In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03

Notice of progress report in voluntary winding up

Companies House

For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number	0 3 6 2 0 9 7 3
Company name in full	PRG Services (UK) Limited

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Liquidator's name

Full forename(s)	Stacey
Surname	Phipps

3 Liquidator's address

Building name/number	2 The Crescent
Street	
Post town	Taunton
County/Region	Somerset
Postcode	T A 1 4 E A
Country	

4 Liquidator's name ❶

Full forename(s)	Gareth
Surname	Buckley

❶ **Other liquidator**
Use this section to tell us about another liquidator.

5 Liquidator's address ❷

Building name/number	2 The Crescent
Street	
Post town	Taunton
County/Region	Somerset
Postcode	T A 1 4 E A
Country	

❷ **Other liquidator**
Use this section to tell us about another liquidator.

LIQ03
Notice of progress report in voluntary winding up

6 Period of progress report

From date	d 1 d 2	m 1 m 2	y 2 y 0 y 2 y 2
To date	d 1 d 1	m 1 m 2	y 2 y 0 y 2 y 3

7 Progress report

☑ The progress report is attached

8 Sign and date

Liquidator's signature	Signature X	X
Signature date	d 0 d 5	m 0 m 2 y 2 y 0 y 2 y 4

LIQ03
Notice of progress report in voluntary winding up

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Ayla Griffin

Company name
The Insolvency Company SW Ltd

Address
2 The Crescent

Post town
Taunton

County/Region
Somerset

Postcode
T A 1 4 E A

Country

DX

Telephone
01823 216156

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

PRG SERVICES (UK) LIMITED - IN CREDITORS' VOLUNTARY LIQUIDATION

ANNUAL PROGRESS REPORT

February 24

Contents

1. Introduction
2. Company and appointment details
3. Progress during the year
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7. Creditors
8. Ethics
9. Conclusion

Appendices

1. Receipts and payments account incorporating an estimated outcome statement for the period from 12 December 2022 to 11 December 2023
2. Work undertaken in the period
3. Time cost information for the period, cumulative & comparison with estimate
4. Summary of The Insolvency Company's charge-out rates and expenses
5. Decision by correspondence reply schedule regarding the liquidator's fees and expenses
6. Notice of general use of website

1. INTRODUCTION

I refer to my appointment as Joint Liquidator on 12 December 2022 and present my report to creditors covering my acts and dealings and the conduct of the winding up for the period from 12 December 2022 to 11 December 2023.

Under R1.49 of the Insolvency Rules 2016 as amended, if this report has been delivered by electronic means and you require a hard copy, please contact me using either the postal address below, by email to info@theinsolvencycompany.co.uk or telephone on 01823 216156. The document will be provided to you at no cost within 5 business days of your request.

2. COMPANY AND APPOINTMENT DETAILS

Company Name:	PRG Services (UK) Limited
Registered Office:	2 The Crescent, Taunton, Somerset, TA1 4EA
Former Registered Office:	1 Brook Court, Blakeney Road, Beckenham, Kent, BR3 1HG
Registered Number:	03620973
Principal Activity:	Provides Servicing and spare parts for commercial catering equipment
Name of liquidators:	Stacey Phipps and Gareth Buckley
Address of liquidators:	2 The Crescent, Taunton, Somerset, TA1 4EA
Alternative contact:	Ayla Griffin
Date of Appointment	12 December 2022

3. PROGRESS DURING THE YEAR

A receipts and payments account incorporating an estimated outcome for the period from 12 December 2022 to 11 December 2023 is enclosed at Appendix 1.

ASSETS

Tax refund (estimated to realise £1,201)

A refund of £1,201 is due from HM Revenue & Customs in respect of the VAT on my pre-appointment fees.

During the year, I submitted a VAT return to claim this sum and I am awaiting receipt of the refund.

Third party funds (estimated to realise £6,817)

Following our appointment, the sum of £7,653 was transferred from my firm's client account, being funds previously held in the company's bank account.

This was slightly higher than the sum shown in the statement of affairs as a result of unexpected receipts received between the date of the statement of affairs and the liquidation date.

Goodwill (estimated to realise £nil)

The company held company goodwill with a book value of £6,632. In the reporting period, there was no interest in the purchase of the goodwill by any connected or unconnected party.

