REGISTERED COMPANY NUMBER: 03525877 (England and Wales)
REGISTERED CHARITY NUMBER: 1107790

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019
FOR
LUTON CARNIVAL ARTS DEVELOPMENT TRUST

FKCA Limited
Prospero House
46-48 Rothesay Road
Luton
Bedfordshire
LU1 1QZ



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REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2019

TRUSTEES Mr A W Isles

Mr R G Renwick Mr H J Walker

Mr E Kelly- Wilson (resigned 8.12.18)

Ms A E Binks

Dr V V Cuffy (appointed 1.2.19)

REGISTERED OFFICE 3 St Mary's Road

Luton Bedfordshire LU1 3JA

REGISTERED COMPANY NUMBER 03525877 (England and Wales)

REGISTERED CHARITY NUMBER 1107790

AUDITORS FKCA Limited

Prospero House 46-48 Rothesay Road

Luton Bedfordshire LU1 1QZ

SOLICITORS Taylor Walton Solicitors

28-44 Alma Street

Luton Bedfordshire LU1 2PL

BANKERS Bank of Scotland

38 St Andrew Square

Edinburgh EH2 2YR

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees are pleased to present their annual Trustees' report together with the financial statements of the charity for the year ending 31 March 2019 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

OBJECTIVES AND ACTIVITIES

Objectives, vision and aims

The charitable objectives of Luton Carnival Arts Development Trust (also known as the UK Centre for Carnival Arts - UKCCA), as set out in its memorandum and articles of association, are to advance, promote, encourage and develop public education, appreciation of and participation in carnival arts and the crafts and traditions which serve carnival arts. The Trust has essentially been established to raise the status of carnival arts to a level enjoyed by other art forms.

The Vision for the UK Centre for Carnival Arts

Our Vision is to see Carnival universally recognised as a leader of artistic excellence and inclusive cultural expression.

The Mission of the UK Centre for Carnival Arts

Our Mission is to achieve our Vision by:

- Championing high quality art that is ambitious, challenging and innovative
- Connecting, inspiring and strengthening the Carnival arts sector across the UK
- Uniting, supporting, developing and sustaining the cultural and artistic infrastructure of Luton.

Aims of the UK Centre for Carnival Arts

- To build a more inclusive Carnival arts sector and to position UK Carnival arts as leading the world in quality and inclusivity;
- To support the element of risk and innovation in making excellent art and celebrating ambition and the creative process, as well as the finished product;
- To celebrate, promote and sustain traditional Carnival arts skills and the diverse heritage of Carnival traditions across the UK;
- To embed a culture of philanthropy, fundraising and sustainability in the organisation and to share this learning to strengthen with the wider sector;
- Through developing strategic partnerships across the Carnival sector and between Carnival and other cultural sectors, strengthen and up-skill Carnival arts in the UK; and
- To engage and excite diverse audiences and participants.

Key Funders

The UKCCA is indebted to its funders and sponsors, who together provide significant and highly valued support for the organisation's activities. The Arts Council of England provides funding to support the Trust's artistic ambitions and development programmes for public benefit. Additional funders and sponsors during the year include Luton Borough Council, London Luton Airport Ltd.

Luton Borough Council, East of England Development Agency, European Regional Development Fund, and the Arts Council of England have previously provided a total of £7.2m for the building of the first UK Centre for Carnival Arts.

Public benefit

As described above, the objectives of the UKCCA are to advance, promote, encourage and develop public education, appreciation of and participation in carnival arts and the crafts and traditions which serve carnival arts.

By taking a community art form and giving it a wider, regional, national and international audience, the Trust's ambition is to increase opportunities and raise the status of community-based Carnival groups.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. In setting the level of fees and charges for its activities and events the trust gives careful consideration to accessibility for those on low income.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Overview

During 2018/19 the UKCCA continued to thrive as an arts centre, attracting many visitors. We continued to produce and promote high quality and excellent art, using Carnival Arts as the vehicle. This year UKCCA again was fully responsible for the management, production and artistic development of Luton International Carnival. We support the carnival sector through artistic commissions, master classes for artists, and by providing carnival groups and nurturing and developing artistic talent across Luton. Our creative learning and participation programme delivered learning opportunities for children, young people and the whole community. This year saw UKCCA become part of the Arts Council National Portfolio of arts organisations (an NPO).

