# Charity No. 1066891 Company No. 3462477

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2007

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# LORICA TRUST LIMITED

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# The Lorica Trust Limited

# Report to the trustees for the year ended 31st March 2007

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31st March 2007

### Reference and administrative details

Charity Number: 1066891

Company Number: 3462477

Principle Office: 30 Cambridge Road, Hove, East Sussex, BN3 1DF

Auditors: Parkers, 178-180 Church Road, Hove, East Sussex, BN3 1DJ

Bankers: Barclays Bank PLC, 139-141 North Street, Brighton, East Sussex, BN1 1SF

Solicitors: Thomas Eggar, The Corn Exchange, Baffins Lanes, Chichester, PO19 1GE

## Directors, Trustees, Senior Officers

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees

The trustees serving during the year and since the year end were as follows

**Elected Trustees** 

Rev Canon Alan Brian Sharpe

Chair

(resigned 2<sup>nd</sup> March 2007)

Rev Ian C Rogers Rev Keith LW Sylvia Mr Gerard Murphy Mr Nigel SF Glennie Mr Robert J Wright Ms Jackie Watson

Ms T Tregunno

Company Secretary

Mrs Jacqueline Sylvia

Chief Executive Officer

Mr Stephen Sharpe

# Structure, Governance and Management

### Governing Document

The Lorica Trust limited is a Company Limited by Guarantee governed by its Memorandum and Articles of Association dated 7 November 1997 and amended to allow for current governance arrangements by special resolution on 7 November 1997, 27 June 2003 and 26 September 2003. It is registered as a charity with the Charity Commission. Anyone over the age of 18 can become a member of the Company, each whom agree to contribute £10 in the event of the charity winding up

### **Appointment of Trustees**

Trustees are recruited to fulfill identified strategic needs in the organization and the profile of the organizations areas of interest and operation are reflected in the core competencies of individuals represented on the Board of Trustees Trustees are nominated by the members and appointed by the trustees

At the Annual General Meeting one-third of the trustees are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office

Membership of the Board of Trustees is reviewed as part of the cyclical strategic planning process

# **Trustee Induction and Training**

New trustees undergo an orientation process to brief them on their legal obligations under the charity and company law, the content of the Memorandum and Article of Association, the committee and decision making process, the business plan and recent financial performance of the charity. During the induction process they meet key employees and other trustees. Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

## Organisation

The Board of Trustees, the number of which shall be not less than five but shall not be subject to any maximum, administers the charity. The Board meet on average five times a year. The Chief Executive is appointed by the Trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within the terms of the delegation approved by the trustees, for operational matters, including finance, employment, management and business development activities.

### **Related Parties**

The charity has a very close working relationship with The Bevern Trust, a small charity providing care and support to people with profound learning disabilities

During the year

- Stephen Sharpe received remuneration of £55,638 (2006 £59,967) as the Chief Executive of the charity Stephen is the son of Rev Canon Alan Sharpe, a trustee and Director
- Jacqueline Sylvia received remuneration of £25,557 (2006 £20,775) as the Senior Trust Administrator Jacqueline is the daughter of Rev Alan Sharpe, a trustee and Director

## **Risk Management**

Lorica works with a model of enterprise-wide risk management. All business activities incurrisk, Lorica is no different. Risk is central to the concept of enterprise and thus all businesses have, to a greater or lesser extent, developed methods to anticipate and handle it. Lorica takes a systematic and disciplined approach to something that, if not actually ad hoc, is often inconsistently approached within many organizations. Lorica has an established risk matrix consolidating risk reporting with common definition and measures so reducing the chances of omissions, duplications and inappropriate allocation of scarce resources. This in turn has enabled the executive and management to focus on the most significant issues. This critical information in shared throughout the organization reducing unwelcome surprises and making business success more likely both operationally and strategically

# **Objectives and Activities**

# **Background**

The Lorica Trust was established when Father Alan Sharpe (our Chairman) let two people, homeless and hungry, spend the night in the church one cold winter's night in 1985, he unknowingly set out on the work of a lifetime for himself and his family. Now, with over 300,000 bed spaces delivered since then to those in great need, the Lorica Trust continues to grow and develop its work with the poor, homeless and marginalised.

