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Welcome Message



Welcome to the 2014/15 Annual Report.

This year, International Service has continued to work to strengthen and empower civil society organisations and communities across the world who represent the most marginalised, disadvantaged and excluded groups. Our aim: to give them a voice, build their capacity, skills and knowledge and enable them to shape their ideas to create sustainable change in their communities.

Our rights based approach continues to be fundamental to our work, ensuring our contribution is empowering, is locally owned, participatory and that we can demonstrate meaningful development impact.

We continue to hold a diverse portfolio of projects which reflect the diversity of need and locally developed responses. This report celebrates this diversity, and some of the positive results it has generated.

In 2014/15 we restarted our work in Mali; developed our work in Palestine to include projects in East Jerusalem; and moved towards more rural programming in Burkina Faso, Ghana and Bolivia.

As an organisation we have become stronger, working within a robust framework, and maintaining high standards both in our delivery and our internal management and systems.

Central to our success, is partnership and collaboration, bringing together a diverse range of skills, experiences and best practice, and delivering even better value for money. We would like to express our thanks to all our partners, both in the UK and overseas. And a particular thank you to VSO and all the members of the ICS consortium. We are excited to be moving into a new ICS contract in the coming year.

As CEO and Chair of the Board of Trustees we are proud of our team of staff and volunteers across the world and extend our thanks for the passion and commitment they show. This annual report is a testament to their great work.

Jo Baker

Chief Executive Officer

Paul Edmondson-Jones

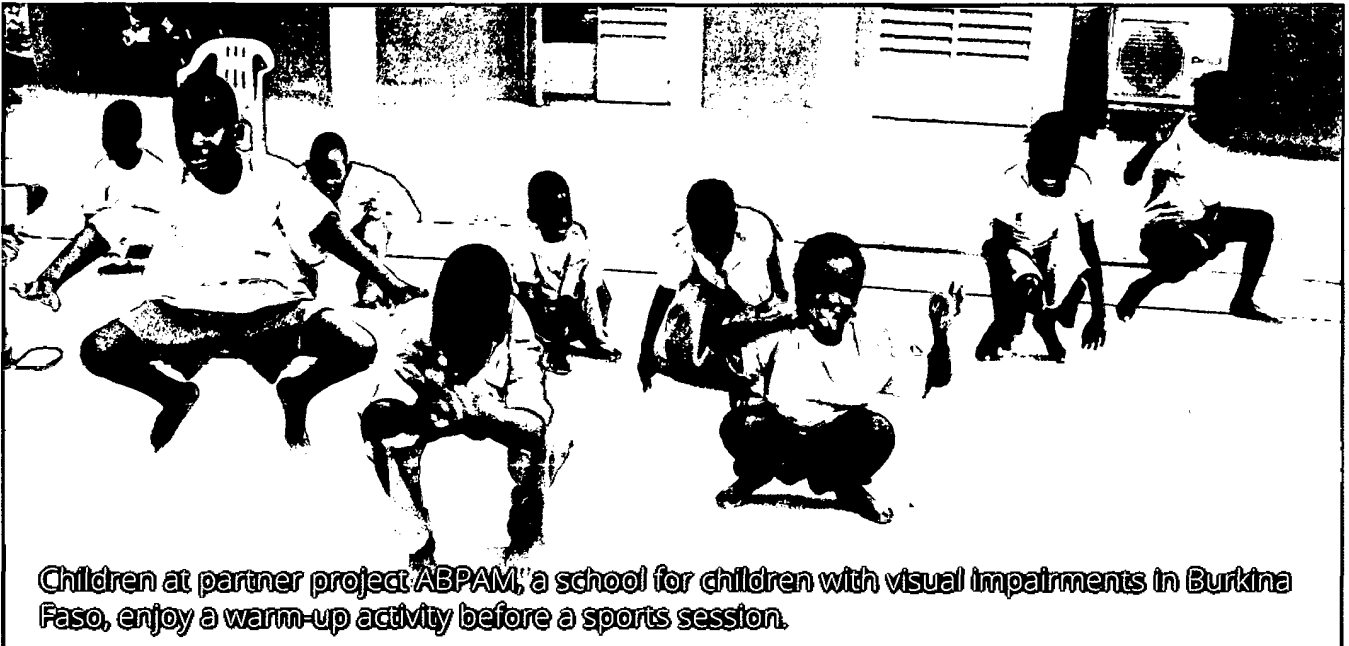
Chair of the Board of Trustees

Who We Are



International Service is an international development charity. Since 1953 we have been protecting and promoting the rights of the most marginalised people across the world.

We believe in a rights based approach to development, working with local partners to support and empower women, people living with a disability, children and young people, families and people living with HIV/AIDS.



Children at partner project ABPAM, a school for children with visual impairments in Burkina Faso, enjoy a warm-up activity before a sports session.

Our Vision

Our vision is a fairer world where everyone has the opportunity to thrive and reach their full potential.

Our Mission

Our mission is to empower and strengthen individuals, organisations and communities, build capacity, promote inclusion and maximise potential.

Our Values

- To respect and value those we work with
- To act with integrity at all times and to be transparent and accountable in all we do
- To communicate effectively and openly
- To value diversity
- To use our energy, skills and resources to deliver sustainable results
- To strive for excellence in all we do
- To encourage innovation and embrace change
- To work collaboratively with people and organisations
- To continuously learn and improve
- To recognise and support the human rights of individuals

International Service operates an ethics policy which underpins all our work, reflects our values and shapes our decision making across the organisation.

Our Priorities



Global Strategic Objectives

To influence the development and delivery of human rights policy in the countries where we operate

To strengthen the capacity of partner organisations and support them to develop and deliver effective services to the most vulnerable and excluded members of society

To build and sustain a strong and effective global organisation

To develop a comprehensive portfolio of income generating activities and programmes

Priorities for 2014-2017



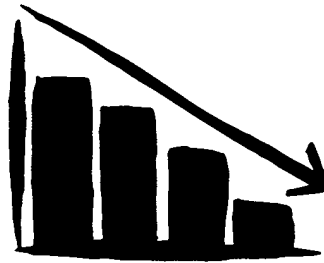
- To demonstrate positive change at community and individual level in our countries of operation, through our work with local partner organisations in building their capacity and increasing the measurable, positive impact of their work with disadvantaged and marginalised groups.
- To increase the number of countries in which we are actively operating from four in 2014 to seven in 2016.
- To improve our ability to demonstrate positive change internally and in all our work through creating and implementing robust monitoring, evaluation and improvement systems and creating a culture of continuing learning in International Service.
- To create an active network of International Service Alumni in the UK and in each of our countries of operation.
- To increase our annual income from £2,099,396 to £4 million in 2016/2017 through diversification of our income base.

A Rights Based Approach



From over 60 years of experience, we know that positive and lasting change happens when people are able to secure and protect their rights.

We can only realise our potential when we have security, freedom of expression, and are not discriminated against. To succeed, we need to work under fair conditions, to live in good health, have a decent education and be free to make independent decisions. Families, communities and societies flourish when they draw on the talents, contributions and innovations of all of their members.

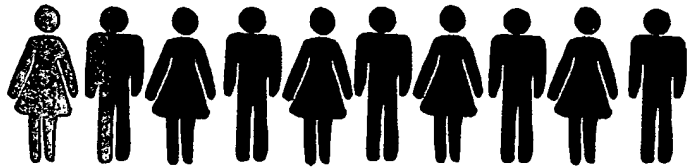


897m

Of the world's population live in extreme poverty - living on less than £1.25 a day. That's decreased from nearly half of the developing world in 1990.*

14%

We're making progress, but that's still 14% of the world's population that live in extreme poverty.



*Source: UN 2015 Millenium Development Goals Report

Rights give people power; power to change the world around them, remove obstacles and overcome discrimination. International Service works with some of the most marginalised people in the world; people denied these rights because they are a woman, have a disability, or because they are poor, or of a different ethnic origin, sexuality or age.

Sometimes, it's all of these together. When people are denied their basic human rights, they are denied opportunities. It fosters a cycle of poverty and inequality.



Madam Jullah Medina - Headteacher of Yumba Special School (Copyright Andrew Aitchison)

So we place securing the human rights at the heart of everything we do.

We empower people to understand their rights and how to access them, how to get involved in decisions which affect them, and to hold decision-makers and power-brokers to account.

International Service works with a diverse range of local and established partners. Working in this way ensures all our work responds to local needs and contexts.

Where We Work



Bolivia



67.3

Life Expectancy



6290

Income Per Capita



Our work in Bolivia focuses on food security, nutrition, livelihoods, education, sexual and reproductive rights, and development in peri-urban areas. These projects have been recognised by both the Bolivian government and the local government of La Paz as contributing to overall development in Bolivia.

This year we completed the Rapid Assessment of Avoidable Blindness (RAAB), working with 3350 people over the age of 50 across Bolivia. We also contributed to the Shadow Report on the Convention of Rights of Persons with Disabilities, developed in consultation with organisations of people with disabilities and non-governmental organisations. This was submitted to the United Nations in September 2015.

Burkina Faso is one of the poorest countries in the world. Here, we specifically focus on women and people with disabilities. Our partners support individuals and groups to access their rights, and contribute to the growth of their communities.

Our inclusive sports programme has created a unique space for social inclusion, advocacy, and personal and community development. We also developed a Moringa garden project, financed by the US Embassy, with our partner Kabeela. This will support its members to increase their income and improve child nutrition.

Burkina Faso



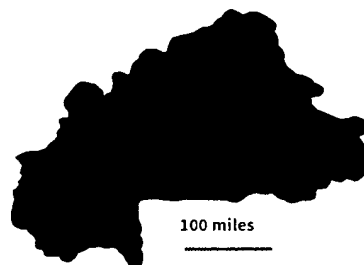
56.3

Life Expectancy



1650

Income Per Capita



Ghana



61.1

Life Expectancy



3910

Income Per Capita



International Service works in the Northern and Upper East regions of Ghana. Our projects support the inclusion of people with disabilities in all areas of society, encourage young people to stay in education, and build the livelihoods of local artisans.

