

Registered number: 03657728
Charity number: 1075934

HOLBECK TOGETHER
(A Company Limited by Guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

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HOLBECK TOGETHER
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees	J R England, (Chair) A Hopper, (Vice Chair) M Addawoo S Cawthray C Cochrane J B Curbison A Gabriel (resigned 1 October 2022) A Hepburn P G Hodgkinson K R Wint
Company registered number	03657728
Charity registered number	1075934
Registered office	The Old Box Office 99 Domestic Street Leeds West Yorkshire LS11 9NS
Chief executive officer	Elissa Newman
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
Senior Management Team	Elissa Newman - Chief Executive Officer Claire Holmes - Operations and Service Officer

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report together with the financial statements of the charity for the year to 31 March 2023. The annual report serves the purpose of both a trustees report and a directors report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice ('SORP') applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102 issued in October 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Structure, Governance and Management

Governing Document

The charity registered with the Charity Commission on 10 June 1999, under number 1075934 and was incorporated as a company limited by guarantee, company number 03657728, on 28 October 1998. The governing documents of the charity are the memorandum and articles of association. The articles of association were revised on 23 May 2019. By special resolution dated 27 September 2019 the charity changed its name from Holbeck Elderly Aid to Holbeck Together.

Appointment of Trustees, Induction, and Training

The Board of Trustees is the governing body of the charity. The Board has produced a skills matrix for current trustees and will use this information to appoint from time-to-time new trustees taking account of skills, knowledge, experience, and enthusiasm for the cause of the charity. All new trustees are provided with an induction pack which includes details of their responsibilities as trustees (including guidance from the Charity Commission on trustees' roles and responsibilities). New trustees undertake informal training including meeting with the CEO to understand the activities of the charity, including visits to St Matthews Centre, and reviewing the financial reporting for the charity. During the year 2022/23, following four years of service, Angela Gabriel resigned from her position of board member. Aside from this, there are no further changes to report on the membership of the Board.

Risk management

A strategic risk register is in place and is overseen by a lead trustee. The Risk Register is an agenda item at each board meeting and has been reviewed and updated on a regular basis. Ongoing risk management includes recent board led audits of financial processes and procedures and safeguarding. Trustees remain satisfied that there are systems in place to mitigate exposure to the major risks identified in the risk register, specifically financial risk, reputational risk, and policies and procedures to ensure safe services are delivered.

Safeguarding

Building on our roots supporting older people to live healthy and active lives in the community, we place safeguarding at the heart of everything we do. This is particularly important as the charity extends its remit to support all members of the community with particular emphasis on families and children through our school holiday work. The board has now appointed a trustee to take a safeguarding lead, and an audit of safeguarding procedures and practice has been undertaken. All board members will complete or refresh their safeguarding training in the next financial year.

Fundraising Policy

The charity has an active fundraising strategy approved by the board and reviewed on a regular basis. This strategy identifies grant making trusts and potential corporate donors that the charity is already working with or is seeking to

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

submit successful funding applications. The charity does not undertake any fundraising door to door activity; ask for donations on the street; share or sell peoples data; or cold call for fundraising purposes. The charity does not contract with any third-party organisation to raise funds on its behalf. The charity has developed its own shop to sell to the public donated items, and this is a growing source of income.

The charity does work with external consultants in the preparation of funding applications; however, the board maintains oversight of all fundraising activities. Due to its size, the charity does not, include itself within the Fundraising Regulator regime.

Much of the funding received is subject to performance review either through written report or face to face meetings with donor organisations. In the year to 31 March 2023, the charity was successful in securing a fourth multi year grant from the National Lottery and a further multi-year grant from the Henry Smith Trust.

Objects and Activities

The objects of the charity are set out in the governing document. Holbeck Together is an independent charity whose aim is to support and assist the residents of the Holbeck neighbourhood and surrounding area in alleviating social isolation. Through the revised charitable objectives approved in 2019, the charity has expanded its reach to all people in the Holbeck and wider community and is exercising freedoms under charity law to raise funds through commercial activities. Holbeck Together has embraced the concept of the "community anchor" organisation working with local people across all generations to improve lives and strengthen community cohesion. The trustees remain committed to completing a lease agreement with Leeds City Council to manage St Matthews Community Centre as a key community resource, and as a landmark for social regeneration in the area. Holbeck Together has continued to invest in St Matthews through the installation of improved security systems including lighting, alarms and CCTV, new furnishings have been purchased and equipment for the kitchen.