Luton International Carnival 2018

UKCCA provided the management of another successful Luton International Carnival, and the theme "We Celebrate Together" encouraged diverse communities to join carnival.

UKCCA has continued to work closely with the security, fire, ambulance and policing agencies to ensure that a safe and enjoyable event, sending an annual and powerful message of diversity and community cohesion in Luton. The production went smoothly and was well attended by a wide cross-section of the community. The continuing influence of UKCCA's Artistic Director, the renowned carnival artist Clary Salandy MBE, was evident through the increased quality of the art displayed and active curating of the artistic performances.

Supporting Artists & Commissioning

For Luton International Carnival 2018, we commissioned internationally renowned Carl Gabriel and Hughbon Condor to work with our local Carnival groups and artists to develop art of an exceptionally high standard for the parade, and to deliver a master classes for Carnival artists from across the country.

Discovering & Nurturing new talent

UKCCA continued its mentoring of its three young designers & makers, Amara Thompson, Chantier Irish Downs and Klaudia Kulakiewicz created costumes, led school workshops and accompanied Clary Salandy, our Artistic Director to perform at Chinese New Year celebrations in Hong Kong. All three developed their artistic skills during this year and performed at Luton International Carnival 2018.

Work Experience Placements

UKCCA provided work experience opportunities to 90 young people from Chantry and Whitehall schools and CHUMS. From these sessions we were able to identify and recruit the talented young artists who are currently participating in our mentorship scheme.

Master Classes and Community Workshops

Carl Gabriel and Hughbon Condor delivered a Carnival arts masterclass at UKCCA for Carnival artists from across the country. The master classes were attended by 28 people who learnt how to use UKCCA's specialist equipment and improve their artistic skills.

UKCCA also delivered 114 community creative learning workshops for all of Luton's diverse communities by UKCCA; 22 carnival arts workshops; 69 Steel Pan sessions and; 23 Luton Association of Mas workshops. These workshops produced the costumes and music for our spectacular Carnival parade.

School workshops

We have begun to restore our relationships with local schools after the difficulties arising after the tragic Manchester Arena attack in 2017, which saw school participation in Carnival arts reduce dramatically.

UKCCA worked with four schools; Farley Junior, Downside Primary, Linden Academy and South Primary School. 11 class sessions were delivered with over 800 children taking part.

The UKCCA's engagement figures for children and young people remain impressive, with many learning opportunities delivered through our youth engagement programme, which included 11 school workshops, 90 work placements for young people and drop-in sessions for children and families in The Mall, Luton's main shopping centre.

The school workshops were delivered either at the schools or at the centre, enabling young people to experience a wide range of carnival arts activities, from steel pan playing to headdress making. Leading professional carnival artists were engaged to deliver the workshops, ensuring that the children had a first-class experience.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the UKCCA continued delivery of the Children & The Arts "Start" programme, which provided opportunities for disadvantaged young people to engage with arts at the Centre. Funding from Children & The Arts will support this programme over a 4-year period from 2015 to 2019, during which the UKCCA will work with more than 600 children from a range of Luton primary and secondary schools.

Community Programmes

UKCCA nourished new talent through its Community Programmes in steelpan, salsa and soca dance courses. The UKCCA delivered 254 sessions resulting in 5,290 learning opportunities through its community engagement programme. The Centre was host to a wide variety of community-led activities including: 34 sessions of Socaerobics; 36 Capoeira sessions for adults and children; 26 Salsa sessions; 12 drumming workshops. 32 members of Luton Roma Trust attended an event at the Centre; 255 audience members attended a performance of Orchestra Live; a film night attracted 18 audience members and a comedy night attracted 110 attendees.

Support for the Carnival Sector nationally and in Luton

UKCCA has continued to work closely with local carnival artists and Mas bands which together form the Luton Association of Mas (LAM). The LAM group of nine independent community-led Carnival arts groups represent all of Luton's diverse communities and organisations, and includes the South Asian OM group, the emergency services, Luton Football club and many more. UKCCA's support for the LAM groups includes discounted venue hire rates at the centre, the annual Mas Camp, artistic and technical resources to facilitate costume construction, and provision of materials, and artistic and creative support. UKCCA also provides opportunities to perform at Luton International Carnival for groups from across the country including Nottingham. Leicester, Derby, and Leeds.

