

Charity Registration No. 1069838

Company Registration No. 3537038 (England and Wales)

**EREWASH VOLUNTARY ACTION –
COUNCIL FOR VOLUNTARY SERVICE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**



EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Directors/Trustees	P Edwards B Parker N Plummer H Wells C Sambells A Morris K Kozłowski
Chair	P Edwards
Secretary	S Scott
Chief executive	S Scott
Charity number	1069838
Company number	3537038
Statutory sector representatives	Vacant Derbyshire County Council C Corbett Erewash Borough Council Vacant Adult Care - Derbyshire County Council Vacant Derby and Derbyshire Clinical Commissioning Group
Registered office	Erewash Volunteer Centre Granville Avenue Long Eaton Derbyshire NG10 4HD
Independent Examiner	RJ Matthews, FCA Azets Audit Services Ventura Park Road Tamworth B78 3HL
Bankers	Lloyds Bank Plc 8 Tamworth Road Long Eaton Nottingham NG10 1JJ
Solicitors	SGC Solicitors 25 Derby Road Long Eaton Derbyshire NG10 1NA

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

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EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2020

The directors who are also trustees of the Charity present their report with the financial statements for the year ended 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The principle activity of the charity is to co-ordinate, develop and support voluntary work in education, social services, and similar charitable activities, amongst those in need thereof. This is in accordance with the objects contained in the Memorandum and Articles of Association the charity's governing document.

Charitable objects

There have been no material changes to the objectives of the charity which are:

"To co-ordinate develop and support voluntary work in education, social services and similar charitable activities amongst those in need thereof".

During the year our work has been delivered with four strategic aims. These were:

- to support and build capacity in local community and voluntary organisations (Third Sector or Civil Sector);
- to promote and develop volunteering;
- to represent the interests of the Third Sector as widely as possible; and
- to deliver specific services including the Derbyshire Passport Scheme.

Policies adopted to achieve the objectives of the Charity

The Directors work with the staff team and interested parties to develop an Action Plan in line with recognised quality standards. The aim of the plan is to ensure the Aims and objectives of the Charity are adhered to with milestones being achieved with work undertaken of high quality and reflecting the need of the Erewash community. Quality for Health is a quality mark which promotes employee involvement in service planning, diversity, health and safety and user engagement and ensures that the charity has robust policies cover employees, volunteers and service users directly supporting the organisation and any work experience placement whatever their length. EVA has formal complaints and whistleblowing procedures. Certain activities are also directly influenced by external quality systems and audits for funders and partners.

Public Benefit

EVA exists to create and enhance effective voluntary action aimed at improving the quality of life of people in the borough of Erewash by:

- Encouraging, supporting and developing individuals, groups and organisations involved in voluntary action.
- Promoting and supporting new initiatives that tackle social exclusion and economic disadvantage.
- Supporting partnerships between public, private and voluntary sectors.
- Assisting community development and capacity funding.
- Identifying new needs and developing initiatives to meet them.
- Supporting innovation, accountability and good practice in the sector.
- Encouraging local groups and organisations to put forward their views on local policies and decisions that affect them.
- Promoting networking, forums and channels used by Government and other bodies to consult the community.

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EVA will provide support to local organisation, particularly those who rely on volunteers, on the key challenges of running an organisation:

- Starting a new group.
- Management advice for existing organisations at all stages of development.
- Advice on employment matters and other issues for organisations with staff.
- Financial stability.

Contribution made by volunteers

EVA has many volunteers whose work supports the Charity through community support services and practical help and support to the community of Erewash. Volunteer activity monitored and reported at least annually to the appropriate funders. No EVA core activity is wholly dependent on volunteers or work placements – volunteer contributions, work experience placement and temporary jobs are to provide additionality to the Charity.

Limited donations in kind were received during the accounting year ended 31 March 2020.

Volunteers are the foundation of our work as without them there would be no local groups requiring infrastructure services. We keep a wide range of statistics as recommended by the National Council for Voluntary Organisations (NCVO), using V-Base software we know how many new volunteers join us each year, how many referrals we receive each month and monitor waiting lists. We also try to monitor the number of hours given by our volunteers. Many of our services would cease without the contribution from these amazing volunteers.

Achievements and performance

EVA was incorporated on 31 March 1998 and developed form a highly successful Volunteer Bureau.

