

**BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT
(A Company Limited by Guarantee)**

**Company Number: 3537262
Charity Number: 1069236**

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

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BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

Company Number: 3537262

Charity Number: 1069236

**FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 MARCH 2015**

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BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

LEGAL AND ADMINISTRATIVE DETAILS

Directors/Trustees:	Matthew Armstrong - Treasurer Richard Connolly - Chair Derek Lundberg (resigned 1 October 2014) Kaz Doward (appointed 15 May 2015) Mirna Golubic Venkataraman (appointed 15 May 2015) Bella Wheeler (resigned 1 May 2015) Mark King (appointed 7 April 2014) Margaret Fenwick (resigned 1 May 2015) Suraya Momand (appointed 15 May 2015)
Company Secretary:	Monica Mecheski (appointed 12 May 2015) Margaret Fenwick (resigned 1 May 2015)
Bankers:	Unity Trust Bank PLC Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB
Solicitors:	Wynne Baxter Godfree Dial House 221 High Street Lewes East Sussex BN7 2AE
Independent Examiner:	C R Tyler FCA DChA Clark Brownscombe Limited 8 The Drive Hove East Sussex BN3 3JT
Registered Office:	Prior House 6 Tilbury Place Brighton BN2 2GY
Registered Company No:	3537262
Registered Charity No:	1069236

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2015

The Directors / Trustees present their report together with the Accounts of the company for the year ended 31 March 2015.

The charity is constituted as a company limited by guarantee, incorporated on 25 March 1998, and is therefore governed by its Memorandum and Articles of Association, as amended 8 March 2001, 10 July 2002, 16 October 2002, 12 November 2003 and 16 October 2006.

The company received charitable status on 22 April 1998.

The Trustees believe that the financial statement comply with current statutory requirements, the requirements of its governing document and with the Charity 2005 SORP.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Administrative Details

Day to day running of the Centre is delegated to the paid workers on a joint and equal basis. The charity employs 7 project co-ordinators and 4 other workers on a part-time basis and is otherwise dependent on volunteers, approximately 160 in any given year. Without volunteers the Charity could not function in the way it does at present. The trustees are also voluntary and usually centre users: the system whereby the centre users voluntarily take part in its operation is a central tenet of the philosophy upon which the Charity runs and was originally founded.

Governance

The Trustees, as Charity Trustees, have control of the charity and its property and funds.

The Trustees shall consist of at least 7 and not more than 14 individuals, including co-optees, all of whom must be members. Those individuals shall be in the following categories and shall be appointed or elected in the following specified manner:

- Not more than 8 Trustees elected at the AGM (or in the case of a vacancy at an EGM) of whom at least 7 must be people who have acted in a voluntary capacity for the charity for at least the last 4 months and have completed at least 15 volunteer sessions in that period.
- Not more than 3 Trustees appointed by the Trustees (co-optees) with proven expertise in the areas of personnel, finance, law, business or advice.
- Not more than 3 Trustees appointed by such other relevant local organisations as the Trustees shall decide.

New trustees receive an induction pack which includes details on the structure for deciding things, doing things and how we are organised. In addition, they attend training sessions organised internally and those offered externally. The management committee meets once a month.

All project workers meet weekly to manage and co-ordinate the centre's work.

All trustees and project workers meet together on Development Days (4 per annum) to consider long term plans and to consider any issues that the centre is facing.

Both project workers and trustees build partnerships with a large number of local organisations, both charities and statutory bodies, and have representation on committees, partnership boards and forums.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

TRUSTEES' REPORT – continued

PUBLIC BENEFIT

In shaping our objectives and planning our activities for the year, the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard to public benefit. In particular, the Trustees have considered how the planned activities will contribute to the overall aims and objectives that they have set.

The Trustees believe that the following paragraphs, specifically on the “Objectives and Activities” and “Achievements and Performance” for the year, relate in detail the benefit that the Charity provides to the public.