Fr Alan knew that the two, Joseph and Julie, had nowhere to sleep, and having turned on the heating in the church, he let them stay. That single act dramatically changed the life of St Patrick's Church in Hove

Much to Fr Alan's surprise, Joseph and Julie returned the following evening and then began to bring their friends. Within months, St Patrick's was providing shelter for over 30 people a night. As his knowledge and experience grew, it became clear to Fr Alan that the fledgling Trust had a vital role to play in supporting people affected by poverty, homelessness and social exclusion in Sussex. What began back then as a make-shift facility has grown into a purpose-built Nightshelter, Hostel and Centre, with semi-independent houses across Brighton and Hove

The importance of this work has been highlighted in 2005 following proposals to decommission the Nightshelter by the Supporting People Team in Brighton. Over 20 thousand people signed the Save Our Shelter petition signifying the city wide support for the project and its strategic relevance as measured by the electorate. The flagship project continues to operate with support from the people of the city. The Lorica Trust has spent the last year consulting on ideas of how best to provide emergency overnight accommodation in the 21st century meeting the needs of the 21st century homeless person. This consultation process has led to the innovate evolution of the MiPod service.

Since the foundation of the Trusts work back in 1985 the work of the Trust has expanded to support wider groups within the community touched by social exclusion. The Trust focused its resources on 3 primary areas.

- Lorica St Patrick's Poverty and social exclusion
- Lorica Learning Disabilities People and families effected by disability
- Lorica Community Partnership redevelopment of church and community buildings for an identified community need

As the work of the Trust expanded beyond the work with the homeless at St Patrick's Church in Hove, the Trustee changed the name of the Trust to Lorica Trust Limited – meaning 'breastplate' – a more generic name for the Trust not synonymous with our good works at the St Patrick's Church, Hove with the homeless which only reflects one area of focus

### **Our Vision**

To be a place where people are wanted, cared for & loved

### Mission

To achieve our charitable objectives with creativity and innovation, embracing strong Christian and family values

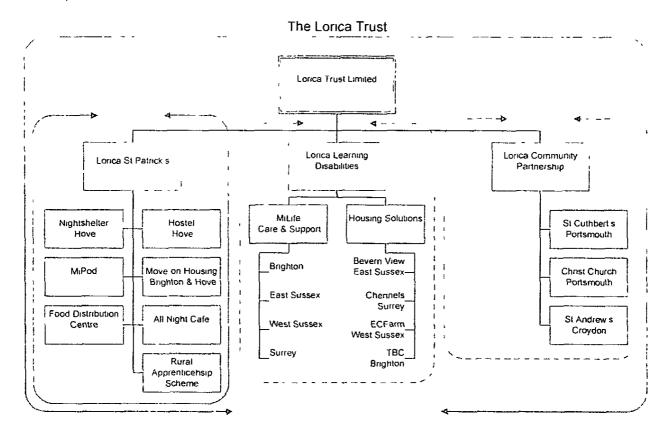
<sup>1</sup> Page 5 of this report

# **Our Objects**

- To provide and promote the provision of accommodation, shelter and housing
- To provide any ancillary facilities, food, clothing, physical, mental, educational, and spiritual care and support
- To provide for people who through age, physical or mental illness, youth, alcohol or drug addiction or dependency, and/or poverty are unable to make adequate provision for themselves
- To provide and encourage the provision of facilities for medical rehabilitation and treatment, spiritual help, guidance and education and training

# Three Key Focus of Interest

We meet the objectives of the organisation through Designing, Building, Financing and Operating a number of services and properties to accommodate these services. The core business of the Trust is broken down into three key departments as outlined in the organisation chart below? The Lorica Learning Disabilities division is a new and emerging division following the consolidation of our work with young adults with learning disabilities at Bevern View, East Clayton Farm and Chennels in Dorking. During the period covered by this report particular focus on the Lorica Learning Disabilities division has seen impressive development in this division.