Volunteering accreditation was successfully renewed during 2016. During 2017/2018 Quality for Health was achieved - showing the high quality of services delivered.

During the year we have continued to support the voluntary and community sector through a wide range of activities:

Forums

Established Forums:

- Erewash Voluntary Sector Forum
- Erewash Volunteer Organisers Forum
- Erewash Development Workers Network
- Erewash Children and Young Peoples Mental Wellbeing Network
- Erewash Funders Network

New Forums developed during this year include:

- Small Groups Network
- Connect Erewash – Social Connectedness

All the forums are well attended and valued by members who attend, enabling sharing of information and good practice.

Erewash Mental Health Partnership

The partnership has continued to develop mental health champions across the voluntary sector to enable people with mental health issues to attend groups. It has also continued to keep groups and individuals aware of activities available in Erewash.

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Volunteering

The Volunteer Centre has again had a very successful year as demonstrated by the recruitment and retention of volunteers, good training and a huge amount of support and encouragement. Questionnaires have shown that satisfaction levels are high for volunteers and service users. There are many opportunities for volunteering and we believe that through a wide range of methods we can match people to local need. We have a recruitment process that allows us to get to know the volunteer and the aspirations they have for volunteering. We also work with groups and agencies across Erewash to help to promote their volunteering activities.

Sharing Information

We produce regular bulletins including our funding bulletin and a quarterly newsletter that is distributed to a wide range of partners.

Community Connectors and Social Connectors

This project has recruited Community connectors, who are local people who can help to signpost people to services and Social connectors who are front line staff in GP surgeries. They also help us to identify new services and groups.

Shopping project

Continues to support people who cannot get to pick up shopping and have no family or friends to support them.

Befriending

Our befriending service had a major funding cut during the year so no new referrals are being taken at present. We also offer Social Transport and a monthly Tea Dance.

Home from Hospital

This was a new service commissioned and funded by Derbyshire County Council for three years through South Derbyshire CVS is to provide support to people coming out of hospital or at risk of hospital re-admission. We provide shopping, help with making appointments and prescription collections.

Prescribing Social

We were commissioned by the Erewash Primary Care network to employ a GP Link worker. This followed on from the Social Connectedness and Vanguard work we had undertaken. The Link worker works with healthcare professionals to help peoples to look at how they might like to connect more in their community. They also developed very poplar drop in sessions at two of our GP surgeries

Mental Health Forum

During the year we saw the Derbyshire Mental Derbyshire Health Forum come under the control of EVA. The two members of staff became part of our team and this works well with the Mental Health Partnership. Our volunteers and the staff supporting these activities deserve our sincere thanks for all the work they do in supporting people and organisations in Erewash. To them all a huge THANK YOU.

We actively contribute to promote the voluntary sector including volunteering across Derbyshire and the East Midlands. As part of the Derbyshire Infrastructure Consortium (3D) we continue to work in collaboration and to ensure the voice of the sector is heard within Joined Up Care Derbyshire Place based alliance Groups and Primary Care Networks. Our challenge is to continue to work with 3D to March 2021.

This year in particular has been a real challenge as we yet again face the threat of severe cuts to our core funding. We have worked hard to prove the value of the services we provide and will continue to ensure that quality infrastructure services will be available in Erewash.

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The value of our work is recognised by Derbyshire County Council – Adult Care and Public Health, Derby and Derbyshire Clinical Commissioning group and these are expected to fund us to March 2021. Derbyshire County Council is again reviewing our core funding with a proposal for a significant reduction.

EVA board remains concerned about access to services and opportunities across the whole of Erewash. We take an active part in developing public information services in collaboration with all 3D partners and continue to use Community Directory as a public facing database.

We are working with the Erewash Primary Care Network (a network of all GP surgeries in Erewash) to deliver Social Prescribing and there is talk that this will be expanded year on year.

The board remains committed to keeping the Granville Ave premises available for community use. We have developed additional meeting space and a new reception area. Petersham is still rented to the Royal Air Force Association and is doing well.

Our premises offer a wide range of facilities to local voluntary and community groups and prove a popular venue.

We again delivered the hugely successful VCI Passport Scheme in Erewash. The VCI passport is available for volunteers across Derbyshire. We continue to play our part in the development of these courses.

During this year we took on Social Connectedness, this is funded through public health and is looking at how we can reduce social isolation in Erewash through a number of pieces of work. This was funded for two years.