This year we held a joint community sensitisation bringing together two of our partners, Yumba Special School and The Disability Resource Centre, to raise awareness of both learning and physical disabilities.

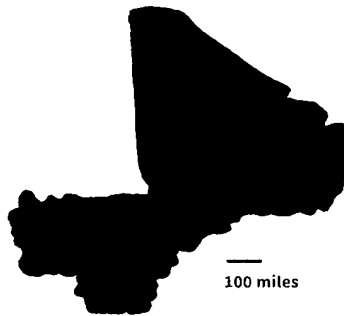
The event attracted over 400 people, and allowed Yumba Special School to support those previously isolated in the community.

Mali**55**

Life Expectancy

**1530**

Income Per Capita



International Service has worked in Mali since 1978.

Prior to the 2012 military coup we focused support on the rights of people living with disabilities and children and young people. Programmes included advocacy, capacity building and service development.

During early 2014 International Service reopened our office in Mali, recruiting two staff, five consultants and two volunteers. Our Organisational Development Team provided capacity building support for seven partners in Bamako.

Occupied Palestinian Territory (oPt)

The occupied Palestinian territory (oPt) comprises the areas of The West Bank and the Gaza Strip. They are at the centre of one of the highest-profile and longest struggles of modern times.

Our projects focus on providing capacity building support and service development to organisations, and developing employability skills with young people.

We also support women's organisations to provide legal aid, social counselling and protection services to women.

**73.2**

Life Expectancy

**5080**

Income Per Capita

UK**80.5**

Life Expectancy

**38370**

Income Per Capita



International Service's head office is based in the centre of York, hosting our Senior Leadership Team as well as our Corporate Services, Communications and ICS Programme Teams.

From here we support our country offices to develop and deliver efficient, high impact programmes

This year we introduced our first apprentices, restructured our central services, and refined our finance and knowledge management systems.

*Sources:

Life expectancy at birth (years) : UNDP, 2014

Income (GNI per capita, PPP, current international \$): World Bank, 2014.

Our Programmes

ICS



Our ICS Project Partners April 2014- March 2015



Aldeas Infantiles SOS

ChildFund
Bolivia
ChildFund Bolivia



FOCAPACI



Autonomous Municipal
Government of La Paz



Up Close Bolivia



BOLIVIA
Best Buddies Bolivia



Handicap Solidaire Burkina



UGF/CDN



Kabeela



Arche Nongr Maasem



Tigoung Nonma



Djigui Espoir



FBSPH



Palestine Youth Development
Department



Sharek
Youth Forum



Siraj al-Quds School



Palestinian Farmer's
Union



Applied Research
Institute Jerusalem



The Women's Centre
for Legal Advice and
Counselling (WCLAC)



RAINS
RAINS



Sandema Presbyterian
Community Based
Rehabilitation
Programme



Resource Centre for
Persons with Disabilities



Yumba Special School



Making trade work for the poor
Trade Aid Ghana



Create Change ABC

The Right to Work



Earning a living is a simple aspiration, but in many societies huge obstacles stand in the way. International Service works with partners to reduce discrimination and exploitation, help people secure safe working conditions and a decent price for their products. We support entrepreneurs to protect their ideas, find finance and access new markets.

Only with their own, fair income can the most disadvantaged people in the world start to change their families' future; affording access to education and healthcare, decent housing, and developing economic resilience.

We delivered



128

Business workshops in ICT, management, accounting and governance



102

Income generating activities; production of crafts, training sessions, and markets attended



135

Marketing materials created (leaflets, posters, social media)

Some of our project partners

Tigoung Nonma - Burkina Faso

Tigoung Nonma is a Disabled Artisans Cooperative in Ouagadougou. We support members to develop marketing strategies for their products and catering service, and improve their income generation and accountancy. This year volunteers raised around \$9000 for a new headquarters.

TradeAID - Ghana

TradeAID works with craft sectors to secure fairer work conditions and improved livelihoods. Our partnership increases the international and domestic market presence of producers in the Bolgatanga area, and improves the quality of their supply chain.

Youth Development Department - oPt

The Youth Development Department (YDD) in Jerusalem offers young people access to careers services, vocational training and increased drug awareness. International Service supports the development of resources to increase awareness the organisation's profile.



"I used to earn less than minimum wage, it was not even close to being enough to support my family. Since I was given the opportunity to take part in the YDD project, everything in my life has changed for the better. I have more control over what is happening in my life, I am now able to provide a better life for my family."

Eyad, Jerusalem

Supporting Artisans in Burkina Faso

"My name is Djénéba Dao: because of my disability I didn't ever have the chance to go to school. Instead, I stayed at home doing nothing. After 15 years I had enough of this situation, so I told my parents that I wanted to at least learn something and that I would be able to handle it by myself."

"I have worked with Tigoung Nonma since its creation. I think this is a great initiative that offers us a chance to obtain another channel to sell our products."

"(ICS Volunteers) are young people who certainly have a lot to give to the association and also to all members including myself. I can only encourage them to go ahead and thank them for all the energy they give every day for us."

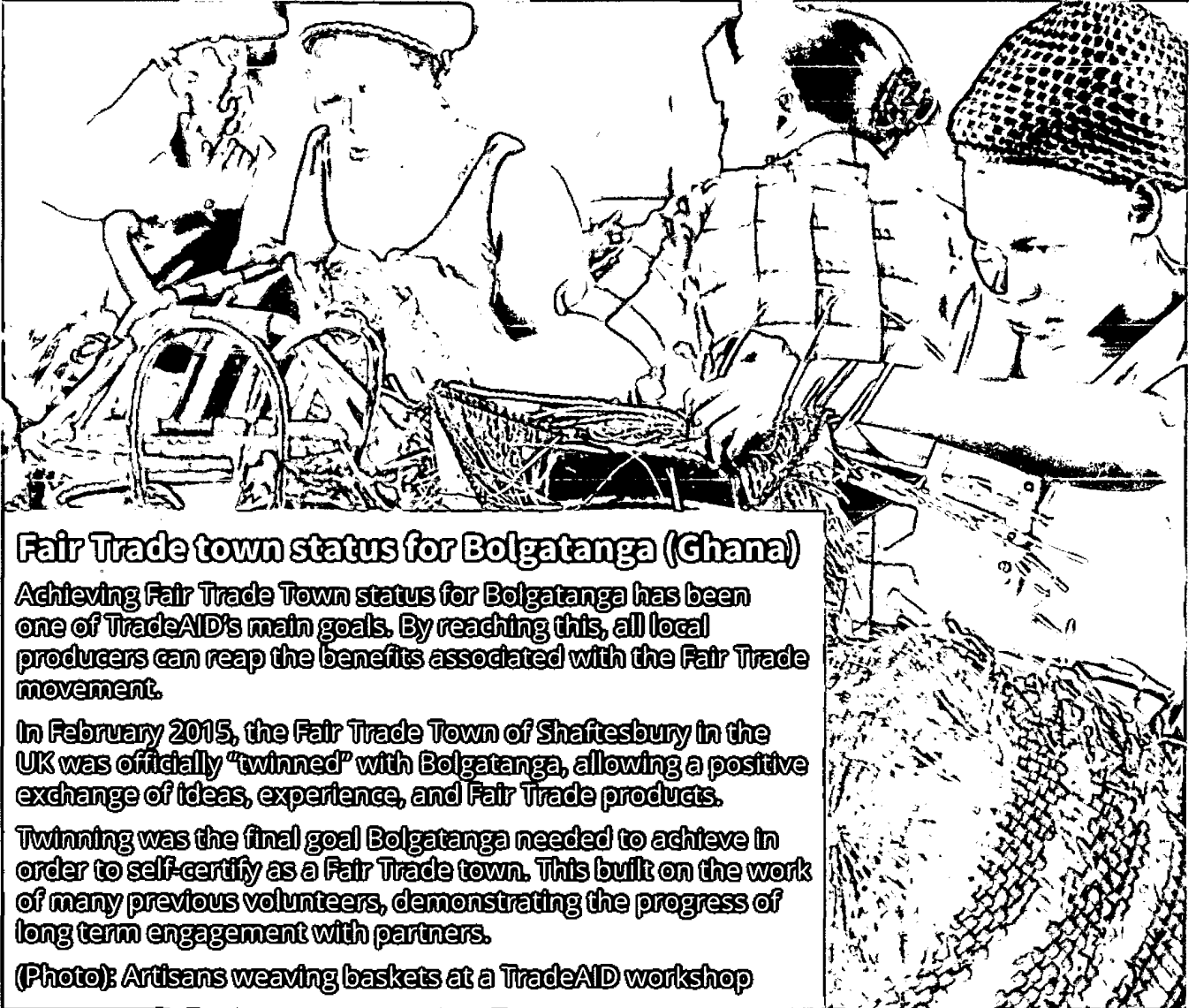
Fair Trade town status for Bolgatanga (Ghana)

Achieving Fair Trade Town status for Bolgatanga has been one of TradeAID's main goals. By reaching this, all local producers can reap the benefits associated with the Fair Trade movement.

In February 2015, the Fair Trade Town of Shaftesbury in the UK was officially "twinning" with Bolgatanga, allowing a positive exchange of ideas, experience, and Fair Trade products.

Twinning was the final goal Bolgatanga needed to achieve in order to self-certify as a Fair Trade town. This built on the work of many previous volunteers, demonstrating the progress of long term engagement with partners.

(Photo): Artisans weaving baskets at a TradeAID workshop



The Right to Good Health



Healthy people live longer, and are more productive. Everyone has the right to a standard of living adequate for the health and wellbeing of themselves and their families.

