individuals, institutions and agencies in the UK and abroad, establishing relationships and dialogues across disciplines;
- To focus activities on a **diversity of participants and audiences**; and
- To be **entrepreneurial** in creating opportunities to advance our aims and maintain a resilient and sustainable organisational model, with regular funding to support core costs.

During the year, PPP supported and enabled a number of significant UK arts organisations and individual artists to have collaborative conversations and relationships with Brazilian partners. From Women of the World Festival and the With One Voice arts and homelessness movement to Redes da Maré and AIKAX (the Association of Indigenous Kuikuro People of the Upper Xingu), the impacts and benefit of these relationships have been demonstrably and deeply significant and often long lasting.

People's Palace Projects

Report of the Trustees (continued)

Evaluation and Feedback

PPP ensures that qualitative and quantitative data is collected for each project in which it engages. This feeds into a programme of self-evaluation undertaken by PPP directors and staff. Criteria that form part of these evaluations include a review of the project's delivery compared to its original aims; measurements of reach and impact for each project, such as number of participants reached, number of sessions, qualitative feedback from participants and public impact such as media coverage; performance against budget; funder feedback; and self-assessment. Projects are evaluated internally and externally to ensure we take our best practice forward and learn from our experiences.

During the year, PPP conducted a team evaluation meeting on each project to identify learning points which were then applied in future planning. Formal evaluation feedback from participants was sought on five projects. Two external evaluations were commissioned (from Chrissie Tiller on the XINGU VILLAGE immersive installation at the Horniman Museum, enabled by a grant from QMUL Centre for Public Engagement; from Mita Pujara on THE VERBATIM FORMULA); project reports were submitted to various funders, including the Economic and Social Research Council for the Indigenous Research Methods workshop; and two books were published on research projects, *The Art of Cultural Exchange* (Vernon Press) in English and *Dores que Libertam* (Editora Appris) in Portuguese, on the project on violence against women and girls. These books are publicly available. All of our reports were shared with the PPP Board, partners and stakeholders, and all of our published reports are available on the PPP website.

Activities, Achievements and Performance

The Agency

Battersea, North Manchester and Rio, January 2013 – present (currently funded to 2020)

Funders: National Lottery Community Fund, formerly Big Lottery (grant to BAC); Greater London Assembly

Partners/stakeholders: Agencia de Redes para Juventude, Battersea Arts Centre, Contact, FabLab Belfast, National Theatre Wales, Blackhorse Workshop.

Activity

The Agency is a creative and entrepreneurial project that puts young people from some of the most deprived areas of the UK at the centre of social change. It is led by Contact Theatre (Manchester), and Battersea Arts Centre (London) in partnership with PPP, modelled on Agência de Redes para a Juventude (Rio de Janeiro, Brazil) and its methodology as developed by Marcus Faustini. PPP has a support role in this project and continues to facilitate liaison and training between Brazil and the UK, and to lead and contribute to funding applications to develop the work.

Emerging from an international network developed through PPP's Points of Contact programme, The Agency's pilot and first two years were funded through the Participatory Performance Arts Award 2012 (Gulbenkian Foundation). The project's methodology reverses the hierarchies of traditional creative and social projects by working from the young people's vision and ideas, and in doing so, changes the way cultural and community organisations work with young people, shifting their practice towards more inclusive and co-creative structures. It increases awareness that young people can be and are part of the solution to social issues. Since 2013, participants have developed socially engaged projects in fashion, coding, music, fishing, nutrition, sports, literacy, mental health and more, supported by a network of local and industry professionals, artists, politicians and researchers.

Project delivery funded by Big Lottery Funded in Wales and Northern Ireland began alongside BAC and Contact in September 2018, and in Waltham Forest funded by the Mayor of London in March 2019. The project works in areas of the UK affected by high levels of social deprivation, including New Lodge (North Belfast), Moston and Harpurhey (North Manchester), Butetown and Grangetown (Cardiff), and Winstanley/Latchmere Ward (Battersea, London).

People's Palace Projects

Report of the Trustees (continued)

Achievements and Performance

Since 2013, in the UK the partnership estimates the project has:

- Delivered 58,920 hours of support and 893 in-kind hours of mentoring support from industry leaders to 266 Agents;
- Funded 45 projects created and delivered by 77 Agents – of which 34 are still running – which have in turn involved 1,290 workshop participants, 17,166 audiences at events, and engaged 19,064 community members;
- Provided the framework for Agents to raise £118,547 for their own projects; and
- Created 127 jobs.

Evaluation of the project has shown that through the programme, Agents broaden their networks and improve their networking, project management and presentation and creative problem-solving skills and develop an increased sense of agency and self-efficacy.

The Agency has been a life-changing experience for our care leavers. This programme hugely raises both self-esteem and aspiration, in a safe and inclusive environment. It can be difficult to find opportunities that are accessible and engaging for care leavers to participate from start to finish. But The Agency puts the voice of the young person at the centre, enabling them to realise their potential as well as gain invaluable insight and experience into their chosen field. (Amelia Willis, Wandsworth Leaving Care team).

Cultural organisations engage in increased dialogue with the local community, developing deeper understanding of their issues and needs: adopting more co-creative practices, they build sustainable relationships with young people and community partnerships involved in the project. It has also influenced funders:

As you developed the project we then funded, we thought more deeply about participatory practice, about the value of international inspiration, how practice can inform organisational development and how an organisation like ours might support it. That led to the Inquiry into the Civic Role of Arts Organisations (Andrew Barnett, Director, Calouste Gulbenkian UK Foundation).

With One Voice Rio – Legacy Phase

Rio de Janeiro and London, November 2013 – ongoing

Main funders/stakeholders: With One Voice

Main partners: With One Voice, PPPdoBrasil, Museu do Amanhã

Activity

In 2013, Streetwise Opera and PPP began to develop and promote capacity building exchanges between Brazil and the UK, expanding the sector of arts and homelessness work in Brazil and leading up to high-profile activity in Rio's 2016 Cultural Olympiad by a new choir in Rio de Janeiro for homeless people and those with lived experience of homelessness.

Since 2016, PPP has focused on sustaining the With One Voice Choirs (Corais Uma Só Voz) in Rio in partnership with PPPdoBrasil and with the assistance of a grant from With One Voice that funds the work of the choir leader and producer to offer regular weekly sessions and enables the Choir to respond to frequent invitations to perform in various events and venues around the city. Partnership with Rio's Museu do Amanhã (Museum of Tomorrow) has enabled choir members to undertake regular activities in one of Rio's most iconic cultural venues, and has supported a growing relationship between the participants with experience of homelessness and Museum staff, who have delivered a number of workshops, tours and educational sessions.

Achievements and Performance

Impacts in Brazil: As of July 2019, the project was sustaining four homeless choirs rehearsing regularly in Rio de Janeiro in shelters, day centres, NGOs and Museu do Amanhã, engaging over 110

People's Palace Projects

Report of the Trustees (continued)

people in regular activity through the year (an average of 90 participants each week). This represents, to the network's knowledge, the largest arts and homelessness programme in any city in the world. During the year reported on, the project responded to participant feedback by offering taster sessions and short courses in other art forms including poetry, as well as facilitating support sessions from social and care workers for participants.

The project exemplifies the value that art has in recovering the dignity and self-esteem of people who experience daily invisibility in the streets. In their weekly meetings, members rehearse, sing and express themselves, share stories and experiences, meet new people in the same situation, gain comfort, regain hope and start to look ahead again. Performing live for an audience in some of the most iconic venues in the city has a positive impact on their confidence and sense of self-esteem. Many of the members see the choirs as a doorway to new achievements: around 20% of those who joined the choirs have found jobs and left the streets, and around 30% say they find it easier to avoid alcohol and drugs while in the choirs.

"I feel accomplished, because when you live in the streets, you feel worthless, nobody pays attention to us. But then when we sing, people start talking to you: "oh, I saw you singing..." I feel like I'm recognised as an artist" – (Valeria, member of the choir, street homeless for almost 10 years).

"I'm so happy, I've changed after this (the choir). This is a new opportunity for us, for people who gave up, who thought they could never achieved anything anymore in life. We have the choir now to give us hope" (Ezio Gabriel, member of the choir).