Accordingly, no recoveries are anticipated.

Fixtures and Fittings (estimated to realise £uncertain)

The company owned fixtures and fittings with a book value of £322.

As the fixtures and fittings were affixed to the leased premises and costs would ultimately exceed anticipated realisations, the fixtures and fittings were abandoned.

Computer Equipment (estimated to realise £uncertain)

The company owned computer equipment with a book value of £99. Upon further investigation, it was determined that there may be additions to the computer equipment during the final period of trade. I am continuing my investigations in this respect.

Recoveries regarding computer equipment owned by the company remain uncertain at this time.

Book Debts (estimated to realise £1,991)

The company's records showed that three book debts totalling £3,747 were outstanding at the liquidation date. The realisable value shown within the statement of affairs of £1,991 takes into account a general bad debt provision of 40% regarding the debts.

In addition, a forth unanticipated book debtor was identified shortly following liquidation. This resulted to an increase of the known book value to £1,616.

During the year, book debts totalling £3,359 have been recovered. In addition, one debt of £428 has been written off as a result of anticipated credit notes from the company that was not previously advised. One debt of £786 is still outstanding and I am continuing to correspond with the debtor in this respect.

Based upon current information, further recoveries remain uncertain.

PAYMENTS

Pre-liquidation fees

A fixed fee of £6,000 was agreed and paid by the company prior to the liquidation date, therefore this is not reflected in the enclosed receipts and payments account as this only relates to the liquidation period.

Other payments

These are self-explanatory and all are shown in the enclosed receipts and payments account.

Expenses incurred

In addition to the payments set out in the enclosed receipts and payments account the following expenses have been incurred but not paid as at 11 December 2023:-

	£
Docusoft file management software	55
	55

4. PROFESSIONAL ADVISORS

The following professional advisor has been utilised during the year in this case:-

Advisor	Nature of work	Fee arrangement
MST Auctioneers Limited	Valuation of former fixed assets	No charge

5. LIQUIDATORS' FEES AND EXPENSES

The basis of our joint liquidators' fees was approved by creditors by correspondence on 26 January 2023 in accordance with the following resolution:

"That the Joint Liquidators' fees be fixed on a time cost basis plus VAT with authority to draw fees on account, capped at the sum set out in the fees estimate without further approval."

The fee estimate in respect of this resolution was £34,813.

I have not drawn any remuneration at the anniversary date. I had outstanding time costs of £19,284 at 11 December 2023. Details of these time costs and a comparison to the original estimate are given in the enclosed appendices.

Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, I consider that:

- the original fees estimate is unlikely to be exceeded
- the original expenses estimate are unlikely to be exceeded.

Should it prove necessary to incur additional expenses in performing our duties, I will provide further details in our progress reports, but there is no statutory obligation to ask creditors to approve any adjusted expenses estimate.

The summary of work to be undertaken and expenses estimate is set out in the enclosed appendices. Some of the work that is required to be conducted will not provide a direct financial benefit to creditors.

The category 1 expenses paid for in the period from 12 December 2022 to 11 December 2023 total £321 and are detailed at Appendix 1 and represent payments to parties not associated with the firm, who have provided services or goods for the administration of the assignment.

I have paid no category 2 expenses in the period from 12 December 2022 to 11 December 2023.

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the liquidator's fees and the amount of any proposed expenses or expenses

already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

Information about this insolvency process may be found on the R3 website at www.creditorinsolvencyguide.co.uk. "A Creditors' Guide to Liquidators' Fees" is available to download at www.theinsolvencycompany.co.uk. Should you require a paper copy, please send your request in writing and a copy will be provided at no cost.

6. INVESTIGATIONS

Following investigations into the affairs and transactions of the company during the period prior to the liquidation, a report was submitted to the Department of Business Energy and Industrial Strategy under the Company Directors Disqualification Act 1986 as required.

My investigation work regarding the following issues is continuing
- Potential preferences in contrary to s239 Insolvency Act 1986
- Sale of company assets prior to the date of liquidation to a connected party
- Certain transactions in the company bank account
- Level of dividends declared by the company

It is uncertain at this stage whether any recoveries will be made for the benefit of the liquidation as a result of this work.