### Achievements and Performance

The trustees consider the past year to have been a great success when benchmarked against the strategic plan. The charity continues to develop a expand service, always initiated as a proactive response to anticipated, identified and unidentified need. This is an ever increasing challenge as finances continue to deplete from statutory sources.

Critical to the success of Lorica and a central theme of our Christian values and ethos is a focus on people and equality. We are keen to care for people as Brother and Sister rather

<sup>&</sup>lt;sup>2</sup> More information is available in our strategic plan – available on request

than professional and client. Lorica is often criticized for this approach by statutory bodies as not being professional. Our vision "to be a place where people are wanted cared for and loved" is a critical objective.

Key achievements and performance have been detailed below

### **Financial**

Finances from statutory sources continue to reduce year on year in addition to the loss of £208,000 funding in 2005/6. The primary reduction on funding is through the Supporting People Contract with Brighton & Hove Council for the Lorica St Patrick's Hostel and Moveon Housing. The charity – as a contractor to the council – has to subsidise the hostel service to the value of £29k per annum and the move-on housing to the value of £13K per annum. No funding is received for the Nightshelter or MiPod service. Within this financial climate the charity has focused available resources on new income generation from all constituencies of support to great effect. With a revenue fundraising target of £250K and a budget deficit of £35K at the start of the period, we are pleased to be able to report a surplus of £130K (£78K restricted £52K unrestricted). This is an amazing success and enables us to move closer to meeting our reserves policy<sup>3</sup>

### **Operational Regulators**

The Supported Housing services operated by the Trust are regulated by the Supporting People regime. Good progress by managers and teams continues to see ongoing development and improvement in meeting the regulatory requirements for services. Executive leaders in the organization question if improvement in regulatory standards are linked to improved services for our residents and customers!

The new care and supported service being developed through the Lorica Learning Disabilities call MiLife, has successfully be registered with the Commission for Social Care Inspectors (CSCI) The registered manager and responsible person have been appointed

### **MiPod Service**

The four bed MiPod pilot was launch on St Patrick's Day 2007 marking the start of a new exciting phase of housing provided by the charity. The concept has been funded through charitable donations and is targeted as a front line direct access service for people sleeping rough on the street and for people without a roof over their heads.

The MiPods will be a temporary living environment for a total of 20 men and women on a 24/7 basis. The service offered would help residents transition from homelessness to more permanent supported accommodation such as a hostel or flat. It is envisaged that residents would need a stay of just a few weeks. Their stay would give them a critical personal break or respite from the rigours of life outside and an opportunity to find themselves again and gather the support they need. With the help of our staff, residents would get access and links into support provision with professional and statutory agencies as appropriate either locally, nationally or in the resident's home locality.

A full review of the MiPod pilot will be complete in the coming year prior to rolling out the full 20 bed concept in Brighton next year

MiPod is based on 3 principles,

Environment – self-contained units for sleeping, daytime 'day centre' model located in the current TV room for the Night Shelter, and in the gymnasium area which can be divided

<sup>&</sup>lt;sup>3</sup> See page 8 for our reserves policy

by a screen By locating the 'Sleepods' within the main ground floor area the Trust will save on staff costs as monitoring for health, safety and security will be via the Night Shift based at Reception

Customer Goals – access move on accommodation within timescale, link in with relocation (if no appropriate local connection), engage with key worker daily, attend appointments necessary for move on accommodation, re-location, work and learning opportunities, and take up of meaningful occupation including leisure pursuits

Support Model – support planning model on a reduced scale, daily check ins with nominated or 'on shift' key worker, weekly review of goals, personal file updated daily, resettlement assessment for those identified as suitable for hostel. Length of support will be a maximum of 40 days allowing those with no local connection and ability to afford local private rents, a chance to re-locate