The year was one of consolidation improving and building on the services offered at St Matthews. The charity introduced additional layers of security, in partnership with and taking advice from other organisations such as Safer Leeds and West Yorkshire Police.

A summary of the charity's activities:

1. Community Support – Holbeck Together's community support work includes maintaining regular contact and visiting people identified as the most vulnerable in the local community. Partnerships with statutory organisations, including the NHS, and Leeds City Council, aim to deliver more accessible services and support tailored to the needs of the local community. A team of volunteers assists with this work, delivering hot meals and responding to calls for assistance. In partnership with other third sector organisations, Holbeck Together is now delivering a range of additional services including mental health community engagement work.
2. Transport services – The two minibuses are in regular use, enabling people in Holbeck to participate in activities organised by the charity, including a programme of regular shopping trips and outings. A further vehicle is used to deliver hot meals and to transport individuals to medical appointments. Our vehicles are regularly hired out to similar organisations across the city, who share our charitable objectives.
3. Activities – A programme of activities for all age groups is publicised through a regular newsletter and on the Holbeck Together website. The summer programme of outings is very popular and special celebration events at St Matthews are always well supported. Demand for the school holiday support programmes for children and families continues to grow with over 100 families signed up during the summer of 2022.
4. The social supermarket has 319 subscribers overall, each family paying £3.50 for a selection of ambient and fresh food. Through the home delivery of hot meals, St Matthews Café and meals provided in other locations the charity is

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

proud to have been able to deliver 13,299 meals in the year, along with over 34,000 engagements with Holbeck Together as a charity.

5. The growth of services during the year has been supported by additional funds enabling the recruitment of 4 additional staff members by the year end. As all these posts are new the board anticipates that there will be a significant expansion of our work in the coming year.

Organisation

The Board of Trustees meet a minimum of 6 times each year to review the performance of the charity and guide the charity's strategic direction. Since the last annual report a number of sub-groups have been established for example a group to review pay and HR policies including appraisal and performance related pay of key staff members. Other task orientated sub-groups have been set up to support and monitor key strategic actions such as the appointment of financial services and lease arrangements for St Matthews.

During the financial year, the Board decided to conduct a tendering process for the appointment of an auditor and the provision of financial management services, with a focus on the long-term financial planning and smarter financial reporting. The charity continues to appoint external expertise for marketing and communications, digital content, and the preparation of fundraising applications.

Public Benefit

The charity's main activities are set out above in this report. All activities focus on providing social care and support to the community. The impact of the charity's work reaches beyond those directly helped and includes reducing stress and concern suffered by families and friends. The trustees acknowledge and confirm that the activities of the charity are for public benefit.

Financial Review

a. Reserve's policy – The trustees have a reserves policy which underwent a review during the financial year, leading to the adoption by the board of an updated policy, more closely related to the risk register. As at 31 March 2023 the charity reported total reserves of £326,398 of which £226,629 represented unrestricted reserves. None of those reserves were designated and £36,721 were invested in fixed assets giving free reserves for the charity at 31 March 2023 of £189,908. These free reserves were represented by net cash at bank.

b. Results – the charity generated incoming resources of £482,162 in the year (2022: £406,158). Total expenditure in the year amounted to £479,312 (2022: £369,524) resulting in an overall surplus in the year of £2,850 (2022: £36,634). There was a decrease of £34,173 in unrestricted reserves, however this is due to recognising £60,000 of unrestricted income recorded upfront in the prior year. Furthermore, the board had committed on investing some of the unrestricted reserves to support the expansion of services over the course of the current year. All the above, alongside inflationary increases to general costs throughout the year contributed to the aforementioned deficit.

c. Going concern – The Charity is able to report both an increase in income, however these results are accompanied by a corresponding increase in expenditure. Of note is the continuing increase in income generated internally, through charges and fundraising such as the community shop. Internally generated income now represent 13.6% of our total income. Our Strategic Plan and recently identified opportunities will potentially deliver significant growth and sustainable income streams in the longer term. We hope to be able to announce more details in the near future.

Looking Ahead

Holbeck Together continues to build a solid reputation as a leading edge third sector organisation, which has stimulated

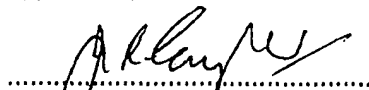
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

board was disappointed to learn that the Levelling Up Fund bid had not been successful, it took the decision to continue working with key partners on the delivery of some aspects of the overall bid. We remain optimistic that the detailed work undertaken to support the bid provides the impetus to progress a number of smaller projects. Meanwhile, the St Matthews Centre remains at the heart of the Holbeck community and our focus for service delivery for the foreseeable future. Our vision for Holbeck as a place where people are proud to live is at the forefront of all the charity's work.