7. CREDITORS

The following sections explain the anticipated outcomes to creditors.

Secured creditors

The company has not granted any charges over its assets.

Preferential creditors

Three employees were made redundant on 25 November 2022. The relevant information for employees to submit claims has been provided to the Redundancy Payments Service and information and help has been given to employees to enable them to submit their claims online.

Based on current information, I do not anticipate being able to pay a distribution to preferential creditors.

Secondary preferential creditor

In any insolvency process started from 1 December 2020, HM Revenue & Customs is a secondary preferential creditor for the following liabilities:
- VAT
- PAYE Income Tax
- Employees' NIC
- CIS deductions
- Student loan deductions

HM Revenue & Customs were estimated to have a secondary preferential claim of £1,796. A claim has not yet been received. In addition, HM Revenue & Customs are anticipated to have an unsecured claim.

Unsecured creditors

The unsecured creditors as per the statement of affairs totalled £92,452, including an anticipated unsecured claim from HM Revenue & Customs of £8,325. Please be advised that proofs of debt are still being received and therefore the total value of unsecured claims is not known at present.

As I do not anticipate paying a dividend to preferential or secondary preferential creditors, unsecured creditors will not receive a dividend. Accordingly, no work has been undertaken to agree the claims received to date.

Prescribed part fund for unsecured creditors

Where a floating charge is created after 15 September 2003 a prescribed part of the company's net property shall be made available to unsecured creditors.

The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this liquidation.

8. ETHICS

Please also be advised that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

General ethical considerations
Prior to the our appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, I am obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

The advisor appointed by me in respect of this case is detailed above.

9. CONCLUSION

The administration of the case will be continuing to finalise the following outstanding matters that are preventing this case from being closed:

- The investigations matters as outlined above
- Conclusion of the remaining book debts
- Receipt of the VAT refund

Due to the issues outstanding as listed above, it is difficult to estimate the timing of the closure of the liquidation.

I shall report again following the next anniversary of my appointment or as soon as I am in a position to conclude this case.

Further information about the insolvency process in general is available at www.creditorinsolvencyguide.co.uk.

Should you have any queries, please contact this office.

Yours Faithfully
For and on behalf of
PRG Services (UK) Limited

Stacey Phipps
Joint Liquidator

PRG SERVICES (UK) LIMITED
RECEIPTS AND PAYMENTS ACCOUNT INCORPORATING AN ESTIMATED OUTCOME STATEMENT
AT 11 DECEMBER 2023

	As per statement of affairs £	In period from 12/12/2022 to 12/12/2023 £	Anticipated £	Total £
Uncharged assets				
VAT Recoverable	1,201	-	1,201	1,201
Third Party Funds	6,817	7,653	-	7,653
Goodwill	-	-	-	-
Fixtures and Fittings	uncertain	-	-	-
Computer Equipment	uncertain	-	uncertain	uncertain
Book Debts	1,991	3,359	uncertain	3,359
	10,009	11,012	1,201	12,213
Payments				
Liquidators' fees	-	-	(11,831)	(11,831)
Statutory advertising	-	(155)	-	(155)
Insolvency bond	-	(80)	-	(80)
Docusoft file management software	-	-	(55)	(55)
Docuclipper statement software	-	(51)	-	(51)
Courier	-	(26)	-	(26)
Postage	-	(9)	(6)	(15)
	10,009	10,691	(10,691)	-
Less: preferential creditors	(1,796)	-	-	-
	8,213	10,691	(10,691)	-
Less: secondary preferential creditors	(27,014)	-	-	-
	(18,801)	10,691	(10,691)	-
Less: unsecured creditors	(92,452)	-	-	-
Estimated deficit regarding unsecured creditors	(111,253)	10,691	(10,691)	-
Estimated dividend regarding preferential creditors	**0%**	**0%**	**0%**	**0%**
Estimated dividend regarding secondary preferential creditors	**0%**	**0%**	**0%**	**0%**
Estimated dividend regarding unsecured creditors	**0%**	**0%**	**0%**	**0%**

Represented by:

Local non-interest bearing bank account	
- Gareth Buckley re PRG Services (UK) Limited in Liquidation	10,629
VAT control account	62
	10,691

Note 1
The figures on the receipts and payments account incorporating an estimated outcome statement are net of VAT

Work Undertaken During The Period

INTRODUCTION

An overview of the case has been provided in the main body of the report to which this appendix is enclosed.