During Spring 2019 the programme's positive impact was recognised by the City Government of Rio through a formal letter of commendation to the Choir leader for his work on the project.

International impact (including UK): Over the course of the project to Autumn 2016, *With One Voice Brazil* had produced six exchange visits, engaged 33 organisations from Brazil, Japan, Australia, Portugal and USA, engaged around 450 homeless people, reached public audiences of over 9,300 in more than 40 performances, and generated 34 printed articles and 6 TV pieces in Brazil, 21 articles in international media across 13 countries. The Director of With One Voice spoke to 200 arts ministers from around the world at the Edinburgh International Culture Summit 2016, and to 400 practitioners and policy makers in Bogotá at the Arts and Social Change Summit in October 2016. Streetwise Opera hosted the first international Arts and Homelessness Summit in Manchester in November 2018, and *With One Voice* launched as a new international arts charity in Spring 2019. The international movement continues preparatory work for Tokyo 2020.

The Verbatim Formula

August 2014-July 2020 (This, AHRC funded phase: July 2017-June 2020)

Main funders/stakeholders: AHRC

Main partners; QMUL School of Business & Management; University of East London; Goldsmiths, University of London; Greenwich University; Battersea Arts Centre.

This project, which aims to develop innovative work with young people in the UK Children's Social Care system by using Verbatim Theatre techniques to discuss how the care system is supporting young care leavers, completed the second year of its AHRC funded activity phase.

Activity, Achievements and Performance

On the 23rd and 24th of June 2018 the TVF project team ran its summer residential in collaboration with Battersea Arts Centre (BAC) and Wandsworth Council. Here 15 young people, in care and care leavers joined the TVF team for a two day series of workshops at BACs. Through creative and discussion based methods the young people spent time expressing their lived experiences of the care system and generated testimonies they wanted to share, which developed into a co-created performance for the public.

The residential culminated in an evening event on 25th June where the young people performed an

People's Palace Projects

Report of the Trustees (continued)

audio tour, using verbatim techniques, that shared their experience of care services. This led the audience, young people and TVF team to an open discussion, stimulated by the performance, about the issues and challenges the young people face and what can change for the better in local authority care and education. The audience comprised more than 50 people. A further collaboration from this residential is that the TVF team has been invited back to BAC to deliver workshops and content for their Care Week event in October 2018.

University of East London (UEL) successfully hosted their residential at the end of June. Dr Sylvan Baker from the core team co-facilitated the sessions with the UEL staff. It was interdisciplinary with the Drama and Social Worker departments collaborating alongside Newham Council. Goldsmith residential will take place in September and Greenwich in 2019.

The TVF team has also recently been delivering portable testimonies, which has included visits to Sussex University, an event at The Wellcome Trust Collection on care, and events in schools.

The *Making Places Guide* - a University Residential Guide based on the evidence and experience gained over the past four residential with Looked After young people has been completed and the TVF team and organizing its launch and release in September at Queen Mary University of London.

Healthy, Secure and Gender Just Cities: Violence against Women and Girls May 2016 – May 2018

Main funders/stakeholders: ESRC/Newton Fund

Main partners: Redes da Maré, PPPdoBrasil, Casa Festival, LAWRS, Kings College, QMUL Geography Department

This is an ESRC Newton-funded project that is a collaboration with Cathy McIlwaine (King's College London, previously QMUL) and with the Federal University of Rio, Redes da Maré and PPPdoBrasil. Two short reports with findings from the research (UK and Brazil) were delivered during March 2018. A full report and short video on the UK research had been published during the year prior.

Activity and achievements

The Brazilian academic team held a final academic event in Rio on 17th September 2018 to launch the publication of the research findings. Paul Heritage (PPP), Cathy McIlwaine (KCL), Miriam Krenzinger (Federal University of Rio de Janeiro - UFRJ), Joana Garcia (UFRJ), Rosana Morgado (UFRJ), Gisele Martins (Redes da Maré) and Isabela da Silva (Redes da Maré) were present, as well as some of the women interviewed during the research. A Portuguese-language publication, *Dores que Libertam: falas de mulheres das favelas da Maré, no Rio de Janeiro, sobre violências*, was published including a chapter by Paul Heritage, 'SCAR: Uma história feita de muitas histórias', on the audio-visual installation produced by PPP in the previous year and reflecting on the ways it had sought to present the women involved as the owners of their own stories, as well as to increase the impact of the presentation of the research data to the public.

Augusto Boal Digital Archive/Collection August 2016 – present

Main funders/stakeholders: QMUL (£2,000 contribution from strategic research funds; Digital Theatre+ (£21k) agreed direct investment; Instituto Augusto Boal.

Main partners: PPPdoBrasil.

A collaboration aiming to develop a digital resource based on the personal archive left by Augusto Boal. The Boal Archive will be made available through Digital Theatre Plus, a membership-based platform generating income to support the care of the physical archive located in Rio. PPP is part of the editorial board of the Boal archive as well as supporting Instituto Boal, managing the transfer of content to the UK and researching/writing contextual and editorial information about the documents, for which we have been commissioned by Digital Theatre.

People's Palace Projects

Report of the Trustees (continued)

Activity and Achievements

During the year, the bulk of the written content for the Augusto Boal Digital Collection was researched and created by Paul Heritage and editorial assistant Fabiana Comparato. Digital Theatre+ expects to launch the work during 2020.

Stages

January 2017 – present

Main funders/stakeholders: Peace Development Fund, Big Lottery Awards for All, Pickwell Fund, Julie Christie

Main partners: No Feedback CIC (pilot phase, to February 2018)

This project, funded by the Peace Development Fund and Big Lottery Awards for All, is a practice-based research study led by PPP project director Shana to evaluate whether discovery-based learning through participatory performance can change discriminatory attitudes and behaviour.

Activity

Stages collaborated with the Safe Passage National Campaign, 'Our Turn,' commemorating 80 years since the Kindertransport brought 10,000 child refugees to safety in the UK on the eve of World War II. The artistic collaboration supported citizen engagement with local Councils to accept more child refugees and to persuade the UK government to bring 1,000 child refugees a year to the UK over the next 10 years.

- Brighton, 14th October, Quaker Meeting House, 30+ audience participants.
- Dover, 20th October, St. Paul's RC Church, with Seeking Sanctuary and the Justice and Peace Commissions of Westminster and Southwark, 70+ audience participants. Completely bilingual production for French and British activists and humanitarian aid workers.
- Borough of Kensington/Chelsea, 23rd October, 30+ audience participants including 5 local Councillors.
- Harwich, 1st December, on the Greater Anglia themed train carriage from Manningtree to Harwich along with a Stage 3 performance at the Mayflower Heritage Centre for 60+ audience participants during an all-day event commemorating the 80th anniversary of the first arrival of the over 8,000 child refugees who landed at Harwich on the Kindertransport.

Performances were also given:

- London, 6th October, QMUL Open Day in conjunction with Tower Hamlets Black History Month.
- London, 17th November, Whitechapel Idea Store, for annual Writeldea Festival, 25+ audience participants.
- London, 7th Jan, opening a 5-day training of Tower Hamlets Youth Service staff.

Achievements and Performance

Shana Swiss received the Best Educational Event award from Remembering Srebrenica for our partnership over two years and Stage 3's performance in July at the Tafahum event, also commemorating the 23rd anniversary of the Srebrenica genocide.

Project evaluation made clear that the project has had a deep impact on the the students involved as they complete their university courses, giving valuable practical experience of producing and touring a performance piece as well as enabling them to develop their political and social engagement and their interest in the role artists can play as activists. PPP has committed to support the Stage 3 company as an Associate Company if they decide to sustain the work beyond University.

PPP also secured funding from QMUL's Westfield Fund to work with a new cohort of QMUL students in the academic year 2019-20 to devise a new performance.