All that Holbeck Together has achieved is only made possible through the dedication and professionalism of our team of employed staff and our growing team of volunteers. Together they make our vision for Holbeck Together a reality; a dynamic organisation working with the people of Holbeck to improve their lives.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
J R England
(Chair of Trustees)

Date:

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2023**

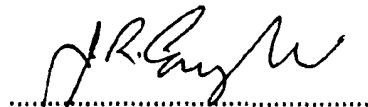
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



.....
J R England
(Chair of Trustees)
Date:

HOLBECK TOGETHER
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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of Holbeck Together ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Laura Masheder

Laura Masheder (Dec 20, 2023 14:37 GMT)

Signed:

Dated: Dec 20, 2023

Laura Masheder FCA DChA

BHP LLP

First Floor

Mayesbrook House

Lawnswood Business Park

Leeds

LS16 6QY

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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Note				
Income from:					
Donations and legacies	3	97,015	315,606	412,621	350,459
Charitable activities	4	68,587	-	68,587	55,643
Investments	5	954	-	954	56
Total income		166,556	315,606	482,162	406,158
Expenditure on:					
Charitable activities	6	213,850	265,462	479,312	369,524
Total expenditure		213,850	265,462	479,312	369,524
Net (expenditure)/income		(47,294)	50,144	2,850	36,634
Transfers between funds	14	13,121	(13,121)	-	-
Net movement in funds		(34,173)	37,023	2,850	36,634
Reconciliation of funds:					
Total funds brought forward		260,802	62,746	323,548	286,914
Net movement in funds		(34,173)	37,023	2,850	36,634
Total funds carried forward		226,629	99,769	326,398	323,548

The Statement of Financial Activities complies with the requirements for an income and expenditure account under the Companies Act 2006 and includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 12 to 26 form part of these financial statements.

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BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	11	36,771	28,574
		<u>36,771</u>	<u>28,574</u>
Current assets			
Debtors	12	42,150	54,154
Cash at bank and in hand		303,996	292,990
		<u>346,146</u>	<u>347,144</u>
Creditors: amounts falling due within one year	13	(56,519)	(52,170)
Net current assets		<u>289,627</u>	<u>294,974</u>
Total assets less current liabilities		<u>326,398</u>	<u>323,548</u>
Total net assets		<u>326,398</u>	<u>323,548</u>
Charity funds			
Restricted funds	14	99,769	62,746
Unrestricted funds	14	226,629	260,802
Total funds		<u>326,398</u>	<u>323,548</u>

HOLBECK TOGETHER
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BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

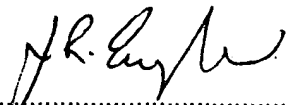
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


.....
J R England
(Chair of Trustees)
Date:

The notes on pages 12 to 26 form part of these financial statements.

HOLBECK TOGETHER
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General information

Holbeck Together is a private limited company by guarantee incorporated in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given on page 2 onwards.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issues October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Holbeck Together meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The charity relies heavily on grant and donation funding in order to carry out its charitable objectives. Such income sources remain uncertain. However, the trustees believe that charity has built an enviable reputation for delivering effective support to the community. Consequently, the trustees are confident that with improved free reserves and the time invested in building our partnerships, the charity is in a strong position to withstand interruptions in the grant funding cycle. As at 31 March 2023 free reserves stood at £189,908 which the trustees believe is sufficient for the charity to continue in operation for the foreseeable future. The trustees believe that it is reasonable for the accounts to be drawn up on a going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Plant and machinery	-	25%
Motor vehicles	-	25%
Fixtures and fittings	-	25%
Office equipment	-	25%
St Matthews Equipment	-	25%

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.14 Concessionary Loans

As permitted by paragraph 34.90 of FRS102, Concessionary Loans are initially recognised at the amount received or paid, with the carrying amount adjusted in subsequent years to reflect payments and any accrued interest and adjusted if necessary for any impairment.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations				
Donations	23,844	-	23,844	23,844
Subtotal detailed disclosure	23,844	-	23,844	23,844
Donations	327	-	327	-
Grants	72,844	315,606	388,450	326,615
Subtotal	73,171	315,606	388,777	326,615
	97,015	315,606	412,621	350,459
Total 2022	148,009	202,450	350,459	

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Service delivery	68,587	68,587	55,643
Total 2022	55,643	55,643	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income	954	954	56
Total 2022	56	56	

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Service delivery	213,850	265,462	479,312	369,524
Total 2022	135,646	233,878	369,524	

7. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Service delivery	321,716	157,596	479,312	369,524
Total 2022	243,819	125,705	369,524	

Analysis of direct costs

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Analysis of expenditure by activities (continued)

	Total funds 2023 £	Total funds 2022 £
Staff costs	208,234	170,113
Depreciation	9,356	8,084
Daytime Activities and Support	51,614	25,095
Lunch Club	31,975	28,433
Transport Costs	20,537	12,094
	321,716	243,819

Analysis of support costs

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	Total funds 2023 £	Total funds 2022 £
Staff costs	64,247	41,717
Bank Charges	727	686
Office Expenses	6,947	4,260
Printing, Postage and Stationery	4,706	4,780
IT Expenses	4,049	3,065
Marketing	4,045	7,817
Subscriptions	419	518
Premises Expenses	4,505	2,065
Utilities	2,785	3,767
Telephone	2,369	2,429
Insurance	1,986	1,650
Consultancy	30,013	32,585
Legal and Professional Fees	9,815	5,178
Accountancy Fees	19,974	13,279
Travel Expenses	109	9
Training Costs	83	250
Governance costs	817	1,650
	157,596	125,705

8. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,800 (2022 - £2,600), and an annual accounts preparation fee of £2,000 (2022 - £1,900).

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NOTES TO THE FINANCIAL STATEMENTS
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9. Staff costs.

	2023	2022
	£	£
Wages and salaries	246,031	192,583
Social security costs	16,190	11,870
Contribution to defined contribution pension schemes	10,260	7,377
	272,481	211,830

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	No.	No.
Employees	15	10

The average headcount expressed as full-time equivalents was:

	2023	2022
	No.	No.
Employees	9	7

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023	2022
	No.	No.
In the band £60,001 - £70,000	1	-

The key management personnel of the Charity is made up by the Senior Management Team, which comprises of two individuals. The total employee benefits received by the Senior Management Team amounted to £108,860 (2022 - £92,132).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

11. Tangible fixed assets

	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Office equipment £	St Matthews Equipment £	Total £
<i>Cost or valuation</i>						
At 1 April 2022	1,568	89,690	16,335	21,196	-	128,789
Additions	1,680	8,490	1,520	1,766	4,298	17,754
Disposals	-	-	-	(224)	-	(224)
At 31 March 2023	3,248	98,180	17,855	22,738	4,298	146,319
<i>Depreciation</i>						
At 1 April 2022	249	81,385	7,941	10,640	-	100,215
Charge for the year	541	3,687	2,219	2,769	140	9,356
On disposals	-	-	-	(23)	-	(23)
At 31 March 2023	790	85,072	10,160	13,386	140	109,548
<i>Net book value</i>						
At 31 March 2023	2,458	13,108	7,695	9,352	4,158	36,771
At 31 March 2022	1,319	8,305	8,394	10,556	-	28,574

12. Debtors

	2023 £	2022 £
<i>Due within one year</i>		
Trade debtors	12,770	4,547
Other debtors	-	3,120
Prepayments and accrued income	29,380	46,487
	42,150	54,154

Included within prepayments and accrued income is a grant totalling £20,000 (2022 - £40,000) from Leeds Benevolent Society for Single Ladies which was scheduled to be released over a period of two years at £20,000 per annum.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

13. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Other loans	20,000	20,000
Trade creditors	7,732	9,501
Other creditors	2,179	1,279
Accruals and deferred income	26,608	21,390
	56,519	52,170

Included within other loans is a loan of £20,000 (2022 - £20,000) from Leeds City Council. There is no agreement in respect of repayments therefore the loan is deemed to be repayable on demand and included in creditors: amounts falling due within one year.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<i>Unrestricted funds</i>					
General Funds - all funds	260,802	166,556	(213,850)	13,121	226,629
<i>Restricted funds</i>					
Wades	-	2,500	(1,459)	-	1,041
National Lottery	-	103,876	(60,120)	-	43,756
NHS Health and Wellbeing (Charities Art Project)	-	1,170	-	-	1,170
Francis Winham Foundation	-	5,000	-	-	5,000
Henry Smith	-	59,900	(38,597)	-	21,303
Leeds Fund	15,000	-	(13,277)	-	1,723
Touchstone Support	-	32,473	(29,975)	-	2,498
Widening Partnerships	1,799	-	(1,799)	-	-
Digital Health Hub	8,230	-	(8,230)	-	-
(NHS) Leeds Hospital Charity	13,375	-	(15,102)	-	(1,727)
Household Support Fund	-	14,500	(13,516)	-	984
People's Postcode Lottery	-	25,000	(12,441)	-	12,559
Leeds Older People's Forum (Transport Connected)	-	4,000	(165)	-	3,835
Warm Spaces	-	-	-	-	-
Healthy Holiday	7,236	20,345	(24,481)	142	3,242
Masonic Charitable Foundation	4,554	5,000	(6,221)	-	3,333
Ideas that Change Lives	11,703	-	(3,214)	(8,489)	-
Other restricted funds	849	41,842	(36,865)	(4,774)	1,052
	62,746	315,606	(265,462)	(13,121)	99,769
<i>Total of funds</i>	323,548	482,162	(479,312)	-	326,398