International Service's focus reflects the diverse challenges which impact the health of the poorest people in the world. Our work with partners includes reducing preventable disabilities, sexual health and family planning, improving nutrition, and making health services more accessible. We advocate for cleaner cities, free of noise pollution and harmful chemicals.

We delivered



12

Research projects related to health, noise pollution, malnutrition and sexual health



98

Awareness raising sessions (workshops, theatre clubs, events and media appearances)



39

Health resources (research reports, manuals, factfiles, educational videos and community art projects)

Some of our project partners

Child Fund - Bolivia

Child Fund Bolivia interacts with children, families and communities throughout La Paz, Oruro, Cochabamba, Tarija and Santa Cruz. This project focuses on educational workshops, raising awareness around nutrition and human rights.

Aldeas Infantiles - Bolivia

We work with Aldeas Infantiles SOS supporting a children's centre and urban agricultural programmes. Volunteers are helping develop an education programme about infant nutrition to improve diets, provide technical support, and showcase how urban garden initiatives can contribute to child development.

Autonomous Municipal Government of La Paz: Zebras - Bolivia

Working with the local government in La Paz, the Zebras project advocates a healthier city, with less noise generation and pollution. Zebras encourages citizens to take responsibility for their city.



Improving Nutrition in La Paz, Bolivia

Doña Delfina lives in El Alto. With few job opportunities in this part of La Paz, her children were often unwell due to poor nutrition.

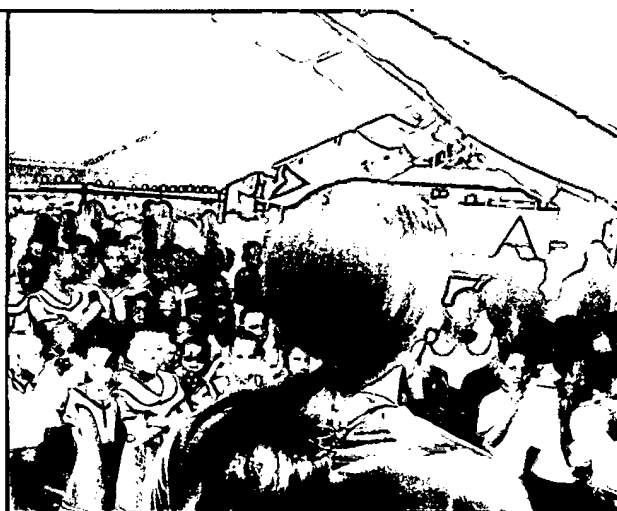
International Service supports Focapaci, an urban agriculture programme which addresses these problems. Women producers can grow nutritious food, providing improved diets alongside a sustainable source of income.

Since being involved, Doña says her children eat a wider range of food and are rarely unwell.

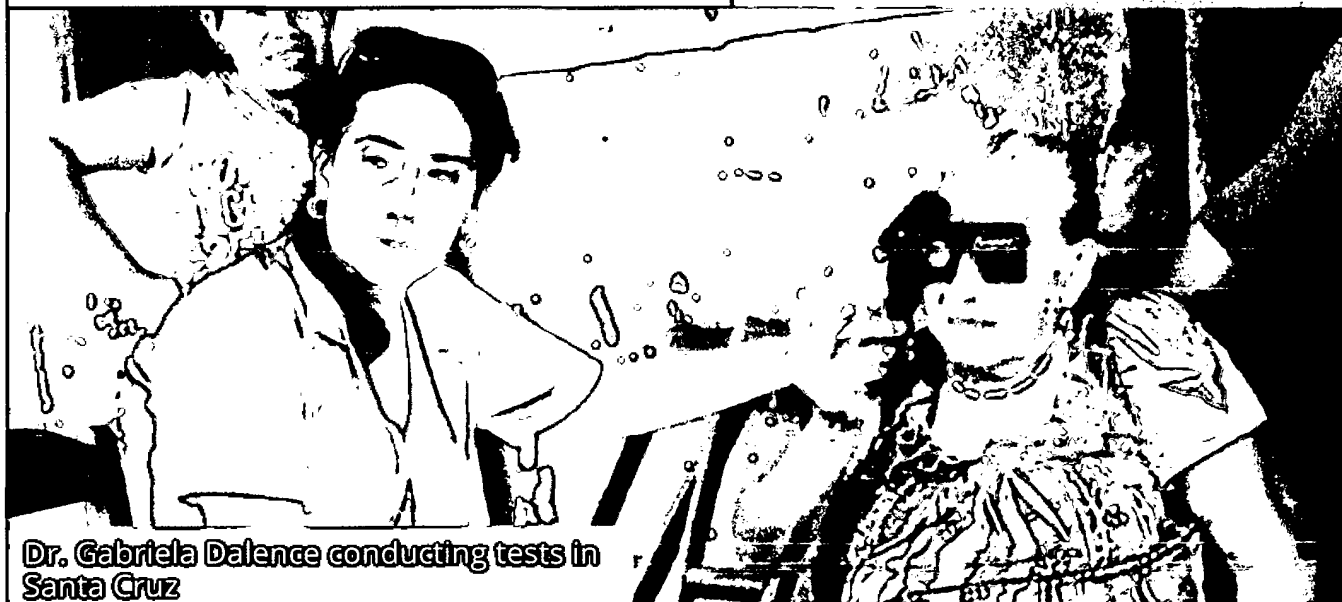
RAINS - Ghana

The Regional Advisory Information and Network Systems (RAINS) provides services focused on reducing child exploitation, promoting reproductive health and traditional leadership in democratic governance.

This year our 'Safe Choices' programme provided informal education for young boys on shared responsibility for teenage pregnancy. Often neither parent finishes their education, limiting future opportunities. Safe Choices offers social sustainability with education about sexual health helping young people to avoid disease, stay in school, and gain information to make their own decisions.



Volunteer Hana addressing a group of girls at a sensitisation session in Titchell, Kanvili and Gukpuhu-Tua communities



Dr. Gabriela Dalence conducting tests in Santa Cruz

Reducing Avoidable Blindness in Bolivia

International Service has coordinated ground-breaking research in Bolivia, where 86.7% of blindness is avoidable. Causes like cataracts can be easily prevented by access to health services, community learning, and appropriate diagnosis and treatment.

The RAAB (Rapid Assessment of Avoidable Blindness), aimed to provide a precise baseline about the blindness prevalence amongst older people in Bolivia: its causes, the most affected populations and barriers to treatment. 3,350 people were surveyed over two years. It made assessments across Bolivia, testing eyesight and actively researching access and barriers to treatment.

The RAAB is uncovering how ignorance that treatment exists, or the cost, fear of or inaccessibility of treatment are combining to deny relatively simple procedures.

The research and report process brings the Bolivian government, health organisations and NGOs together, and will inform key public policy decisions by the Ministry of Health and the National Ophthalmology Institute.

This landmark report is now an essential reference point for anyone working in the field of blindness in Bolivia.

The Right to Learn



"In some parts of the world, students are going to school every day. It's their normal life. But in other parts of the world, we are starving for education... it's like a precious gift. It's like a diamond." (Malala Yousafzai, speaking of the Global Goal to access Quality Education)

Education is key to empowering individuals and communities to act and change their lives for the better. By supporting people to access a free and good quality education, we are equipping them for life: gaining useful knowledge for employment, supporting parents to make education and life choices for their children, accessing rights, and promoting lifelong learning opportunities for all.

We delivered



323

Sessions for teachers and local educators on human rights, duties, and community challenges



656

Educational awareness sessions (careers training, school visits and exhibitions)



122

Educational resources developed (learning plans, reports, and resource packs)

Some of our project partners

Yumba Special School - Ghana

The Yumba Special School is the only school for children with learning disabilities in Northern Ghana. Our project supports its pupils to play and learn, creating teaching materials and working with communities to increase understanding of disabilities and reduce discrimination.

Create Change - Ghana

Create Change works with schools in rural communities around Tamale, addressing a lack of involvement in formal education. This year our volunteers ran events in areas of low school enrolment, reaching almost 1300 people, and created a learning resource pack which was approved by the Ghana Education Service.