We also started the Home from Hospital project, helping people who have come out of hospital or at risk of being admitted. Funded for three years.

EVA is the voice of the voluntary and community sector in a wide range of partnerships and collaborative activity including, Derby and Derbyshire CCG, Derbyshire County Council various departments, Erewash Primary Care Network, East Midlands Academic Health Science Network, 3D infrastructure consortium to name a few.

All services are delivered to a very high standard.

We continue to deliver a wide range of training for our volunteers and groups.

Again, the team have worked in a very positive way to support the residents in Erewash.

We are unable to more than outline our activities and will be happy to take questions during and at any time after the publication and presentation of this report. Our apologies to anyone or any group omitted from this report.

Covid19

As we saw the start of the COVID pandemic during March 2020, this saw us having to close our centre and develop new working arrangements for staff to allow social distancing. We have taken on more roles including supporting the Derbyshire County Council response unit in making sure that people who were told to stay indoors could get their shopping and prescription collections and supporting Mutual aid groups.

The financial impact will be the loss of around £36,000 in room hire. During the financial year 2020/2021 we have managed to obtain a COVID grant of £35,000, this will help fill the gap. A financial forecast has been approved by the Board.

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Financial Review

The Charity received donations totalling £335,344 during the year compared to £123,231 in the previous year. Income from charitable activities totalled £61,156 compared to £104,355 in the previous year. There was a surplus of £108,366 (2019: Deficit £40,268).

The final outturn for the year is as projected during what was again an uncertain period of operation. The options for the way we deliver services continue to be reviewed and remains dependent on funding to provide sustainable infrastructure (CVS) work and the Volunteer Centre for a period beyond March 2020. Working with Derby and Derbyshire Clinical Commissioning Group and Derbyshire County Council we are seeking to identify future funding for periods of three years with an agreement for inflation increases. There have been no new major financial management policies adopted in the year. Designated board members may work with the Chief Executive on special issues.

Social, environmental and ethical considerations will apply, as in the past, when making significant investments and during grant panel decisions made with our funders. All reserves held including any designated funds are included in our annual published accounts.

I have finalised the annual accounts as the Chair and am grateful for the assistance from staff and our accountants.

Investment powers and policy

The Board's investment powers are governed by the Memorandum and Articles of Association which permit the charity funds to be invested in such investments, securities or property as may be thought fit.

Reserves policy

As advised by the Charity Commission the EVA policy seeks to provide sufficient monies to enable the organisation to properly finance its own termination taking into account notice periods required to terminate staff contracts and the short term nature of some funding sources. The board aims to provide a figure which equates to six months running costs currently estimated at £95,000. Current undesignated general reserves equate to £318,980 (excluding fixed assets) which is over 6 months running costs.

Total funds of £864,576 include designated funds of £8,315 and restricted funds of £171,834 leaving unrestricted general funds of £684,427.

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FOR THE YEAR ENDED 31 MARCH 2020

Plans for future periods

The Charity implemented its Business/Delivery plan for 2020/2021. This sets out how we will work in the future and the funding required for this. We have managed to secure the funding to deliver the plan.

The main outcomes for 2019/2020 were:

- Developed our core offer of services that meet the needs of our funders.
- Developing volunteering services in line with NCVO standards.
- Increasing the number of people involved in volunteering.
- Protecting income streams and resources for the Third Sector in Erewash.
- Contributing to the success of the Erewash Health Partnership, Erewash Place Alliance other placed based partnerships.
- Promoting partnership working.
- Ensuring Erewash views and opinions are heard by policy makers.
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Strategic direction 2020/2021:

- Retain access to services, identifying inequalities and barriers to participation with reduced resources.
- Ensure quality of provision through robust governance.
- Involve volunteers, groups and partners in both planning and developing the Voluntary and Community (VCS) in Erewash.
- Support and develop the VCS to increase capacity and capability.
- Empower staff and volunteers to provide services that are user centred, efficient and effective.
- Ensure modern communication systems are fully utilised.
- Provide active participation in a wide range of partnerships.
- Provide active participation in developing volunteering and volunteer brokerage.
- Support and develop initiatives to promote and deliver social enterprise activity.
- Reduce operating costs to maximise our income.
- Continue to work with our funders to ensure continuation of services.