I can advise that my fees were set on a time cost basis subject to a fee estimate of £34,813 by creditors through a decision by correspondence on 26 January 2023.

INSOLVENCY PRACTITIONER'S CHARGING AND EXPENSES RECOVERY POLICY

A summary of my firm's charge-out rates and expenses policy is enclosed in the appendices.

All staff who worked specifically on this assignment had their time costed and charged to it, including secretarial and cashiering time. It is the firm's practice to ensure that work in conducted by appropriate staff members with the appropriate level of experience. Junior members of staff deal with the day to day administration on cases and a manager and Insolvency Practitioner then oversees the work undertaken. Where the issues are complex and litigious, the work will be closely supervised or undertaken by a senior manager or Insolvency Practitioner.

It is the policy of this firm to review staff charge-out rates periodically and increases have been implemented during the administration of the case as follows:-

Insolvency Practitioner	8%
Manager	8%
Administrator	8%
Assistants and Support Staff	8%

NARRATIVE DESCRIPTION OF WORK CARRIED OUT

Appendix 3 outlines the time costs incurred in relation to activities undertaken during the year, which can be summarised as follows. Staff of different levels were involved in the activities shown depending upon the experience required and, where significant, further information is provided in this respect.

Administration (including statutory reporting)

The joint liquidators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards.

The following activities have been undertaken:-

- Statutory advertising and filing in respect of the appointment
- Forming and documenting a strategy for the progression of the case
- Monitoring and maintaining an adequate statutory bond
- Notifying creditors and all interested parties of the liquidation
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress
- Maintaining case files, which must include records to show and explain the administration and any decisions made that materially affect the administration

- Preparation of decision notices, proxies / voting forms and collating and examining proofs and proxies to establish decisions. Dealing with queries with regarding to decisions and issuing the notice of result of decision process
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments
- Maintenance of statutory and case progression task lists/diaries
- Collecting and making an inventory of the company's books and records
- Sending records to storage and dealing with these records
- Undertaking data protection registration checks
- Undertaking Pension Protection Fund (PPF) search and submitting a notice of the appointment to the PPF, The Pensions Regulator and the trustees of the pension scheme
- Preparing the fee estimate
- VAT administration including returns and forms
- Conducting periodic case reviews to ensure that the liquidation is progressing efficiently, effectively and in line with the statutory requirements
- Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards
- Preparing general reports to creditors

We have met our statutory and regulatory duties to report to creditors, as listed below. In consideration of the need for transparency and engagement with creditors, care has been taken to ensure that reports and other communications with creditors have provided useful details of the strategies pursued and the outcomes anticipated.

During the Review Period, the following key documents have been issued:

- The report to creditors advising of my appointment. This report enclosed a fee estimate detailing the work proposed to be completed regarding the decision by correspondence held on 26 January 2023

Realisation of assets

The following activities were undertaken in order to generate funds to cover the costs of the liquidation, although based on current information no dividend is likely to be paid to creditors in this case. Some of this work may not have directly resulted in realisations, but it is necessary to identify, secure and investigate any potential assets of the company. My staff and I formulated and worked through a realisation strategy that sought to maximise realisations net of costs. The financial benefit of those efforts is described further in the main body of the report.

- Identifying, securing and insuring assets as necessary
- Corresponding with the company's bank with regard to its accounts and what is realisable
- Book debt collection, including liaising with customers, the director and solicitors should legal advice be necessary
- Correspondence with agent regarding valuation of the assets sold
- Requesting and receiving the cash held in by a third party
- Receiving funds regarding the realisation of assets

Investigations

During the Review Period, we carried out an initial review of the company's affairs in the period prior to appointment.

The directors provided the books and records and a completed questionnaire as well as a Statement of Affairs.

The information gleaned from this process enabled the joint liquidators to meet their statutory duty to submit a confidential report on the conduct of the director to the Insolvency Service.

This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

This initial assessment revealed matters that the joint liquidators considered merited further investigation. These matters are detailed in the main body of the report.