Staffing - a team of multi-skilled key workers on 24 hour shift basis

This is a very exciting area of our work and is inevitably aiming to have a huge positive impact on the service and outcomes we can offer our residents

### MiLife Service

MiLife is our new service committed to providing life-changing care and support to those with profound or multiple learning disabilities and to their families. Following a vast amount of research and strategic planning the service is has been successfully registered with CSCI and has secured substantive contract with Social Services. We aim to work to help individuals and carers throughout Sussex and Surrey, MiLife has a mission to enhance quality of life for all affected.

Developing care and support homes and housing, MiLife has a unique approach which aims to help people take control of their lives and live them to the full. All our projects in Brighton, West Sussex, East Sussex and Surrey are progressing at a great pace. Projects are developed in partnership with the parents, carers and families of people with profound learning disabilities. In particular our development of the East Clayton Farm estate has progressed with £2million capital funding secured prior to starting building works in the coming year.

MiLife has also secured the proactive support of the Department of Health following our successful application to become a Social Enterprise Pathfinder Project – only one of twenty two throughout the country and one of two in our strategic health authority

## Rural Apprenticeship Scheme (RAS)

The RAS is proposed as a residential apprenticeship for unemployed adults to enable them to gain rural skills through a combination of training courses and relevant work experience. This would then provide paths into permanent vocational employment for the customers. The project will run out of the charities 125 acre farm estate in West Sussex.

Initially it is proposed to carry out a pilot scheme involving unemployed homeless adults living in transitional housing at Lorica St Patrick's in Brighton and Hove

The proposal would involve the conversion of the upper floor of the estates main Farmhouse to provide five units of accommodation for students with additional staff facilities

It is proposed that students are supervised by a staff member with appropriate support skills, qualifications and experience. The proposal is also that, subject to the success of the pilot scheme, the first year students may become the trainers for the following year's apprentices, thereby passing on their knowledge and supervising the work experience part of the programme.

This scheme is full funded both in capital and revenue terms. Building work on the estate are due to commence over the coming year with the full RAS starting at the beginning of the academic year in September 2008.

### <u>Plans for Future Periods</u>

Lorica has a number of key strategic priorities for the coming year outline below. More information about the work of the Trust can be found at www lorica org uk and full details of our departmental strategic objectives are available on request.

## To diversify our funding

**Purpose** 

Look to secure new and alternative sources of funding such that no one source of income represents more than 30% of our total

End Results
Improved Financial stability
Improved Financial Flexibility

Success Criteria

No one source of income represents more than 30% of our total Reserve Policy fully met (to be reviewed in 2007/8)

### What Needs to be Done

- Charitable Fundraising Strategy implemented
- Statutory Fundraising Strategy implemented
- Establish a Lorica wide Networking Strategy
- Establish Trust 'Advocates' in the community
- Develop, expand and exploit our new Contacts Database

### To Develop and Innovate

**Purpose** 

Develop new projects and lead innovation in what we do

**End Results** 

Growth in the numbers of beneficiaries, project numbers, supporters and turnover

Success Criteria

Many more people are affected by the good works of The Trust Increasing public recognition for the groundbreaking work of the Trust

### What Needs to be Done

- Development of the Lorica Learning Disabilities division.
- Implementation and review of the MiPod pilot
- Building and implementation of the Rural Apprenticeship Scheme
- Establishing a new social enterprise care and support service call MiLife
- Redesign and income generation plan for Lorica St Patrick's Hostel and Nightshelter

## Compliance

**Purpose** 

Ensure continued compliance with expanding requirements of Charity Law, Company Law and other required legislation

End Results
Trouble free Audit
No issues with Charity Commission or Companies House
No issues with other Regulatory Authorities

Success Criteria

No matters arising for Trustee consideration

What Needs to be Done

- Due process followed and implemented
- Continue to keep up to date with changes in legislation and regulations