Applied Research Institute Jerusalem - oPt

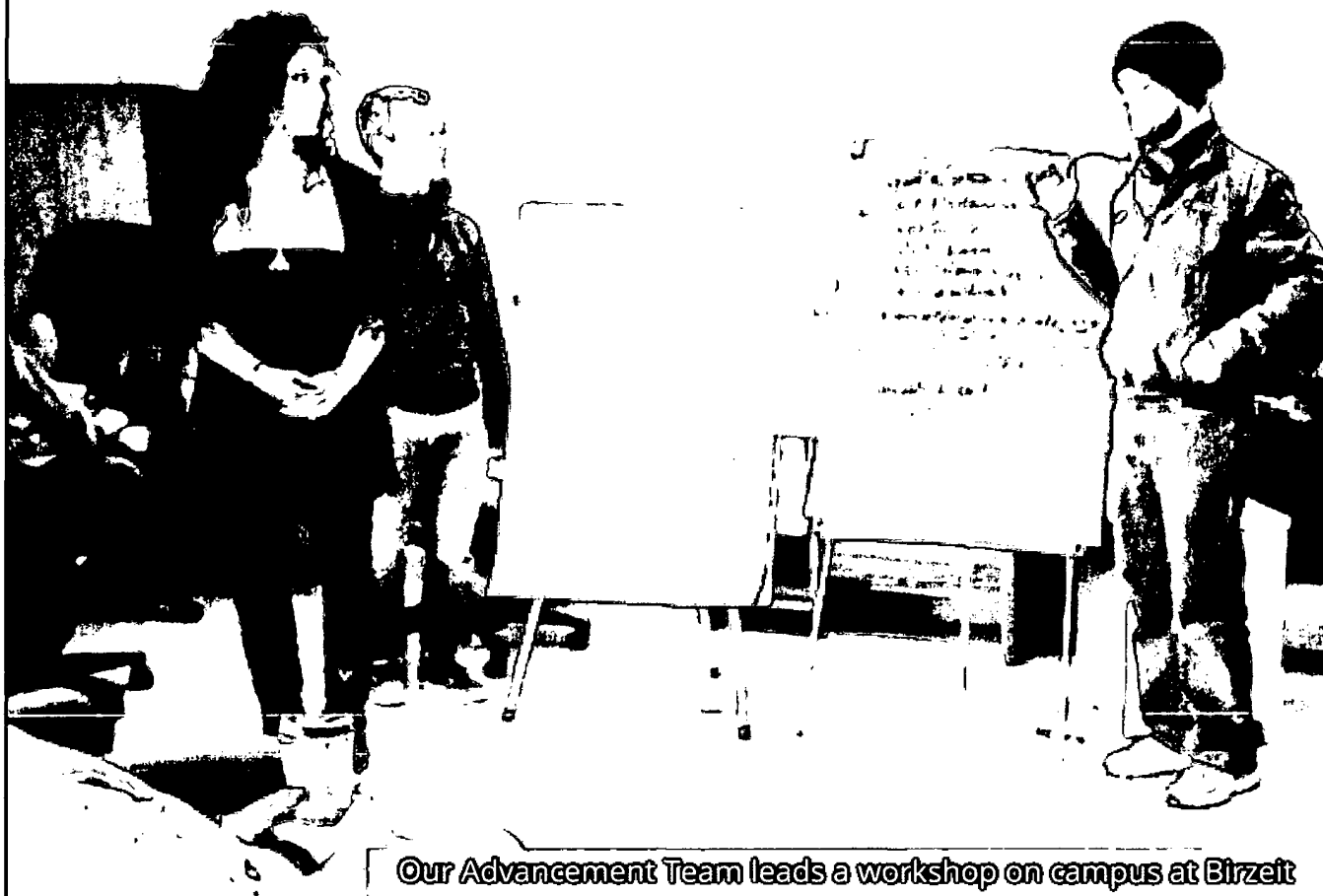
ARIJ has extensive research experience in the management of natural resources and sustainable agriculture. We support ARIJ to conduct community needs assessments for vulnerable groups, research local pollutants and write funding proposals to continue their work in the future.



Sharek Youth Forum - oPt

Sharek is a youth development organisation providing capacity building, career counselling, vocational education and skills development. Our programme focusses on a graphics and storytelling workshop, a summer camp for ICT and advocacy skills, and a Voice of the Youth project which trains people in podcast production, script-writing, interviewing and editing.

Above: A skills development session with students in Nablus



Our Advancement Team leads a workshop on campus at Birzeit

Supporting Birzeit University

We support Birzeit University on two projects. The Advancement Project offers students English workshops and careers advice. The Right to Education Campaign is a grassroots project which researches and raises awareness about the barriers preventing Palestinian students from accessing a decent education.

This year the Advancement Team created workshops on politics, women's rights, and language learning. Volunteers observed positive changes:

"Those who were shy have become much more assertive, and those with basic spoken English skills have now learnt to use a wider range of vocabulary. One thing that has been constantly reinforced is how open-minded the students are. They are open to different points of view and seem to be curious to learn about British culture. The lessons are therefore an exchange of cultures, where we are constantly learning new and interesting things about the oPt, and vice versa".

The Right to Education Team has visited universities, schools and youth organisations across the West Bank to research and document violations to educational rights. The team also ran a Right to Education Week, an annual event designed to encourage debate among students and suggest positive ways in which education can be improved.

Despite interruptions to our projects here, we have laid foundations that will enable subsequent volunteers to continue with more momentum in the future.

The Rights of Women



The realisation of women's rights worldwide has been slow and uneven. Continuing social norms, stereotypes, stigma and violence remain, holding back women and girls everywhere from realising their full potential (UN Women, 2015).

International Service supports women to build their own futures: to earn their own income, assert their rights, and increase their participation in the community. We also work to document violence against women and provide legal advice.

We delivered



221

Workshops and training sessions to women: languages, ICT, business development and empowerment



82

Awareness raising sessions, income generation activities and skills workshops with women



111

Resources for women's projects (greenhouses, recipes, social media accounts and funding proposals)

*As our work with women contributes to accessing various rights, some of these activities may be counted elsewhere. To see more visit <http://bit.ly/1MvG39d>

Some of our project partners

UGF/CDN - Burkina Faso

The Union des Groupements Feminins and Ce Dwane Neyee (UGF/CDN) is a network of women's groups in the Sanguie province of Burkina Faso. Where women have few rights and access to decision making, UGF/CDN supports them to become active citizens.

Djigui Espoir - Burkina Faso

Djigui Espoir is an association of disabled women, supporting livelihoods by selling crafts and providing marketing skills. Our project supports staff at Djigui Espoir through identifying possibilities to raise funds, developing an online presence to help its members reach a wider market, and providing ICT lessons to improve their skills and share knowledge.

WCLAC - oPt

The Women's Centre for Legal Advice and Counselling (WCLAC) addresses the causes and consequences of gender-based violence within the Palestinian community. It provides legal aid, counselling and protection services, and advocacy for legislative reform.



Leading English and health sessions with the Tubas Charitable Society (TCS)

WCLAC builds the capacity of its partner organisations at grassroots level. We worked the Tubas Charitable Society (TCS): leading lessons in schools, and drafting funding proposals for a new sensory room at their kindergarten. We supported WCLAC directly to edit publications in English and communicate with donors and funding bodies.



An Income Generation Activity in Gullongou. Here, women are making batches of shea butter to sell in the coming months.

Kabeela (Burkina Faso)

Women like Nassa Madelaine work hard to earn a living in rural Burkina Faso. Nassa is an artisan, making craft products from recycled materials. She makes jewellery and bags out of recycled paper, shea butter, and powder from Moringa trees. In rural Burkina Faso, women often have little say in decisions, both within their community and their homes. There are low levels of literacy among women (12%), low levels of participation in decision making, and little access to employment.

Volunteers are supporting Kabeela's expanding product range through the production of marketing materials and branding, as well as training Kabeela staff improve their computer literacy, social media skills and applications for fundraising.

Affordable nutritional supplements such as Moringa powder are critical to improving high child malnutrition rates in Burkina Faso. Women have been trained on how to transform Moringa leaves into a nutritional supplement powder to be used in cooking. We have trained 60 women how to measure children's malnutrition. Kabeela had the space and expertise, but not the resources, to set up a nursery to cultivate more Moringa powder. Through volunteer help, a Moringa tree nursery (2500m²) was established in January 2015. More than 5000 trees have been planted, with many already distributed to families.

Nassa explains Kabeela's value: "It wasn't possible in the past for women to say they had land, or anything, so they decided to come together to fight for our rights. It is easier to do this together."

The Rights of People with Disabilities



Disability is both a key driver and a consequence of poverty. Over a billion people, about 15% of the world's population, have some form of disability (WHO 2014). Many of these people face extreme hardships, isolation, and limited or no access to health care services and education.

We work with project partners to advocate for inclusion and equal rights. Our projects support people living with disabilities to be independent, access service and employment opportunities, and ensure they can participate in inclusive sports and cultural events. We gather data on the issues that disabled people face to influence policy-makers, and we collaborate with regional disability networks to empower groups at a grassroots level.

We delivered



437

Training sessions related to disability (in sports coaching, language learning and fundraising)



374

Partnerships established, and awareness raising events attended



149

Resources developed (sports equipment, training manuals and fundraising proposals)

*As our disabilities work contributes to accessing various rights, some of these activities may be counted elsewhere. To see more visit <http://bit.ly/1MvG39d>

Some of our project partners

Best Buddies - Bolivia

Best Buddies provides peer support and leadership development to people with learning disabilities. Our project provides support for home visit programmes, workshops with parents, and social activities for children and young people.

Arche - Burkina Faso

Arche Nongr-Maasem is the community arm of 'L'Arche International'. Our project supports residential, day centre and outreach services to people with learning disabilities. Volunteers are involved in vocational training, inclusive sports, marketing and capacity building.

Siraj Al-Quds School - oPt

Siraj Al-Quds Model School and Society provides opportunities to young people with visual impairments and additional learning support needs. Our project helped the school seek funding opportunities and develop an online presence, raising awareness of the vital work of the school and additional support needs in the oPt.

A film screening of Emmanuel's Gift at the ABM Foundation school.



Resource Centre - Ghana

The Northern Regional Resource Centre for Persons with Disabilities educates the public about disability and provides support across Ghana's Northern region. As well as practical services such as counselling and meeting space, the centre carries out projects in the wider community.

Volunteers promote disability rights through awareness-raising in schools and local communities.



Mr Gilbert Asekabta (left) speaks at a community picnic in Sandema.

LIFE - Ghana

Our Local Inclusive Festival (LIFE) project works with the Sandema Presbyterian Community Based Rehabilitation (CBR) Programme. Stigmatisation of people with disabilities is a major issue in Sandema. This has real and negative effects: adults struggle to find work as they are often thought of as more of a burden than a help.

Mr. Gilbert Asekabta is President of the Disabled People Organisation for the local area and has cerebral palsy himself. At a community picnic he explained the challenges he faced growing up, and how the treatment of people with disabilities has gradually improved over time due to education about disability rights.

Mr Gilbert said: "With disability programmes set aside, needs will not be met. That is why it is important CBR and International Service are there. It is our ba-boom...it is the voice of the voiceless."

This enabled Mr. Gilbert to become the first disabled man to get married in Sandema. Additionally, for the first time in the history of local elections, five disabled people came out to contest in the district assembly election. Two aspired to be elected as unit committee members and three as assemblymen for the local area.