Although this work did not generate any financial benefit to creditors, it was necessary to meet the statutory duties as well as conduct appropriate enquiries and investigations into potential rights of actions to enhance realisations.

The work undertaken included:-

- Corresponding with the director and other relevant parties
- Reviewing completed questionnaires
- Reviewing the company records
- Reconstruction of the financial affairs of the company
- Review of specific transactions and liaising with the director regarding certain transactions
- Completing a questionnaire under the Company Directors Disqualification Act
- Submission of report with the Insolvency Service
- Assisting the Insolvency Service with its investigations
- Conducting follow up work as necessary in respect of investigation findings

Creditors

In order to comply with rules, regulations and best practice guides as well as receive claims, the following tasks were undertaken:-

- Communication with creditors as appropriate
- Maintaining a list of creditors' claims
- Disclaiming or surrendering the leasehold premises, including liaising with the landlord and undertaking the necessary statutory filing
- Liaising with the Redundancy Payments Service and employees with regard to employee claims
- Obtaining, processing and submitting information to the Redundancy Payments Service with regard to employee claims

TIME AND CHARGE OUT SUMMARY

A summary of the time spent on this assignment and the costs charged to it as a result is provided in Appendix 3.

I can advise that I have drawn no remuneration. I had unbilled time costs of £19,284 at the anniversary date.

SUPPORTING DOCUMENTS

I enclose a copy of the resolution passed dealing with the approval of our remuneration.

PRG SERVICES (UK) LIMITED
BREAKDOWN OF TIME COSTS INCURRED
INCLUDING COMPARISON TO FEE ESTIMATE
FOR THE PERIOD FROM 12 DECEMBER 2022 TO 11 DECEMBER 2023

							Per Fee Estimate		
Classification of Work Function	**Insolvency Practitioner**	**Manager**	**Administrators**	**Total Hours**	**Time Cost £**	**Average Hourly Rate**	**Total Hours**	**Time Cost £**	**Average Hourly Rate**
Administration and planning	4.9	1.6	24.3	30.8	8,040.68	261.06	58.2	14,785.00	254.04
Investigations	4.0	21.5	1.3	26.8	7,936.00	296.12	25.0	8,615.00	344.60
Realisation of assets	0.8	0.0	3.6	4.4	1,167.28	265.29	11.0	3,110.00	282.73
Creditors	0.8	6.2	0.4	7.4	2,140.50	289.26	17.8	5,472.50	307.44
Closure	0.0	0.0	0.0	0.0	-	-	9.0	2,830.00	314.44
Total Hours	10.5	29.3	29.6	69.4		277.87	121.0	34,812.50	287.71

Total Time Cost	**19,284.46**
Billed to date	-
Written off to date	-
Outstanding Time Cost	**19,284.46**

THE INSOLVENCY COMPANY SW LTD – FEES AND EXPENSES POLICY

This policy applies where a licensed Insolvency Practitioner in this firm is seeking appointment, or is currently acting, as an office holder of an insolvent estate and a resolution will be proposed or has been approved authorising fees to be drawn from the estate.

Charge out Rates from 1 September 2023

Grade (£ per hour)

	£
Insolvency Practitioner	459 – 486
Manager	297 - 450
Administrator	237 - 270
Assistants and Support Staff	150 - 200

All above charges are exclusive of VAT.

Time costs are calculated using 6-minute units.

In the event that the fee agreement does not provide for fees on a time cost basis, this information is produced for information only and fees will be drawn on the basis agreed

Agent's Costs
Charged at cost based upon the charge made by the Agent instructed, the term Agent includes:

- Solicitors/Legal Advisors
- Auctioneers/Valuers
- Accountants
- Quantity Surveyors
- Estate Agents
- Other Specialist Advisors

Expenses
In accordance with Statement of Insolvency Practice 9 (SIP9) the basis of allocation in respect of expenses incurred by the Office Holder in connection with the Liquidation of the estate must be fully disclosed to creditors. Expenses are categorised as either Category 1 or Category 2.

Category 1 expenses: These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, statutory report web-hosting and equivalent costs reimbursed to the office holder or his or her staff. Category 1 expenses can be drawn without prior approval although an office holder should be prepared to disclose information about them in the same way as any other expenses.