# **Financial Policies**

# **Investment Powers and Policy**

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the trustees wish

The trustees, having regard to the liquidity requirements of operational activities and to the reserves policy have operated a policy of keeping funds in an interest bearing deposit account and seek to achieve a rate of deposit which matches or exceeds inflation as measured by the retail price index

### **Reserves Policy**

The trustees have established the level of reserves (that is those funds that are freely available) that the charity ought to have Reserves are needed to bridge the funding gaps between spending on production and events and receiving resources through grants that provide funding Reserves are also held to cover possible emergency repairs and other unexpected costs. The trustees have examined the charity's requirements for reserves in the light of the main risks to the organization. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assists held by the charity should be between three and six months of the expenditure. Therefore consider that the ideal level of reserves as at 31st March 2007 would be circa £450K. Current general reserves are £235K. Income generation strategies have been implemented to increase reserves to target levels.

# <u>Trustees responsibilities in relation to the financial statements</u>

Company law required the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Make sound judgments and estimates that are reasonable and prudent; and
- Prepare the financial statement on the going concern basis unless it is appropriate to presume that the charity will not continue in business

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Company Act 1985, the trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

In accordance with company law, as the company's directors, we certify that

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware, and
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

## **Auditors**

A resolution will be proposed at the Annual General Meeting that the Parkers will be re-appointed as auditors to the charity for the ensuing year

By order of the trustees

Rev Canon Alan Sharpe (Chairman)

22<sup>nd</sup> June 2007

# LORICA TRUST LIMITED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2007

7	Notes	Unrestricted Funds	Restricted Funds	Total 2007	Total 2006
Incoming resources from ge	enerate	ed funds:			
Voluntary Income: Donations and Grants	(4)	222 111	277 050	499 161	246,821
Activities for generating fur	ıds:				
Church Consulting Fees		31,771	-	31 771	3 449
East Clayton Farming Subsid	ies	35,854	_	35 854	17,657
Bank Interest		8,904	-	8,904	7,254
Incoming resources from ch	aritab	le activities:			
Supporting People Contract		440,018	-	440,018	663,410
Rental Income from Housing		324,042	<del>-</del>	324,042	294,186
<b>Total Incoming Resources</b>		£ <u>1,062,700</u>	<u>277,050</u>	<u>1,339,750</u>	<u>1,232,777</u>
Cost of Generating Funds	(5)	99,502	-	99,502	63,692
Charitable Activities	(5)	890,394	199,174	1,089,568	1,112,985
Governance Costs	(5)	20,672		20,672	21,198
<b>Total Resources Expended</b>		£ <u>1,010,568</u>	<u>199,174</u>	<u>1,209,742</u>	<u>1,197,875</u>
Net Incoming Resources		52,132	77,876	130,008	34,902
Total Funds brought forward		182,977	51,148	234,125	199,223
Total Funds carried forward		£ <u>235,109</u>	129,024	364,133	234,125

All the amounts relate to continuing activities

There have been no recognised gains or losses other than the surplus for the year

The notes on pages 12 to 19 form part of these accounts

# LORICA TRUST LIMITED BALANCE SHEET AS AT 31ST MARCH 2007

	Notes		2007		2006
Fixed Assets Tangible Assets	7		29,133		36,767
Current Assets Debtors Cash at Bank and in Hand	8	113.487 350.431 463 918		62,745 <u>263,921</u> 326,666	
Creditors: amounts falling due within one year	9	(128,918)		( <u>129,308</u> )	
Net Current Assets Net Assets			335,000 £ <u>364,133</u>		<u>197,358</u> £ <u>234,125</u>
Funds Unrestricted General Funds Designated Funds			235,109 		182,977
Restricted Funds			129,024		51,148
Total Funds			£ <u>364,133</u>		£2 <u>34,125</u>

Rev Canon Alan B Sharpe Chairman and Trustee

Date: 22/06/67

# LORICA TRUST LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2007

### 1. Aims and organisation

The charity was incorporated on 7th November 1997. The aims and objectives of the charity are -