FINANCIAL REVIEW

Financial Review

This year was the first year that the UKCCA received funding from the Arts Council since being reinstated as an NPO organisation.

Unrestricted reserves at the year-end were in surplus of £87,294 (2018: £65,505) and cash reserves of £19,954 (2018: £55,574). Restricted funds at the year end were £4,789,533 (2018: 5,001,333) which is split by restricted fund of £8,709 (2018: £16,108) and designated funds of £4,780,824 (2018: £4,985,225)

Support costs were allocated by square metre, number of staff (equivalent bodies) and time usage of the centre. In previous years the running costs of the centre have been apportioned by staff equivalent bodies and square footage. However the Trustees are of the opinion that by apportioning these costs in this way the accounts reflect a more accurate picture of how resources have been utilised against activity. A total of £230,650 (2018: £253,529) support costs were allocated to charitable and trading activities.

The main income streams generated by trading activities were £186,381 (2018: £136,242) venue hire and £132,623 (2018: £85,704) bars and catering. The Board made the strategic decision that the UKCCA would remain an arts venue based organisation and therefore the majority of the support costs apportioned to the trading activities would be incurred whether or not the trading activities had taken place.

Incoming Resources and Resources Expended

Incoming resources from all sources including bank interest and sundry income was £711,180 (2018: £399,827). Resources expended during the year totalled £901,190 (2018: £721,023).

Material intangible incoming resources

During the year, numerous volunteers gave some of their time to the charity. As there was no financial cost to any third party, this intangible (in-kind) income has not been included in the Statement of Financial Activities.

Principal funding sources

During the year London Luton Airport gave a donation of £46,000 and provided £100,000 sponsorship for the Luton Carnival.

During the year the Arts Council provided funding of £150,000 which was restricted to activities relating to Carnival delivery.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

FINANCIAL REVIEW

Investment policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term, so there are few funds for long term investment. Grants received in advance are deposited in a high interest account to maximise return on these funds.

Reserves policy

The Management Committee has examined the charity's requirements and feels it would be prudent to keep the minimum level of the general reserves at the equivalent of three months operating costs to protect the trust against delays in receiving grants and the possible reduction in income streams. Reserves are currently not at the desired level and the trustees are working hard in order to rebuild the level of reserves.

By the time a community project is completed its restricted reserves should be nil. All project expenditure is budgeted for the whole of the project and then by financial year and any income received in advance is brought forward in reserves to cover future year's expenditure.

The charity also receives grants for the purchase of fixed assets which are depreciated over their estimated useful lives. The trustees have created a designated fund to reflect the book value of assets. This fund is used to fund future depreciation charges over the estimated useful life of the asset.

The levels of reserves will be recalculated and reviewed by the trustees annually.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

FUTURE PLANS

Due to problems with the roofing in the main auditorium, acting on Health & Safety advice the trustees took the decision at the end of September 2019 to close this space to the Public. This has resulted in a significant reduction in income generated from private hirers. As a result, the trustees restructured the staffing group creating the position of a part-time Business Manager who is responsible for the bookkeeping, business and facility manager and a part time General Manager who manages the Creative Learning Team and fundraising.

The Board has focused the organisation on their key activities of delivering a LIC and their creative learning programme.

The UKCCA will maintain and develop our established and productive partnerships with Luton Borough Council, London Luton Airport, EMCCAN, CAMF, St Paul's Carnival, the New Carnival Company, Rotherham & Sheffield Carnivals, Mahogany, Rampage Mas CIC, ACE, University of Bedfordshire, Luton Music Service, Luton Culture, Revolution Arts, Luton BID, HLF, NHS and numerous schools and colleges. We will continue to develop artistic content, educational potential, preservation and sharing of Carnival traditions and income generation from our key programme areas.

Values-led Programming

A values-based approach to planning has been embedded in the organisation since late 2013/14, living and breathing our values of integrity, ambition and inspiration, inclusivity and creative excellence. Our values are shaping the charity's future, leading us to focus and develop work only where there are clear synergies between our values and those of stakeholders.