People's Palace Projects

Report of the Trustees (continued)

The Challenge of the Xingu
March 2018 – December 2018

Main funders/stakeholders: AHRC/EPSRC (under the "Immersive Experiences" call), QMUL Centre for Public Engagement (Large Grants scheme)

Main partners: AIKAX (Associação Indígena Kuikuro do Alto Xingu), PPPdoBrasil, Factum Foundation, WeSense, Horniman Museum, Gringo Cardia (Mesosfera)

PPP further extended its relationship with AIKAX (Association of Indigenous Peoples of the Upper Xingu) and Associate Artist Takumã Kuikuro in an exciting new digital project that aimed use immersive technologies to bring UK museum visitors face-to-face with the Kuikuro, a community of around 800 people who live in the upper reaches of the Xingu River. The Xingu is a protected area of more than 2.6 million hectares and home to 16 indigenous peoples, including the Kuikuro.

Activity

Xingu Village (Saturday 15th - Sunday 16th December at The Horniman Museum) was an immersive installation that used augmented reality and video technologies together with traditional Kuikuro objects and artefacts to lead the audience into a journey to the Ipatse village, home of the Kuikuro indigenous people of the Xingu.

We knew from our research that the nature of the entry and exit to an immersive experience can be as important as the experience itself. Immersion was begun as visitors were invited to walk through a darkened 'rainforest tunnel', approaching the 'Ipatse village' through sounds from the Brazilian rainforest. This immersion was then extended as people came face to face with the village's inhabitants, entering the next room where Takumã Kuikuro's film was videomapped onto a white 3D maquette of the village the size of the end wall, zooming in from clouds passing over the sky to show local villagers dancing, playing football and so on. Within the same room, objects and artefacts chosen by the Kuikuro including a mandioca grater used to prepare staple food and a tree trunk painted by Yamalui Kuikuro in the traditional style for the kuarup annual ceremony of death and renewal were brought to life in Mixed Reality through virtual reality headsets and iPads interacting with the objects, allowing visitors to engage with an individual Kuikuro narrator/presenter documenting the social and cultural history of the chosen object.

Yamalui was present in the experience, and when possible, answered and conversed with the people (supported where required via translation by Paul Heritage and other members of the PPP team – although Brazilian nationals also visited the exhibition and were able to speak to Yamalui in Portuguese) to ensure the village and culture of the Kuikuro felt vivid and evocative. Yamalui has recently taken on a role as the custodian of the community's dance and story traditions, and interacted with visitors while Takumã was also able to be present to film the exhibition and people's reactions to it – allowing the community back home to see how the interviews they had contributed to and the artefacts they had selected were received in London.

The installation was free but with pre-booked tickets which sold out within days of tickets being released online. PPP created additional slots at 30-minute rather than hourly intervals, doubling the capacity as we knew we could manage one group of visitors in the approach room and re-set the main room experience while the group before was entering post exhibit feedback: however, the second wave of tickets still sold out almost instantly so once we had a clear idea of the physical design, we released a third wave of tickets raising the capacity in each time slot to 10 people (sometimes 11 on the day).

Each visit ended with a discussion led by Yamalui Kuikuro and Chrissie Tiller (arts evaluator and writer) encouraging members of the general public to reflect on the experience of the installation. Takumã (prize-winning indigenous filmmaker) documented these discussions on video for a 27' film. At a time of increasing velocity of cultural destruction, PPP's research contributes to the public good by pursuing the creation and dissemination of knowledge that preserves and protects the rich diversity and potential of global cultural resources.

Report of the Trustees (continued)

Achievements and Performance

An evaluation by Chrissie Tiller is available on PPP's website. The key highlight of the exhibition was the effective way that, over two days, it allowed 230 people to access vivid personal insights into a very remote culture. Visitors commented:

"the event made me think about how museums can simplify our understanding of communities, the sounds/video give an immediacy to our relationship with the people".

'I felt I had a personal relationship with the man whose story I was seeing. That he was speaking directly to me. And it impacted in new ways because of that'.

Many of the visitors greatly appreciated how such a narrative was told from the perspective of the Kuikuro themselves, making for a richer and more authentic experience – meeting and speaking to Yamalui was a memorable experience that they particularly valued.

"I liked how the video was filmed by them and it showed what they wanted us to see..."

Many mentioned feeling 'close' to the Xingu tribe in a more special way than if they had just seen the objects, feeling it 'brought us somehow closer to another culture'. People spoke about the holograms giving them a more vivid way to look at the objects and artefacts.

'It was so much richer than just reading it'.

Through the connection made during the project, the Horniman Museum was able to add objects to its permanent collections, including hunting equipment and two "star objects" (their terminology): a seat carved in the shape of a jaguar and a full costume used in a traditional dance.

In the words of a member of one of the research councils funding the project. 'It was brilliant, and powerful, and I just didn't expect it to have the impact it had.'

PPP's research exchange with the Kuikuro as a whole was shortlisted for the Times Higher Education Awards for International Collaboration of the Year.

Paul Heritage and Takumã Kuikuro have been invited to New York in October by Professor Michael Heckenberger (Department of Anthropology, University of Florida) and the Pennywise Foundation to talk and present a customised version of the installation.

While on a field trip for the project, we learned that an ancient series of rock carvings sacred to the Kuikuro and their neighbours the Wauja had been destroyed in an act of vandalism. Our partners Factum Foundation have used their sophisticated heritage conservation and replication techniques to create a full-scale replica of the ancient Kamukuwaká caves and its carvings, and this collaboration will continue into the next year. PPP has been granted an AHRC application for £30,000 Follow-On Funding to showcase the carvings in Madrid in the autumn of 2019. A further £5,000 from 2 small applications to the SED Strategic Research Initiative and Centre for Public Engagement Small Awards has been awarded to support travel.

Building the Barricades – Interdisciplinary studies on mental health and substance use disorders in the context of armed violence in Brazil

1 September 2018 – 28 February 2021

Main funders/stakeholders: AHRC/ESRC (Global Challenges Research Fund)

**Main partners: Redes da Maré, PPPdoBrasil, NECCULT (Centre for Studies of the Creative Economy, Federal University of Rio Grande do Sul), UFRJ (department of psychiatry and department of social work), QMUL (Unit for Social and Community Psychiatry
WHO Collaborating Centre for Mental Health Services Development)**

This research aims to understand the impact of armed conflict on the mental health and wellbeing of people living in the Complex of Maré – a conglomeration of 16 peripheral communities in Rio de

People's Palace Projects

Report of the Trustees (continued)

Janeiro with a population of over 140,000 people. In the absence of funding or state structures that can develop, evaluate and maintain complex mental health interventions in peripheral communities subject to multiple stress factors (socio-economic exclusion, high levels of violence, limited access to cultural networks and institutions, etc), civil society organisations utilise existing personal, social and cultural resources. This proposal will learn from, and develop, low-cost approaches that prove to be effective within the context of the urban battlefields of the 'war on drugs' in Rio de Janeiro. It will explore how arts and culture programmes can potentially impact access, support and recovery of people affected by Mental Health issues and substance use disorders in these communities.

The research team for this new project comprises Paul Heritage (Queen Mary University of London/People's Palace Projects), Miriam Krenzinger (Federal University of Rio de Janeiro), Stefan Priebe (Unit for Social and Community Psychiatry, East London NHS Foundation Trust and Queen Mary University of London) and Marcelo Santos Cruz (Federal University of Rio de Janeiro) working with research collaborators Luiz Eduardo Soares and Eliana Sousa Silva (Redes da Maré).

Activity, Achievements and Performance

Over the first 11 months of the 30-month project, ethical review procedures were completed in Brazil and the UK; fieldwork researchers were recruited and trained; and a questionnaire was piloted with 18 Favela da Maré residents and 2 people with experience of substance abuse before fieldwork began to collect 1,400 surveys. The research teams also undertook three literature reviews (economics, psychiatry and social science).

From 12th to 18th May 2019, Marcelo Cruz (UFRJ), Eliana Sousa Silva and Maira Anhorn (Redes da Maré) came to the UK to take part in a series of meetings, seminars and workshops alongside UK Co-I Stefan Priebe and Paul Heritage. The team presented the research at the two day seminar 'Mad Hearts - Arts and Mental Health', led by academic Maria Turri at the School of English and Drama at QMUL on the 17th May.

