3654923

Report of the Director and

Unaudited Financial Statements

for the Year Ended 31 October 2004

<u>for</u>

Focus Building Surveying Limited



## Company Information for the Year Ended 31 October 2004

DIRECTOR:

AP Hulejczuk

**SECRETARY:** 

Mrs S Hulejczuk

**REGISTERED OFFICE:** 

Bank House

Southwick Square

Southwick West Sussex BN42 4FN

**REGISTERED NUMBER:** 

3654923 (England and Wales)

## Report of the Director

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for the Year Ended 31 October 2004

The director presents his report with the financial statements of the company for the year ended 31 October 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of building surveyors.

#### DIRECTOR

AP Hulejczuk was the sole director during the year under review.

His beneficial interest in the issued share capital of the company was as follows:

	31.10.04	1.11.03
Ordinary £1 shares	100	100

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

Mrs S Hulejczuk - Secretary

Date: ..... 9. 8- 25

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## Profit and Loss Account for the Year Ended 31 October 2004

		31.10.04		31.10.03	
	Notes	£	£	£	£
TURNOVER			391,457		418,341
Cost of sales			7,866		1,338
GROSS PROFIT			383,591		417,003
Administrative expenses			398,399		420,891
			(14,808)		(3,888)
Other operating income					13,608
OPERATING (LOSS)/PROFIT	2		(14,808)		9,720
Income from shares in group undertakings Interest receivable and similar income		- 559		5,000 411	
Interest receivable and similar income			559	<del></del>	5,411
			(14,249)		15,131
Interest payable and similar charges			-		4
(LOSS)/PROFIT ON ORDINARY ACTI	VITIES				
BEFORE TAXATION			(14,249)		15,127
Tax on (loss)/profit on ordinary activities	3				2,484
(LOSS)/PROFIT FOR THE FINANCIAL AFTER TAXATION	L YEAR		(14,326)		12,643
Dividends			23,568		27,000
DEFICIT FOR THE YEAR			(37,894)		(14,357)

### Balance Sheet 31 October 2004

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		31.10.04		31.10.03	
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	4		16,000		-
Tangible assets	5		24,416		16,771
Investments	6		52		52
			40,468		16,823
CURRENT ASSETS					
Debtors	7	89,802		107,486	
Cash in hand		19,378		49,652	
		109,180		157,138	
CREDITORS					
Amounts falling due within one year	8	65,535		51,954	
NET CURRENT ASSETS		-	43,645		105,184
TOTAL ASSETS LESS CURRENT					
LIABILITIES			84,113		122,007
CAPITAL AND RESERVES					
Called up share capital	10		100		100
Profit and loss account	11		84,013		121,907
SHAREHOLDERS' FUNDS			84,113		122,007

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 October 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### ON BEHALF OF THE BOARD:

AP Hulejczuk - Director

Notes to the Financial Statements for the Year Ended 31 October 2004

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2004, is being amortised evenly over its estimated useful life of five years.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 25% on reducing balance

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

#### **Group Accounts**

Group accounts are not required as the company and its subsidiary qualify as a small group.

#### 2. **OPERATING (LOSS)/PROFIT**

The operating loss (2003 - operating profit) is stated after charging:

	31.10.04	31.10.03
	£	£
Depreciation - owned assets	8,139	5,590
Goodwill amortisation	4,000	-
Pension costs	2,664	4,983
	==	===
Director's emoluments	41,026	40,580
Director's pension contributions to money purchase schemes	2,027	1,951
The number of directors to whom retirement benefits were accruing was as follo	ws:	
Money purchase schemes	1	1