Luton International Carnival

The Carnival has become the central plank of the organisation's Artistic Programme, based around Luton's more than 40 year tradition of Luton International Carnival, with which UK Centre for Carnival Arts has been deeply involved since the inception of our organisation. As sole producers of the event since autumn 2013, we have secured significant repeat corporate sponsorship and unrestricted local authority donations for the coming year, plus other regular trading income from Luton International Carnival. This annual, landmark event, which kicks off the summer carnival season in the UK, will continue to be the showcasing platform for new art developed in our purpose-built carnival spaces at the centre, via artist residencies, master classes, Mas Camp, workshops and young people's programmes.

Arts Projects

Arts projects will be funded on a project-by-project basis. We will be approaching a wide variety of trusts, foundations and statutory funders for national, regional and local arts activities based at the Centre itself as well as outreach work, ensuring audience development and artist development is always embedded in our arts projects. These projects are full cost recovery modelled; they ensure partnership investment and are supported by expand-contract staffing. While there will be a smaller programme than in the past, through fewer but higher quality arts events we can grow the organisation's programme from modest roots to something that attracts increased investment in the future while maintaining our links with the local and regional carnival arts scene, and nurturing one or two national projects in partnership with other arts organisation.

We will also be further exploring the opportunities for commercially funded artist projects which enable us to showcase carnival arts for a commercial return.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 12th March 1998 and registered as a charity on 25th January 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.00.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

All Trustees of the company are also directors of the charity and there are no other directors. Trustees at the date of this report are listed on the opening page. There are currently five Trustees. On appointment each Trustee signs a code of conduct and completes a register of interests. The latter is renewed annually. Trustees are given a copy of Trustees' Handbook on appointment that includes the M&A of association, policies and procedures. At the annual general meeting one third of the directors shall retire from office but are eligible for re-election. The Trustees are elected by the members at the annual general meeting.

Organisational structure

The management of the charity is the responsibility of the Trustees. The Trustees appoint the Chief Executive Officer (CEO) who is responsible for planning and developing the services and strategies of LCADT within clear policies and protocols set by the Trustees. The CEO sits on the management committee but has no voting rights; they also lead on the day to day management of the organisation.

The Board have three subcommittees; Finance & Facilities, Fundraising & Sponsorship and Artistic, Creative Learning & Marketing. The Sub Committees meet on quarterly bases and do not have the authority to ratify proposals but make recommendations to The Board of Trustees, which also meet on a quarterly basis. Sub-committee meetings are currently subsumed into the board meeting.

Our structure provides for three heads of department who report to the CEO, the Head of Finance & Resources who is responsible for the Trust's Accounting and Financial management systems as well as IT, HR, Administration and Community Projects; the Business Centre Manager who is responsible for Trading activities and Facility management and the Artistic Director who is responsible for the trust's Artistic Programme. During the year the role of CEO was fulfilled by Hopeton Walker, who also took responsibility for Finance & Resources.

Induction and training of new trustees

The Trustees are provided with an induction training pack on appointment. Trustees are expected to familiarise themselves with the Business Plan of the Trust, the Staff Handbook and Artistic aims and objectives.

Related parties

The Chair of Trustees, Hopeton Walker, is currently the acting CEO of the UKCCA, in an unpaid voluntary capacity. The Board would like to express its thanks to Hopeton for the significant amount of time and effort he devotes to the management and leadership of the organisation.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The serious design & constructions issues affecting the roof of the main auditorium and subsequent closure of the main auditorium on 1st October 2019 required the Board to review the current risks of the organisation. The main risk identified was the reduction of income from the hire of the space and the costs required to remedy the problems with the roof. Failure to address these risks would place the organisation in a difficult position with regards its financial stability.

The Board put in place a number of strategies to mitigate this risk during 2018/19 and has continued to pursue these strategies during 2019/20. These includes ceasing all large-scale events in the venue, a restructuring of the staff to reduce costs and to refocus available skills, and developing a fund-raising plan for replacement of the main auditorium roof.

This includes ensuring that resources were made available to facilitate the necessary organisational restructuring. In addition, the organisation continues to focus on maximising enterprise profits by concentrating on venue hire opportunities for all the available spaces except the main auditorium.

REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2019

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Luton Carnival Arts Development Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Mr H J Walker - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF LUTON CARNIVAL ARTS DEVELOPMENT TRUST

Opinion

We have audited the financial statements of Luton Carnival Arts Development Trust (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF LUTON CARNIVAL ARTS DEVELOPMENT TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Tara Aldwin ACA (Senior Statutory Auditor)

for and on behalf of FKCA Limited

Prospero House

46-48 Rothesay Road

Luton

Bedfordshire

LU1 1QZ

Date: 30 December Zong

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 MARCH 2019

		Unrestricted	Restricted	Designated	2019 Total	2018 Total
	Notes	funds £	funds £	Funds £	funds £	funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	48,179	231,775	_	279,954	68,977
Donations and legacies	2	70,179	231,773	_	219,954	00,577
Other trading and sponsorship						
activities	3	331,225	100,000	-	431,225	330,832
Investment income	4	1		<u> </u>	1	18
Total		379,405	331,775	-	711,180	399,827
EXPENDITURE ON						
Raising funds	5	215,567	201	-	215,768	20,409
Charitable activities	6					
Luton International Carnival		10,874	230,473	7,479	248,826	209,351
Creative Learning		20,509	66,986	49,868	137,363	78,422
Artistic Programme		8,347	41,513	26,263	76,123	140,105
Trading Activities		102,320		120,790	223,110	272,736
Total		357,617	339,173	204,400	901,190	721,023
NET		<u> </u>				
INCOME/(EXPENDITURE)		21,788	(7,398)	(204,400)	(190,010)	(321,196)
RECONCILIATION OF FUNDS						
Total funds brought forward		65,505	16,108	4,985,225	5,066,838	5,388,034
TOTAL FUNDS CARRIED FORWARD		87,293	8,710	4,780,825	4,876,828	5,066,838

BALANCE SHEET AT 31 MARCH 2019

	Notes	Unrestricted funds £	Restricted funds	Designated Funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS	12	0.024		1 701 100	4,791,422	4,992,514
Tangible assets Investments	13	9,934	_	4,781,488 1	4,791,422	4,992,314
mvestments	15					
		9,934	-	4,781,489	4,791,423	4,992,515
CURRENT ASSETS						
Debtors	14	86,968	61,754	-	148,722	65,881
Cash at bank and in hand		19,953		1	19,954	55,574
		106,921	61,754	1	168,676	121,455
CREDITORS Amounts falling due within one year	15	(29,561)	(53,045)	(665)	(83,271)	(47,132)
NET CURRENT ASSETS		77,360	8,709	(664)	85,405	74,323
TOTAL ASSETS LESS CURRENT LIABILITIES		87,294	8,709	4,780,825	4,876,828	5,066,838
NET ASSETS		87,294	8,709	4,780,825	4,876,828	5,066,838
FUNDS Unrestricted funds Restricted funds	16				87,294 4,789,534	65,505 5,001,333
TOTAL FUNDS					4,876,828	5,066,838

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on ...23.112.019...... and were signed on its behalf by:

Mr H J Walker -Trustee

CASH FLOW STATEMENT for the Year Ended 31 MARCH 2019

	Notes	2019 £	2018 £
Cook flows from anaroting activities	Notes	£	ı.
Cash flows from operating activities: Cash generated from operations	1	(29,292)	(138,747)
Net cash provided by (used in) operating activities		(29,292)	(138,747)
activities			(130,747)
Cash flows from investing activities:			
Purchase of tangible fixed assets		(6,329)	(671)
Interest received		1	18
Net cash provided by (used in) investing a	activities	(6,328)	(653)
		·	
Change in cash and cash equivalents in the reporting period	ne	(35,620)	(139,400)
Cash and cash equivalents at the beginning	ng of the	• • •	
reporting period		55,574	194,974
Cash and cash equivalents at the end of the	he		
reporting period		19,954	55,574
• • •			

NOTES TO THE CASH FLOW STATEMENT for the Year Ended 31 MARCH 2019

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW **FROM OPERATING ACTIVITIES** 2018 2019 £ £ Net income/(expenditure) for the reporting period (as per the statement of financial activities) (190,010) (321,196)Adjustments for: Depreciation charges 207,421 206,544 Interest received (18)(1) (Increase)/decrease in debtors (82,841)13,788 Increase/(decrease) in creditors 36,139 (37,865)Net cash provided by (used in) operating activities (29,292)(138,747)

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements and consolidation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

The trustees have considered the implications of potential cuts to funding and are satisfied that the retained reserves will be sufficient to support the charity in the event of a reduction in incoming resources until alternative funding is available.

