

Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

03662278

Name of Company

Entertainment Associates Limited

I / We

Mark S Goldstein, Kingswood Court, 1 Hemlock Close, Kingswood, Surrey, KT20 6QW

the liquidator(s) of the company attach a copy of my/our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 10/05/2012 to 09/05/2013

Signed



Date

10 FEB 2014

Mark Goldstein Associates Limited
Kingswood Court
1 Hemlock Close
Kingswood
Surrey, KT20 6QW

Ref ENT0001/MSG/MDG

TUESDAY



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COMPANIES HOUSE

Entertainment Associates Limited
(In Liquidation)
Liquidator's Abstract of Receipts & Payments

Statement of Affairs		From 10/05/2012 To 09/05/2013
	ASSET REALISATIONS	
650 00	Furniture & Equipment	1,313 44
8,636 06	Book Debts	6,639 29
Uncertain	Shares in Cult Laboratories Ltd	56 00
18,484 33	Cash at Bank	8 02
	Bank Interest Gross	17 10
		<u>8,033 85</u>
	COST OF REALISATIONS	
	Office Holders Fees	5,615 75
	Office Holders Expenses	582 55
	Agents/Valuers Fees	1,438 70
	Storage Costs	52 80
	Statutory Advertising	180 00
		<u>(7,869 80)</u>
	PREFERENTIAL CREDITORS	
(9,118 20)	DE Arrears & Holiday Pay	NIL
(430 53)	Employee Arrears/Hol Pay	NIL
		<u>NIL</u>
	UNSECURED CREDITORS	
(12,934 34)	Trade & Expense Creditors	NIL
(21,292 69)	Employees	NIL
(53,931 01)	DE	NIL
(12,328 91)	HM Revenue & Customs - PAYE & NI	NIL
(10,573 06)	HM Revenue & Customs - VAT	NIL
		<u>NIL</u>
	DISTRIBUTIONS	
(100 00)	Ordinary Shareholders	NIL
		<u>NIL</u>
<u>(92,938.35)</u>		<u><u>164.05</u></u>
	REPRESENTED BY	
	VAT Receivable	603 26
	Bank 1 Current	18,046 26
	Client	(18,485 47)
		<u>164 05</u>


Mark S Goldstein
Liquidator

Entertainment Associates Limited

**Liquidator's Annual Report to Members and Creditors
For the year ending 9th May 2013**

STATUTORY INFORMATION

Company name Entertainment Associates Limited

Registered office Kingswood Court, 1 Hemlock Close, Kingswood, Surrey, KT20 6QW

Former registered office 373 Russell Court, 3 Woburn Place, London, WC1H 0NH

Registered number 03662278

Liquidator's name Mark S Goldstein

Liquidator's address Kingswood Court, 1 Hemlock Close, Kingswood, Surrey, KT20 6QW

Liquidator's date of appointment 10 May 2012

RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period from 10th May 2012 to 9th May 2013 is attached at Appendix 1 As you will see, realisations are largely in line with the statement of affairs

ASSETS

Office Furniture and Equipment

Agents were instructed to attend site and arrange for the removal of the small quantity of aged office furniture and equipment which was sold at auction Taking in to consideration the costs of removal and sale, however, there was a net loss of approximately £125

Book Debts

This comprised a mixture of the balance of the sales ledger at the end of January 2012 and the last of the work in progress invoiced at the date of ceasing to trade.

Cash at bank,

This was the net realisations from the work-in-progress collected up to the date of liquidation

Investment This relates to the Company's shareholding in a small company named Cult Laboratories Ltd This business was set up approximately two years prior to liquidation and had a very low level of activity Hence the nominal realisation of the Company's shareholding at par

Other Assets

The Company operated from serviced office accommodation on a short-term tenancy that expired shortly before liquidation on 25th March 2012 Hence there was no realisation

LIABILITIES

Secured Liabilities

An examination of the company's mortgage register held by the Registrar of Companies, showed that the company no charges have been registered against the Company

Preferential Creditors

The statement of affairs anticipated £ 9,548 73 in preferential creditors. Claims totalling £8,533 49 have been received. This all relates to employees' entitlements to salary arrears and accrued holiday pay. These claims can now be discharged in full.