Counting Culture – Leandro Valiati British Academy Newton Advanced Fellowship 18 September 2018 – 17 September 2020

Main funders/stakeholders: British Academy, Newton Fund

Main partners: UK Creative Industries Policy and Evidence Centre (PEC), Network (Queen Mary University of London's Centre for the Creative and Cultural Economy).

This research project aims to develop a study on the British policy model for Creative Industries and to undertake a comparative analysis of the sectoral policy adopted by Brazil, with a particular emphasis on how each country has developed strategies that seek to enable socio-economic transformation through the cultural industries.

Activity, Achievements and Performance

This two year Fellowship began on 18th September 2018. The project conducted a series of research conversations and meetings including 4 regional policy-oriented research meetings with practitioners, academics and policymakers to discuss the challenges, impacts and strategies for the UK Policy model for the Creative Industries in national and local level within the UK, which ran from September 23 to October 2 2018 entitled "Policy for the creative and cultural industries and the challenges for the 21st century":

- Edinburgh (23 September) at The University of Edinburgh;
- Manchester (25 September) at The University of Manchester;
- Cardiff (27 September) at Cardiff University;
- London 2 October) Queen Mary University of London.

In parallel, Prof. Valiati is conducting the literature review that will be the basis for the seminar and for following publications: and undertook a two-week residency with Contact Theatre and the University of Manchester, from June 18 to July 2. Prof. Valiati was also invited to become an International Advisory Board member for the Creative Industries Policy and Evidence Centre.

Report of the Trustees (continued)

WOW Rio de Janeiro
16-18 November 2018

Main partner: Eliana Sousa Silva, Redes da Maré

As a result of Dr. Eliana Sousa Silva's periods of research and networking in the UK under her British Academy Newton Advanced Fellowship (2015-17) and the ESRC grant *Healthy, Secure and Gender Just Cities*, she met with the Women of the World Festival and a joint agreement was made between WOW, British Council and Redes da Maré to produce Brazil's and Latin America's very first WOW Festival in Rio de Janeiro in November 2018. WOW festivals are made up of talks, debates, mentoring, workshops, performances, a marketplace and music, and are a celebration of women and girls' stories and achievements.

Activities, Achievements and Performance

PPP has informal support to Redes da Maré from the time the idea was first broached. Once the Festival was confirmed in Rio, PPP seconded project manager Renata Pepl to Redes da Maré as International Relationship and Logistics Coordinator, organising all aspects related to international guests, programme and liaison between Redes da Maré and the WOW Foundation in the UK.

WOW Rio took place from 16th to 18th November 2018, 10am-10pm, in Central Rio de Janeiro, in a cultural complex called Pier Mauá. It showcased dialogues, performance and artistic and cultural activities produced by women, an entrepreneurs' market and women's social activism. 42 international delegates, 50 national Brazilian delegates and over 100 local delegates were a part of the programme and the festival delivered a total of 143 activities attended by over 97,000 people.

Eliana Sousa Silva has now been asked to join the Global Board of WOW Foundation with special responsibility for developing the WOW Movement across Latin America. A second WOW Rio Festival will take place in 2020.

Museum of Colour: People of Letters
1 February 2019-30 November 2019

Main Funders: National Lottery Heritage Fund

Main Partners/Stakeholders: Bodleian Libraries, Pitt Rivers Museum (Oxford Gardens, Libraries and Museums Group), Reform The Funk

People of Letters is a project to create the first gallery in the *Museum of Colour* – an ambitious multi-year digital project led by PPP Associate Samenua Seshier to celebrate the creative contributions of people of colour to the UK's cultural landscape over the past 250+ years.

People of Letters set out to uncover and celebrate the contribution made by individuals and collectives who have promoted and supported writers of colour over the past 250 years, through:

- an online gallery of photographic portraits, artefacts and film interviews;
- a participation and engagement programme; and
- a newly commissioned set of interpretations and responses from contemporary writers.

During February-July 2019, the project's creative team was assembled: Samenua Seshier directed the project overall, in collaboration with David A. Bailey on the look and feel of the vital digital element; and Joy Williams on the selection of subjects for the main gallery of people who had supported and promoted writers of colour. Sharron Wallace, photographer, shot 26 original portraits of the selected subjects. Melanie Abrahams took responsibility for commissioning ten very diverse writers to create new pieces of work in response to artefacts from the Pitt Rivers Museum's anthropological collection. Reform the Funk were commissioned to create five filmed interviews with selected subjects. The team also created the website design brief and appointed the site designer and a project coordinator. The commissioned writers visited the Pitt Rivers Museum to explore and handle items from the collection.

On 24th July 2019, the first of the public events in the programme, a half-day workshop, was held at the Weston Library (Bodleian Libraries), attended by 14 people. The site museumofcolour.org.uk is due to launch in September 2019.

Report of the Trustees (continued)

People's Palace Projects

Beyond Exchange

1 February 2019-31 January 2020

Main Funders: AHRC

Main Partners/Stakeholders: Redes da Maré, Agência de Redes para Juventude

This project comprises a one year programme of training workshops delivered by PPP at Casa Rio and in the Complex of Maré, from February 2019. British and Brazilian researchers will collaborate with civil society arts organisations based in socially vulnerable territories in Brazil to develop resources, training activities and knowledge-mobilization activities for hyper-local cultural institutions in the creative economy of Rio de Janeiro's peripheral communities to strengthen and measure their impact towards the UN Sustainable Development Goals, with particular emphasis on: SDG1 (no poverty), SDG8 (decent work and economic growth), SDG16 (peace, justice and strong institutions) and SDG17 (partnerships for the goals). The aim of the project is to strengthen the capacity of local arts organisations and create an engaged network across the city of Rio de Janeiro that builds alliances with key stakeholders responsible for policy-level decisions that can sustain development-focused creative economy initiatives.

Activities, Achievements and Performance

A 3-day training residency programme for 40 representatives from civil society organisations using arts strategies within territories subject to low indices of socio-economic development, selected by Agência de Redes para Juventude and Redes da Maré, took place between 18-21 July in a retreat/residency centre in the state of Rio de Janeiro. The sessions were led by Paul Heritage, Leandro Valiati, Marcus Faustini and Eliana Sousa Silva with support from Mariana Steffen, research assistant.

Indigenous Research Methods seminar

19-22 March 2019

Main funders/stakeholders: ESRC/AHRC (Global Challenges Research Fund)

Main partners: AIKAX (Associação Indígena Kuikuro do Alto Xingu), Museu do Índio, Casa Rio

During the year, ESRC and AHRC approached Paul Heritage to host a 3-day "International Seminar on Indigenous Activities in Collaborative Research and Appreciation of Knowledge" from 19-22 March 2019, at Casa Rio, Museu do Índio and Rio's Planetarium.

GCRF award-holders from 10 different countries (Brazil, Colombia, India, Mongolia, Kenya, Uganda, Sudan, Kiribati, Papua New Guinea and Dominica) 11 UK universities and 1 public research institution - including Professor Paul Heritage - had provided case-studies examining the issues that researchers face when engaging with indigenous communities, co-production of knowledge and ensuring equitable appropriate knowledge exchange and impact.

Activity

The opening event "*Cultural astronomy: a journey through the indigenous skies*" at Rio's Planetarium was attended by over 200 people. The event included presentations by Cacique Afukaka Kuikuro, astronomers Germano Bruno Afonso (UFPR – Federal University of Paraná) and by Claudia Maigora Moraes (Emberá-Chamí people of Colombia).

Museu do Índio hosted 2 days of conversations between the non-indigenous Principal Investigators, indigenous CO-Investigators and some Brazilian guests.

The film **O LOGIKO** (Karib word for exchange), by Takumã Kuikuro, was screened for the first time during the event. The film documents the exchanges between indigenous and non-indigenous artists and researchers that took place at the Ipatse village in the Upper Xingu, facilitated by PPP with the support from various partners and funders. The film also showcases the Kuikuro residence in Rio de Janeiro in 2017, as part of Multiplicidade Festival, and the immersive installation at the Horniman Museum in London in December 2018. The film was made available online on PPP's website, Vimeo and YouTube channels on 16th April 2019 to mark Indigenous Day in Brazil and has been viewed over 600 times online.