Our volunteers held awareness raising sessions in schools, inclusive ICT lessons, a girl's club, and have organised an inclusive sports programme.



HSB - Burkina Faso

Sport changes perceptions of people by allowing their capabilities to overshadow their disabilities. It can change how disabled people feel about themselves in a profound way.

We support Handicap Solidaire Burkina (HSB), an organisation staffed and managed by people with disabilities, which promotes and protects the rights of people with disabilities.

We support HSB to promote and research inclusive sport development, and develop resources to build their capacity.

Left: Volunteers lead a sports workshop with students of the Ecole Privée de Formation des Enseignants du Primaire de Pabre (a school for future primary school teachers).

Capacity Building



People all over the world rely on civil society and public organisations to provide services and support. The more effective these are, the greater the impact there is for the most marginalised people whom they represent. We support these organisations to develop their systems, skills and knowledge to deliver the best possible services.

Through our experienced development workers, our capacity building work provides effective advocacy for marginalised groups, legal aid and advice, training for local NGO workers, research and documentation, and the promotion of good governance.

We have developed a process that can be tailored to our partners' needs, that is participatory and whose results can be assessed. Capacity building equips organisations to better promote and protect a range of the rights of their stakeholders and communities.

Our work in Mali

In April 2014 we recommenced work in Mali. Our Organisational Development Team provided capacity building support for seven partners across Bamako. This aimed to develop action plans, improve internal governance, build resources (including financial governance), and develop a national advocacy plan to influence policies and programmes for people with disabilities. We delivered:



1

Computer Resource Center equipped for people with disabilities



56

Strategic documents and resources (study reports, communication plans, administrative and financial procedures)



163

Executives and leaders trained in governance, advocacy, finance and accounting



55

Training or manual development workshops to over 400 participants

Our partners in Mali

Malian Federation of Associations of Disabled Persons	Malian Blind Union (UMAV)
Maliens Association for the Promotion of the Physically Disabled	Malian Association of the Deaf (AMASOURD)
Malian Association Against Mental Deficiency in Children	The Malian Union of Associations of Disabled Women
Employment and Integration of Disabled People for Development	

International Service has developed an Organisational Self Assessment Tool (OSAT), which reflects on and generates action on aspects including leadership and strategic positioning, governance, and operational capacity to develop and deliver quality services.

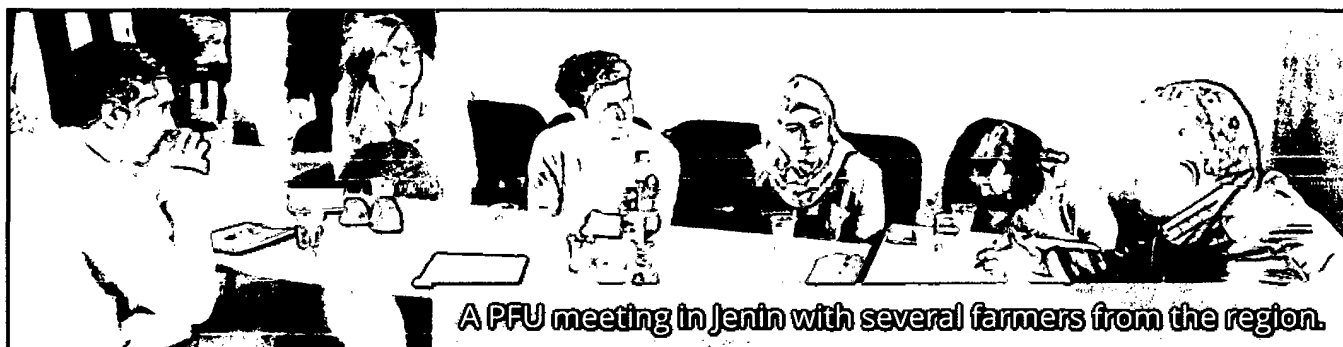
This year our Organisational Development Team conducted the OSAT for ten partners of Save the Children International across the West Bank and Gaza. In a separate project, International Service in Burkina Faso delivered the OSAT to five partner organisations.

Our partners in the occupied Palestinian territory

Aisha Association for Women & Child Protection	Palestinian Counselling Center (PCC)
Bayader	Juzoor for Health and Social Development
Jabalia Rehabilitation Center	Youth Development Department (YDD)
PCDRC	Sawa
Yaboos Charity Society	YMCA Bethlehem

Our partners in Burkina Faso

	Kabeela
Dijgué Espoir	Tigoung Noonma
Handicap Solidaire Burkina	UGF /CDN



A PFU meeting in Jenin with several farmers from the region.

Palestinian Farmers' Union

Agriculture is a crucial element of Palestinian life; both vital for a healthy economy and culturally significant. An olive tree for example operates as a 'trust' for farmers, something to be passed through generations. Political conflict affects agriculture, with farmers facing destruction of crops and struggles to access steady supplies of water. The Palestinian Farmers' Union (PFU) responds to farmers' needs, supporting the right to crop security and political representation. We have been assisting the PFU with communications and proposals work since 2008.

We have supported the overhaul of the existing website, the creation of a social media presence, and a new database of potential contacts. Our goal is to develop a communications plan that delivers international advocacy on behalf of the PFU and Palestinian farmers. This capacity-building work is vital for the PFU to continue, grow, and reach more people: disseminating equipment, fundraising, and creating a level of crop security. Similarly, these programmes enable farmers to earn a fair income from their produce and maintain decent livelihoods in fragile situations.

Volunteering



"Let us remember the large numbers of citizens who, day in and day out, through acts of volunteerism large and small...have risen to extraordinary challenges. Through their service, they have shown us the very best of humanity." (Kofi Annan 2005)

Our work simply would not be possible without the hard work and dedication of volunteers. Across the UK and overseas, our volunteers provide administrative support in our offices, independent research, assistance with health assessments, development expertise, and vital fundraising.



International Service works as part of a consortium to deliver the UK government backed International Citizen Service (ICS). ICS brings together young people to make a difference in some of the poorest communities around the world.

With training and critical engagement with development issues, volunteers provide invaluable support to our local partners, encouraging innovation at a local level. They can also take new experiences and values into their own lives, gaining skills for future employment opportunities, and becoming lifelong active citizens.

368

UK volunteers
trained and
placed overseas



337

In-country
volunteers
trained and
placed



Introducing host homes in
Bolivia, Burkina Faso and
Ghana. This allowed volunteers
to further integrate into the
local communities and family
life.

Ana Cossio

Ana (right) was an In-Country Volunteer in Bolivia, and then became an ICS Team Leader:

"I am currently the project coordinator at Up Close. I work at a children's centre for kids that come from poor backgrounds, an equine therapy centre which gives free therapy to children with special needs, and a transitory home that shelters children that have suffered violence or other types of abuse.

"I think ICS really shaped my future because I was quite interested in development. Now, there's no other choice for me.

"I have been really involved with human rights, because it's my passion. And if at the beginning I thought it would be harder to do this plus being a young mom, now I enjoy the company of my little Nico who volunteers with me and understands that we need to work hard as a team to make the world a better place."



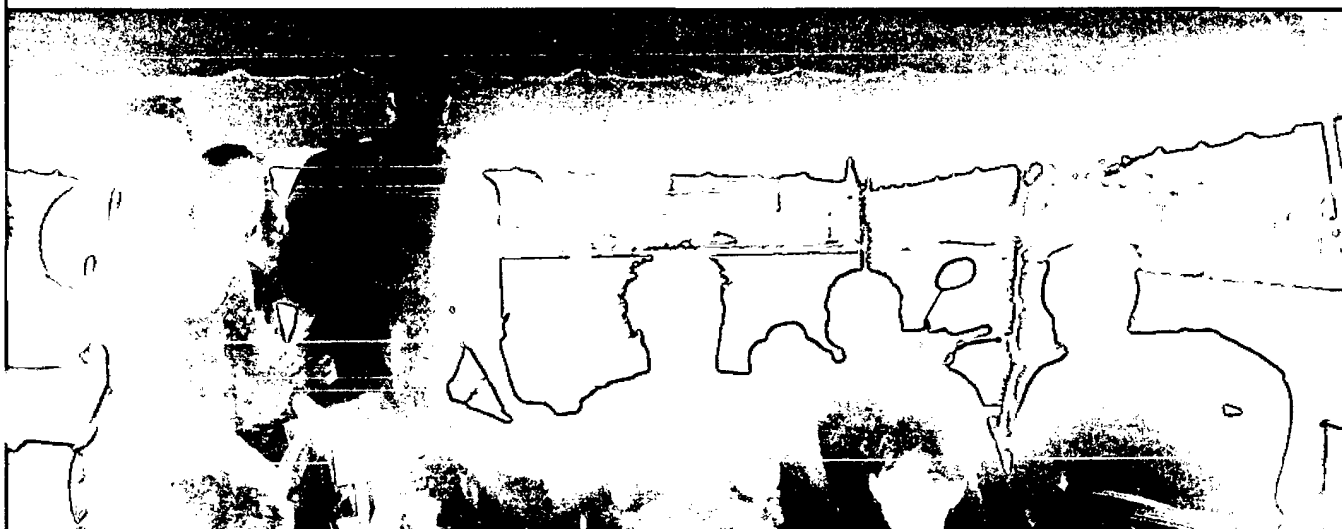


Shaping the Post-2015 Development Agenda

In 2014 our International Service Alumni Board created and delivered the “Shape Your Future: ICS Alumni Conference”. For the first time, this brought together over 400 alumni and 11 agencies across the UK, Bolivia, Ghana, Zimbabwe, Nepal and South Africa to create one global network of ICS alumni. As Isabel Baker, Chair of the Board writes:

“The conference was a fantastic celebration of ICS and the achievements of all ICS volunteers. It was a great opportunity to exchange stories and connect through shared experiences.