The year 2019/2020 has again been a great success. Our volunteering activities have increased; infrastructure support including training has continued to develop to meet demands. The shopping service has supported over 100 clients; we are active in influencing developments in the county area. We send out relevant and timely information to our members on a regular basis using email when possible to help us to reduce our costs and benefit the environment.

We would like to take this opportunity to formally thank all the Board members past and present and Member groups, for their support.

Our thanks go to the Chief Executive, staff and volunteers for their commitment to the organisation and the services they provide to the local and wider community.

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FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

Governing document

Erewash Voluntary Action – Council For Voluntary Service is a Charitable Company Limited by Guarantee and not having share capital. The company was incorporated on 30th March 1998, Company Registration number 3537038 and is a Registered Charity number 1069838. Its registered office is Erewash Volunteer Centre, Granville Avenue, Long Eaton, Derbyshire, NG10 4HD. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Trustees/directors

The directors who served during the year were:

P Edwards	
B Parker	
C Brewer	(resigned 29 September 2019)
N Plummer	
A Barnes	(resigned 21 October 2019)
J Tomkinson	(resigned 29 September 2019)
J Lamin	(resigned 29 September 2019)
H Wells	
R Miller	(resigned 17 February 2020)
C Sambells	(appointed 19 August 2019)
A Morris	(appointed 19 August 2019)
K Kozlowski	(appointed 9 December 2019)

Directors who have served during the year are as set out above. Elections for directors, by members, take place annually at the Annual General Meeting and other meetings as required. One third of the Board retires each year and directors may be re-elected.

Organisational structure

The Board of Directors has given limited executive powers to the Chief Executive to administer and develop the charity in accordance with the policies set by the board. The Chief Executive reports to the Board through Board meetings.

The Board of Directors consists of a minimum of three people and a maximum of twenty. A number of Advisers from statutory organisations support the Board and it is also possible for people to be co-opted to the Board. Board members are elected at the Annual General Meeting and the Board has the power to fill vacancies as they occur.

Related parties

EVA has no related parties that make a significant impact upon the operating policies adopted by the organisation. Declarations of interest are completed annually by Trustees to ensure that the opportunities for conflict of interest, pecuniary or non-pecuniary are mitigated against.

Pay policy for senior staff

The directors make no special provision for senior staff or key management personnel. Pay and conditions for all staff are considered at least annually and are determined using a number of factors including external funding and the period of that funding, various indices and affordability short and long term.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2020

Risk management

The Board recognises that a degree of risk is inseparable from its operations and believes that this must be accepted as the price of valuable work that is greatly needed. We try to follow best practice in all matters and to achieve excellence as "quality protects". A Risk Assessment is updated if circumstances change and is reviewed every 12 months in March.

Directors keep under review systems of internal financial control. The systems have been implemented to provide reasonable but not absolute assurance against material misstatement or loss. They include:

- Strategic objectives and an annual budget approved by the directors.
- Regular consideration by the directors of new contracts, financial results, variance from budgets and performance against any non-financial plans.
- Regular cash flow reports at board meetings.
- Delegation of authority and separation of duties.

The internal financial controls conform with guidelines from the Charity Commission.

Acknowledgements

**Erewash Voluntary Action CVS
gratefully acknowledges the support it receives from:
All funders shown in this report,
Its volunteers and supporters
And its staff**

This report can be made available in large print or on tape, please ask for a copy that meets your needs.

Tel: 0115 9466740

Email stella@erewashcvs.org.uk

Visit www.erewashvoluntaryaction.org.uk

Independent Examiner

RJ Matthews FCA of Azets Audit Services offers himself for reappointment as Independent Examiner to the Charity.

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FOR THE YEAR ENDED 31 MARCH 2020

Small company exemption

Advantage has been taken in the preparation of this report of special exemptions applicable to small companies provided by Part 15 of the Companies Act 2006.

The Trustees' annual report was approved by the Board of Directors.