# Notes to the Financial Statements - continued for the Year Ended 31 October 2004

## 3. TAXATION

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	Analysis of the tax charge		
	The tax charge on the loss on ordinary activities for the year was as follows:	21.10.04	21.12.22
		31.10.04 £	31.10.03 £
	Current tax:	2	L
	UK corporation tax	77	2,484
	Tax on (loss)/profit on ordinary activities	<i>77</i> <del>===</del>	2,484
,	YNW ANGUN E BUILD A GOOD		
4.	INTANGIBLE FIXED ASSETS		Goodwill
			£
	COST		~
	Additions		20,000
	At 21 October 2004		
	At 31 October 2004		20,000
	AMORTISATION		
	Charge for year		4,000
	At 31 October 2004		4.000
	At 31 October 2004		4,000
	NET BOOK VALUE		
	At 31 October 2004		16,000
			====
5.	TANGIBLE FIXED ASSETS		
			Plant and
			machinery
			etc
	COST		£
	At 1 November 2003		45,865
	Additions		15,784
	At 31 October 2004		61,649
	DEPRECIATION		
	At 1 November 2003		29,094
	Charge for year		8,139
	A4 21 O 1 2004		
	At 31 October 2004		37,233
	NET BOOK VALUE		
	At 31 October 2004		24,416
	At 21 Oatel - 2002		
	At 31 October 2003		16,771

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# Notes to the Financial Statements - continued for the Year Ended 31 October 2004

## 6. FIXED ASSET INVESTMENTS

FIXED ASSET INVESTMENTS			Shares in group undertakings £
COST At 1 November 2003 and 31 October 2004			52
NET BOOK VALUE At 31 October 2004			52
At 31 October 2003			<u>52</u>
The company's investments at the balance sheet date	in the share capital of co	empanies include the	following:
Focus Building Surveying (Guildford) Limited Nature of business: Building Surveyors			
	%		
Class of shares:	holding		
Ordinary	50.00		
Ordinary A	51.00	31.10.04	31.10.03
Aggregate capital and reserves		£ 21,053	£ 38,159
(Loss)/Profit for the year		(17,675)	4,604
DEBTORS: AMOUNTS FALLING DUE WITH	IN ONE YEAR		
		31.10.04	31.10.03
		£	£
Trade debtors		66,962	80,936
Amounts owed by participating interests Other debtors		6,463	21,320
Other debtors		16,377	5,230
		89,802	107,486
CREDITORS: AMOUNTS FALLING DUE WIT	THIN ONE YEAR		
		31.10.04	31.10.03
		£	£
Trade creditors		13,983	10,960
Amounts owed to group undertakings		10,319	3,710
Taxation and social security		27,086	29,625
Other creditors		14,147	7,659

51,954

65,535

Notes to the Financial Statements - continued for the Year Ended 31 October 2004

#### **OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

				31.10.04 £	31.10.03 £
	Expiring:				-
	Within one y	rear		2,636	4,101
	Between one	and five years		16,445	14,459
				19,081	18,560
10.	CALLED U	P SHARE CAPITAL			
	Authorised:				
	Number:	Class:	Nominal value:	31.10.04 £	31.10.03 £
	1,000	Ordinary	£1	1,000	1,000
	Allotted, issu	ued and fully paid:			
	Number:	Class:	Nominal value:	31.10.04 £	31.10.03 £
	100	Ordinary	£1	<u>100</u>	100
11.	RESERVES	<b>S</b>			
					Profit
					and loss
					account £
	At 1 Novem	ber 2003			121,907
	Deficit for the				(37,894)
	At 31 Octob	er 2004			84,013

#### RELATED PARTY DISCLOSURES 12.

During the year, administrative costs were recharged between the company and its subsidiary company, Focus Building Surveying (Guildford) Limited where these related to shared expenses. Other transactions between the companies and with the associated company, Focus Building Surveying (Eastbourne) Limited, were charged as supplier and customer of respective surveying services on individual contracts during the year.

The company purchased the assets of these companies and took over their respective trades on their cessation of trade on 30 June 2004.

Amounts due to and from the subsidiary and associated company are shown in notes 6 and 7 respectively.

#### 13. **CONTROLLING PARTY**

A P Hulejczuk is the company's controlling party by virtue of his interests in the issued ordinary shares in the company.