“It was reassuring to hear from the workshop providers that there isn’t a wrong way into international development; in most cases you already have the skills – it’s just figuring out how to structure them and apply them to a role. Conferences like this show we all have a role in shaping the post-2015 development agenda.”



Alumni Small Grants Fund

The Alumni Small Grants Fund supports small projects run by partner organisations. In the first round of applications three bids were successful. £160 was awarded to a project in Ghana to buy costumes for the Din Nani dance group, which uses drama and dance to educate young people about sexual health. £250 was awarded to buy new catering equipment for the Tigoung Nonma project in Burkina Faso, and £250 was awarded to buy a machine for mixing shea butter, a laborious manual task, for Kabeela in Burkina Faso.

(Above): Our latest grant was awarded to HSB to buy physiotherapy equipment for the children at Espace Bambino.

Active Citizens

By equipping volunteers, local organisations and communities with knowledge, skills and confidence, we are investing in the future. These people are lifelong active citizens, making meaningful contributions to their communities, becoming advocates for change, and engaging in social issues at both local and global levels.



Over 2000

Hours volunteered in the UK

Volunteer Selectors

John Pugh, a retired teacher now living in York, gives his time to assess volunteers who've applied for the ICS programme.

"I spent three years volunteering myself in Rwanda, so this is a great way of continuing to contribute without leaving my family again.

"I get a really warm welcome here, and I really enjoy it. It is nice to meet so many energetic young people with so much to offer – totally contradicting all the bad publicity which suggests young people are only interested in themselves.

"People volunteer as selectors for all sorts of reasons; people who want to broaden their professional experience, fill time between jobs, or just meet a more diverse range of people."



Young people have never mattered more

International Service Alumni Waris Mahad says youth participation is more important than ever: "I come from Somalia, where most people are younger than 18. With around 1.5 million Somalis living abroad - due to the civil war - the diaspora plays an important role to the country's survival. Living in the UK, I have a strong sense of responsibility to give back to a community that has already lost so much.

"Two summers ago I volunteered for three months in Ghana. This experience gave me a confidence boost and newfound self-belief that I can help change the world in however small a way. Back home, I got involved with the Somali Women's Network here in the UK. This aims to engage young women in a discussion about education, career choices, politics and justice.

"Being active is more than just giving back, it's about leaving a footprint behind that can have a HUGE impact and make a significant difference to future generations."

Our Future



International Service believes that our approach to international development brings real, positive and lasting change to the lives of the most marginalised people in the world. As we move into 2015/ 2016, we are reviewing our strategic direction, and have plans to expand our operation delivery, both within existing countries and new countries.

We plan to develop our programming around livelihoods to embrace a greater focus on enterprise and employability.

We will continue to work alongside local partner organisations to strengthen their capacity and empower them to represent the most disadvantaged and marginalised groups.

Volunteering will remain central to our work, and we will continue to invest in our volunteers around the world.

THE GLOBAL GOALS For Sustainable Development



Delivering the Global Goals

The introduction of the Global Goals in 2015 is a significant milestone in international development, building on the success of the Millenium Development Goals.

International Service is committed to actively contributing to the achievement of these goals over the next 15 years.

To learn more about the Global Goals, and your role in them, go to <http://www.globalgoals.org>

Our Governance



Our Trustees 2014-2015

Our Trustees meet six times a year, and are responsible for overseeing the governance and strategic direction of International Service. They make sure we are:



Sustainable and spend our money wisely



Have a clear strategic direction and leadership



Legally compliant and well governed



Dr. Paul Edmondson-Jones MBE (Chair) spent 20 years as a Doctor with the British Army, and was awarded the MBE by HM Queen Elizabeth II for his role in the Gulf War. Paul left the Army in 2000 and became Director of Public Health for NHS Portsmouth, then the City of York Council and now Redcar & Cleveland Borough Council (*Appointed 19/1/15, elected Chair 22/5/15*).



Mr. Bob Dignen (Treasurer) has a BA and MA in English & Literary Theory. He is the director of York Associates, specialising in intercultural skills programmes and international team seminars which he delivers across Europe (*appointed Treasurer 22/5/15*).



Dr. Marianne Lubben (Vice-Chair) worked for many years as a volunteer medical doctor in Zambia, Ghana and Swaziland. She taught international public health management and did a number of international consultancies for DfID (*elected Vice Chair 26/7/14*).



Prof. Paul Greedy is Director of the Centre for Applied Human Rights (CAHR) at the University of York and co-edits the Journal of Human Rights Practice. He has worked for Amnesty International and held consultancies with several INGOs (*appointed 26/9/14*).



Mr. Liam Conlon has a BA and MPhil from the University of Cambridge. He was a Team Leader with International Service in Burkina Faso, and has since set up a project with International Service for the Burkina Faso Paralympic Team.



Lukas Njenga has extensive experience in education and charities, as a Trustee and Director. He is involved in micro-finance, community development, and is CEO of Heart for the City.



Ms. Leila Asrari has an MA in Applied Human Rights from University of York. She took part in the ICS programme in the oPt, and now works at Plan UK.

Changes to Trustees



Dr. Peter Hogarth is now retired from the University of York but continues to be a Visiting Fellow. He specialises in mangrove ecology, has been a Justice of the Peace for over 30 years, and is a member of the Council of the Yorkshire Philosophical Society (*resigned as Chair 22/5/15, resigned 25/9/15*).



Norman Rolfe obtained a degree in Electronic Engineering going on to work for the GPO and British Telecom. He has participated in the running of several charities in the Yorkshire region, including the Ripley Show and Sheffield Samaritans.



Hazel Horobin qualified as a physiotherapist in Birmingham in 1984. After a diverse clinical career she took up a lecturer position at Sheffield Hallam University. She joined the International Service board for the second time in 2012 (*resigned 17/5/14*).



Valarie Lewis worked for B.T. for a little over 38 happy years, in many roles starting in the Drawing Office & culminating at Senior Manager level. Val's latest passion is for learning African drumming (*Chair, resigned 15/5/14*).

Conflicts of Interest

Our Trustees are unpaid. Details of expenses and any related party transactions are disclosed in note 9 to the accounts.

The Trustees have a legal obligation to act in the best interest of International Service and, in accordance with the Memorandum of Association, avoid situations where there may be potential conflict of interest or loyalty.



Recruiting and Appointing Trustees

Trustees are also Directors for the purposes of company law, appointed under requirement of the Memorandum and Articles of Association and the organisation's own internal processes.

Trustees must provide an annually updated list of their skills. If any skills are lost through retirement from the Board, individuals are approached to offer themselves for election.

Trustee Induction and Training

New Trustees are given a comprehensive induction and are instructed and guided to familiarise themselves with the Charity and the context within which it operates including:

- The Trustees' obligations in relation to the Charity;
- The main documents which set out the operational framework for the Charity including the Memorandum and Articles;
- Resourcing and current financial position as set out in the latest published accounts;
- Future plans and objectives

Management Committee

The Management Committee meets 6 times a year in between full board meetings. They ensure the continued scrutiny and integrity of governance, finance, and support for the Leadership Team.

Chief Executive and Senior Management

The Trustees delegate responsibility for the ongoing leadership and management to the Chief Executive, whom they appoint. The Chief Executive is supported by the Senior Management Team (see below), the charity's staff and volunteers.

- Jo-Anne Baker, Chief Executive
- Michael Dockar, Deputy Chief Executive
- Kerry Jones, Head of Operations - International Programmes (appointed 10/9/14)
- Martin Keat, International Programmes Director (left 1/8/14)
- Karen Adams, Head of Operations – UK (appointed 27/7/14, left 31/12/14)

Governing Documents

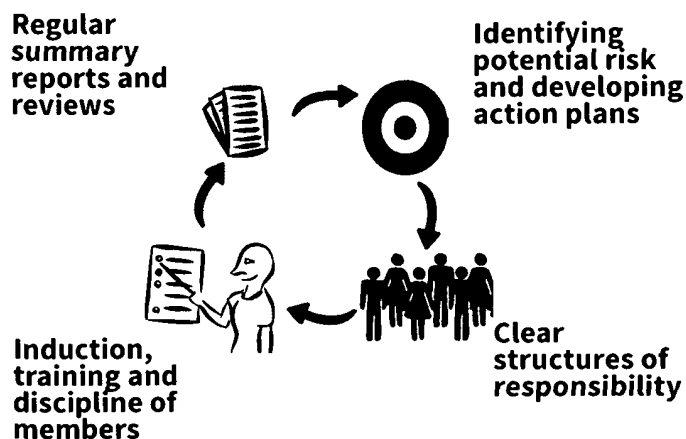
International Service is a charitable company limited by guarantee, incorporated on 18 November 1997 and registered as a Charity on 20 April 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Risk Management

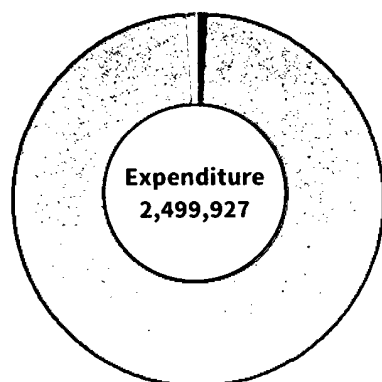
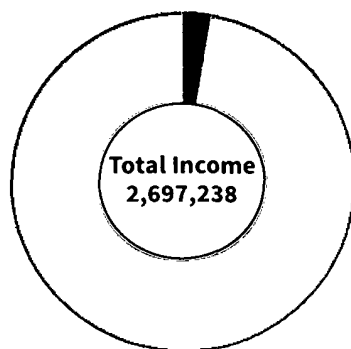
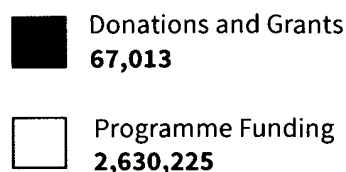
During our work we face unique challenges. We have to accept and manage these risks, in the performance of our operations, reaching our aims and objectives, and meeting the expectations of our partners and funders.