- To provide and promote the provision of accommodation shelter and housing for people who
  are unable to provide for themselves through age physical or mental illness, alcohol or drug
  dependency and/or poverty
- To provide and encourage the provision of facilities for medical rehabilitation and treatment spiritual help and guidance and education and training

The trustees are appointed by the Board of Trustees

Every Trustee shall be appointed for a term of three years and shall be eligible to be re-appointed

### 2. Accounting policies

### 2 | Basic of accounting

The financial statements have been prepared under the historical cost convention

### 2 2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

### 2 3 Statement of recommended practice

The financial statements have been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993

### 24 Depreciation

Tangible fixed assets costing more than £300 are capitalised and included at cost. Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives. The rates generally applicable are

Motor vehicles

25% per annum

Plant & Equipment

20-50% per annum

Computer equipment

50% per annum

### 2.5 Leased Assets

Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the SOFA over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the SOFA on a straight-line basis over the lease term

### 26 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. There were no designated funds at the year end. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund

### 2 7 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources

Fund-raising costs are those incurred in seeking voluntary contributions and include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

### 3. Taxation

The company is a registered charity and no tax is payable on income or other gains

### 4. Donations and Grants

	Unrestricted Funds	Restricted Funds	Total 2007	Total 2006
General Donations	113.480	-	113,380	147.838
Night Cafe Donations	-	689	689	-
Big Brother Donations	51,339	~	51,339	-
B & HCC Capital Grant	-	50,000	50,000	-
Summer Camp Donations	-	4,075	4,075	-
Sleep POD Donation	-	47,828	47,828	-
Legacies	20 000	-	20,000	20,200
ACT Foundation Donation	-	5,000	5,000	-
Lloyds/TSB Nightshelter Donation	-	8,000	8,000	-
D of H Social Enterprise Pathfinder	Grant -	92,789	92 789	_
S P Day Bike Ride Donations	1,292	-	1,292	_
Silver Lady Grant for Food	-	19,500	19,500	19,500
Plymouth to Banjul Rally Sponsorshi	p -	49,141	49,141	-
Staff Secondment Fees	36,000	-	36,000	36,242
East Clayton Farm Donation	_	28	28	1,000
Learning Zone Grant	-	-	-	4,236
Challenge Event			<del>-</del>	17,805
	£ <u>222,111</u>	<u>277,050</u>	<u>499,161</u>	246,821