OBJECTIVES AND ACTIVITIES

The objects of the Charity are to relieve poverty, distress and hardship amongst unemployed people and their families living or staying in the Brighton area, regardless of race, sex, age, ability or sexual orientation.

The Centre aims to provide a package of practical, volunteer run services, which help families and individuals to challenge the affects of poverty and disadvantage, including: playroom and family support, computing and education classes, access to computers, daily hot meal, safe and welcoming day centre space, housing advice, family support and practical support (laundry, clothes, food, equipment), volunteering opportunities, advice on benefits and social welfare issues and a wide range of groups, activities and events designed to engage the hardest to reach members of the community. The Centre has at its heart an ethos of empowerment through self help; people disadvantaged by unemployment, poverty, ill-health, lack of opportunity and poor housing can access our integrated and practical services, while at the same time coming together to work to improve both their own and others' quality of life.

We have 9 main projects run by teams of volunteers and organised around a day centre setting:

Digital and Financial Inclusion Project-Supporting people to access better digital and financial inclusion through our free on-line computer service and access to more affordable financial services and living costs. Help with grants and budgeting.

Participation and Volunteering Project - encouraging and supporting people into volunteering and providing activities, events and groups to engage the hardest to reach in our community. Offering a safe and welcoming space for all in the community including those who are homeless.

Education and Skills Project - range of courses aimed at breaking down barriers in returning to study, classes in healthy living, creative arts, languages and dance and movement and a range of computer courses, as well as volunteer supported computer access sessions.

Food Project - providing a daily vegan hot meal, a safe and welcoming social space, access to drinks, children's play area, user run whole food co-op and allotment project providing fresh produce for the Centre. An emergency food bank and volunteering and skills opportunities around food preparation and serving.

Office Project - providing a first point of contact, helping people to access services, assisting with complex queries, signposting, taking bookings and managing petty cash. Providing quality volunteer opportunities with excellent pre-employment training and confidence building. Helping families with use of a phone, postal address and photocopying.

Welfare Rights Project – qualified staff and trained volunteer advisors provide advice on benefits and social welfare issues, representation for appeals and tribunals, home visits and telephone advice line.

Temporary Housing Project - advice and information, laundry, equipment loan, free clothes, bedding, toys and equipment, help finding schools and sourcing furniture and equipment.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

TRUSTEES' REPORT – continued

Playroom Project - providing family support and a structured environment for supervised play and learning that enables parents and carers to access services or volunteer. Offers a free Ofsted registered crèche service for young children 0-8 years.

Family Support – working closely with the Turner Children's centre and schools in the central Brighton area to provide family support, promote positive parenting and be on hand to help young families, both practically and emotionally, in severe poverty and with multiple issues.

For further details of activities undertaken and services provided by the charity to fulfil the above objectives, the reader is referred to the latest 'Annual Report' December 2015.

ACHIEVEMENT AND PERFORMANCE

This year the Centre continues to be very busy with an average of 360 visitors and service users per week. The increase in use of our computer, family support and welfare rights services seem to link directly to the austerity cuts and new benefit and job seeker rules. We predict the numbers of service users will increase as further cuts, benefit sanctions and new, as well as the level of need and vulnerability of our beneficiaries.

The fundraiser and development worker has been in post for over a year and this has meant the securing of new grants and projects for the charity. The main focus of these projects has been on poverty and how to empower people in severe disadvantage to improve their lives and situations. On top of the already successful and on-going projects of the charity mentioned this year and moving forward we concentrated on:

- a) More one to one support (especially for our vulnerable service users and volunteers), work experience, confidence building and employment skills for our 160 volunteers.
- b) Immediate help and multiple advice and support for families in crisis and onward referrals where appropriate
- c) Improvements in inclusion and communication, especially digital.
- d) Financial help, signposting and support for people in poverty and debt.
- e) Education opportunities for parents linked to free crèche places.

Highlights of the year:

With support from a Capital grant from the 'Veolia Environmental Trust' and a small grant from Tesco's we were able to refurbish the Kitchen and tea bar areas, computer room, classroom and paint some of the main spaces and get a working cooker and ventilation system.