Link: <https://www.youtube.com/watch?v=YVYmSQ2n7IE>

People's Palace Projects

Report of the Trustees (continued)

Achievements and Performance

Seminar participants shared their own experiences of their research processes, aiming to develop a piece of best practice guidance for UK Research and Innovation on undertaking international development research collaborations with indigenous people, future strategic research initiatives and related research activities and opportunities for collaboration.

ESRC and AHRC gave excellent feedback on the delivery of the seminar and have commissioned PPP to curate a second seminar in 2020.

Itaú Rumos Consultancy: Towards New Narratives **September 2018-May 2019**

Main funders/stakeholders: Itaú Cultural Foundation

Main partners: PPPdo Brasil, Leandro Valliati

Instituto Itaú Cultural is a major Brazilian stakeholder in the country's cultural field, sponsoring arts productions in all cultural sectors and developing research. One of its most important programmes is *Rumos*, through which Itaú Cultural directly funds and support projects in artistic and cultural creation, research, and documentation. *Its managers* commissioned PPPdoBrasil and Leandro Valliati to deliver a training programme for selected managers of cultural projects funded by them that would explore better ways of understanding and articulating the social value of their work.

The projects selected jointly by PPP and Itaú Cultural teams were a community-based publisher in the *favela* of Heliópolis (São Paulo), Grupo Ninho (a theatre-based popular culture project in Ceará), Hip Hop Caboclo (São Paulo), Verdevez (an artistic residency programme in Piauí) and Retratis do Morro (a photography project in Minas Gerais). Alongside their geographical diversity, the projects also represented different cultural sectors, including Literature/Publishing, Theatre, Music, Visual arts and Memory and Heritage.

Activity, Achievements and Performance

Following research visits and workshops to tailor an appropriate programme for each team, the research entered its data collection phase in April 2019. Each project applied surveys and conducted interviews with its participants or with individuals that were familiar with their work, following a methodology agreed with the research team during the visit and refined in Skype meetings.

- Tailored questionnaires and interview scripts were produced for each project, addressing topics such as Cultural Democracy, Territory, Identity, Wellbeing, Networks and Social Engagement. To this were added information on projects' territories and analysis of projects' operations and goals.

A preliminary feedback session to 12 Itaú managers in June 2019 was well received and the Foundation has commissioned a wider rollout of the programme in advance of the delivery of the final report on Phase 1.

People's Palace Projects

Report of the Trustees (continued)

Volunteering

On some projects, short-term volunteering support made a significant contribution to their successful delivery.

Fundraising activities

PPP's position at the year-end 2018-19 remains stable, with designated reserves drawn on during the year but not fully expended.

Core funding from Arts Council England as a National Portfolio Organisation is agreed until 2022, with new research grants securing Paul Heritage's teaching buyout in the Drama Department until December 2020 and with strong commitment expressed from QMUL Drama Department to the provision of Paul Heritage's time and the office facilities necessary to support the charity.

The excellence of PPP's practice-based research has been reaffirmed by a variety of recent decisions, invitations and awards:

- a) In December 2014 the Research Excellence Framework evaluated QMUL Drama Department as the leading department in the UK for research quality and impact within its discipline assessment panel: Music, Drama, Dance and Performing Arts. The assessment awarded a particularly high score for the Department's research impact (100/100) and for the excellence of the research environment, taking into consideration factors such as partnerships with active cultural organisations.
- b) Paul Heritage currently sits on the AHRC's Strategic Advisory Group for the administration of Global Challenges Research Funds; the Gulbenkian Foundation's Advisory Board to their Inquiry on the Civic Role of Arts Organisations; the AHRC's Global Challenges Peer Review Committee; and the joint Research Councils' Indigenous Methods working group, coordinated by the ESRC.
- c) In May 2019, QMUL's Community Psychiatry research unit was informed of the success of a funding application for a new research project "Building Resilience and Resources" which will investigate adolescent resilience to mental health challenges in three cities in Latin America (Bogotá, Buenos Aires and Lima). Arts activity will be an important element of the research activity over the five year programme. This is an expansion for PPP into wider territories and builds on its work on mental health and arts activity, most recently with *Building the Barricades* (reported on above).

Raising funds for UK participatory projects addressing urgent issues of social justice remains PPP's greatest challenge. PPP made ten large grant applications during the year, of which five were successful, two unsuccessful and three were still under consideration at the time of writing.

In 2019-20, we completed our review of organisational structures to ensure that our fundraising capacity meets our needs alongside the delivery capacity to enable PPP to lead and deliver the challenging international projects among our future plans.

People's Palace Projects

Report of the Trustees (continued)

External factors

The continuing poor state of the Brazilian economy and the policies of the new Federal and Rio State and Municipal governments towards NGOs in the arts and human rights sectors presents an ever worsening threat to major partners' (such as PPPdoBrasil's) ability to secure public or charitable funds for projects. This critical underinvestment in Brazil's urban, civic and cultural infrastructure not only increases the risks around our work, but makes the funding landscape ever more competitive.

The aggressive policing strategy adopted by Rio State Government has further increased the political and social instability of the *favelas* in which PPP undertakes its projects. Violent conflict between indigenous communities and local commercial interests such as farming and mining is also increasing, with indigenous rights being eroded.

The UK referendum decision to leave the European Union and the resultant fall in value of the pound contributed to a considerable exchange rate volatility during the year and a continued rise in airline flight prices. The risk to PPP's ability to continue employing several members of staff and contractors who are currently exercising their right to work as EU nationals has decreased as these individuals have secured their rights to residency, work and citizenship in the UK. PPP monitors the public debate over immigration closely as the difficulties reported in the sector over securing visas for international artists to visit and work in the UK for short periods has the potential to affect our work, particularly if Brazilians' status as non-visa nationals in the UK were to change.

The major positive external factors were the continuing high level of interest in PPP's specialist expertise in cultural exchange between the UK and Brazil, particularly Rio and indigenous communities: a continuing emphasis on socially-engaged arts research in Brazil from the availability of Newton and Global Challenges funds, which are targeted at arts and humanities research with social and economic development impacts in a list of developing countries; and the fact that the Higher Education Funding Council's 2014 Research Excellence Framework exercise identified QMUL Drama as the top Performing Arts department in the country for the quality and impact of its research.

With PPP making a clear and well-evidenced case for the public impact of PPP's research activities, QMUL was able to continue its core funding through the in kind provision of office space to support the organisation and to include PPP as a member of its flagship Centre for Public Engagement.

A continuing focus on social justice concerns including arts and mental health/wellbeing, indigenous rights, homelessness opportunities for excluded young people and environmental concerns in the UK and worldwide made clear the importance of PPP's mission and the relevance of its current activities in support of that mission.

Report of the Trustees (continued)

Financial review

(a) SOFA

Total incoming resources for the year amounted to **£762,398 (2017-18, £669,322)**. There is a full explanation of the funds received during the year in Note 13, page 35 of the Financial Statements.

Total resources expended were **£737,542 (2017-18, £703,101)**.

Incoming and outgoing resources for all the above are explained in detail in Note 13 to the financial statements.

During the year the Charity achieved a small unrestricted surplus of **£3,063 (2017-18, unrestricted shortfall of £7,534)** unrestricted funds. This was due to careful management of project expenditure.

The core contributions of QMUL (in cash and in kind) and Arts Council England, London, through its NPO grant were critical to PPP's organisational sustainability in this year. This stable base allowed the charity to maximise the value of its project work, funded during this financial year by Arts Council England, London, the British Council (for work in Brazil and the UK), the Peace Development Fund, National Lottery Heritage Fund, British Academy Newton Fund, Arts & Humanities Research Council and the Economic and Social Research Council.

Revenue funding levels from PPP's key statutory funders Arts Council England, London and project funds including contributions from Streetwise Opera, Arts & Humanities Research Council, Economic and Social Research Council and Newton Fund have been confirmed for the coming year and the Trustees are confident that strong relationships with these funders, put the charity in a good position within an uncertain general climate.