P Edwards
Trustee

Date: 12/10/2020

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' RESPONSIBILITIES STATEMENT

FOR THE YEAR ENDED 31 MARCH 2020

The trustees, who are also directors of Erewash Voluntary Action - Council for Voluntary Service for the purposes of Company Law, are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

I report to the trustees on my examination of the financial statements of Erewash Voluntary Action – Council for Voluntary Service (the charity) for the year ended 31 March 2020.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



RJ Matthews, FCA
The Institute of Chartered Accountants in England and Wales
Azets Audit Services
Ventura Park Road
Tamworth
B78 3HL

Dated: 12/10/20

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Income from:					
Donations and legacies	3	217,430	117,912	335,342	123,231
Charitable activities	4	3,438	57,720	61,158	104,355
Other trading activities	5	33,564	-	33,564	35,920
Investments	6	2,995	-	2,995	2,811
Total income		257,427	175,632	433,059	266,317
Expenditure on:					
Charitable activities	7	210,348	114,345	324,693	306,585
Total expenditure		210,348	114,345	324,693	306,585
Net income/(expenditure) before transfers		47,079	61,287	108,366	(40,268)
Gross transfers between funds		(2,254)	2,254	-	-
Net movement in funds		44,825	63,541	108,366	(40,268)
Fund balances at 1 April 2019		647,917	108,293	756,210	796,478
Fund balances at 31 March 2020		692,742	171,834	864,576	756,210

The company had no new or discontinued activities during the year.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	13		365,447		355,096
Current assets					
Debtors	15	7,141		13,429	
Cash at bank and in hand		500,374		423,968	
		507,515		437,397	
Creditors: amounts falling due within one year	16	(8,386)		(36,283)	
Net current assets			499,129		401,114
Total assets less current liabilities			864,576		756,210
Net assets			864,576		756,210
The funds of the charity:					
Restricted funds			171,834		108,293
General unrestricted funds		684,427		639,293	
Designated funds		8,315		8,624	
Total unrestricted funds			692,742		647,917
Charity funds	17		864,576		756,210

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on 12/12/2020 and are signed on its behalf by:



P Edwards

Trustee

Company Registration No. 3537038

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Company information

Erewash Voluntary Action - Council For Voluntary Service is a private company limited by guarantee incorporated in England and Wales. The registered office is Erewash Volunteer Centre, Granville Avenue, Long Eaton, Derbyshire, NG10 4HD. The members of the charity are the trustees. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies (continued)

1.4 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The charity acts as a fund manager for several voluntary and statutory organisations and income received on behalf of those organisations is kept in separate restricted funds.

Grants received for capital expenditure relating to assets to be used by the Charity are kept in separate restricted funds. Grants which are provided as core funding and are of a general nature are included within 'Donations and legacies. Grants to which conditions attach and, for example are provided to deliver a service and therefore are similar in economic terms to trading income, are included within 'Charitable activities'.

"Voluntary" income is received by way of donations, gifts and fund raising events and is included in the statement of financial activities as received.

Income is deferred when performance related grants are received in advance of the performance or events to which they relate.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Costs not directly attributed to particular headings have been allocated to activities on a basis consistent with use of the resources. The allocation of these support costs has been made on the basis of full time equivalent staff numbers.

No expenditure was incurred on fundraising and we do not employ external agencies nor do we pay any commissions. 100% of all funds raised come directly into the CVS. Any future plans to change the way in which we raise funds will be subject to discussion with our members and are likely to involve the creation of a separate social enterprise.

Governance costs are those incurred in connection with the charity's compliance with constitutional and statutory requirements.

Grants payable are self-help grants paid to other voluntary organisations from specific funds received.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold property	4% straight line
Leasehold property	Over the period of the lease
Plant, fixtures and motor vehicles	20% - 25% straight line

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies (continued)

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

1.10 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Pensions

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.14 Operating leases

Rentals payable under operating leases are charged to the income and expenditure account when incurred.

1.15 Taxation

The charity is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and gifts	217,430	117,912	335,342	123,231
For the year ended 31 March 2019	123,231	-		123,231
Donations and gifts				
Erewash Clinical Commissioning Group & Derbyshire County Council – Core Services	85,003	-	85,003	105,143
Derbyshire County Council – Core Services	15,378	-	15,378	15,378
Erewash CCG – Health as a social model	10,078	-	10,078	-
Derbyshire Mental Health Forum	-	24,466	24,466	-
Home from Hospital	-	14,836	14,836	-
Erewash Social Connectedness	-	53,375	53,375	-
Community Connectors	-	25,235	25,235	-
Other Donations	106,971	-	106,971	2,710
	217,430	117,912	335,342	123,231