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<i>Unrestricted funds</i>					
General Funds - all funds	162,569	203,708	(135,646)	30,171	260,802
<i>Restricted funds</i>					
Wades	918	-	(918)	-	-
National Lottery	69,425	46,278	(95,666)	(20,037)	-
NHS Health and Wellbeing (Charities Art Project)	155	1,580	(1,735)	-	-
Francis Winham Foundation	4,839	-	(4,839)	-	-
Henry Smith	7,806	17,250	(25,056)	-	-
Leeds Fund	-	30,050	(15,050)	-	15,000
Touchstone Support	-	4,980	(4,980)	-	-
Widening Partnerships	-	9,969	(8,170)	-	1,799
Digital Health Hub	-	10,000	(1,770)	-	8,230
(NHS) Leeds Hospital Charity	-	13,375	-	-	13,375
Household Support Fund	-	31,836	(26,450)	(5,386)	-
People's Postcode Lottery	6,446	1,045	(7,491)	-	-
Leeds Older People's Forum (Transport Connected)	499	-	-	(499)	-
Warm Spaces	2,913	-	-	(2,913)	-
Healthy Holiday	8,032	26,737	(26,893)	(640)	7,236
Masonic Charitable Foundation	5,000	5,000	(5,446)	-	4,554
Ideas that Change Lives	14,980	-	(3,277)	-	11,703
Other restricted funds	3,332	4,350	(6,137)	(696)	849
	124,345	202,450	(233,878)	(30,171)	62,746
<i>Total of funds</i>	286,914	406,158	(369,524)	-	323,548

NOTES TO THE FINANCIAL STATEMENTS
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14. Statement of funds (continued)

Purpose of Restricted Funds:

Wades - Towards exercise class costs.

National Lottery - Towards staffing and organisational activities.

NHS Health and Wellbeing (Charities Art Project) - Towards costs for the Charities Art Project.

Francis Winham - Towards feeding the elderly during the Winter Period.

Henry Smith - Towards management and salary costs.

Touchstone Support - To form a new project "Your Space" focusing on mental health.

Widening Partnerships - Event held in January 2022 - e.g. food costs.

Digital Health Hub - Staff costs to help users access relevant information and tools digitally to improve health and wellbeing.

(NHS) Leeds Hospital Charity -

Household Support Fund - For the purchase of ambient goods, toiletries and fuel vouchers to support those most in need.

People's Postcode Lottery - Towards costs for the expansion of the community shop.

Transport Connected - Towards the cost of various activities, including: Digital Inclusion, Service User Trip Costs, Staff Costs etc.

Healthy Holiday - For food parcels, cookery support, organised family activities and events through the school holidays.

Masons Charitable Foundation - Part funding for the volunteer co-ordinator post.

Ideas that Change Lives - For the development and expansion of the catering department. Contribution towards a meal delivery van, staff and marketing costs.

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**NOTES TO THE FINANCIAL STATEMENTS
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15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	36,771	-	36,771
Current assets	246,377	99,769	346,146
Creditors due within one year	(56,519)	-	(56,519)
Total	226,629	99,769	326,398

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	28,574	-	28,574
Current assets	284,398	62,746	347,144
Creditors due within one year	(52,170)	-	(52,170)
Total	260,802	62,746	323,548

16. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. At both the current and prior year-ends, there were no outstanding amounts owed to the fund.

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NOTES TO THE FINANCIAL STATEMENTS
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17. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023	2022
	£	£
Not later than 1 year	576	576
Later than 1 year and not later than 5 years	144	864
	720	1,440

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	2023	2022
	£	£
Operating lease rentals	720	576

18. Related party transactions

During the year, the Charity raised sales invoices amounting to £854 (2021 - £1,000) to Westward Care, a company of which Peter Hodgkinson is also a director. There was £104 outstanding at the end of the current year-end, with nothing outstanding in the prior year.