# ABF TRADING LIMITED REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

Bessler Hendrie
Chartered Accountants
Statutory Auditor
Albury Mill
Mill Lane
Chilworth
Guildford
Surrey
GU4 8RU





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## **ABF TRADING LIMITED**

# COMPANY INFORMATION for the year ended 31 December 2014

**DIRECTORS:** 

Dame Penelope Keith D.B.E., D.L.

M Johns

**SECRETARY:** 

M Johns

**REGISTERED OFFICE:** 

6 Adam Street London WC2N 6AD

**REGISTERED NUMBER:** 

03589944 (England and Wales)

**AUDITORS:** 

Bessler Hendrie

Chartered Accountants Statutory Auditor

Albury Mill Mill Lane Chilworth Guildford Surrey GU4 8RU

**SOLICITORS:** 

Gordon Dadds 6 Agar Street

London WC2N 4HN

# REPORT OF THE DIRECTORS for the year ended 31 December 2014

The directors present their report with the financial statements of the company for the year ended 31 December 2014.

#### PRINCIPAL ACTIVITY

The company's principal activity in the year under review was that of Christmas Card selling. Surplus funds are raised for the benefit of the parent charity, the Actors' Benevolent Fund, an incorporated charity registered in England and Wales.

#### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 January 2014 to the date of this report.

Dame Penelope Keith D.B.E., D.L. M Johns

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

## **AUDITORS**

The auditors, Bessler Hendrie Chartered Accountants, have indicated a willingness to continue in office.

# REPORT OF THE DIRECTORS for the year ended 31 December 2014

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

M Johns - Secretary

18 March 2015

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ABF TRADING LIMITED

We have audited the financial statements of ABF Trading Limited for the year ended 31 December 2014 on pages six to ten. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2014 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ABF TRADING LIMITED

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

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Jason Saunders (Senior Statutory Auditor) for and on behalf of Bessler Hendrie Chartered Accountants
Statutory Auditor
Albury Mill
Mill Lane
Chilworth
Guildford
Surrey
GU4 8RU

18 March 2015

# PROFIT AND LOSS ACCOUNT for the year ended 31 December 2014

	Notes	2014 £	2013 £
TURNOVER		19,407	21,787
Cost of sales		(9,971)	(11,211)
GROSS PROFIT		9,436	10,576
Administrative expenses		(8,039)	(9,810)
OPERATING PROFIT	2	1,397	766
Gift Aid to The Actors' Benevolent Fund	3	(1,408)	(776)
		(11)	(10)
Interest receivable and similar inc	ome	11	10
PROFIT ON ORDINARY ACT BEFORE TAXATION	TIVITIES	-	· -
Tax on profit on ordinary activitie	es 4	-	
PROFIT FOR THE FINANCIA YEAR	AL	<u> </u>	<del></del>
		<del></del>	

# BALANCE SHEET 31 December 2014

		2014	2013
	Notes	£	£
CURRENT ASSETS			
Stocks		4,600	4,697
Debtors	6	1,880	2,859
Cash at bank		23,280	21,157
		29,760	28,713
CREDITORS		25,700	20,715
Amounts falling due within one year	7	(29,758)	(28,711)
		<del></del>	
NET CURRENT ASSETS		2	2
TOTAL ASSETS LESS CURRENT	•	<del></del>	<del>\</del>
LIABILITIES		2	2
		<del></del>	===
CAPITAL AND RESERVES			
Called up share capital	8	2	2
Carred up share capital	O		
SHAREHOLDERS' FUNDS		2	2
SHAREHOLDERS FUNDS			<del></del>
			<del></del>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 18 March 2015 and were signed on its behalf by:

Dame Penelope Keith D.B.E., D.L. - Director

M Johns - Director

# NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2014

## 1. ACCOUNTING POLICIES

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### **Turnover**

Turnover represents the invoiced value of Christmas Cards supplied by the company during the year, net of value added tax.

## Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 20% on cost

#### Stocks

Stock represents Christmas Cards that are yet to be sold at the year end. These are valued at the lower of cost and net realisable value.

#### 2. **OPERATING PROFIT**

The operating profit is stated after charging:

	Auditors' remuneration	2014 £ 800	2013 £ 825
	Directors' remuneration and other benefits etc	<u>-</u>	-
3.	CHARGES		
		2014 £	2013 £
	Gift Aid to The Actors' Benevolent Fund	1,408	776
		1,408	

## 4. TAXATION

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2014 nor for the year ended 31 December 2013. This is due to the company discharging all profits by way of Gift Aid to its parent company, The Actors' Benevolent Fund.

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 December 2014

5.	TANGIBLE	FIXED ASSETS			Office equipment
	COST At 1 January 2 and 31 Decem				1,929
	DEPRECIATA At 1 January 2 and 31 Decem	2014			1,929
	NET BOOK At 31 Decemb				<u>-</u>
	At 31 Decemb	per 2013			-
6.	DEBTORS:	AMOUNTS FALLING DI	UE WITHIN ONE YEAR	2014	2013
	Trade debtors Other debtors			£ 528 1,352  1,880	£ 162 2,697
7.	CREDITOR	S: AMOUNTS FALLING	DUE WITHIN ONE YEAR	2014	2013
	Trade creditor Amounts owe Other creditor	d to group undertakings		£ 1,505 26,731 1,522 29,758	£ 595 26,662 1,454  28,711
8.	CALLED UP	SHARE CAPITAL			
	Allotted, issue Number:	ed and fully paid: Class:	Nominal value:	2014 £	2013 £
	2	Ordinary	£1	2 ====	2

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 December 2014

9.	RESERVES	Profit and loss account £
	Profit for the year	<u>-</u>
	At 31 December 2014	- -

# 10. **CONTINGENT LIABILITIES**

The company is part of a VAT group together with The Actors' Benevolent Fund. Both of these companies are jointly and severally liable for the group VAT creditor.

# 11. RELATED PARTY DISCLOSURES

The ultimate parent company is The Actors' Benevolent Fund, a charity registered in England and Wales. At 31 December 2014, ABF Trading Limited owed £26,731 (2013: £26,662) to The Actors' Benevolent Fund.

During the year, ABF Trading Limited paid profits of £1,408 (2013: £776) by Gift Aid, £2,000 (2013: £2,000) as a management charge and raised £3,893 (2013: £4,035) in donations for The Actors' Benevolent Fund.

# TRADING AND PROFIT AND LOSS ACCOUNT for the year ended 31 December 2014

	2014		2013	
	£	£	£	£
Sales		19,407		21,787
Cost of sales Purchases		9,971		11,211
GROSS PROFIT		9,436		10,576
Other income Interest receivable		11		10
		9,447		10,586
Expenditure Wages and salaries Stationery and printing Subscriptions Sundry expenses Professional fees Management fees Audit fees	3,660 487 48 500 2,000 800	7,495 1,952	5,093 118 125 47 490 2,000 825	8,698
Finance costs Bank charges		544		1,112
Ü		1,408		776
Charges Gift Aid to The Actors' Benevolent Fund		1,408		776
NET PROFIT				