Due to a decrease in staff hours and an increase in demand for our services it was decided to close the centre on a Monday for an interim period and condense some of our services. Happily later in 2015 we will be able to open the centre again on a Monday.

The Homeless meetings attendance and distribution of our homeless guide to Brighton continues to increase and was funded again by our secret millionaire. We have had some informative meetings with local speakers and have been able to support the people attending with a hot lunch and bag of food and sleeping bags when available.

Regular centre user meetings, magazine meetings and art and craft activities have taken place and we have participated in the Brighton Fringe and a local Food Poverty exhibition.

Our hot vegan lunch has been ever popular with over 10,000 free or subsidised hot meals provided by our fabulous volunteer cooks. Volunteer cooks have gained qualifications and new skills and our allotment facilities have been improved by a regular group of families.

The Welfare Rights team has been incredibly busy and thanks to the commitment of our skilled volunteers has been able to deliver even more benefit advice sessions than ever before as well as helping with housing issues and debt. We have again been administering the emergency winter grants for the Council.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

TRUSTEES' REPORT – continued

The newly refurbished Computer Room has been busy and in daily use, offering free internet access, help with printing and communication. Digital and Financial and basic computer use, support every day.

On-going Development of Services:

Our Welfare Rights service is in great demand and we expect this to increase into next year as benefits rules change and more people are referred to us through social, health and education services. Staff and volunteers often find waiting times are lengthening for our service users and we are constantly looking to recruit new volunteers with relevant experience with this and other roles.

The Crèche is looking forward to being able to work with the children on new gardening plots we now have just outside the crèche. New toys and equipment make the playroom as interesting and interactive as ever. Working with children with ESOL and lack of communication skills means children need more one to one support and extra training of staff and volunteers around this and child safety will be a priority.

The team of allotment volunteers will continue to grow organic vegetables, fruit and culinary herbs. The Poly-tunnel gives them a chance to learn more cultivation and growing skills and building skills with a new shelter. Volunteers will be able to enjoy seasonal activities and social events, visits from a local herbalist, food workshops and opportunities to volunteer in our busy kitchen.

The Education Project continues to update its digital services to include supported access to all things financial, with free use of our computers and internet access, in our Main Area and Computer room. Volunteers and project workers support computer users each morning with digital and financial inclusion activities.

Our reliable team of Office Volunteers ensure that the reception area is open and welcoming to all five days per week. It offers a facility for use as a postal address for people who are homeless or in transit, use of a free phone and email for people with no communication facilities of their own.

We will continue to have open access to all our services and to keep the centre as a free and safe space for people to feel listened to and supported. We offer an increasingly rare facility in the City as many centres and services are having to close or cut back. We aim to offer as many free services as possible so that poverty is not a barrier to participation for our community and local families.

FINANCIAL REVIEW

The Statement of Financial Activities shows expenditure for the period ended 31 March 2015 was £247,696 (2014: £227,529) against income of £257,763 (2014: £218,899) leaving a net surplus for the year of £10,067 (2014: net deficit £8,630). At the balance sheet date the Charity had sufficient funds to meet its obligations. Note 11 to the accounts gives further details of our funds.

Reserves Policy

The Trustees are cognisant of the Charity Commissioners requirements on reserves policy and their medium term objective has been to increase the reserves to obtain a level (target £60,000) where unrestricted funds will cover three months forward. As can be seen from Note 11, unrestricted reserves have returned to this level at the end of this year and our aim is to sustain this level over the coming year.

Risk Policy

The major risks that the charity is exposed to, as identified by the trustees, have been reviewed. The trustees are satisfied that there are established systems and procedures in place to manage those risks.