They require creativity and courage, along with continuous assessment.

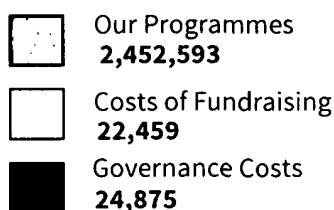


Our Finances

Our Income (£)



Our Expenditure (£)



Volunteers running our annual York 10k. This event allowed us to increase developmental awareness in York, raising over £2000.

Reserves Policy

The Trustees established a reserves policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity should be at a level of three months running costs, which equates to £390,000 in free reserves.

At this level, the Trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed. At present unrestricted reserves amount to £398,161, which reaches the set target level.

Trustees' Statement of Responsibilities



The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

APPROVED BY THE BOARD OF TRUSTEES AND SIGNED ON ITS BEHALF BY:

Dr. Paul Edmondson-Jones MBE

Chair

Dated:

20 November 2015

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)
REGISTERED COMPANY NUMBER: 03467284**

We have audited the financial statements of United Nations Association International Service for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities set out on page 31, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)
REGISTERED COMPANY NUMBER: 03467284**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Murray Harcourt Limited

**Steven Williams FCA
Senior Statutory Auditor
For and on behalf of:**

Murray Harcourt Limited

Registered Auditors
Elizabeth House
13-19 Queen Street
Leeds
LS1 2TW

Dated: 3/12/2015

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)
(Registered Number: 03467284)

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2015

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.15 £	Total Funds 31.03.14 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Voluntary income					
Donations and grants	4	67,013	-	67,013	87,461
Incoming resources from charitable Activities	4	2,495,666	134,559	2,630,225	2,490,992
TOTAL INCOMING RESOURCES		2,562,679	134,559	2,697,238	2,578,453
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	5	22,459	-	22,459	13,988
Cost of charitable activities	6 & 7	2,292,269	160,324	2,452,593	2,302,978
Governance costs	8	24,875	-	24,875	33,992
TOTAL RESOURCES EXPENDED		2,339,603	160,324	2,499,927	2,350,958
MOVEMENTS IN FUNDS FOR THE YEAR					
Net income (expenditure) before transfers		223,076	(25,765)	197,311	227,495
Transfer between funds		1,021	(1,021)	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR		224,097	(26,786)	197,311	227,495
Balance brought forward at 1 April 2014		174,064	31,363	205,427	(22,068)
Balances carried forward at 31 March 2015		398,161	4,577	402,738	205,427

CONTINUING OPERATIONS: None of the charity's activities were acquired or discontinued during the current year.

TOTAL RECOGNISED GAINS AND LOSSES: The charity has no recognised gains and losses other than those shown in the statement of financial activities.

The notes form part of these financial statements

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by guarantee)

BALANCE SHEET
31 March 2015

	Note	Unrestricted Funds £	Restricted Funds £	Total 31.03.15 £	Total 31.03.14 £
FIXED ASSETS					
Tangible assets	10	23,078	-	23,078	24,659
CURRENT ASSETS					
Debtors	11	971,439	-	971,439	408,086
Cash at bank and in hand	12	413,796	14,566	428,362	808,128
		<hr/>	<hr/>	<hr/>	<hr/>
		1,385,235	14,566	1,399,801	1,216,214
CREDITORS - Amounts falling due within one year	13	(1,020,141)	-	(1,020,141)	(595,446)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		365,094	14,566	379,660	620,768
		<hr/>	<hr/>	<hr/>	<hr/>
CREDITORS - Amounts falling due after more than one year	14	-	-	-	(440,000)
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		388,172	14,566	402,738	645,427
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		388,172	14,566	402,738	205,427
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS	17	388,172	14,566	402,738	205,427
		<hr/>	<hr/>	<hr/>	<hr/>

The financial statements have been prepared in accordance with the provisions applicable to the Small Companies Regime under the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The notes form part of these financial statements.

Approved by the Board of Trustees on Friday 20 November 2015 and signed on its behalf by:



.....
Dr. Paul Edmondson-Jones
Chair

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2015

1. ACCOUNTING POLICIES

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Financial Reporting Standards for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted by the Trustees are described below:

Basis of Preparation

The Charity has prepared budgets and cash flows for the next 12 months on a prudent basis. Only guaranteed income has been included and expenditure has been reviewed and reduced to ensure that the Charity can continue for the foreseeable future. Based on the above, the Trustees consider that the accounts can be prepared on a going concern basis.

Incoming resources

Income is recognised in the period in which the Charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Grants from the government and other agencies have been included as income from activities in furtherance of the Charity's objectives, where these amount to a contract for services, and as donations where the money is given in response to an appeal.

In accordance with this policy, legacies are included when the Charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

Investment income

Investment income is accounted for when receivable and is stated gross of the related taxation.

Resources expended and basis of allocation of costs

Expenditure is included when incurred.

Grants payable to partner organisations for relief and development projects are included in the SOFA when approved by the trustees and agreed with the other organisation. The value of such grants unpaid at the year end is accrued. Grants where the beneficiary has not been informed or has to meet certain conditions before the grant is released are not accrued but are noted as financial commitments.

Expenditure on operational programmes is recognised in the period in which it is incurred. A designated fund is established for expenditure which has been committed to projects, but remains unspent at the year end.

The majority of costs are directly attributable to specific activities. Certain shared costs are apportioned to activities in furtherance of the objects of the charity. Staff costs and office costs allocated in the same proportion as directly attributed staff costs. Other costs not directly attributable to any specific fund have been allocated and apportioned based on the total income of the Charity.

Costs of generating voluntary income

These include the salaries, direct expenditure and overhead costs of the staff in offices in the UK who promote fund-raising, including events.

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2015

1. ACCOUNTING POLICIES (continued)

Support costs

Support costs represent the cost of core field offices and the costs incurred by UK based staff, directly providing support for the international programme, including management, policy and advocacy work and supervision and technical support for emergency programmes and have been allocated to cost of charitable activities on an activity basis.

Governance costs

These represent costs incurred by finance, human resources, internal audit and directorate departments, attributable to the management of the Charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Transfer between funds

All income and expenditure is initially included in the Statement of Financial Activities. The deficit arising in the year on restricted funds is met by a transfer from unrestricted funds, unless it is anticipated that further funding will be received.

Funds accounting

Funds held by the Charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objectives at the discretion of the Trustees. Such funds may be held in order to finance working capital and capital investment, as well as funding under-funded overseas projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objectives of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Foreign currencies

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the year end.

Investments

Investments are stated at cost.

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

1. ACCOUNTING POLICIES (continued)

Tangible fixed assets

Depreciation is provided at rates which are intended to write off the cost of each asset over its estimated useful life.

Fixtures, fittings and electronic equipment	- 3 year straight line basis
Motor vehicles	- 3 year straight line basis
Leasehold property improvements	- In equal instalments over the remainder of the period of the lease

Equipment for use in overseas operational programmes is not capitalised but charged in full to "Resources Expended" when purchased. This is because the expected useful life is significantly reduced in such programmes and is generally less than one year for the majority of these assets.

Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the lease.

Taxation

The Charity, being a registered charity, is exempt from the payment of income and corporation tax.

Pension cost

The Charity operates a defined contribution pension scheme, the assets of which are held separately from those of the Charity in an independently administered fund. Contributions payable for the period are included in the statement of financial activities.

Recognition of Liabilities

Liabilities are recognised when an obligation arises to transfer economic benefits as a result of a past event.

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

2. LIABILITY OF MEMBERS

United Nations Association International Service is a company limited by guarantee and the members' liabilities are limited to £1.

3. NET INCOMING RESOURCES FOR THE YEAR

Net incoming resources in the year are stated after charging:

	2015 £	2014 £
Depreciation - owned assets	18,877	12,667
Auditor's remuneration	4,275	9,200
Rent payable under operating leases	73,620	31,000
(Profit) / loss on Foreign Currency translation	35,560	47,695
	<hr/>	<hr/>

4. INCOMING RESOURCES

VOLUNTARY INCOME - DONATIONS AND GRANTS

	2015 Unrestricted £	2015 Restricted £	Total 2015 £	Total 2014 £
Gifts in kind	-	-	-	5,464
Gift aid	37,191	-	37,191	45,522
Inclusive sport funding	-	-	-	8,616
Alumni grants	1,245	-	1,245	808
Other items under £5,000	28,577	-	28,577	27,051
	<hr/>	<hr/>	<hr/>	<hr/>
	67,013	-	67,013	87,461
	<hr/>	<hr/>	<hr/>	<hr/>

INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2015 Unrestricted £	2015 Restricted £	Total 2015 £	Total 2014 £
Local income	-	51,537	51,537	154,075
European Union	-	-	-	(4,528)
Mali - USAID	-	68,039	68,039	-
AIDA funding – West Bank	-	14,983	14,983	59,513
DFID funding ICS project – Phase Two	2,495,666	-	2,495,666	2,281,932
	<hr/>	<hr/>	<hr/>	<hr/>
	2,495,666	134,559	2,630,225	2,490,992
	<hr/>	<hr/>	<hr/>	<hr/>

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

5. COSTS OF GENERATING VOLUNTARY INCOME

	2015 Unrestricted £	2015 Restricted £	Total 2015 £	Total 2014 £
Fundraising	9,972	-	9,972	4,969
Wages and salaries	12,487	-	12,487	9,019
	<hr/> 22,459	<hr/> -	<hr/> 22,459	<hr/> 13,988