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

4 Charitable activities

	2020 £	2019 £
Membership Fees	190	490
Small Grants Scheme	16,000	6,000
Shopping Scheme	31,720	31,801
Volunteer Transport	3,048	3,244
5 Ways to Wellbeing	10,000	10,000
Locality grant	-	10,000
Training Income	-	2,540
Tea Dance income	140	549
Mental Health	-	34,017
Compassionate Communities	60	5,714
	<u>61,158</u>	<u>104,355</u>
Analysis by fund:		
Unrestricted funds	3,438	12,537
Restricted funds	57,720	91,818
	<u>61,158</u>	<u>104,355</u>

5 Other trading activities

	Unrestricted 2020 £	Unrestricted 2019 £
Rents receivable	33,564	33,412
Other income	-	2,508
	<u>33,564</u>	<u>35,920</u>
Other trading activities	<u>33,564</u>	<u>35,920</u>

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

6 Investments

	Unrestricted 2020 £	Unrestricted 2019 £
Interest receivable	2,995	2,811

7 Analysis of expenditure on charitable activities

	2020 £	2019 £
Staff costs	215,957	202,354
Depreciation	13,814	10,980
Staff training	6,444	1,601
Staff expenses	4,061	3,615
Insurance	4,744	3,771
Repairs and maintenance	3,003	7,678
Premises costs	7,957	6,411
Telephone	2,770	2,662
Postage	2,202	1,800
Volunteer expenses	6,452	4,911
Bank charges	94	181
Grants	29,685	19,637
Shopping scheme vehicle	2,457	3,005
Office and computer	73	1,619
Room hire	746	-
Resource materials	600	12,503
Sundry expenses	1,463	1,514
Tea dance	580	-
VCI passport	3,090	-
Support costs (note 8)	15,061	18,503
Governance costs (note 8)	3,440	3,840
Total	324,693	306,585
Analysis by fund:		
Unrestricted funds	210,348	187,494
Restricted funds	114,345	119,091
	324,693	306,585

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

8 Support costs

	Support costs £	Governance costs £	2020 £	2019 £	Basis of allocation
Cleaning	2,324	-	2,324	1,986	100% Voluntary Development
Subscriptions	3,582	-	3,582	2,495	100% Voluntary Development
Stationery	6,370	-	6,370	9,421	100% Voluntary Development
Advertising	719	-	719	-	100% Voluntary Development
Legal and consultancy	2,066	-	2,066	4,601	100% Voluntary Development
Audit fee	-	-	-	3,840	Governance
Independent examination fee	-	3,000	3,000	-	Governance
Accountancy	-	180	180	-	Governance
Board expenses	-	260	260	-	Governance
	<u>15,061</u>	<u>3,440</u>	<u>18,501</u>	<u>22,343</u>	
Analysed between Charitable activities	<u>18,053</u>	<u>3,840</u>		<u>22,343</u>	

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

9 Grants payable	2020	2019
	£	£
Grants in relation to:		
5 Ways to Wellbeing	2,345	7,282
Small Grants Scheme	27,340	8,905
Mental Health Project	-	500
Health as a Social Model	-	2,950
	<u> </u>	<u> </u>

10 Net income/(expenditure)	2020	2019
	£	£
Net income/(expenditure) for the year is stated after charging/(crediting):		
Fees payable to the company's auditors for the audit of the company's annual accounts	-	3,840
Fees payable to the company's accountants for the independent examination of the company's annual accounts	3,000	-
Depreciation of owned tangible fixed assets	13,814	10,980
	<u> </u>	<u> </u>

11 Directors and key management personnel

During the year £nil (2019: £nil) of expenses were reimbursed to the trustees.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employment benefits of the key management personnel were £48,319 (2019: £45,747).

The trustees did not receive any remuneration during either year.

