

# TM02

## Termination of appointment of secretary



You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate)

☒ **What this form is NOT for**  
You cannot use this form for  
terminating the appointment of a  
director. To do this, use form  
TM01 'Termination of appointment  
of director'

For further information please  
visit [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)



A38 01/04/2010 210  
COMPANIES HOUSE

### 1 Company details

Company number 0 3 5 7 5 1 6 9  
Company name in full Rubicon International Services Limited

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register

Title \* Mr  
Full forename(s) Jeffrey Paul Arnold  
Surname/Corporate name Day

### 3 Termination date ①

Date of termination of appointment 2 5 0 3 2 0 1 0

① Only one secretary appointment can  
be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature

X  X


This form may be signed by  
Director ②, Secretary, Person authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Chantry Commission receiver  
and manager, CIC manager, Judicial factor


② **Societas Europaea**  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership



③ **Person authorised**  
Under either section 270 or 274 of  
the Companies Act 2006

## TM02

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 <b>Presenter information</b>	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	
Company name	SJ Berwin LLP
Address	
Post town	
County/Region	
Postcode	E C 4 R 1 B E
Country	
DX	DX 255 LONDON/CHANCERY LANE
Telephone	+44 (0)20 7111 2222

 <b>Checklist</b>
<b>We may return forms completed incorrectly or with information missing.</b>
<b>Please make sure you have remembered the following:</b>
<input type="checkbox"/> The company name and number match the information held on the public Register
<input type="checkbox"/> You have correctly entered the name of the secretary being terminated
<input type="checkbox"/> You have included the date of termination
<input type="checkbox"/> You have signed the form.

 <b>Important information</b>
Please note that all information on this form will appear on the public record.
 <b>Where to send</b>
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.
<b>For companies registered in England and Wales:</b> The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
<b>For companies registered in Scotland</b> The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
<b>For companies registered in Northern Ireland:</b> The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

 <b>Further information</b>
For further information, please see the guidance notes on the website at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or email <a href="mailto:enquiries@companieshouse.gov.uk">enquiries@companieshouse.gov.uk</a>
This form is available in an alternative format. Please visit the forms page on the website at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a>