LORICA TRUST LIMITED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2007

5 Resources Expended	Cost of Generating Funds	nerating	_		Charitable Activities	ctivities				Governance		
	Voluntary Income	Church Consulting	Homeless Housing	Move On Housing	Resident Support	Farm Project	P L D Support	Food Provision	Sleep		Total 2007	Total 2006
Costs directly allocated to activities	12 082	74.760	102 589		765 645	0 386		11 207			618.067	470 171
Stan Costs	706 71		102 200	•	400 040	9 500	1	/07	'		20000	1 1 770
Training and Recruitment		•	365	Ū	5,498	950	1	•	٠		6 8 1 3	16 139
Travel and Entertaining	23	'	380	1	1 656	٠	,	r	•		2 059	2 918
Fundraising Costs	15 609	•	•	•	٠	•	•	•			15,609	22 583
Communications and P R	28,002	1	1	1	ı	341	1	ì	•		28 343	5,524
General Office Costs	79	•	2,034	•	8,984	1,867	•	•	•		12,964	12,248
Maintenance, Repairs and Replacements	•	•	21,516	3,695	2,657	2,481	1	•	•		30,349	37 886
Other Facility Costs	•	•	1,185	178	629	628	•	•	1		2 650	1,068
Rubbish Cleaning and Laundry	,	1	14,008	82	٠	•	•	•	ı		14,090	12,665
Legal, Professional & Consultancy	'	•	2,232	•	1,600	6,637	•	•	•	1,972	12,441	4,561
Miscellaneous	•	,	902	827	٠	213	•	ı	1		1 942	6,105
Vehicle Costs	•	•	3 534	1	2,697	1	ı	•	•		6 231	2 258
Depreciation	•	•	7 489	480	1 023	434	t	285	•		9,711	13,387
Rents Rates and Utilities		1	48,853	12,120	٠	13 156	1	•	•		74,129	64 774
Equipment Rentals and Leases	•	•	3 772	•	213	1	1	•	'		3 985	5 693
Insurances	•	1	20,926	495	ı	221	)	Ì	•	2 100	23,742	19 946
HA Management Charges	_	•	•	21,006	•	,	1	•	•		21 006	20,356
Resident Activities and Support	•	1	•	•	3,908	,	•	•	1		3,908	5 518
Farming Costs	•	•		ı	•	1,130	•	٠	•		1 130	,
Food	•	1	•	•	1	•	•	8 999	•		8 999	12 640
POD Development	•	Ī	•	)	1	•	٠	1	40 100		40 100	•
Trustee Management Expenses	'	•	,	•	,	•	,	•	•	1 827	1,827	804
Audit fees	•	,	1	•	•	j	Ì	٠	,	2,262	2 262	2,101
	56,695	14,269	229,764	38,883	494,540	37,444	0	20,491	40,100	8,161	940,347	891,315
Support costs allocated to activities Shared Project Management	11,736		2,539		20,228	52 954	19 576	•	43,766	11 821	175,315	204 817
Accounting Services	4,795	1,207	19 432	3,288	41,824	3,167	1	1 733	3,391		79,527	84 867
HR Services	307		2,423	i	10,999	222	•	265	•		14,553	16 876
	16,838	÷	24,394	5,827	73,051	56,343	19,576	1,998	47,157	12,511	269,395	306,560
Total Resources Expended	73,533	25,969	254,158	44,710	567,591	93,787	19,576	22,489	87,257	20,672	1,209,742	1,197,875

6	S	taff	costs
v.	N	ıaıı	CUSIS

	2007	2006
Wages and salaries	731,238	734,936
Social Security costs	68,660	70,758
Pensions	5,270	5,869
Agency costs	23,738	<u>36,061</u>
	£ <u>828,906</u>	<u>847,624</u>
The average number of employees,		
analysed by function was -		
	2007	2006
Resident Support	16	18
Facilities	6	4
Chief Executive	1	1
Support and Development Team	_5	_6
	<u>5</u> <u>28</u>	1 _6 <u>29</u>
The following Trustees were reimbursed expenses during the year -		
	2007	2006
	£	£
Rev Canon A B Sharpe	423	66
M D Patterson	-	_
I C Rogers	-	425
N Glennie	-	-

# 7. Tangible fixed assets

	Motor Vehicles	Computers	Plant & Equipment	Total
Cost				
At 1st April 2006	25,453	47,365	63,475	136 293
Additions	- <del>-</del>	<u>3,853</u>	<u>5,203</u>	<u>9,056</u>
At 31st March 2007	£ <u>25,453</u>	<u>51,218</u>	<u>68,678</u>	<u>145,349</u>
Depreciation				
At 1st April 2006	18,080	42,900	38,546	99,526
Charge for the period	4,213	<u>3,193</u>	9,284	16,690
At 31st March 2007	£ <u>22,293</u>	<u>46,093</u>	<u>47,830</u>	<u>116,216</u>
Net Book Value				
At 31 <sup>st</sup> March 2007	£ <u>3,160</u>	5,125	20,848	<u>29,133</u>
At 31 <sup>st</sup> March 2006	£ <b>7</b> 272	1 165	24.020	26 767
At 31 March 2000	£ <u>7,373</u>	<u>4,465</u>	<u>24,929</u>	<u>36,767</u>
8. Debtors				
o. Debtois			2007	2006
Too de Debtero				
Trade Debtors			22.266	06.500
- Rent - Donors			23,366	26,583
- Others			36,475 24,003	-
Other Debtors and Prepayments			24,993 <u>28,653</u>	<u>36,</u> 162
other Devices and Frepayments			£ <u>113,487</u>	£ <u>62,745</u>
			~ <u>117,707</u>	2 <u>02,743</u>