In addition to this, the flat roof on the main performance area has deteriorated due to condensation on its lower surface giving rise to the need to replace part of the outer area with a sloping roof. This is now an issue that has resulted in the closure of the performance area. The Trustees have taken action by restructuring and refocussing available staff and ceasing all large events that would use the main performance area. Nevertheless, all the remaining venue spaces are unaffected and will continue to be hired out to generate revenue. The Trustees feel that this action will mitigate any material uncertainty over the going concern of the charity.

With the above in mind, the going concern basis has been adopted and the Trustees are satisfied that the charity will continue providing services for at least 12 months.

The wholly owned subsidiary was dormant for the year ended 31 March 2019 and for the prior year. On this basis consolidated accounts are not prepared.

The presentational currency is sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. All incoming resources are stated net of VAT where applicable.

Government grants received in respect of revenue items are included in the Statement of Financial Activities in the period to which the relevant expenditure relates.

Voluntary income is received by way of grants and gifts in kind and is included in full in the Statement of Financial Activities when receivable.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

1. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Charitable activities

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for the beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature to support them.

Allocation of overhead and support costs

Support costs are allocated on the following basis:

Building running costs

- Square metre between office and centre overheads

Centre overheads

- Time usage of centre

Organisation costs
Office Costs

Number of staff (equivalent bodies)Number of staff (equivalent bodies)

Support Staff

- Allocated on time

Governance

- Number of staff (equivalent bodies)

Tangible fixed assets

All assets costing more than £250 capitalised and all assets are valued at historic cost.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold Land - Leasehold Building -

100 years Straight Line 50 years Straight Line

Plant & Machinery -

10 years Straight Line

Fixtures & Fittings -

4 years Straight Line

All expenditure for the building of the national centre is capitalised from the capital projects.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The charity also received grants for the purchase of fixed assets which are depreciated over their estimated useful lives. The trustees have created a designated fund to reflect the book value of assets. This fund is used to fund future depreciation charges over the estimated useful life of the assets.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

2. DONATIONS AND LEGACIES

		2019	2018
	Grants	£ 279,954	£ 68,977
	Grants		
3.	OTHER TRADING AND SPONSORSHIP ACTIVITIES		
		2019 £	2018 £
	Bar & Catering & Vending Machine Income	132,623	85,704
	Hire Fees	186,381	136,242
	Co-Promotion ticket sales & Box office charges	1,858	1,755
	London Luton Airport	100,000	100,708
	Stall Hire at Artistic Events	10,363	6,423
		431,225	330,832
4.	INVESTMENT INCOME		
••	III BOINES I I COME		
		2019	2018
		£	£
	Deposit account interest	1	18
5.	RAISING FUNDS		
	Other trading activities		
		2019	2018
		£	£
	Purchases	56,661	20,409
	Consumables	471	,
	Marketing, communications and websites	9,497	-
	Equipment hire	5,722	_
	Fixtures	1,358	-
	Repairs and renewals	5,958	-
	Refuse collection. cleaning & gardening	499	-
	H&S and Security	13,074	-
	Banking costs	815	-
	Staff costs	45,835	-
	Technical support	35,505	-
	Consultancy	5,311	-
	Event management	22,211	-
	Arts fees and materials	12,851	•
		215,768	20,409
			

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
Luton International Carnival	226,913	21,913	248,826
Creative Learning	77,787	59,576	137,363
Artistic Programme	26,263	49,860	76,123
Trading Activities	123,809	99,301	223,110
	454,772	230,650	685,422

7. SUPPORT COSTS

	•			
	Overheads	Costs	Office Costs	Totals
	£	£	£	£
Luton International Carnival	6,087	11,768	4,058	21,913
Creative Learning	40,583	14,121	4,872	59,576
Artistic Programme	21,372	21,180	7,308	49,860
Trading Activities	23,333	56,484	19,484	99,301
	91,375	103,553	35,722	230,650

AUDITORS REMUNERATION

Auditors' remuneration for the year is £5,950 for the year (2018: £5,350). Auditors' remuneration for non-audit services for the year totals £2,450 (2018: £2,450).

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	207,421	206,544
Auditors' remuneration	5,950	5,350
		

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

During the year expenses were reimbursed to one trustee (2018: one) totalling £3,823 (2018: £5,373).