Category 2 expenses: These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage. Category 2 expenses may be drawn if they have been approved in the same manner as an office holder's remuneration. When seeking approval, an office holder should explain, for each category of expense, the basis on which the charge is being made. If an office holder has obtained approval for the basis of category 2 expenses, that basis may continue to be used in a sequential appointment where further approval on the basis of remuneration is not required, or where the office holder is replaced.

Category 2 expenses are proposed to be recovered as follows:

Mileage 80 pence per mile

For further information, the publication, A Creditors' Guide to fees is available to view via our website; www.theinsolvencycompany.co.uk. If, however, you do not have access to the internet and require a hard copy, please contact the office and one will be posted to you.

Please note that charge out rates and expenses are reviewed annually and may be subject to change.

RECORD OF DECISION

Company Name: **PRG Services (UK) Limited (In Liquidation) ("the Company")**
Company Number: **03620973**

The deadline for submission of votes – 23.59 on 26 January 2023 – had passed.

The following decisions were considered:

1	That a liquidation committee will not be established.
2	That the Joint Liquidators' fees be fixed on a time cost basis plus VAT with authority to draw fees on account, capped at the sum set out in the fees estimate without further approval; and
3	That the Liquidator be authorised to discharge all Category 2 expenses, calculated on the bases detailed in The Insolvency Company SW Ltd's Summary.

The following voting forms were received:

Ref.	Creditor	Claim[1] £
1	Roger Uddin	£1,297.13

Ref.	Decision 1		Decision 2		Decision 3	
	For	Against	For	Against	For	Against
1		£1,297.13	£1,297.13		£1,297.13	

First stage: The voting as percentages of total claims of those creditors who voted was as follows:

	Percentage	Decision outcome
For decision 1	0%	Not passed
For decision 2	100%	Approved
For decision 3	100%	Approved

Although creditors voted for the establishment of a Liquidation Committee, there were insufficient nominations by 26 January 2023 and therefore no Committee has been established.

Stacey Phipps
Joint Liquidator and convener
Dated: 15 February 2023

[1] Note: a claim form MUST have been received by the deadline in order for the vote to count. Claim forms submitted prior to the Notice of Decision Procedure count for these purposes.

NOTICE OF GENERAL USE OF WEBSITE

Company Name: **PRG Services (UK) Limited (In Liquidation) ("the Company")**
Company Number: **03620973**

This Notice is given under Rule 1.50 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Liquidator of the Company, Stacey Phipps, of The Insolvency Company SW Ltd, 2 The Crescent, Taunton, Somerset, TA1 4EA (telephone number 01823 216156), who was appointed by the members and creditors.

Accessing documents

The Joint Liquidator has chosen to deliver all future documents (other than those listed below) to members and creditors by making them available for viewing and downloading on the website set out below:

Website:	www.ips-docs.com
Username:	See cover email / letter
Password:	See cover email / letter

Documents will be uploaded to this website without further notice to members and creditors and the Joint Liquidator will not be obliged to deliver any such documents to any recipient of this notice unless it is requested.

Requesting hard copies

Recipients of this notice may at any time request a hard copy of any or all of the following:

(i) documents currently available for viewing on the website; or
(ii) future documents that may be made available there.

To request one or more hard copies, contact the office by one of the following methods:

Telephone:	01823 216156
Email:	info@theinsolvencycompany.co.uk
By post:	The Insolvency Company SW Ltd, 2 The Crescent, Taunton, Somerset, TA1 4EA

Documents that will not be uploaded to the website

The following documents will not be uploaded to the website, but instead will be delivered by post or by email as required:

(i) a document for which personal delivery is required;
(ii) a notice under rule 14.29 of the Insolvency (England & Wales) Rules 2016 of intention to declare a dividend; and
(iii) a document which is not delivered generally.

Signed: Dated: 1 February 2024

Stacey Phipps
Joint Liquidator

Documents that are likely to be uploaded to the website

In Liquidation, the following reports and notices are generally issued:

Document	**Approximate timescale (from commencement of Liquidation)**
Notice of Appointment	28 days
Annual Progress Report	2 months after each anniversary
Final Account	On completion