# 9. Liabilities: amounts falling due within one year

	2007	2006
Trade creditors	40,435	41,052
Other taxes and Social Security costs	21.930	25,210
Accruals	<u>66,553</u>	63,046
	£ <u>128,918</u>	£129,308

# 10. Operating lease charge and future commitments

	2007	2006
Other lease rentals	£ <u>7,895</u>	£ <u>7,980</u>

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the next financial year

	2007	2007	2006	2006
	Land &		Land &	
Expiring	Buildings	Other	Buildings	Other
Within one year	-	8,598	•	9,550
Within two to five years	-	27,166	-	30,979
After five years		<u>2,355</u>	<u></u>	<u>7,458</u>
	£	<u> 38,119</u>	<u>_</u>	<u>47,987</u>

### 11. Analysis of group net assets between funds

Fund balances at 31st March 2007	Unrestricted Funds	Restricted Funds	Total 2007	Total 2006
are represented by  Total Net Assets	£ <u>235,109</u>	129,024	£ <u>364,133</u>	£ <u>234,125</u>
12. Statement of Funds	At 1.4 06	Income	Expenditure	At 31.3.07
General Reserve Total unrestricted funds	£ <u>182,977</u>	1,062,700	<u>1,010,568</u>	235,109
Restricted Funds:				
Resettlement Housing	51,148	-	-	51,148
Night Cafe	-	689	689	-
Food Provision	-	19,500	19,500	-
Summer Camp	-	4,075	4,075	
Sleep PODs	-	47,828	34,049	13,779
ACT Foundation	-	5,000	-	5,000
Lloyds TSB Nightshelter Support	-	8,000	8,000	45.072
Social Enterprise Grant	-	92,789	46,816	45,973
Farm Fundraising	-	49,169	49,169	12 124
B & HCC Capital Funding Total Restricted funds	<u></u>	<u>50,000</u>	<u>36,876</u>	13,124
Total Restricted funds	£ <u>51,148</u>	<u>277,050</u>	<u>199,174</u>	<u>129,024</u>
Total funds	£234,125	<u>1,339,750</u>	<u>1,209,742</u>	<u> 364,133</u>

### 13. Related party transactions

The following disclosure is given in accordance with the provision of Financial Reporting Standard 8 (FRS 8) "Related Party Disclosures"

#### Control

Control of the company rests with the company's directors

## **Related Party Transaction**

During the year £55,638 (2006 £59,967) was paid to S Sharpe the Chief Executive and son of Reverend Canon Alan Sharpe, a Trustee and Director and £25,557 (2006 £20,775) was paid to J Sylvia the Personnel Administration Manager and daughter of Reverend Alan Sharpe a Trustee and Director

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF LORICA TRUST LIMITED

We have audited the financial statements on pages 10 to 19 which have been prepared under the historical cost convention and the accounting policies set out on pages 12 and 13

This report is made solely to the company's members as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditors

As described on pages 8 and 9, the directors who also act as trustees for the charitable activities of Lorica Trust Limited are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the Trust has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it

## Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board—an audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements—It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit, so as to obtain all the information and explanations which we considered necessary, in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud, or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF LORICA TRUST LIMITED (continued)

## **Opinion**

In our opinion the financial statements give a true and fair view of the charitable company's state of affairs as at 31st March 2007 and of its incoming resources and application of resources including its income and expenditure, in the period then ended and have been properly prepared in accordance with the Companies Act 1985

Parker

### **Parkers**

Chartered Accountants and Registered Auditors 178-180 Church Road Hove BN3 2DJ

Date: 25th June 2007