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

10. STAFF COSTS

	2019	2018
Wages	92,421	87,996
Social security	2,011	4,570
Pensions	695	687
Other staff costs	22,869	11,536
	117,996	104,789

The average monthly number of employees during the year was as follows:

2019	2018
14	14

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Designated Funds £	Total funds £
INCOME AND	-	-	-	
ENDOWMENTS FROM				
Donations and legacies	62,747	6,230	-	68,977
Other trading and sponsorship activities	221,739	109,093	-	330,832
Investment income	18		<u>-</u>	18
Total	284,504	115,323	-	399,827
EXPENDITURE ON				
Raising funds	20,359	50	-	20,409
Charitable activities				
Luton International Carnival	18,969	164,343	26,039	209,351
Creative Learning	21,362	26,069	30,991	78,422
Artistic Programme	49,805	-	90,300	140,105
Trading Activities	204,969	10,697	57,070	272,736
Total	315,464	201,159	204,400	721,023
NET INCOME/(EXPENDITURE)	(30,960)	(85,836)	(204,400)	(321,196)
Transfers between funds	(31,834)	31,834		-
Net movement in funds	(62,794)	(54,002)	(204,400)	(321,196)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

COMPARATIVES FOR THE STATEMEN	T OF FINANCIA	AL ACTIVITII	ES - continued	
	Unrestricted funds	Restricted funds	Designated Funds	Total funds
•	£	£	£	£
RECONCILIATION OF FUNDS				
Total funds brought forward	128,298	70,111	5,189,625	5,388,034
TOTAL FUNDS CARRIED FORWARD	65,504	16,109	4,985,225	5,066,838
TANGIBLE FIXED ASSETS				
	Property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 April 2018	5,806,762	918,943	583,275	7,308,980
Additions	<u> </u>		6,329	6,329
At 31 March 2019	5,806,762	918,943	589,604	7,315,309
DEPRECIATION				
At 1 April 2018		•	•	2,316,466
Charge for year	112,135	92,266	3,020	207,421
At 31 March 2019	1,115,328	825,530	583,029	2,523,887
NET BOOK VALUE				
At 31 March 2019	4,691,434	93,413	6,575	4,791,422
At 31 March 2018	4,803,569	185,679	3,266	4,992,514
	RECONCILIATION OF FUNDS Total funds brought forward TOTAL FUNDS CARRIED FORWARD TANGIBLE FIXED ASSETS COST At 1 April 2018 Additions At 31 March 2019 DEPRECIATION At 1 April 2018 Charge for year At 31 March 2019 NET BOOK VALUE At 31 March 2019	### CONCILIATION OF FUNDS Total funds brought forward 128,298 TOTAL FUNDS CARRIED FORWARD 65,504 ###################################	Unrestricted funds funds	Funds Funds E E E E E E E E E

The funding agreement dated 17 September 2004 and the grant agreement dated 16 May 2007, as varied by a deed of variation dated 8 January 2007, as further varied by a deed of variation dated 4 November 2008 and as further varied by a deed of variation dated 28 January 2011 are secured by a legal mortgage by way of a fixed charge over all present and future estates, interests, rights and benefits belonging to or enuring to the company under the terms of any lease granted in respect of the freehold property; and by way of a fixed charge over all buildings and other structures on, and items fixed to the freehold property.

The funding agreement dated 8 January 2007 as varied by a deed of variation dated 25 March 2008 is secured with a fixed legal and equitable charge over all present and future rights, title and interest in, to and under the freehold property.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

13. FIXED ASSET INVESTMENTS

14.

15.

		Shares in group undertakings
MARKET VALUE At 1 April 2018 and 31 March 2019		1
NET BOOK VALUE At 31 March 2019		1
At 31 March 2018		===
There were no investment assets outside the UK.		
The company's investments at the balance sheet date in the share capital of comp	oanies include the	following:
UKCCA Enterprises & Events Limited Nature of business: Dormant		
Class of share: holding Ordinary 100		
Aggregate capital and reserves	2019 £ 1	31.10.18 £
		==
DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	. 4	
	2019 £	2018 £
Trade debtors VAT	86,766 201	49,192 327
Prepayments and accrued income	61,755	16,362
	148,722	65,881
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2019	2018
	£	£
Trade creditors Social security and other taxes	60,828 2,291	27,729 1,640
Other creditors	11,754	8,265
Accruals and deferred income	8,398	9,498
	83,271	47,132