The legislation requires that if the company has created a floating charge after 15 September 2003, a prescribed part of the company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case there were no secured creditors and accordingly the prescribed part provisions do not apply.

Crown Creditors

The statement of affairs included £ 22,902 owed to HMRC for VAT and PAYE/NI. HMRC's final claim of £24,527 28 has been received and admitted.

Unsecured Creditors

The statement of affairs included 17 unsecured creditors with an estimated total liability of £ 111,060 01. I have received claims from seven creditors at a total of £91,934 72 including HM Revenue & Customs referred to above and the Insolvency Service for the claims of employees for £56,972 58. To date I have not received claims from the remaining ten creditors with original estimated claims in the statement of affairs of approximately £26,800, indicating that the final claims may prove to be slightly higher than initially estimated.

LIQUIDATOR'S ACTIONS SINCE APPOINTMENT

Following my appointment I took steps to realise the cash at Bank that I had monitored prior to my appointment. This was transferred to a designated account in my name as liquidator.

I instructed agents to clear the office because the landlord had requested access following the end of the tenancy period. In consultation with the director and the key members of staff I also took steps to ensure as best I could that the work in progress was completed and customer records could still be accessed if required. The director was therefore authorised to maintain a copy of the data to assist me. This proved to be very helpful in my efforts to collect the debtor accounts as I was able to deal comprehensively with the queries raised by a number of customers. It was a contributory factor towards a successful collection.

INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I undertook an initial investigation into the company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved.

There were no matters that justified further investigation in the circumstances of this appointment.

Within six months of my appointment as liquidator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present director would make him unfit to be concerned with the management of the company. I would confirm that my report has been submitted.

PRE-APPOINTMENT REMUNERATION

The board previously authorised the payment of a fee of £5,000 plus VAT for assistance with preparing the statement of affairs, report producing and circulating the notices for the meetings of members and creditors and prior to my appointment at a board meeting held on 31st March 2012. Of this £2,500 was paid pre-appointment by the company and the balance of £3,500 was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

LIQUIDATOR'S REMUNERATION

My remuneration was previously authorised by creditors at a meeting held on 10th May 2012 to be drawn on a time cost basis. My total time costs to 30th April 2013 amount to £5,684.03, which have been charged at an average charge out rate of £141.68. A schedule of my time costs incurred to date is attached as Appendix 2.

A description of the routine work undertaken in the liquidation to date is as follows:

- 1 Administration and Planning
 - Preparing the documentation and dealing with the formalities of appointment
 - Statutory notifications and advertising
 - Preparing documentation required
 - Dealing with all routine correspondence
 - Maintaining physical case files and electronic case details on IPS
 - Review and storage
 - Case bordereau
 - Case planning and administration
 - Preparing reports to members and creditors
 - Convening and holding meetings of members and creditors
- 2 Cashiering
 - Maintaining and managing the liquidator's cashbook and bank account
 - Ensuring statutory lodgements and tax lodgement obligations are met
- 3 Creditors
 - Dealing with creditor correspondence and telephone conversations
 - Preparing reports to creditors
 - Maintaining creditor information on IPS
 - Reviewing and adjudicating on proofs of debt received from creditors
- 4 Investigations
 - Review and storage of books and records
 - Prepare a return pursuant to the Company Directors Disqualification Act
 - Conduct investigations into suspicious transactions
 - Review books and records to identify any transactions or actions a liquidator may take against a third party in order to recover funds for the benefit of creditors
- 5 Realisation of Assets
 - Corresponding with debtors and director to collect outstanding book debts
 - Liaising with the company's bank regarding the closure of the account

- Correspondence to realise shares in subsidiary
- Liaising with agents on removal and sale of assets and clearance of offices

I have drawn £5,615 75 of my total time costs of £5,684 03 Further work remains to be done to pay the preferential claims in full and to adjudicate upon unsecured creditors before a small dividend can be declared I cannot yet estimate the cost of that additional work