12 Employees

Number of employees

The average monthly number of persons (excluding directors) employed by the company during the year was:

	2020	2019
	Number	Number
Direct charitable activities	10	10
	<u> </u>	<u> </u>
	10	10
	<u> </u>	<u> </u>

Employment costs

	£	£
Wages and salaries	197,362	187,515
Social security costs	12,738	12,102
Other pension costs	5,857	2,737
	<u> </u>	<u> </u>
	215,957	202,354
	<u> </u>	<u> </u>

No employees received remuneration over £60,000.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

13 Tangible fixed assets

	Freehold property	Leasehold property	Fixtures and motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2019	420,321	4,172	66,126	490,619
Additions	14,707	-	9,458	24,165
Disposals	-	-	(15,588)	(15,588)
At 31 March 2020	<u>435,028</u>	<u>4,172</u>	<u>59,996</u>	<u>499,196</u>
Depreciation				
At 1 April 2019	72,250	685	62,588	135,523
Charge for the year	9,400	42	4,372	13,814
On disposals	-	-	(15,588)	(15,588)
At 31 March 2020	<u>81,650</u>	<u>727</u>	<u>51,372</u>	<u>133,749</u>
Carrying amount				
At 31 March 2020	<u>353,378</u>	<u>3,445</u>	<u>8,624</u>	<u>365,447</u>
At 31 March 2019	<u>348,071</u>	<u>3,487</u>	<u>3,538</u>	<u>355,096</u>

The directors estimate that the value of freehold land is £200,000 which is not depreciated.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

14 Financial instruments

	2020 £	2019 £
Carrying amount of financial assets		
Measured at amortised cost	5,071	11,633
Carrying amount of financial liabilities		
Measured at amortised cost	726	5,114

15 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Trade debtors	5,071	11,633
Prepayments and accrued income	2,070	1,796
	7,141	13,429

16 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	726	5,114
Other taxation and social security	4,285	3,762
Accruals and deferred income	3,375	27,407
	8,386	36,283
Deferred income movements:		
Brought forward	27,407	34,017
Brought forward released to income	(24,407)	(34,017)
Received in the year	-	27,407
	-	27,407

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

17 Charitable funds

Unrestricted funds

	Movement in funds				
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
General funds	639,293	257,156	(209,768)	(2,254)	684,427
Designated – shopping vehicle	8,000	-	-	-	8,000
Designated – tea dance	624	271	(580)	-	315
Designated funds	8,624	271	(580)	-	8,315
Total	647,917	257,427	(210,348)	(2,254)	692,742

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2019 £
General funds	638,414	173,860	(186,585)	13,604	639,293
Designated – shopping vehicle	6,000	-	-	2,000	8,000
Designated – tea dance	894	639	(909)	-	624
Designated funds	6,894	639	(909)	2,000	8,624
Total	645,308	174,499	(187,494)	15,604	647,917

Shopping vehicle fund

Where the shopping fund makes a surplus £2,000 per year is designated to provide funds to replace the shopping car at the end of its useful life. No available funds for a transfer in 2020.

Tea dance fund

Funds generated by the Tea dance have been designated to cover future expenses of this project. It was originally intended that the users of this activity would take over its management, however the charity continues to run this event.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

17 Charitable funds (continued)

Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Derbyshire County Council Shopping	3,409	31,720	(36,774)	-	(1,645)
5 Ways to wellbeing	-	10,000	(4,198)	-	5,802
Small Grant scheme	38,763	16,000	(6,645)	-	48,118
Derby and Derbyshire CCG - "General Grant"	35,820	-	-	(10,000)	25,820
Derby and Derbyshire CCG - "avoiding unnecessary hospital admissions"	9,215	-	-	(9,215)	-
Derby and Derbyshire CCG - "Health as a Social Model"	-	25,235	-	-	25,235
Young People Mental Health Support	18,341	-	(6,744)	(11,597)	-
Mental Health Project	2,745	-	(44,811)	42,066	-
Derbyshire Mental Health Forum	-	24,466	(3,240)	(9,000)	12,226
Home from Hospital	-	14,836	(11,603)	-	3,233
Mental Health and Suicide Awareness project	-	-	(300)	-	(300)
Erewash Social Connectedness	-	53,375	(30)	-	53,345
	<u>108,293</u>	<u>175,632</u>	<u>(114,345)</u>	<u>2,254</u>	<u>171,834</u>