Funders and partners

The Board would like to express its deep gratitude to those organisations that generously support PPP's work and would like to thank the following funders and partners:

Agência de Redes para a Juventude
Arts Council England (London)
Arts and Humanities Research Council
Associação Indígena Kuikuro do Alto Xingu
Battersea Arts Centre
British Academy
Calouste Gulbenkian UK Foundation
Complicite Theatre Company
Contact Theatre
Digital Theatre+
Economic and Social Research Council
Embassy of Brazil in London
Engineering and Physical Sciences Research Council
Estado do Rio de Janeiro
Fablab Belfast
Factum Arte and Factum Foundation
Financial Times
FUNARJ
Funarte
Global Challenges Research Fund
Goldsmiths, University of London
Greater London Authority
Greenwich University
Horniman Museum
Itaú Cultural Foundation
Julie Christie
King's College London
INQUEST

People's Palace Projects

Report of the Trustees (continued)

Instituto Augusto Boal
London Borough of Tower Hamlets
London Borough of Wandsworth
Lottery Awards for All
Mesosfera
Movimento Nacional da População Em Situação de Rua do Rio de Janeiro
Multiplicidade Festival
Museu do Amanhã
National Theatre Wales
Newton Fund
Oxford Gardens, Libraries and Museums Group
Pastoral das Ruas
Peace Development Fund (USA)
People's Palace Projects do Brasil
Pickwell Foundation
Prefeitura do Rio de Janeiro
Queen Mary University of London
Redes da Maré
Reform The Funk
Spectaculu
Streetwise Opera
Universidade Federal do Rio de Janeiro
Universidade Federal do Rio Grande do Sul
WeSense
With One Voice
WOW Global Foundation

Reserves Policy

The charity's reserve policy, reviewed annually, is to create a sufficient free reserve to meet three months' running costs including the statutory entitlements of all permanent staff, set for the financial year 2018-19 at a level of £55,735 (2017-18, £52,672).

The Trustees of the charity have designated £10,000 of the reserves as a contingency fund to ensure that the charity can meet the costs of accommodation and travel in Brazil that are not possible to include within project budgets funded by restricted grants, in order for PPP's projects to be carried out. The Trustees have designated a further £3,435 as a seed project and organisational development reserve.

The charity's level of free reserves at the end of the financial year was £69,170 (Free reserve level at 31 July 2018: £66,107). The charity's total reserves at the end of the financial year were £102,721 (Total reserves at 31 July 2018: £77,865).

Plans for future periods

PPP will begin collaborating on its major new cross-disciplinary research project on mental health and resilience in adolescents in Latin America in September 2019. This month will also see the launch of the Museum of Colour with its pilot gallery, *People of Letters*.

A new project *Resisting Violence, Creating Dignity* in collaboration with Cathy McIlwaine and Redes da Maré will continue our research exploration of women's resilience to gender violence.

In March 2020, PPP will host a UK seminar for ESRC and AHRC on Indigenous Research Methods. We intend to continue developing our relationship with the Kuikuro community in the Xingu. In 2020 PPP will also explore ongoing opportunities to extend our partnership with Spectaculu, Factum Arte and Factum Foundation to present work in the Venice Biennale.

People's Palace Projects

Report of the Trustees (continued)

The Verbatim Formula will conclude its current research grant at the end of the coming year. It will continue to work with Wandsworth Borough Council Children's Services team and explore opportunities to build its relationship with the Department for Education. Work will be delivered at Battersea Arts Centre and City Hall (Greater London Authority).

We expect that indigenous culture, mental health and wellbeing, gender, social care, digital technology and creative economy will remain key themes of PPP's work in the coming period.

Going Concern Statement

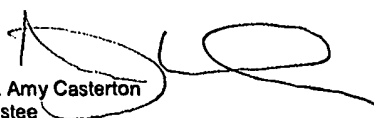
After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt going concern basis.

Independent auditor


A resolution will be proposed at a meeting of the board of directors that Deloitte LLP, Statutory Auditor, be re-appointed as auditor for the Charity for the ensuing year.

Approved/authorised for issue by the board of directors on 6th March 2020
and signed on behalf of the directors by

Ms. Amy Casterton
Trustee



Dr. Margaret Inchley
Trustee



People's Palace Projects

Statement of Trustees' responsibilities

The Trustees (who are also directors of People's Palace Projects, a company limited by guarantee for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Ireland".

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

People's Palace Projects

Independent auditor's report to the members of People's Palace Projects

Report on the audit of the financial statements

Opinion

In our opinion the financial statements of People's Palace Project (the 'charitable company'):

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements of the charitable company which comprise:

- the statement of financial activities;
- the balance sheet;
- the statement of cash flows; and
- the related notes 1 to 15

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the Financial Reporting Council's (the 'FRC's') Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We are required by ISAs (UK) to report in respect of the following matters where:

- the trustees' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

We have nothing to report in respect of these matters.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in respect of these matters.

People's Palace Projects

Independent auditor's report on the audit of the financial statements (continued)

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Report on other legal and regulatory requirements

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees report, which includes the strategic report and the directors' report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the director's report included within the trustees' report, have been prepared in accordance with applicable legal requirements.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in [the strategic report or] the trustees' report.

Matters on which we are required to report by exception

Under the Companies Act 2006 we are required to report in respect of the following matters if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

People's Palace Projects

Independent auditor's report on the audit of the financial statements (continued)

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Ben Sheriff FCA (Senior statutory auditor)
For and on behalf of Deloitte LLP
Statutory Auditor
St Albans, United Kingdom

10 March 2020

People's Palace Projects

Statement of financial activities (including income and expenditure account) for the year ended 31 July 2019

	Note	Year ended 31 July 2019			Year ended 31 July 2018		
		Restricted funds	Unrestricted funds	Total	Restricted funds	Unrestricted funds	Total
		£	£	2019 £	£	£	2018 £
Income and endowments from :							
Donations and grants	2	500	297,603	298,103	2,313	262,719	265,032
Charitable activities	4/5	453,159	11,136	464,295	388,550	15,740	404,290
Total		453,659	308,739	762,398	390,863	278,459	669,322
Expenditure on:							
Charitable activities	6	414,662	238,997	653,659	419,246	229,274	648,520
Fundraising activities	6	-	83,883	83,883	-	54,581	54,581
Total		414,662	322,880	737,542	419,246	283,855	703,101
Net income or (deficit)		38,997	(14,141)	24,856	(28,383)	(5,396)	(33,779)
Transfers between funds	13	(17,204)	17,204	-	2,138	(2,138)	-
Net movement in funds		21,793	3,063	24,856	(26,245)	(7,534)	(33,779)
Reconciliation of funds:	13						
Total funds brought forward		11,758	66,107	77,865	38,003	73,641	111,644
Total funds carried forward		33,551	69,170	102,721	11,758	66,107	77,865

All the above results are derived from continuing activities.

All gains and losses recognised in the year are included in the Statement of Financial Activities. There is no material difference between the net incoming and net outgoing resources for the financial years stated above and their historical cost equivalents.

Notes 1 to 15 form part of these financial statements

People's Palace Projects

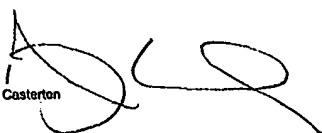
Balance Sheet as at 31 July 2019

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Current assets:					
Debtors	11	10,977	70,345	81,322	56,956
Cash at bank and in hand		39,308	33,319	72,627	79,011
Total Current Assets		50,285	103,664	153,949	135,967
Current liabilities:					
Creditors: amounts falling due within one year	12	(16,734)	(34,494)	(51,228)	(58,102)
Not Current Assets		33,551	69,170	102,721	77,865
Total assets less current liabilities		33,551	69,170	102,721	77,865
Total net assets		33,551	69,170	102,721	77,865
The Funds of the Charity					
Restricted income funds	13	33,551	-	33,551	11,758
Unrestricted income funds	13	-	69,170	69,170	66,107
Total Charity Funds		33,551	69,170	102,721	77,865

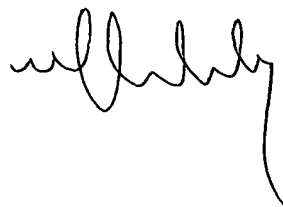
Notes 1 to 15 form part of these financial statements.