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

6. COSTS OF CHARITABLE EXPENDITURE

	UK	Brazil	Bolivia	West Bank	Burkina Faso	Mali	Ghana	Total 2015	Total 2014
	£	£	£	£	£	£	£	£	£
Overseas programme administration - ICS	596,181	-	287,649	120,885	179,629	-	204,920	1,389,264	1,314,595
Overseas programme administration - Other	-	-	28,049	69,093	-	52,480	-	149,622	252,723
Overseas programme staff costs	394,339	-	78,772	59,631	68,499	23,388	54,750	679,379	598,456
Exchange rate differences	(126)	9,127	8,880	(2,043)	6,964	205	12,553	35,560	47,695
	990,394	9,127	403,350	247,566	255,092	76,073	272,223	2,253,825	2,213,469
Support costs	198,768	-	-	-	-	-	-	198,768	89,509
	1,189,162	9,127	403,350	247,566	255,092	76,073	272,223	2,452,593	2,302,978

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

7. COSTS OF CHARITABLE ACTIVITIES

	2015 Unrestricted £	2015 Restricted £	Total 2015 £	Total 2014 £
Direct expenditure				
Overseas project administration - ICS	1,389,265	-	1,389,265	1,340,919
Overseas project administration - Other	36,705	112,917	149,622	226,399
Overseas project staff costs	631,972	47,407	679,379	598,456
Exchange rate differences	35,560	-	35,560	47,695
	<hr/>	<hr/>	<hr/>	<hr/>
	2,093,502	160,324	2,253,826	2,213,469
Support costs				
Head quarters – expenses	187,974	-	187,974	76,842
Depreciation	10,793	-	10,793	12,667
	<hr/>	<hr/>	<hr/>	<hr/>
	2,292,269	160,324	2,452,593	2,302,978
	<hr/>	<hr/>	<hr/>	<hr/>

8. GOVERNANCE COSTS

Salaries	12,487	-	12,487	9,020
Audit	4,750	-	4,750	9,200
Board expense	418	-	418	7,180
Legal expenses	7,220	-	7,220	8,592
	<hr/>	<hr/>	<hr/>	<hr/>
	24,875	-	24,875	33,992
	<hr/>	<hr/>	<hr/>	<hr/>

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

9. EMPLOYEE INFORMATION

The aggregate payroll costs of the charity for the year are as follows:-

	2015 £	2014 £
Wages and salaries	728,769	646,502
Social security costs	42,375	39,045
Other pension costs	35,240	30,967
	<hr/> 806,384	<hr/> 716,514

There was an average of 19 (2014 – 17) full time equivalent employees at the head office during the year.

There was one employee (2014 – none) whose emoluments were in the range of £60,000 - £70,000. The pension cost relating to this individual was £4,800.

Trustees and members of the management committee do not receive any remuneration, although expenses are paid on their behalf in respect of attendance at head office meetings and which amounted to £418 (2014 - £405).

The Charity also requires the services of project workers to achieve its project objectives. Such persons are not treated as full time employees and are recruited from all over the world as well as the UK. The Charity has an obligation to settle any class 2 national insurance liabilities of UK project workers whilst working abroad. There was an average of 14 (2014 – 14) project workers overseas during the year. Within the International Citizen Service project a further 281 (2014 – 329) volunteers were sent abroad for a period of 3 months.

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

10. TANGIBLE FIXED ASSETS

	Motor vehicles	Leasehold fittings and improvements	Fixtures equipment	Total
	£	£	£	£
Cost				
As at 1 April 2014	8,800	-	33,696	42,496
Additions	-	-	17,296	17,296
As at 31 March 2015	8,800	-	50,992	59,792
Depreciation				
At 1 April 2014	2,444	-	15,393	17,837
Charge for year	2,933	-	15,944	18,877
At 31 March 2015	5,377	-	31,337	36,714
Net book value				
At 31 March 2015	3,423	-	19,655	23,078
At 31 March 2014	6,356	-	18,303	24,659

11. DEBTORS

	31.03.15 Unrestricted £	31.03.15 Restricted £	Total 2015 £	Total 2014 £
Trade debtors	951,695	-	951,695	-
Other Debtors	-	-	-	1,790
Prepayments and accrued income	19,744	-	19,744	406,296
	971,439	-	971,439	408,086

12. CASH AT BANK AND IN HAND

	31.03.15 Unrestricted £	31.03.15 Restricted £	Total 2015 £	Total 2014 £
UK current accounts	235,453	-	235,453	578,614
Cash in hand	168	-	168	181
Field account balances	188,164	4,577	192,741	229,333
	423,785	4,577	428,362	808,128

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

13. CREDITORS - Amounts falling due within one year

	31.03.15 Unrestricted £	31.03.15 Restricted £	Total 2015 £	Total 2014 £
Trade creditors	124,274	-	124,274	83,395
Social security and other taxes	16,802	-	16,802	13,539
VAT creditor	214,053	-	214,053	100,378
Accruals	23,012	-	23,012	51,353
Other creditors	127,000	-	127,000	16,781
Other creditors – ICS pre financing	515,000	-	515,000	330,000
	<hr/>	<hr/>	<hr/>	<hr/>
	1,020,141	-	1,020,141	595,446
	<hr/>	<hr/>	<hr/>	<hr/>

14. CREDITORS - Amounts falling due after more than one year

	31.03.15 Unrestricted £	31.03.15 Restricted £	Total 2015 £	Total 2014 £
Other creditors – ICS pre financing	-	-	-	440,000
	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	440,000
	<hr/>	<hr/>	<hr/>	<hr/>

15. MOVEMENT IN RESTRICTED FUNDS

Movement in restricted funds comprise the following:

	Balance 01.04.14 £	Incoming resources £	Resources expended £	Transfers £	Balance 31.03.15 £
Bolivia					
RAAB	25,398	2,752	(28,117)	-	33
Best Buddies	-	7,345	(6,712)	-	633
LOW	-	6,815	(3,335)	-	3,480
CBM	-	9,159	(8,728)	-	431
Palestine					
AIDA	3,467	14,983	(11,893)	(6,557)	-
Jerusalem ODT	-	25,466	(25,466)	-	-
Mali					
US Aid Project	2,498	68,039	(76,073)	5,536	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	31,363	134,559	(160,324)	(1,021)	4,577
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015**

16. MOVEMENT IN RESTRICTED FUNDS

An explanation of each of the restricted funds is as follows for the year ending 31 March 2015:

Bolivia

Rapid Assessment of Avoidable Blindness (RAAB) and Eye Health

Rapid Assessment of Avoidable Blindness (RAAB) and Eye Health was a project where we worked with the National Committee on Eye Health and Prevention of Blindness led by the Ministry of Health. The RAAB study did eye examinations in 65 different parts of Bolivia with 3,350 people over the age of 50 to determine the prevalence of avoidable blindness and the leading factors in Bolivia. We worked with the National Committee to develop the National Plan on Eye Health and the Prevention of Blindness and supported the development of the National Committee. We received funding from Light for the World, Lions Club International Foundation through their Sight First Programme, Christian Blind Mission (CBM) and the International Agency on the Prevention of Blindness.

Best Buddies

The Best Buddies Bolivia programme is a global volunteering programme that brings together people with intellectual disabilities and buddies or friends to develop friendships to promote social inclusion, greater awareness about disability and encourage the participation of people with disabilities within local communities.

Palestine

Organisational Development Team (ODT)

ODT was funded by Swiss Agency for Development until March 2014. The ODT has a non-profit approach to organisational development. ODT rely on partial donor funding to provide high quality capacity building services to our partner organisations. A small percentage of ODT's income is generated through contracts with larger partners to enable to work pro bono or do OSAT workshops with grassroots organisations with fewer resources.

A second contract involved hosting the financial and administrative management of a specific fund on behalf of the Association of International Development Agencies (AIDA). This contract concluded in July 2014.

Mali

USAID Project

International Service is the lead organisation in a USAID funded contract delivered in collaboration with Sightsavers, Handicap International and The Malian Federation of Disabled People. Together we are supporting multiple Disabled Persons Organisations in Mali helping to maximise their efficiency and effectiveness. This is a two year contract ending in March 2016.

UNITED NATIONS ASSOCIATION INTERNATIONAL SERVICE
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets £	Net current assets £	Non-current Liabilities £	Total assets £
Restricted funds:				
RAAB	-	33	-	33
Best Buddies	-	633	-	633
LOW	-	3,480	-	3,480
CBM	-	431	-	431
Palestine ODT	-	-	-	-
Mali	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	-	4,577	-	4,577
Unrestricted funds	23,078	375,083	-	398,161
	<hr/>	<hr/>	<hr/>	<hr/>
	23,078	379,660	-	402,738
	<hr/>	<hr/>	<hr/>	<hr/>

18. OPERATING LEASE COMMITMENTS

The charity is committed to the following payments during the next year in respect of operating leases:

	Land and buildings		Other	
	2015	2014	2015	2014
	£	£	£	£
Expiring within 1 year	10,333	-	-	-
Expiring in 2 to 5 years	42,591	31,000	-	-
Expiring in more than 5 years	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	52,924	31,000	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

19. RELATED PARTIES

The entity paid training fees of £12,090 (2014 - £7,950) to York Associates Limited, a company in which Robert Dignen, a Trustee, is a statutory Director. At the balance sheet date the amount due to York Associates was £2,400 (2014 - £nil).

20. CONTROL

The management committee have overall management control. Jo Baker has day to day control as Chief Executive.

International Service

Working Names: United Nations
Association International Service
International Service
UNAIS

Registered charity number:
1069182
Registered company number:
03467284
VAT number:
39213425

Registered office:
Second Floor
Rougier House
5 Rougier Street
York
YO1 6HZ

Relevant Organisations:

Bank:
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13 Parliament Street
York
YO1 8XS

Auditors:
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Elizabeth House
13-19 Queen Street
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Insurance Brokers:
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Globe House
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