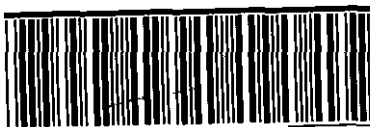




C O M P A N I E S   H O U S E

THE REGISTRAR OF COMPANIES  
COMPANIES HOUSE  
CROWN WAY  
CARDIFF  
CF4 3UZ



A15 \*A0QASJRQ\* 192  
COMPANIES HOUSE 15/09/99

B  
100063  
h5

363s

## Annual Return

of company number 03627808

S

company name  
MAT BUREAU LIMITED

company type  
PRIVATE COMPANY LIMITED BY SHARES

**This form should be completed in black.**

The information printed below is taken from Companies House records as at 18/08/99

If this information requires amendment use the spaces opposite.

### Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
07	09	99

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

### Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day	Month	Year

### Registered Office (See note 3)

This is the address registered by Companies House.

101 CROW GREEN ROAD  
PILGRIMS HATCH  
BRENTWOOD  
ESSEX CM15 9RP

.....  
.....  
.....  
.....

### Principal business activities (See note 4)

Please enter trade classification(s).

7	4	8	4
---	---	---	---

--	--	--	--

--	--	--	--

--	--	--	--

If the code cannot be determined from the notes, give a brief description of principal activity.

03627808

## Register of members *(See note 5)*

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

The register is kept at

REGISTERED OFFICE


## Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at


## Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

JOHN DUDLEY  
STEVENSON  
BLEAK HOUSE FARM  
CROW GREEN ROAD  
BRENTWOOD  
ESSEX CM15 9RP

Day	Month	Year

 Date of any change.


If this person has ceased to be secretary, please state when.

Day	Month	Year

 Date of resignation.

## Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

IAN  
SAYER  
1 RODEN COTTAGES  
QUEEN STREET, FYFIELD  
ONGAR  
ESSEX CM5 0RZ

Day	Month	Year

 Date of any change.


Date of Birth:-- 18/02/47

Nat:BRITISH

Occ:SENIOR MANAGER LOCAL AUTHORITY

If this person has ceased to be director, please state when.

Day	Month	Year

 Date of resignation.

Show any relevant current and previous directorships.


## LIST OF PAST AND PRESENT MEMBERS

**SCHEDULE TO FORM 363**[illegible]

**Continued overleaf**



03627808

If the information shown needs amendment,  
give details below and the date of any change.

**Directors - continued**

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

03627808

**Issued Share Capital** (See note 8)

Enter details of all shares in issue at the date of this return.

Class (eg Ordinary/ Preference etc)	Number of shares issued	Aggregate nominal value (ie Number of shares issued multiplied by nominal value per share)
<u>ORDINARY</u>	<u>100</u>	<u>£100</u>
<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>Totals</b>	<u>100</u>	<u>£100</u>

**List of past and present members**

(See note 9)

(Use attached schedule where appropriate)

Please mark the appropriate box.

A full list is required.

on paper      not on  
paper

A full list of members is enclosed

**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, *mark this box.*

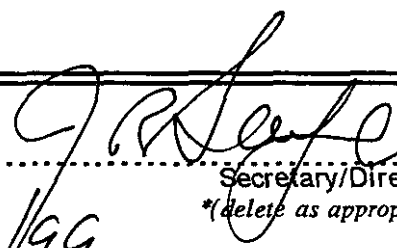
☐

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box.*

☐**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

Signed


Secretary/Director\*  
(delete as appropriate)

Date

11/9/99

I enclose the fee of **£15.**

Cheques should be made payable  
to **Companies House.**

This return includes 1 continuation sheets.  
(enter number)

**Please ensure that you have completed  
all sections on this page.**

To whom should Companies House direct any  
enquiries about the information shown in this  
return?----->

STEVENS ON &amp; CO - ACCOUNTANTS

101 CROW GREEN ROAD

PILGRIMS HATCH, BRENTWOOD

ESSEX

Postcode CM15 9RP

Telephone 01277 374448 Ext