The financial statements of People's Palace Projects, company number 03705562 and registered charity number 1085607, were approved by the Board of Trustees on 6th March 2020 and signed on its behalf by:

Ms Amy Casterton
Trustee



Dr Margaret Inchley
Trustee



People's Palace Projects

Statement of cash flows for the year ended 31 July 2019

	Note	Total Funds 2019 £	Total Funds 2018 £
Net income to net cash flow from operating activities			
Net income/(deficit) for the year		24,856	(33,779)
Adjustments for:			
(Increase)/decrease in debtors	11	(24,368)	83,496
(Decrease) in creditors	12	(6,874)	(10,970)
Net cash (used in)/provided by operating activities		<u>(6,384)</u>	<u>38,747</u>
(Decrease)/increase in cash and cash equivalents in the reporting period		(6,384)	38,747
Cash and cash equivalents at the beginning of the period		79,011	40,264
Cash and cash equivalents at the end of the period		<u>72,627</u>	<u>79,011</u>

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019

1 Principal accounting policies

People's Palace Projects, a public benefit entity, is incorporated in England and Wales as a company limited by guarantee not having a share capital. There are currently 4 Trustees who are also the members of the company. Each member has undertaken to contribute to the assets in the event of winding up a sum not exceeding £1. The charity is a registered charity. The registered office is given on page 3.

1.1 Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2015)" applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2015; and the Companies Act 2006. The results of People's Palace Projects are consolidated into the financial statements of Queen Mary University of London.

1.2 Income

Income derived from fees, production contributions, sales, donations and grants is recognised when received and when it is probable that it will be received.

All donated services are provided by Queen Mary University of London. All valuations are based on actual costs incurred during the year.

1.3 Expenditure

Expenditure is included on an accruals basis.

Production costs are represented by costs directly incurred in relation to a project or production. Support costs consist of administrative staff salaries, office and premises costs, and administrative and development costs for the charity. Support costs have been allocated to charitable activities, fundraising and governance costs in proportion to the direct staff costs. Other costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. The nature of the costs allocated to this category are audit fees and staff expenses. Staff costs/services donated by Queen Mary University of London are allocated based on time spent on PPP activities.

1.4 Going Concern

The financial statements are prepared on a going concern basis. In the opinion of the Trustees, there are no material uncertainties in respect of the charity's ability to continue as a going concern for a minimum of 12 months from the date that these financial statements were approved.

1.5 Funds structure

Funds held by the charity are either

Restricted funds: these are funds which can only be used for the purpose or purposes stipulated by their donor or which are raised specifically for a particular restricted purpose.

Unrestricted income funds: these are funds which can be used in accordance with the objects of the charity at the discretion of the Trustees.

Designated funds: these are unrestricted funds which have been designated by the Trustees for a specific purpose.

Further explanation of the funds held by the charity at the end of the year can be found in note 13.

1.6 Taxation

The company is a registered charity and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charity for corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Section 287 of CTA 2009 and sections 471 and 478-488 CTA 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes. The Trustees do not believe that the company is liable for corporation tax on any of its activities during the year.

The company is not registered for Value Added Tax (VAT).

1.7 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and are subsequently measured at their settlement value.

1.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Pensions

The charity set up a defined contribution scheme with NEST on 1 April 2017. All employees are automatically enrolled if they are eligible workers unless they have exercised their right to opt out of scheme membership.

The employer's contributions made to the scheme in 2018-19 were £3,150 (2017-18: £2,940) with an employer's contribution rate of 3% of pensionable pay and an employee's contribution of 5% of pensionable pay.

Outstanding contributions payable as at 31 July 2019 were £536 (31 July 2018: Nil).

1.10 Critical accounting judgements and key sources of estimation uncertainty

In the application of the accounting policies, which are described above, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustees do not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure.

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

2. Donations and grants

	2019 £	2018 £
Arts Council England (as a Regularly Funded/National Portfolio Organisation)	132,145	132,144
Donated services (Queen Mary University of London) - support in kind	165,458	130,575
Donations received	500	2,313
Total	298,103	265,032

3. Donated Services from Queen Mary University of London

	2019 £	2018 £
Statutory audit Fee	7,936	7,800
Staff Salaries	110,609	99,538
Office Costs	46,913	23,237
	165,458	130,575

4. Income from Charitable Activities

	2019 £	2018 £
Fees and production contributions	11,136	15,740
Restricted income grants (note 5)	453,159	388,550
Total	464,295	404,290

5. Restricted income grants from Charitable Activities

	2019 £	2018 £
Arts & Humanities Research Council - Beyond Exchange (see page 17)	41,525	-
Arts & Humanities Research Council - Immersive Experiences (see page 13)	47,218	6,332
Arts & Humanities Research Council - Metamorphosis	-	14,954
Arts & Humanities Research Council - Relative Values	-	61,035
Arts & Humanities Research Council - The Currency of Cultural Exchange	-	68,004
Battersea Arts Centre (Big Lottery Fund) - The Agency (see page 8)	2,000	-
Boal Archive - Digital Theatre (see page 11)	8,600	10,772
British Academy Newton Fund - Counting Culture (see page 15)	22,418	3,125
British Council - Symposium	-	23,954
Building Resilience	2,386	-
Deborah Collier SBC Residency	332	-
ESRC Healthy Cities (see page 11)	3,026	111,919
ESRC Building the Bantockas Mental Health (see page 14)	120,757	-
Heritage Lottery Fund Museum of Colour: People of Letters (see page 16)	37,050	-
Indigenous Research Methods (see page 17)	57,709	-
No Feedback - Big Lottery Fund (see page 12)	-	9,965
No Feedback - Peace Development Fund (see page 12)	35,893	15,568
Queen Mary University of London - Capturing Impact	3,018	3,000
Queen Mary University of London - Venice	1,000	-
Queen Mary University of London - HSS Contemporary Narratives Lab	-	10,000
Queen Mary University of London - The Challenge of the Xingu (see page 13)	9,971	-
Queen Mary University of London SED SRI Fund	-	2,000
SED SRI	4,000	-
Stages (see page 12)	13,716	-
Streetwise Opera - With One Voice (see page 9)	4,000	25,000
The Verbatim Formula (see page 10)	38,540	22,922
Total	453,159	388,550

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

5. Restricted income grants from Charitable Activities (continued)

Within the above are grants received from the following government or government related bodies:

Arts and Humanities Research Council	88,743	150,325
Economic and Social Research Council	123,783	111,919
British Council	-	23,954
Big Lottery Fund	-	9,965
Heritage Lottery Fund	37,050	-
British Academy	22,418	3,125

In each case the grants are received/receivable subject to the performance of conditions stated in the respective agreements. The research council grants are made directly to Queen Mary University of London from whom PPP draws down the funding. The British Academy is not a government body but for the Newton project it was distributing government funds.

6. Analysis of expenditure

	Charitable Activities £	Fundraising Activities £	Total 2019 £	2018 £
Direct staff costs	121,425	39,918	161,343	142,956
Donated Staff Services	75,532	26,596	102,128	90,280
Fees, including production Fees	70,818	-	70,818	123,181
Grants to Institutions	886	-	886	22,410
Travel, accommodation and subsistence	257,589	-	257,589	218,812
Production and technical	42,329	-	42,329	31,455
Website costs	2,425	-	2,425	4,077
Governance	17,978	-	17,978	14,295
Support Costs	64,677	17,369	82,046	55,635
Total	653,659	83,883	737,542	703,101

7. Analysis of support and governance costs

	Support activities 2019 £	Governance 2019 £	Total 2019 £	Total 2018 £
Activity				
Direct staff costs	8,650	3,962	12,612	7,868
Donated staff services	3,192	1,064	4,256	2,906
Office and administration	70,204	-	70,204	44,861
Donated staff services - Accountancy	-	4,235	4,235	3,538
Legal and professional fees	-	781	781	2,957
Statutory audit fee	-	7,936	7,936	7,800
Total support and governance costs	82,046	17,978	100,024	69,930

Support costs have been allocated across the categories in proportion to the direct staff costs.