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

17 Charitable funds (continued)

Restricted funds

	Movement in funds				
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Derbyshire County Council Shopping	3,168	31,801	(27,560)	(4,000)	3,409
5 Ways to Wellbeing	5,951	-	(7,498)	1,547	-
Small Grant Scheme	21,983	26,000	(9,220)	-	38,763
Derby and Derbyshire CCG - "General Grant"	35,820	-	-	-	35,820
Derby and Derbyshire CCG - "avoiding unnecessary hospital admissions"	9,215	-	-	-	9,215
Derby and Derbyshire CCG - "Health as a Social Model"	18,601	-	(23,309)	4,708	-
Young People Mental Health Support	20,340	-	(1,999)	-	18,341
Mental Health Project	9,681	34,017	(40,953)	-	2,745
Quality for Health	5,340	-	(5,340)	-	-
Training room refit	21,071	-	(3,212)	(17,859)	-
	<u>151,170</u>	<u>91,818</u>	<u>(119,091)</u>	<u>(15,604)</u>	<u>108,293</u>

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

17 Charitable funds (continued)

Derbyshire County Council

Funding for the shopping contract where we do a weekly shop for up to 100 people.

5 Ways to Wellbeing

A small grant pot administered by EVA from Public Health to allow groups to promote the 5 ways to wellbeing.

Small Grants Scheme

Funding from Erewash Borough Council, Erewash Voluntary Action CVS, Derby and Derbyshire CCG and Derbyshire County Council for health grants of up to £1,500.

Derby and Derbyshire CCG – “General Grant”

Money held for supporting voluntary activity in Erewash.

Derby and Derbyshire CCG – “Avoiding unnecessary hospital admissions”

Funding has been provided for two trial projects in the Erewash region, to aid in reducing the levels of unnecessary admissions to hospital. To date there have been no referrals and it was agreed that the balance of funds could be transferred to the Mental Health Project.

Derby and Derbyshire CCG – “Health as a social model”

This is funding to look at promoting wellbeing in Erewash. Plans are currently being drawn up.

Young People Mental Health Support (Futures in Mind)

This is funding to work to develop support to voluntary sector to support young people’s mental wellbeing.

Mental Health Project

To promote voluntary activity for people with mental health through volunteering, volunteer support to people wishing to access voluntary groups, bringing together a wide range of partners to promote the voluntary sector.

Derbyshire Mental Health Forum

The forum helps to promote and develop the mental health voluntary sector across Derbyshire. By hosting a regular forum and providing e bulletins to bring groups up to date with current opportunities.

Home from Hospital

Provides 6 weeks support to people who have just come out of hospital who are at risk of readmission. Funded through Derbyshire County Council.

Mental Health Suicide Awareness project

Promoting good mental health and awareness of suicide to sports groups and men's groups across Derbyshire. Funded through Derbyshire County Council as a NHS trailblazer project.

Erewash Social Connectedness

Funding from Derbyshire County Council Public Health to help to reduce loneliness and isolation across the Erewash Area. Funding allocated for two years.

EREWASH VOLUNTARY ACTION - COUNCIL FOR VOLUNTARY SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

17 Charitable funds (continued)

Commentary on transfers

Transfers from general reserves to restricted funds represent the charity's own contribution to those respective projects.

18 Analysis of net assets between funds

	General funds	Designated funds	Restricted funds	2020 Total
	£	£	£	£
Fund balances at 31 March 2020 are represented by:				
Tangible assets	365,447	-	-	365,447
Net current assets	332,831	8,315	157,983	499,129
	<u>698,278</u>	<u>8,315</u>	<u>157,983</u>	<u>864,576</u>
	General funds	Designated funds	Restricted funds	2019 Total
	£	£	£	£
Fund balances at 31 March 2019 are represented by:				
Tangible assets	355,096	-	-	355,096
Net current assets	284,197	8,624	108,293	401,114
	<u>639,293</u>	<u>8,624</u>	<u>108,293</u>	<u>756,210</u>

19 Related party transactions

During the year Erewash Voluntary Action Council for Voluntary Service sold goods and services to the Jawa cz owners club in the amount of £1,318 (2019: £1,344). At the year end the charity was owed £nil (2019: £nil) by the Jawa cz owners club. P Edwards, the chair of the charity is a member this club.

20 Subsequent events

Covid-19

Since the year end, the spread of COVID-19 has severely impacted many local economies around the globe. As a result, Charities are being forced to cease or limit operations for long or indefinite periods of time. Governments and central banks have responded with monetary and fiscal interventions to stabilise economic conditions. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have resulted in the Charity being forced to postpone some of its events which has had the impact of reducing its income.

The Trustees have determined that these events are non-adjusting subsequent events. Accordingly, the financial position and results of operations as of and for the year ended 31 March 2020 have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of Government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Charity for future periods.