Investment Policy

In accordance with paragraph 4.17 of its Memorandum of Association the charity can deposit or invest funds in any manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification). At present any surplus funds are held on deposit at the Unity Trust Bank PLC.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

TRUSTEES' REPORT – continued

DIRECTORS RESPONSIBILITIES

The Trustees (who are also Directors of Brighton Unemployed Centre Families Project for the purposes of Company law) are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the year and of the surplus or deficit of the company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business; and
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

INDEPENDENT EXAMINER

C. R. Tyler of Clark Brownscombe Limited, the Independent Examiner, is willing to continue in office and a resolution to reappoint him will be proposed at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities.

This report was approved by the Board of Trustees and signed on its behalf by



Matthew Armstrong (Treasurer)

Date: 05/11/15.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT
INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS
ON THE UNAUDITED ACCOUNTS OF
BRIGHTON AND HOVE UNEMPLOYED CENTRE FAMILIES PROJECT

I report on the accounts of the company for the year ended 31st March 2015 which are set out on pages 8 to 16.

Respective responsibilities of Trustees and Examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.


Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - a. to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C R Tyler FCA DChA
Clark Brownscombe Limited
Chartered Accountants
8 The Drive
Hove
East Sussex
BN3 3JT

Date: 16th November 2015

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2015

INCOME AND EXPENDITURE	Notes	Restricted Revenue £	Unrestricted Revenue £	Total 2015 £	Total 2014 £
Incoming Resources					
From Generated Funds:					
Donations & Gifts		-	7,938	7,938	4,582
Rents Receivable		-	3,600	3,600	3,600
Investment Income		-	156	156	93
		<u>-</u>	<u>11,694</u>	<u>11,694</u>	<u>8,275</u>
From Charitable Activities:					
Grants Receivable	2	192,368	41,000	233,368	193,299
Kitchen		-	7,291	7,291	9,658
Courses and Room Hire		-	3,508	3,508	5,300
Laundry Service		-	1,832	1,832	2,044
Other		-	70	70	323
		<u>192,368</u>	<u>53,701</u>	<u>246,069</u>	<u>210,624</u>
Total Incoming Resources		<u>192,368</u>	<u>65,395</u>	<u>257,763</u>	<u>218,899</u>
Resources Expended					
Costs of generating funds:					
Fundraising costs	3	-	9,500	9,500	9,500
Charitable Activities	4	192,902	43,424	236,326	216,389
Governance Costs	5	<u>-</u>	<u>1,870</u>	<u>1,870</u>	<u>1,640</u>
Total Resources Expended		<u>192,902</u>	<u>54,794</u>	<u>247,696</u>	<u>227,529</u>
Net Incoming Resources for the year		(534)	10,601	10,067	(8,630)
Transfer between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		(534)	10,601	10,067	(8,630)
Net Movement in Funds					
Brought forward at 1 April 2014		<u>3,201</u>	<u>51,154</u>	<u>54,355</u>	<u>62,985</u>
Carried forward at 31 March 2015	11	<u>2,667</u>	<u>61,755</u>	<u>64,422</u>	<u>54,355</u>

The Statement of Financial Activities incorporates the Income and Expenditure Account. The results for the year derive from continuing activities and there are no other recognised gains or losses in the year.

The notes on pages 10 to 16 form part of these Accounts

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

BALANCE SHEET AS AT 31 MARCH 2015 Company number 3537262

	Notes	2015	2014
		£	£
FIXED ASSETS			
Tangible Assets	7	2,667	3,201
CURRENT ASSETS			
Debtors	8	5,024	6,229
Cash at Bank and in Hand		<u>118,059</u>	<u>97,219</u>
		123,083	103,448
CREDITORS – amounts falling due within one year	9	<u>(61,328)</u>	<u>(52,294)</u>
NET CURRENT ASSETS		<u>61,755</u>	<u>51,154</u>
NET ASSETS		<u>64,422</u>	<u>54,355</u>
FUNDS			
Restricted Funds	12	2,667	3,201
Unrestricted Funds	11	<u>61,755</u>	<u>51,154</u>
		<u>64,422</u>	<u>54,355</u>

For the year in question, the charitable company was entitled to exemption from an audit under Section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Act.