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

8. Staff Costs

	2019 £	2018 £
Wages and salaries	161,822	138,481
Social security costs	8,883	9,404
Pension Costs	3,150	2,940
Total emoluments to staff	173,955	150,825
Average monthly number of employees	4.6	3.9

No employee earned more than £60,000 during the year (2017-18: Nil) and pension payments totalled £3,150 in the year (2017-18: £2,940).
The Trustees received no remuneration in respect of their services to People's Palace Projects in the current or prior year.

9. Directors' Remuneration

No directors' remuneration was paid to or receivable by directors in the year in respect of their services to the charitable company (2017-18: £Nil).
No travel costs were reimbursed to members of the Board (2017-18: £Nil).

10. Net income is stated after charging:

	2019 £	2018 £
Statutory audit fee	7,936	7,800

11. Debtors: amounts falling due within one year

	2019 £	2018 £
Trade debtors	10,977	15,523
Amounts owed by Queen Mary University of London	62,493	33,552
Other Debtors	1,779	2,483
Prepayments and accrued income	6,073	5,418
Total	81,322	56,956

12. Creditors: amounts falling due within one year

	2019 £	2018 £
Taxation and social security	3,700	3,376
Pension	536	-
Other Creditors	8,235	4,155
Accruals and deferred income	38,758	50,571
Total	51,229	58,102

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

13. Movement of funds

Current year	Balance 01 Aug 18 £	Income £	Expenditure £	Transfers £	Balance 31 Jul 19 £
Unrestricted income funds					
Undesignated	52,672	308,739	(322,880)	17,204	55,735
Designated	13,435	-	-	-	13,435
Total	66,107	308,739	(322,880)	17,204	69,170
Restricted income funds					
Battersea Arts Centre (Big Lottery Fund) - The Agency (see page 8)	-	2,000	(194)	(1,806)	-
Arts & Humanities Research Council - Beyond Exchange (see page 17)	-	41,525	(37,442)	(3,451)	632
Arts & Humanities Research Council - Immersive Experiences (see page 13)	2,445	47,218	(52,305)	2,642	-
Boal Archive - Digital Theatre (see page 11)	-	8,600	(8,600)	-	-
British Academy Newton Fund - Counting Culture (see page 15)	-	22,418	(22,418)	-	-
Building Resilience	-	2,386	(2,386)	-	-
Queen Mary University of London - Venice	-	1,000	(1,000)	-	-
Deborah Colker SBC Residency	-	332	(722)	390	-
ESRC Healthy Cities (see page 11)	-	3,026	(3,480)	454	-
ESRC Building the Barokkas Mental Health (see page 14)	-	120,757	(120,757)	-	-
Heritage Lottery Fund Museum of Calcutta: People of Letters (see page 16)	-	37,050	(19,463)	(6,400)	11,187
Indigenous Research Methods (see page 17)	-	57,709	(50,306)	(7,403)	-
No Feedback - Big Lottery Fund (see page 12)	4,170	-	(4,170)	-	-
No Feedback - Peace Development Fund (see page 12)	908	36,393	(28,593)	-	8,708
Queen Mary University of London - Capturing Impact	-	3,018	(2,409)	(609)	-
Queen Mary University of London - The Challenge of the King (see page 13)	-	9,971	(9,971)	-	-
Queen Mary University of London SED SRI Fund	870	-	(871)	-	(1)
SED SRI	-	4,000	-	-	4,000
Stages (see page 12)	-	13,716	(4,691)	-	9,025
Streetside Opera - With One Voice (see page 9)	3,365	4,000	(8,304)	939	-
The Verbatim Formula (see page 10)	-	38,540	(36,580)	(1,960)	-
Total	11,758	453,659	(414,662)	(17,204)	33,551
All funds	77,865	762,398	(737,542)	-	102,721

All transfers are in respect of salary reallocations and all salary costs allocated to restricted-funds grants are in line with the funding agreements.

In 2018 the Trustees of PPP designated £10,000 of the unrestricted reserves as contingency funds to ensure that the charity can meet the costs of accommodation and travel in Brazil that are not possible to include within project budgets funded by restricted grants, in order for PPP projects to be carried out. The Trustees also designated £3,435 as a seed project and organisational development reserve.

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

13. Movement of funds (continued)

Prior year to 31 July 2018

	Balance 01 Aug 17	Income	Expenditure	Transfers	Balance 31 Jul 18
	£	£	£	£	£
Unrestricted income funds					
Undesignated	57,921	278,459	(283,855)	147	52,672
Designated	15,720	-	-	(2,285)	13,435
Total	73,641	278,459	(283,855)	(2,138)	66,107
Restricted income funds					
Arts & Humanities Research Council - Immersive Experiences (see page 13)	-	6,332	(2,588)	(1,319)	2,445
Arts & Humanities Research Council - Metamorphosis	-	14,954	(14,954)	-	-
Arts & Humanities Research Council - Relative Values	-	61,035	(67,247)	6,212	-
Arts & Humanities Research Council - Changing Places	-	-	-	-	-
Boal Archive (see page 11)	1,841	-	(1,841)	-	-
Boal Archive - Digital Theatre (see page 11)	-	10,772	(10,772)	-	-
CWL Sao Paulo Cultural hubs	5,430	-	(5,430)	-	-
British Academy Newton Fund - Counting Culture (see page 15)	-	3,125	(3,125)	-	-
Queen Mary University of London - HSS Contemporary Narratives Lab	-	10,000	(10,000)	-	-
ESRC Healthy Cities (see page 11)	397	111,919	(112,316)	-	-
PPP 20th Anniversary Project	12,791	-	(14,371)	1,580	-
Queen Mary University of London - Santander Fund	-	-	-	-	-
Queen Mary University of London - Capturing Impact	-	3,000	(3,000)	-	-
Streetwise Opera - With One Voice (see page 9)	1	27,313	(23,949)	-	3,365
The Verbatim Formula (see page 10)	-	22,922	(21,862)	(960)	-
Arts & Humanities Research Council - The Currency of Cultural Exchange	-	68,004	(64,629)	(3,375)	-
Queen Mary University of London SED SRI Fund	-	2,000	(1,130)	-	870
British Council - Symposium	-	23,954	(23,954)	-	-
No Feedback - Peace Development Fund (see page 12)	17,543	15,568	(32,203)	-	908
No Feedback - Big Lottery Fund (see page 12)	-	9,865	(5,795)	-	4,170
Total	38,003	390,883	(419,246)	2,138	11,758
All funds	111,644	669,322	(703,101)	-	77,865

People's Palace Projects

Notes to the financial statements for the year ended 31 July 2019 (continued)

14. Related Party Transactions

Transactions between members of the PPP board and PPP or other institutions in which they have an interest are given below:

Name	Related Party	Income	Expenditure	Debtor Balance at 31 July 2019	Creditor Balance at 31 July 2019
		£	£	£	£
Paul Heritage	Executive Director, PPP Do Brasil	13,266	84,363	-	6,985
Peter McOwan	Vice Principal, Queen Mary University of London	363,272	1,062	62,493	-

15. Ultimate Parent Undertaking

The Charity's results are consolidated in the group financial statements of Queen Mary University of London which is a Russell Group university incorporated by Royal Charter. The university is the largest and smallest group into which the entity is consolidated and the consolidated financial statements of the university are available from the Director of Finance, Queen Mary University of London, Mile End Road, London E1 4NS (the registered office).

Employee	PPP Start date	Date furlough started	Furlough period	NI Number	Furlough claim
Michael Amaning Ampong	28th March 2019	01/03/2020	1st - 30th September	JK302800A	£ 84.42
Darren Douglas	8th June 2019	01/03/2020	1st - 30th September	JH240116A	£ 23.94
Alfie Kingsnorth	4th June 2019	01/03/2020	1st - 30th September	PA234654C	£ 120.54
Kalina Todorova	1st Oct 2018	27/04/2020	1st - 30th September	SY151557B	£ 70.98
Rokshana Khan	6th Oct 2019	07/05/2020	1st - 30th September	NS319327A	£ 39.23
Shana Swiss	1st Jan 2017	27/04/2020	1st - 30th September	SR681204A	£ 1,449.04
Samenua Seshar	1st Feb 2019	20/04/2020	1st - 30th September	NM075763B	£ 450.02
Sub-total					£ 2,238.17
Total claimed					£ 2,238.17