A copy of 'A Creditors Guide to Liquidators' Fees' published by the Association of Business Recovery Professionals, together with an explanatory note which shows Mark Goldstein Associates Limited's fee policy can be obtained on request from the address below

LIQUIDATOR'S EXPENSES

My expenses to 30th April 2013 amount to £582 55 and have been recovered in full per appendix 2

The following agents or professional advisors have been utilised in this matter

<u>Professional Advisor</u>	<u>Nature of Work</u>	<u>Fee Arrangement</u>
SIA Group (UK) Ltd	Valuer/Auctioneer	Percentage of realisations Plus time costs for clearing premises

The choice of professionals was based on my perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of my fee arrangement with them The fees charged have been reviewed and I am satisfied that they are reasonable in the circumstances of this case

DIVIDEND PROSPECTS

Preferential creditors

I have agreed these claims and will take steps to shortly make a payment in full

Ordinary unsecured creditors

On the basis of realisations to date and after taking into account the paying preferential creditors and the costs of the liquidation I anticipate that a small dividend to ordinary unsecured creditors will be possible I cannot anticipate the likely quantum until all the claims have been received Those creditors, therefore that have yet to claim are invited to do so now

SUMMARY

The liquidation will remain open until I have been able to adjudicate on all the claims and declare a small first and final dividend Once this issue has been dealt with the liquidation will be finalised and our files will be closed

Should you have any queries regarding this matter please contact Michael Giles on 01737 830763



Mark Goldstein
Liquidator

Entertainment Associates Limited
(In Liquidation)

Liquidator's Abstract Of Receipts And Payments
To 09 May 2013

RECEIPTS	Statement of Affairs (£)	Total (£)
Furniture & Equipment	650 00	1,313 44
Book Debts	8,636 06	8,273 62
Shares in Cult Laboratories Ltd	Uncertain	56 00
Cash at Bank	18,484 33	20,358 02
Bank Interest Gross		17 10
Bank Interest Net of Tax		1 14
		<hr/>
		30,019 32
		<hr/>
PAYMENTS		
Preparation of S of A		3,500 00
Office Holders Fees		5,615 75
Office Holders Expenses		582 55
Agents/Valuers Fees		1,438 70
Storage Costs		52 80
Statutory Advertising		180 00
DE Arrears & Holiday Pay	(9,118 20)	0 00
Employee Arrears/Hol Pay	(430 53)	0 00
Trade & Expense Creditors	(12,934 34)	0 00
Employees	(21,292 69)	0 00
DE	(53,931 01)	0 00
HM Revenue & Customs - PAYE & NIC	(12,328 91)	0 00
HM Revenue & Customs - VAT	(10,573 06)	0 00
Ordinary Shareholders	(100 00)	0 00
		<hr/>
		11,369 80
		<hr/>
Net Receipts/(Payments)		18,649 52
		<hr/>

MADE UP AS FOLLOWS

Bank 1 Current	18,046 26
VAT Receivable / (Payable)	603 26
	<hr/>
	18,649 52
	<hr/>

Entertainment Associates Limited

Schedule of time costs for the period 10 May 2012 to 30th April 2013

	Office Holder	Snr Support Staff	Assistant & Support Staff	Total Hours	Time Cost £
Classification of work function					
Statutory regulatory & planning	2 00	2 00	0 00	4 00	670 00
Debtor realisations	4 20	11 50	0 00	15 70	2,319 50
Trading matters	0 00	0 00	0 00	0 00	0 00
Company Investigations	2 20	2 40	0 00	4 60	762 00
Employee matters	0 00	9 25	0 00	9 25	1,156 25
General correspondence & reports	1 10	2 40	3 07	6 57	776 28
Total	9.50	27.55	3.07	40.12	£5,684.03

Category 1 disbursements analysis

Disbursement	
Room hire	£148 33
Specific b	£300 00
Printing circulars	£52 22
Statutory Advertising	£67 50
Travel	£8 50
Company search fees	£6 00
Total	£582.55

The average hourly charge out rates, excluding VAT, were

Office holder	£210
Senior support staff	£125
Junior support staff	£80

Time is recorded in units of 6 minutes