The Trustees / Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of Accounts.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 28/04/15 and signed on its behalf by:



Matthew Armstrong (Treasurer)

The notes on pages 10 to 16 form part of these Accounts

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006, the Charities Act 2011 and follow the recommendations of the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

1.2 Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1.

1.3 Fund Accounting

The charity has various types of funds for which it is responsible:

Unrestricted Funds

These funds are for use on the general charitable objectives of the charity.

Restricted Funds

These arise from specific grants for individual projects and appeal receipts for specific purposes. They must be used for the restricted charitable purpose for which they were given.

Designated Funds

These funds are unrestricted funds which have been earmarked by the Trustees and set aside for specific purposes.

1.4 Incoming Resources

Donations

Donations are recognised on the receipt of cash. The Charity also benefits from many voluntary hours from its helpers. It would be impossible to place a value on this for which the Charity is extremely grateful and without which much of the work undertaken could not be achieved.

Grants

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants have been received for capital items the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet. (See Note 9)

1.5 Resources expended

Resources expended are accounted for on an accruals basis. Costs of charitable activities are split over each of the project areas on a percentage basis in order to give an accurate estimation of the resources used by each project. Cost of Generating Funds includes the cost of persons employed to fundraise in the year.

Governance Costs comprise all costs associated with constitutional and statutory requirements.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS – continued

1.6 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided in order to write off each asset over its estimated useful life:

Equipment:	written off in full in year of purchase
Leasehold improvements:	over the lease term which is ten years

It is the charity's policy to capitalise items with a value of £500 or more. Items below this threshold are expensed in the SOFA.

The charity undertakes regular impairment reviews of its fixed assets.

1.8 Operating leases

Rentals payable under operating leases are charged on a straight line basis over the term of the lease.

2. GRANTS

	2015	2014
	£	£
Restricted Revenue grants:		
Brighton and Hove Council Children's Trust	22,448	27,448
Awards for All	9,822	-
Brighton and Hove Council Financial Inclusion	13,760	6,250
Veolia	25,537	-
BBC Children in Need	18,620	17,920
Brad Phillips Charitable Trust	2,000	2,000
ESF Community Fund	15,000	-
Draper's Hall	-	8,000
Henry Smith Trust	21,700	21,700
Comic Relief	5,800	-
Sussex Community Foundation	4,600	5,766
Tudor Trust	25,000	25,000
Community of the Blessed Virgin Mary	2,000	2,000
Garfield Weston Foundation	10,000	10,000
Juice Radio	1,956	-
Infinity Foods	1,925	3,875
Callum Family Trust	-	5,000
Lacy Tate	500	-
Scottish Power	-	5,000
Community First	750	720
The Co-operative Group	1,380	1,980
BHCC Small Grants Environmentally Sustainable	-	2,000
Argus	250	-
Brighton & Hove City Council	8,800	-
Brighton and Hove Food Partnership	520	1,015
Total Restricted Revenue Grants	192,368	145,674

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS – continued

2. GRANTS - continued	2015 £	2014 £
Unrestricted Revenue Grants		
Brighton and Hove City Council	<u>41,000</u>	<u>47,625</u>
	<u>41,000</u>	<u>47,625</u>
TOTAL GRANTS RECEIVABLE IN THE YEAR	<u>233,368</u>	<u>193,299</u>

The following grants were received this year but relate to the 2015/16 year. These are shown under Grants in Advance (see note 9).

	£
Garfield Weston	10,000
Lloyds TSB Foundation	23,800
NHS Wellbeing and Innovation Fund	5,000
Comic Relief	5,828
Infinity Foods	4,662
Brighton and Hove Council Financial Inclusion	2,146
Sussex Community Foundation	<u>6,234</u>
	<u>57,670</u>

The grants below were received in advance last year and are included in the above grants for this year.

