**ABBREVIATED ACCOUNTS** 

FOR THE YEAR ENDED 30 NOVEMBER 2004



### **CONTENTS**

	Page
Abbreviated balance sheet	1 - 2
Notes to the abbreviated accounts	3 - 4

## ABBREVIATED BALANCE SHEET AS AT 30 NOVEMBER 2004

		200	2004		2003	
	Notes	£	£	£	£	
Fixed assets				·		
Tangible assets	2		12,346		7,557	
Current assets						
Debtors		60,565		61,504		
Cash at bank and in hand		2		4,865		
		60,567		66,369		
Creditors: amounts falling due within						
one year		(49,096)		(50,125)		
Net current assets			11,471		16,244	
Total assets less current liabilities			23,817		23,801	
Provisions for liabilities and charges			(1,261)		(1,465)	
			22,556		22,336	
Capital and reserves						
Called up share capital	3		2		2	
Profit and loss account	ŭ		22,554		22,334	
Shareholders' funds			22,556		22,336	
					<del></del>	

## ABBREVIATED BALANCE SHEET (CONTINUED) AS AT 30 NOVEMBER 2004

In preparing these abbreviated accounts:

- (a) The director is of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The director acknowledges his responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 28 September 2005

M Parker

Director

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2004

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Improvements to landlords property

2% straight line

Computer equipment

25% reducing balance

Fixtures, fittings & equipment

15% reducing balance

#### 1.4 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the director, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

#### 1.5 Factoring of trade debts

In accordance with the provisions of Financial Reporting Standard No. 5, the gross amount of factored debts is included in debtors and the liability in repect of the advance proceeds received from the factor was included in creditors due within one year.

The interest element of the factoring charges is recognised as it accrues and is included in the profit and loss account with other interest charges. Other factoring costs are similarly accrued.

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 30 NOVEMBER 2004

2	Fixed assets		
			Tangible assets £
	Cost		~
	At 1 December 2003		12,189
	Additions		6,505
	At 30 November 2004		18,694
	Depreciation		<del></del>
	At 1 December 2003		4,632
	Charge for the year		1,716
	At 30 November 2004		6,348
	Net book value		
	At 30 November 2004		12,346
	At 30 November 2003		7,557
3	Share capital	2004	2003
		£	£
	Authorised		
	1,000 Ordinary Shares of £1 each	1,000	1,000
	Allotted, called up and fully paid		
	2 Ordinary Shares of £1 each	2	2