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

16. MOVEMENT IN FUNDS

·	At 1.4.18 £	Net movement in funds £	At 31.3.19
Unrestricted funds			
General fund	65,505	21,789	87,294
Restricted funds			
Business Development Unit	7,200	(7,200)	-
Future depreciation charges	4,985,225	(204,400)	4,780,825
LIC Restricted	8,908	(8,908)	-
Arts Council Funding		8,709	8,709
	5,001,333	(211,799)	4,789,534
TOTAL FUNDS	5,066,838	(190,010)	4,876,828
Net movement in funds, included in the above are as follows:			
	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	379,405	(357,616)	21,789
Restricted funds			
Creative Learning	6,773	(6,773)	-
LIC Restricted	175,002	(183,910)	(8,908)
Arts Council Funding	150,000	(141,291)	8,709
Business Development Unit	-	(7,200)	(7,200)
Future depreciation charges	-	(204,400)	(204,400)
	331,775	(543,574)	(211,799)
TOTAL FUNDS	711,180	(901,190)	(190,010)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

-				
		Net movement	Transfers	
	At 1.4.17	in funds	between funds	At 31.3.18
	£	£	£	£
Unrestricted Funds				
General fund	20,743	(30,959)	75,721	65,505
Future Depreciation charges	107,555	<u>-</u>	(107,555)	
	128,298	(30,959)	(31,834)	65,505
Restricted Funds				
Business Development Unit	7,200	-	-	7,200
Future depreciation charges	5,189,625	(204,400)	-	4,985,225
Your Say your Way - Carnival Costume Band	1,795	(1,795)	-	-
Creative Learning	8,985	(27,017)	18,032	-
LIC Restricted	52,131	(57,025)	13,802	8,908
	5,259,736	(290,237)	31,834	5,001,333
TOTAL FUNDS	5,388,034	(321,196)		5,066,838
Comparative net movement in funds, included in the	he above are	as follows:		
		Incoming	Resources	Movement in
		resources	expended	funds
		£	£	£
Unrestricted funds				
General fund		284,504	(315,463)	(30,959)
Restricted funds				
Your Say your Way - Carnival Costume Band		-	(1,795)	(1,795)
Creative Learning		7,953	(34,970)	(27,017)
LIC Restricted	•	107,370	(164,395)	(57,025)
Future depreciation charges		· •	(204,400)	(204,400)
		115,323	(405,560)	(290,237)
TOTAL FUNDS		399,827	(721,023)	(321,196)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19
Unrestricted funds				
General fund	20,743	(9,170)	75,721	87,294
Future Depreciation charges	107,555	-	(107,555)	-
Restricted funds				
Business Development Unit	7,200	(7,200)	-	-
Future depreciation charges	5,189,625	(408,800)	-	4,780,825
Your Say your Way - Carnival Costume Band	1,795	(1,795)	-	-
Creative Learning	8,985	(27,017)	18,032	-
LIC Restricted	52,131	(65,933)	13,802	-
Arts Council Funding		8,709		8,709
	5,259,736	(502,036)	31,834	4,789,534
TOTAL FUNDS	5,388,034	(511,206)	<u>-</u>	4,876,828

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	663,909	(673,079)	(9,170)
Restricted funds			
Creative Learning	14,726	(41,743)	(27,017)
LIC Restricted	282,372	(348,305)	(65,933)
Arts Council Funding	150,000	(141,291)	8,709
Business Development Unit	-	(7,200)	(7,200)
Future depreciation charges	-	(408,800)	(408,800)
Your Say your Way - Carnival Costume Band		(1,795)	(1,795)
	447,098	(949,134)	(502,036)
TOTAL FUNDS	1,111,007	(1,622,213)	(511,206)
			

Purpose of funds

Future depreciation charges - This fund is to reflect the depreciation of the property over its economic useful life on the basis that funding of the building was granted and restricted.

Creative learning - This fund is for the purposes of school workshops.

LIC - This fund is restricted for the purposes of the Luton International Carnival.

Arts Council Funding - This fund is restricted specifically for the activities relating to the delivery of carnival.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 MARCH 2019

18. ULTIMATE CONTROLLING PARTY

The ultimate controlling party is the Board of Trustees.