	£
Brighton and Hove City Council	17,162
The Co-Operative Group	1,380
Infinity Foods	925
Henry Smith Trust	21,700
Food Partnership	<u>520</u>
	<u>41,687</u>

3. FUNDRAISING COSTS

	Restricted Funds £	Unrestricted Funds £	2015 Total £	2014 Total £
Costs of generating funds				
Internal fundraiser's salary	<u>-</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>

4. CHARITABLE ACTIVITIES

	Restricted Funds £	Unrestricted Funds £	2015 Total £	2014 Total £
Crèche Project	70,567	-	70,567	72,331
Temporary Housing Project	5,251	13,871	19,122	21,308
Education Project	36,470	-	36,470	21,620
Welfare Rights Project	11,746	13,551	25,297	27,536
Participation Project	23,765	-	23,765	22,984
Food Project	45,103	16,002	61,105	41,537
Development	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,073</u>
	<u>192,902</u>	<u>43,424</u>	<u>236,326</u>	<u>216,389</u>

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS – continued

5. GOVERNANCE COSTS

	Restricted Funds £	Unrestricted Funds £	2015 Total £	2014 Total £
Independent Examiners Fee	-	1,750	1,750	1,620
Under-provision of fee prior year	-	<u>120</u>	<u>120</u>	<u>20</u>
	<u>-</u>	<u>1,870</u>	<u>1,870</u>	<u>1,640</u>

6. EMPLOYEE INFORMATION

No remuneration was paid to the Trustees in the year and no Trustees had expenses reimbursed this year (2014:£nil). Other staff costs were as follows:

	2015 £	2014 £
Staff Costs:		
Wages and salaries	121,316	131,495
Social security costs	<u>7,384</u>	<u>7,888</u>
	<u>132,015</u>	<u>139,383</u>

No employee received emoluments above £60,000 in the year.

The average full time equivalent number of staff employed by the charity during the year was as follows:

Direct charitable work	<u>4</u>	<u>4</u>
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7. TANGIBLE FIXED ASSETS

	Leasehold Improvements £	Equipment and Fittings £	Total £
Cost:			
At 1 April 2014	5,334	2,880	8,214
Additions	-	-	-
At 31 March 2015	<u>5,344</u>	<u>2,880</u>	<u>8,214</u>
Depreciation:			
At 1 April 2014	2,133	2,880	5,013
Charge for year	<u>534</u>	-	<u>534</u>
At 31 March 2015	<u>2,667</u>	<u>2,880</u>	<u>5,547</u>
Net Book Value:			
At 31 March 2015	<u>2,667</u>	<u>-</u>	<u>2,667</u>
At 31 March 2014	<u>3,201</u>	<u>-</u>	<u>3,201</u>

8. DEBTORS

	2015 £	2014 £
Other debtors	2,694	-
Prepayments	<u>2,330</u>	<u>6,229</u>
	<u>5,024</u>	<u>6,229</u>

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS - continued

9. CREDITORS: Amounts falling due within one year	2015	2014
	£	£
Trade Creditors	262	5,422
Social Security and Other Taxes	-	2,003
Accruals	3,396	3,182
Grants in Advance (see Note 2)	<u>57,670</u>	<u>41,687</u>
	<u>61,328</u>	<u>52,294</u>

10. OPERATING LEASE COMMITMENTS

	Land & Buildings	
	2015	2014
	£	£
Expiring between one and five years	<u>10,000</u>	<u>10,000</u>
Expiring in more than five years	<u>-</u>	<u>-</u>

11. FUNDS OF THE CHARITY

Restricted funds represent grants and donations received with attaching pre-conditions as to the specific expenditure, whether of a capital or revenue related nature.

Analysis of fund balances between the net assets:

	Restricted Funds	Unrestricted Funds	2015 Total	2014 Total
	£	£	£	£
Tangible Fixed Assets	2,667	-	2,667	3,201
Net Current Assets	<u>-</u>	<u>61,755</u>	<u>61,755</u>	<u>51,154</u>
	<u>2,667</u>	<u>61,755</u>	<u>64,422</u>	<u>54,355</u>

The General fund is the balance left on unrestricted funds. Such funds can be used for any purpose at the discretion of the Trustees.

