



Companies House

— for the record —

Company Name

**E.L.M. SECRETARIAL SERVICES
LIMITED**

363s Annual Return

B.O. CYPRUS 15
700730

Company Type

**Private Company Limited By
Shares**

Company Number

3449262

Information extracted from
Companies House records on
27th September 2001

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Section 1: Company details



Ref: 3449262/03/10

Current details

Amended details

- > **Registered Office
Address**
*If any of the details are
wrong, strike them through
and fill in the correct details
in the "Amended details"
column.*

**128 Stoke Lane
Westbury On Trym
Bristol
BS9 3RJ**

Address

UK Postcode

- > **Register of Members**
*If any of the details are
wrong, strike them through
and fill in the correct details
in the "Amended details"
column.*

Address where the Register is held

At Registered Office

Address

UK Postcode

- > **Register of Debenture
Holders**
*If any of the details are
wrong, strike them through
and fill in the correct details
in the "Amended details"
column.*

Not Applicable

Address

UK Postcode

- > **Principal Business
Activities**
*If any of the details are
wrong, strike them through
and fill in the correct details
in the "Amended details"
column.*

| SIC Code | Description |
|-------------|--|
| 7414 | Business & management consultancy |

| SIC CODE | Description |
|----------|-------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

- > *Please enter additional
principal activity code(s) in
"Amended details" column.
See notes for guidance for
list of activity codes.*

| | Current details | Amended details |
|--|---|---|
| > Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i> | Name Christina MICHAEL Address 3A Ebdon Road Worle Weston Super Mare Avon BS22 6UB | Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Christina MICHAEL ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _ |
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i> | Name George MICHAEL Address Leylandii House 3A Ebdon Road Worle Weston Super Mare Avon BS22 6UB Date of birth 21/11/1952 Nationality British Occupation Accountant | Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date George MICHAEL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |

Section 3: Share Capital

| | Current details | Amended details |
|--|---|--|
| > Issued Share Capital <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i> | Class of share Ordinary Nominal value of each share £1.00 Number of shares issued 3 Aggregate Nominal Value of issued shares £3.00 | Class of share _____ Nominal value of each share _____ Number of shares issued _____ Aggregate Nominal Value of issued shares _____ |
| > Total shares issued and value <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Total number of shares issued 3 Total Nominal value of shares issued £3.00 | Total number of shares issued _____ Total Nominal value of shares issued _____ |
| > At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636. | | |

- | Current details | | Amended details | | Shares transferred | | |
|-----------------|--|-----------------|-----------|---|--------|------------------|
| > | Shareholder Name Mrs Christina MICHAEL | Name | | | | |
| | Address 3A Ebdon Road Worle Weston Super Mare BS22 6UB | Address | | | | |
| | | UK Postcode | - - - - - | Shares transferred by Mrs Christina MICHAEL | | |
| Shares held | Number | Class | Number | Class | Number | Date of transfer |
| Ordinary | 1 | | | | | --/--/---- |
| | | | | | | --/--/---- |
| > | Shareholder Name George Stephanos MICHAEL | Name | | | | |
| | Address Leylandil House 3A Ebdon Road Weston Super Mare Avon BS22 9NB | Address | | | | |
| | | UK Postcode | - - - - - | Shares transferred by George Stephanos MICHAEL | | |
| Shares held | Number | Class | Number | Class | Number | Date of transfer |
| Ordinary | 2 | | | | | --/--/---- |
| | | | | | | --/--/---- |

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

| Shareholders details | Class and number of shares or amount of stock held | Class and number of shares or amount of stock transferred (If appropriate) | Date of registration of transfer (If appropriate) |
|---|--|--|---|
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |



Companies House

— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date 12 10 2001
_ _ / _ _ / _ _

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to 14/10/2001
- If you are making this return up to an earlier date, please give the date here

_ _ / _ _ / _ _

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than 14th October 2002 please give the new date here:

_ _ / _ _ / _ _

4. Where to send this form

- ☐ Please return this form to:
- | | | |
|------------------------|----|----------------------------------|
| Registrar of Companies | | For members of the Hays Document |
| Companies House | | Exchange service |
| Crown Way | OR | DX 33050 Cardiff |
| Cardiff CF14 3UZ | | |

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque ☐ Postal Order ☐ Cheque / Postal Order
Number _____

(Please complete as appropriate)

Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

George Michael

Telephone number inc code

0117 9627282

Address

Larkos & Partners

Accountants and Business Advisers

128 STOKELANE

WESTBURY-ON-TRYM

BRISTOL

BS9 3RJ

Postcode

DX number if applicable

_ _ _ _ _

DX exchange