	B/fwd	Income	Expenditure	Transfer	C'fwd
	£	£	£	£	£
Unrestricted	16,154	65,395	54,794	-	26,755
Designated Reserve	<u>35,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,000</u>
Total Unrestricted	<u>51,154</u>	<u>65,395</u>	<u>54,794</u>	<u>-</u>	<u>61,755</u>

The Trustees resolved that £35,000 of unrestricted funds should remain designated to cover redundancy costs should the need ever arise.

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS – continued

12. RESTRICTED FUNDS

	<u>Project Ref.</u>	<u>B/fwd</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>C/fwd</u>
Restricted Revenue Grants						
BBC Children In Need Appeal	1	-	18,620	(18,620)	-	-
Brighton and Hove Council Financial Inclusion	2	-	13,760	(13,760)	-	-
Brighton and Hove City Council						
– Children’s Trust	3	-	22,448	(22,448)	-	-
Brad Phillips Charitable Trust	4	-	2,000	(2,000)	-	-
Henry Smith Trust	5	-	21,700	(21,700)	-	-
Awards 4 All	6	-	9,822	(9,822)	-	-
Garfield Weston Foundation	7	-	10,000	(10,000)	-	-
Tudor Trust	8	3,201	25,000	(25,534)	-	2,667
Community of the Blessed Virgin Mary	9	-	2,000	(2,000)	-	-
Infinity Foods	10	-	1,925	(1,925)	-	-
Sussex Community Foundation	11	-	4,600	(4,600)	-	-
Veolia	12	-	25,537	(25,537)	-	-
Community First	13	-	750	(750)	-	-
ESF Community Fund	14	-	15,000	(15,000)	-	-
Comic Relief	15	-	5,800	(5,800)	-	-
The Co-operative Group	16	-	1,380	(1,380)	-	-
Brighton and Hove Food Partnership	17	-	520	(520)	-	-
Juice Radio	18	-	1,956	(1,956)	-	-
Lacy Tate	19	-	500	(500)	-	-
Argus	20	-	250	(250)	-	-
Brighton and Hove City Council	21	-	8,800	(8,800)	-	-
TOTAL RESTRICTED GRANTS		<u>3,201</u>	<u>192,368</u>	<u>(192,902)</u>	<u>-</u>	<u>2,667</u>

Project Details

- 1 BBC Children in Need Appeal – Crèche
- 2 Brighton & Hove Council Financial Inclusion – Education
- 3 Brighton & Hove City Council Children’s Trust – Crèche / Housing
- 4 Brad Phillips Charitable Trust – Participation
- 5 Henry Smith Charity – Crèche
- 6 Awards 4 All – Crèche / Education / Food / Core costs
- 7 Garfield Weston Foundation – Core costs
- 8 Tudor Trust – Development worker, Education and Participation, Core costs
- 9 Community of the Blessed Virgin Mary – Crèche
- 10 Infinity Foods – Food
- 11 Sussex Community Foundation - Welfare Rights
- 12 Veolia - Food
- 13 Community First – Education
- 14 ESF Community Fund – Education / Core costs
- 15 Comic Relief - Education
- 16 The Co-Operative Group – Food
- 17 Brighton and Hove Food Partnership – Food
- 18 Juice Radio – Food / Crèche
- 19 Lacy Tate – Core costs
- 20 Argos - Crèche
- 21 Brighton & Hove City Council – Crèche / Welfare

BRIGHTON UNEMPLOYED CENTRE FAMILIES PROJECT

NOTES TO THE ACCOUNTS – continued

13. SHARE CAPITAL

The charity is incorporated as a Company Limited by Guarantee having no share capital. In accordance with Section 7 of its Memorandum of Association each member may be liable to pay up to £1 towards the costs of dissolution and the liabilities incurred by the Charity while the contributor was a member.